



**AGENDA  
ENFIELD TOWN COUNCIL  
REGULAR MEETING**

**Tuesday, January 3, 2017  
7:00 p.m. – Council Chambers**

**6:50 Public Hearing - Waive Penalty Associated With Income and Expense Reports**

1. **PRAYER – Gina Cekala**
2. **PLEDGE OF ALLEGIANCE.**
3. **ROLL CALL.**
4. **FIRE EVACUATION ANNOUNCEMENT.**
5. **MINUTES OF PRECEDING MEETINGS.**
  - **Regular Meeting – December 19, 2016**
6. **SPECIAL GUESTS.**
  - **Jason Neely, Library Director**
7. **PUBLIC COMMUNICATIONS AND PETITIONS.**
8. **COUNCILOR COMMUNICATIONS AND PETITIONS.**
9. **TOWN MANAGER REPORT AND COMMUNICATIONS.**
  - **Project and Activities Report- No PAR this meeting**
10. **TOWN ATTORNEY REPORT AND COMMUNICATIONS.**
11. **REPORT OF SPECIAL COMMITTEES OF THE COUNCIL.**
  - **Enfield High School Renovation Building Committee**
  - **JFK Pre-Referendum Committee**
12. **OLD BUSINESS.**
  - A. **Appointment(s) - Town Council Appointed.**
    1. **Area 25 Cable Television Advisory Committee-** A Vacancy Exists Due to the Resignation of Stephen Moriarty (U) Expired 6/30/2014. Replacement Would be Until 6/30/2018. (Tabled 09/15/2014)
    2. **Clean Energy Committee-** The Term of Office of Suzanne Giwoyna (U) Expires 03/17/2016. Reappointment or Replacement Would be Until 03/17/2020. (Tabled 03/21/2017)

3. **Clean Energy Committee-** A Vacancy Exists Due to the Resignation of Patrick Droney (R). Replacement Would be Until 03/17/2018. (Tabled 07/05/2016)
4. **Clean Energy Committee-** A Vacancy Exists Due to the Resignation of Andrew Laprade (D). Replacement Would be Until 03/17/2018. (Tabled 07/05/2016)
5. **Clean Energy Committee –** A Vacancy Exists Due to Resignation of Ann Marie Dooley. Replacement Would be Until 03/17/2009. (Tabled 07/05/2016)
6. **Clean Energy Committee-** A Vacancy Exists Due to the Resignation of Raymond Bouchard (R). Replacement Would be Until 03/17/2018. (Tabled 09/06/2016)
7. **Commission on Aging -** The Term of Office of Howard Florian (U), Expires 12/31/2016. Reappointment or Replacement Would be Until 12/31/2019.(Tabled 12/19/2016)
8. **Connecticut River Assembly –** The Term of Office of William Garner, Regular (D) Expired on 01/12/2013. Reappointment or Replacement Would be Until 01/12/2019. (Tabled 02/04/2012)
9. **Connecticut River Assembly (Alternate) -** The Term of Office of Leonard Delorge Expires 01/12/2016. Replacement Would be Until 01/12/2018.(Tabled 01/19/2016)
10. **Connecticut Water Company Advisory Council Enfield Representatives-** A Vacancy Exist Due to a Resignation (R). Replacement Would be Until 01/01/2018. (Tabled 04/16/2012)
11. **Enfield Beautification Committee –** A Vacancy Exists for Rachel Burnes (U), by Resolution No 3672, Replacement Would be Until 12/01/2019.(Tabled 06/20/2016)
12. **Enfield Beautification Committee –** A Vacancy Exists for Todd Barsalou (R), by Resolution No 3672, Replacement Would be Until 12/01/2018. (Tabled 06/20/16)
13. **Enfield Beautification Committee -** The Term of Office of Kristine Mele (R), Expires 12/01/2016. Reappointment or Replacement Would be Until 12/01/2019. (Tabled 12/19/2016)
14. **Enfield High School Renovation Building Committee –** A Vacancy Exists Due to the Resignation of Walter Kruzel (R), Replacement Would be Indefinite. (Tabled 12/07/2015)
15. **Enfield High School Renovation Building Committee –** A Vacancy Exists Due to the Resignation of George Rypysc (D), Replacement Would be Indefinite. (Tabled 12/07/2015)
16. **Enfield High School Renovation Building Committee -** A Vacancy Exists Due to the Appointment of Laura Vella (U) to a Regular Member.

Replacement is Indefinite. (Tabled 10/05/2015)

17. **Enfield Revitalization Committee** – A Vacancy Exists Due to the Resignation of Rebecca Olesen (D). Replacement Would Be Until 04/30/2017. (Tabled 06/06/2016)
18. **Enfield Revitalization Committee** – A Vacancy Exists Due to the Resignation of Kassie Huhtanen(D). Replacement Would be Until 4/30/2017. (Tabled 06/06/2016)
19. **Ethics Commission (Alternate)** – A Vacancy Exist Due to the Regular Appointment of Ben Ide (U). Replacement Would be Until 10/31/2017.(Tabled 12/06/2010)
20. **Greater Hartford Transit District** – The Term of Office of Stephen Mitchell (R), Expires 06/30/2016. Reappointment or Replacement Would be Until 06/30/2020.(Tabled 06/20/2016)
21. **Inland Wetland and Watercourse Agency (Alternate)** – A Vacancy Exists Due to the Appointment of Robert Chagnon (R) to a Regular Member. Replacement Would be Until 06/30/2017. (Tabled 10/05/2015)
22. **Inland Wetland and Watercourse Agency (Alternate)** – A Vacancy Exists Due to the Appointment of Kevin Zorda (U) to a Regular Member. Replacement Would be Until 06/30/2019. (Tabled 10/03/2016)
23. **John F. Kennedy Pre-Referendum Committee** – A Vacancy Exists Due to the Resignation of Scott Ellis (R). Replacement Would be Indefinite. (Tabled 12/19/2016)
24. **Loan Review Committee** – The Term of Office of Jason Jones (R), Expires 12/31/2015. Reappointment or Replacement Would be Until 12/31/2017. (Tabled 12/21/2015)
25. **Loan Review Committee** - The Term of Office of Anne Brislin (R), Expires 12/31/2016. Reappointment or Replacement Would be Until 12/31/2018.(Tabled 12/19/2016)
26. **Loan Review Committee** - The Term of Office of Billie-Jean Griffin (D), Expires 12/31/2016. Reappointment or Replacement Would be Until 12/31/2018. (Tabled 12/19/2016)
27. **Planning and Zoning Commission (Alternate)** – A Vacancy Exists due to the Appointment of an Alternate to a Regular Member (U). Replacement Would be Until 12/31/2017. (02/01/2017)
28. **River Valley CT Central Regional Tourism District** –The Term of Office of William Hosley (R), Expired 06/30/2016. Reappointment or Replacement would be Until 06/30/2018.(Tabled 11/21/2016)
29. **Zoning Board of Appeals (Alternate)** – The Term of Office of Robert Gillespie (R), Expires 12/31/2015. Reappointment or Replacement Would be Until 12/31/2018. (Tabled 12/21/2015)

**B. Appointment(s) - Town Manager Appointed/Council Approved.**

1. **Building Code Appeals Board** – A Vacancy Exist for Contractor (D), Expired 11/01/2004. Replacement Would be Until 11/01/2021. (Tabled 11/25/2004)
2. **Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Kenneth J. Bergeron, (D) Chairman, Architect. Replacement Would be Until 11/01/2021. (Tabled 10/16/2006)
3. **Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Howard Coro, (D). Replacement Would be Until 11/01/2018. (Tabled 02/04/2013)
4. **Building Code Appeals Board**- The Term of Office of Gary Sullivan,(R) Engineer Expired on 11/01/2014. Reappointment of Replacement Would be Until 11/01/2019.(Tabled 11/17/2014)
5. **Building Code Appeals Board** – The Term of Office of William Marr (D), Professional Engineer, Expired 11/01/2016. Reappointment of Replacement Would be Until 11/01/2021. (Tabled 11/21/2016)
6. **Fair Rent Commission** – The Term of Office of Samuel McGill (D), Expired 06/30/2008. Replacement Would be Until 06/30/2016.
7. **Housing Code Appeals Board (Alternate)** - The Term of Office of Constance P. Harmon (R), Expired on 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/01/2021)
8. **Housing Code Appeals Board (Alternate)** - The Term of Office of Lawrence P. Tracey, Jr. (R), Insurance, Expired 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/01/2021)
9. **Housing Code Appeals Board** - The Term of Office of Karen Chadderton (D), Registered Nurse, Expired 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/16/2016)

**C. Discussion:** Establish Community Center Study Committee. (Develop Charge and Appoint Members) (Tabled 01/05/2009)

**D. Discussion:** Higgins Park on the Green. (Tabled 11/10/14)

**E. Discussion:** Scantic River Park. (Tabled 10/05/2015)

**F. Discussion:** Commemorative Partner Program. (Tabled 12/21/2015)

**13. NEW BUSINESS.**

**A. Consent Agenda – Action.**

**B. Appointment(s)–Town Council Appointed.**

1. **Councilor At-Large** - A Vacancy Exists Due to the Resignation of Greg Stokes (R), Replacement Would be Until 11/13/2017.

**C. Appointment(s) – Town Council Appointed.**

**D. Appointment(s) – Town Manager Appointed/Council Approved.**

**E. Appointment(s) - P & Z Commission Appointed- Council Approved.**

**14. ITEMS FOR DISCUSSION.**

**A. \*\*Consent Agenda – Review.**

1. **Discussion/Resolution:** Request for Transfer of Funds for Enfield Child Development Center \$7,500.
2. **Discussion/Resolution:** Request for Transfer of Funds for Town Managers Office \$15,000.
3. **Discussion/Resolution:** Resolution Authorizing the Town Manager to Enter Into an Agreement with the Federal Substance Abuse and Mental Health Services Administration.

**B. Appointment(s) – Town Council Appointed.**

1. **Enfield Revitalization Committee** – A Vacancy Exists Due to the Resignation of Brent Cizek (D). Replacement Would be Until 4/30/2017.

**C. Appointment(s) – Town Manager Appointed/Council Approved.**

**D. Appointment(s) – P & Z Commission Appointed- Council Approved.**

**E. \*\*Discussion/Resolution:** Request for Transfer of Funds for Family Resource Center \$44,192

**F. \*\*Discussion/Resolution:** Request for Transfer of Funds for Enfield Child Development \$50,500.

**G. \*\*Discussion/Resolution:** Request for Transfer of Funds for Department of Public Works \$21,198.28

**H. \*\*Discussion/Resolution:** Resolution Adopting an Ordinance Regarding the Waiver of Penalties.

**15. MISCELLANEOUS.**

**16. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.**

**17. COUNCILOR COMMUNICATIONS.**

**18. ADJOURNMENT.**

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\* REMOVE FROM AGENDA  
 \*\* MOVE TO MISCELLANEOUS  
 \*\*\* WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT

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**OFFICE OF THE TOWN MANAGER**

- Date: January 3, 2017
- To: Scott Kaupin, Mayor
- From: Bryan Chodkowski, Town Manager
- Re: PUBLIC HEARING GROUND RULES – A Public Hearing has been scheduled to allow interested citizens an opportunity to express their opinions regarding the proposed **ORDINANCE TO WAIVE PENALTY ASSOCIATED WITH INCOME AND EXPENSE REPORTS FOR OWNERS OF RENTAL INCOME PROPOERTY IN ACCORDANCE WITH CONN. GEN. STAT. 12-63c(d)**.
1. Roll Call.
  2. READ BY MAYOR: The following Notice of Public Hearing was published in the Hartford Courant, Friday, December 23, 2016.

**TOWN OF ENFIELD  
LEGAL NOTICE  
PUBLIC HEARING**

The ENFIELD TOWN COUNCIL will hold a Public Hearing in the Enfield Town Hall Council Chamber, 820 Enfield Street, Enfield, Connecticut on Tuesday, January 3, 2017 at 6:50 p.m. to allow interested citizens an opportunity to express their opinions regarding the proposed **ORDINANCE TO WAIVE PENALTY ASSOCIATED WITH INCOME AND EXPENSE REPORTS FOR OWNERS OF RENTAL INCOME PROPOERTY IN ACCORDANCE WITH CONN. GEN. STAT. 12-63c(d)**. Copies of the proposed amendment is on file in the office of the Town Clerk, 820 Enfield Street, Enfield, CT

Suzanne F. Olechnicki, Town Clerk  
Dated: December 20, 2016

3. Announce Ground Rules for Public Hearing:
  - a. There is no time limit, but I ask that each person not take up too much time, so that everyone will have an opportunity to speak.
  - b. After each person, who desires, has had one chance to speak, I shall permit those individuals who desire a second chance.
  - c. After those individuals who desire to speak a second time, I shall permit those individuals who desire a third, fourth, etc., time.
  - d. Please refrain from personalities.

/dm



# PUBLIC NOTICES

### NOTICE TO CREDITORS

ESTATE OF Warren E. Dugas, Late of Lebanon (16-00485)

The Hon. John J. McGrath, Jr., Judge of the Court of Probate, District of Windham-Colchester Probate Court, by decree dated December 19, 2016, ordered that all claims must be presented to the fiduciary at the address below. Failure to promptly present any such claim may result in the loss of rights to recover on such claim.

Michelle R. Gunn, Clerk

The fiduciary is:  
Christine Dugas  
c/o Christopher P Roy  
Legacy Counsellors, PC  
117 Pleasant Street  
East Hampton, MA 01027

Cynthia Acanto  
c/o John G. Tunila  
Diana, Conti, Tunilla & Comollo,  
1091 Main Street  
Manchester, CT 06040-6058

### TOWN OF ENFIELD LEGAL NOTICE

The Enfield Town Council will hold a PUBLIC HEARING in the Enfield Town Hall, Council Chambers, 820 Enfield Street, Enfield, Connecticut on Tuesday, January 3, 2017 at 6:50 p.m. to allow interested residents an opportunity to express their opinions regarding the PROPOSED ORDINANCE TO WAIVE THE PENALTY ASSOCIATED WITH INCOME AND EXPENSE REPORTS FOR OWNERS OF RENTAL INCOME PROPERTY IN ACCORDANCE WITH CONN. GEN. STAT. 12-63c(d).

For more information contact the Supervisor of Assessment and Revenue Collection, Della Froment at 860 253-6338 or dfroment@enfield.org or www.enfield-ct.gov.

Suzanne F. Olechnicki,  
Town Clerk  
Dated: December 20, 2016

### TOWN OF BOLTON TAX COLLECTOR'S NOTICE

Notice is hereby given to the taxpayers of the Town of Bolton that a Supplemental Motor Vehicle Tax has been levied at a rate of 37 mils on the List of October 1, 2015. This tax shall become due and payable on the 1st day of January, 2017. Interest at the rate of one and one-half percent (1 1/2%) per month will be charged for all taxes remaining unpaid for one month after the same became due. Minimum interest charge is \$2.00 per bill. Taxes paid after February 1, 2017 shall become subject to interest from January 1, 2017.

Failure to receive a bill does not invalidate the tax or interest per CT State Statute. Please call if you believe you have one due or any questions at 860-649-8066 x 6101.

Office hours are as follows:  
Monday, Wednesday and Thursday: 8:30 a.m. - 4:00 p.m.  
Tuesday: 8:30 a.m. - 6:30 p.m.  
Friday: 8:30 a.m. - 1:00 p.m.

Lori Bushnell  
Tax Collector  
Town of Bolton

### TOWN OF WILLINGTON LEGAL NOTICE

At the December 8, 2016 meeting of the Zoning Board of Appeals the following action was taken:

**Approved ZBA2016-10** Special Exception to open an Antique/Flea market Mall selling household items, furniture, clothing and collectibles to be located in the two front buildings at 165 River Road Representative for Owner: Ruiling Wei Applicant: Ruiling Wei

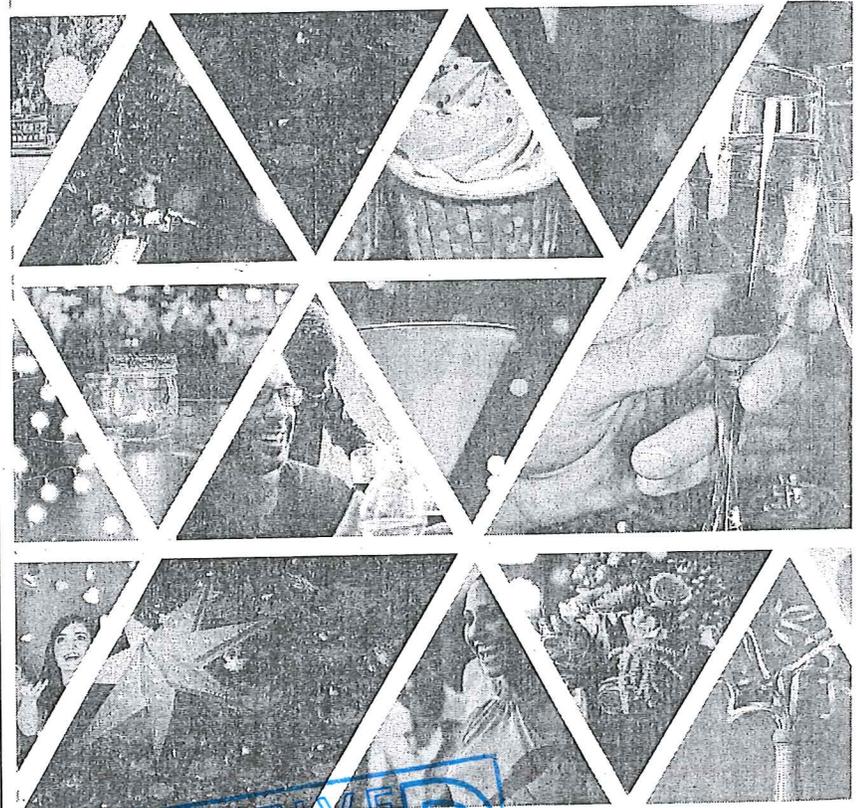
**Approved ZBA2016-8** Application for variance from section 4.04 Buildable Area at 61 Turnpike Road Owner/ Applicant: Kurt Lessenger

**Denied without prejudice ZBA2016-13** Application for variance from section 8 and 4.05 19' side yard and front yard for garage at 45 Cowles Road Owner/ Applicant: Tracy Fish

Details can be found in the meeting minutes located in the Town Clerks Office

Dated December 19, 2016  
Clerk, Willington ZBA

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**ENFIELD TOWN COUNCIL  
MINUTES OF A REGULAR MEETING  
MONDAY, DECEMBER 19, 2016**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, December 19, 2016. The meeting was called to order at 7:05 p.m.

**PRAYER** – The Prayer was given by Councilor Bosco.

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was recited.

**ROLL-CALL** – Present were Councilors Arnone, Bosco, Cekala, Davis, Deni, Edgar, Hall, Kaupin, Lee and Szewczak. Also present were Town Manager, Brian Chodkowski; Town Clerk, Suzanne Olechnicki; Town Attorney, Christopher Bromson; Director of Finance, John Wilcox; Supervisor of Assessment & Revenue, Della Froment; Deputy Chief of Police, Gary Collins

**FIRE EVACUATION ANNOUNCEMENT**

Chairman Kaupin made the fire evacuation announcement.

**MINUTES OF PRECEDING MEETINGS**

**MOTION #3936** by Councilor Deni, seconded by Councilor Arnone to accept the minutes of the November 21, 2016 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3936** adopted 9-0-1, with Councilor Lee abstaining.

**MOTION #3937** by Councilor Hall, seconded by Councilor Cekala to accept the minutes of the December 5, 2016 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3937** adopted 8-0-2, with Councilors Bosco and Lee abstaining.

**SPECIAL GUESTS**

**Asnuntuck Community College**

Present for this item were Gary Carra and Keith Madore from Asnuntuck Community College.

Mr. Carra spoke about the renovations and expansions going on at Asnuntuck Community College, which will include a student lounge, committee areas, a bookstore, and a cyber café. He stated the entrance will be expanded 3,500 sq. ft. with a 10,000 sq.

ft. renovation of existing space. He noted this will change the look and feel of the college, and this will help him with his marketing efforts.

Mr. Carra stated at the same time in the back of the building, they're building a brand new building for the advanced manufacturing center, which will double the size of their manufacturing center. He noted everything is scheduled to be completed in the late spring of 2017.

Mr. Madore stated Asnuntuck Community College is named the gold star in manufacturing education in New England, and other programs are modeled after this program. He noted recently they accepted a gift of \$100,000 from United Bank to support their academic skills center, which omits some of the barriers that students have. He explained the academic skills center provides free tutoring and electronics. He noted there is also the Magic Carpet service, which helps students with transportation barriers. He stated they also offer free day care, which is run as a co-op. He pointed out with the construction of the new front, they have giving opportunities for the community, business and industry in Enfield.

He stated they hope to conduct tours in March during semester break. He pointed out Asnuntuck's enrollment went from a flat FTE to an increase of 18%, which is unheard of in this economy.

Councilor Edgar questioned the placement rate for graduates. Mr. Madore stated their manufacturing rate is at 93%. He noted as concerns their liberal arts program, about 43% of students matriculate into a four-year college degree, and the rest immediately enter the workforce.

Mr. Carra stated in continuing education on the non-credit side, they've been growing their allied health career programs from two or three programs up to thirteen programs, i.e., massage therapy, phlebotomy, etc. He noted there's about an 85% rate of placing those students into jobs in those fields. He went on to note that those students receiving SNAP can take these classes for free.

Councilor Arnone stated Asnuntuck Radio has been helping the Youth Council in town. He noted the drug and alcohol program for youth works hand-in-hand with Asnuntuck Community College.

Chairman Kaupin thanked Asnuntuck for being a great community partner.

### **Revaluation Update**

Present for this item were Director of Finance, John Wilcox and Supervisor of Assessment and Revenue, Della Froment.

Mr. Wilcox stated 2016 is an interim revaluation year. He noted they only have an update on the real estate revaluation process.

Ms. Froment stated this process was started in the fall of 2015 when they sent out mailers to people inviting them to call if there were any questions or problems. She noted they also started collecting the sales from October 1, 2015 to October 1, 2016. She stated there were 270 useable sales in Enfield. She noted those that would be eliminated would be the estate sales, transfers within families and corporations. She stated they had a good list to use.

She encouraged people to go online to check the data on the webpage to get all the information of their property. She stated although the informal hearings ended, her office is always available to discuss any questions about assessments. She noted once the grand list is signed, property owners would have to go to the Board of Assessment Appeals.

Ms. Froment stated they just finished the file for supplemental motor vehicle, and the printer indicated that file will be in the mail before the end of the month, and the second half of the real estate and business personal property will be out before the end of the week.

Councilor Hall questioned when will the new evaluations go on vision appraisals, and Mr. Froment stated they are already there.

Councilor Hall questioned how many properties went up, and Ms. Froment stated overall there was a decrease in everything, except for the single-families.

Councilor Lee stated his understanding the current assessment process is what appears at the top of the page under current value, and further down the page the previous years will be shown. Ms. Froment responded that's correct.

Councilor Lee requested the proper definition of "appraisal" versus "assessment". Ms. Froment stated the appraisal is the market value, and the effective date is October 1, 2016, and the assessed value, by Connecticut statute, is 70% of that value, or a reduction of 30%. Councilor Lee stated his understanding the assessed value is what the municipal government uses to levy taxes.

Chairman Kaupin questioned up to what date can people inquire about their assessment, and Ms. Froment stated Vision Appraisal stopped holding their hearings, however, people are always welcome to call the Assessor's Office.

## **PUBLIC COMMUNICATIONS & PETITIONS**

Judy Kilty, 83 Abbe Road

Stated Mr. Sirard stated several times publicly that the Council agreed to pay the remaining debt of \$810,000 owed to the State, along with all the associated moving and renovation costs. She noted when she asked the Council shortly after Mr. Sirard made this statement if it were true, almost everyone seemed to be hearing it for the first time. She stated Chairman Kaupin stated this matter was discussed at a governance meeting with Mr. Sirard.

Ms. Kilty stated after many weeks of public input and questions, the Board answered a small percentage of the questions. She noted the selling point for closing Hale was to save money, but they couldn't come up with any solid savings figures. She stated when it became evident that the Republicans were ready to vote to close Hale, and the Democrats were visibly upset, Mr. Sirard offered to throw in \$10,000 to help with moving expenses and include a nurse and guidance counselor. She noted Mr. Neville asked how this money can be offered for these positions when the only purpose to close Hale was to save money. She stated the vote was five to four with only Republicans voting to close Hale.

She stated after the vote was taken, she again addressed the Board and stated she was aware there were two Republican openings on the Town Council and she hoped no one on the Board of Education planned to fill that vacancy after making such an enormous decision that would effect all K through Grade 2 students because she believed to do so would mean they made that decision and walked away to let someone else deal with the fallout, i.e., unknown busing costs, how lunchrooms would be monitored with over 110 extra students in one building, unknown whether special education laws would be able to be followed and how one nurse would be able to deal with extra students.

Ms. Kilty stated less than two days after this vote, Mr. Ludwick announced he was leaving the Board to fill a vacancy on the Council. She noted this did not happen in less than 48 hours. She noted there is a process with interviews and meetings. She stated her belief most Republicans on the Council were fully aware of how the Republican Board of Education members planned to vote on the Hale issue, and she feels that they gave no thought to the consequences. She noted many words come to mind--underhanded, deceitful, dishonest and despicable. She recalled when Mary Lou Strom and Roxy Burke were on the Council from two different parties, and they worked side-by-side to insure the best interest of the public was job number one.

She stated her belief the only decent thing for the Council to do now is to advise Board members to rescind this vote and take action only if and when all questions are answered and a true financial savings is guaranteed. She noted if that doesn't happen, she feels the Council should be ashamed of what they contributed to in a large part as a disservice to the children. She concluded stating the children, the parents, the teaching staff and the public deserve better, and if the Council isn't willing or able to step up, then maybe they too should step down.

Suza Thoelen, 1 Edgehill Street

Stated she is disappointed in the Board of Education's decision to close Nathan Hale, and she does not believe it's a good decision for the children. She noted she did look closely at the budget for line items that could be changed, however, there's not much to cut without detrimental effects on the children's education.

She stated nurses have a lot of responsibility, and now this will increase several nurses' responsibilities. She voiced concern about increasing class sizes, the need for more counselors to meet increasing demands, the need for full-day kindergarten, and the retention of quality educators. She urged the Council increase its communication with

the Board of Education in preparation for a tough budget season. She asked the Council not do this for political reasons, but rather for the good of the children.

### **COUNCILOR COMMUNICATIONS & PETITIONS**

Councilor Davis stated she was shocked, as a parent, when she heard the Town approved \$810,000 to cover the bond of Nathan Hale. She noted it keeps coming up that Counselors are needed in the schools, and she thought the Town budgeted for this in the last budget to help the schools.

Councilor Davis commended Lori Gates, Kelly Davis and all those people who helped out with Wreaths Across America.

Councilor Arnone stated the guidance counselors are a totally separate job description from the social services positions that the Town provided. He explained guidance counselors guide the children with academics and classes, and they don't do social service, but rather the Town provides that.

Councilor Edgar stated he also was distressed at some of the things that happened at the Board of Education meeting. He noted Mr. Neville asked a few times about tabling the motion, and the answer that came back from Dr. Schumann was that he couldn't table the motion. He stated his understanding that according to Roberts Rules and parliamentary procedure that is not the correct answer. He noted a motion to table can take place and be seconded, and that would be a non-debatable motion, and would call for a vote. He stated his belief the Council still doesn't have all the facts. He noted he will not vote on this until he has more information.

Councilor Bosco stated the school system used to include within their budget custodial services, buildings, grounds and utilities, but that is now included in the Town side of the budget.

Councilor Szewczak stated in Kindergarten to Grade 5 schools, a Guidance Counselor does not help academically, but it's more through helping with socialization and problems that students face. She noted the Town did have social workers working with the schools.

Councilor Bosco requested the Town Manager provide a true percentage of what the Town dedicates towards education.

**MOTION #3938** by Councilor Lee, seconded by Councilor Szewczak to suspend the rules to address under Miscellaneous Items 14 B1 through B4, F, G, H and I.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3938** adopted 10-0-0.

Chairman Kaupin stated the Council received word through the press that the Board was considering the closing of Nathan Hale in October. He noted it was thought if that were to happen, how would that effect the energy performance referendum, and the same thought was given relating to JFK Middle School because of a pre-referendum committee, therefore, there were internal discussions about revising what would be in the referendum. He noted if a building were to be pulled out, they would have to readjust all their calculations.

Chairman Kaupin stated the Superintendent and Board Chair asked to have a meeting with him and the Town Manager because they had some questions regarding the finances owed by the Town to the State, and if there's anything still owed on bonds. He noted at that meeting they were very up front that in the past when staff and resources allowed, Building & Grounds could be used for renovating spaces and moving, i.e., the Stowe Early Education Center. He pointed out that was a huge undertaking. He stated it was made clear that no matter the cost, the Board should account for those dollars because the Town doesn't know if they can commit those resources in a defined period of time if they were to move staff from Barnard to Alcorn since there would have to be some space adjustment at Alcorn and Barnard. He noted no commitment was ever made by himself or the Town Manager that the Town would cover those expenses, but those should be expenses that the Board should be willing to bear.

He referred to the Town budget and the total dollar amount that's allocated towards education and noted there's the Minimum Budget Requirement (MBR), through the State of Connecticut. He stated when the State gives municipalities dollars for education, they require through legislation that a community does not decrease their commitment to education. He noted if the State were to lower its contribution to a municipality due to budget constraints, the MBR might be lowered as well.

Chairman Kaupin referred to counselors in the school system and noted the Town has a great partnership with the school system, the police department and outside agencies, and this all comes through the Suicide Prevention Steering Committee and Youth Services. He noted the Board, Town and police department all felt the counselor piece was a missing element. He noted through the collaboration of this group, the proposal came forward to the Town to fund those counselor positions, but it's definitely on the preventive side and not on the education side.

Referring to the \$810,000, Chairman Kaupin explained that during the early 2000's when the referendum for school expansion was approved, the Town received \$2 million dollars for Nathan Hale. He noted this is detailed in an email from the Town Manager to the Town Council, which he shared with the Board of Education and Superintendent. He explained if Nathan Hale ceases to be used for educational purposes as of September 1, 2017, the Town will owe \$810,176. He noted an outstanding question to the State is what does that payback consist of outside of dollars, i.e., is it a one-time payment due on September 2<sup>nd</sup>, or can that payment be spread out. He stated they have not yet received that answer back from the State of Connecticut. Chairman Kaupin stated both the

Democrats and Republicans of the Board of Education knew, prior to their vote, that the Town Council did not have the answer to that question.

Chairman Kaupin stated there is a component that has been paid off, and that is the Town bond. He noted the referendum that was approved authorized the Town to bond a certain amount of dollars to finish financing the overall project. He stated through good financial management on the Town side, the bonds have been refinanced to lower interest rates. He noted those school projects were bundled in with work at Enfield High School's library project and the senior center project, as well as some roads. He stated the Town has been able to pay off those bonds over a quicker period of time and saved money.

He stated there's a utility cost to run Nathan Hale of about \$112,000 per year, and there's a custodial cost of \$182,000 per year. He noted this is a total of \$294,000 that the Town pays today. He stated that building needs \$3.7 million dollars in enhancements as a school, and this is the number from the Energy Performance Contract, and that's the number from the Facilities Referendum a year ago. He stated a lot of decisions would need to be made to take a building out of the Town inventory.

Chairman Kaupin stated the Mayors Advisory Council had a great meeting last Monday with Social Services. He noted all the different department directors were present and explained what they do, and there was a good question and answer exchange.

He noted last Wednesday the Wreaths Across America convoy returned to Parkman School. He stated Lori Gates, Kelly Davis, Parkman School, Enfield and State Police, Enfield EMS and the fire departments helped with this great event. He noted there were also many spectators along the route to welcome the convoy.

He stated Carmen's Bakery at 95 High Street in Molina's Plaza had their grand opening on Saturday.

Chairman Kaupin stated Jiggy's Café donated 100 bikes for Toys for Joy.

### **TOWN MANAGER REPORT & COMMUNICATIONS**

Mr. Chodkowski stated included in the Council's packet is the Project and Activities Report. He noted they're one step closer with regards to 25 Bacon Road and getting that project finalized.

Councilor Arnone referred to economic development and vacant properties, and noted it's nice to see some large manufacturing plants possibly getting filled. He noted it would be nice to get an update from Economic Development to see what's happening in Enfield.

## **TOWN ATTORNEY REPORT & COMMUNICATIONS**

Attorney Bromson referred to the earth moving project at the CREC site and noted it's about half completed. He noted inclement weather slowed things down.

## **REPORT OF SPECIAL COMMITTEES OF THE COUNCIL**

### **Enfield High School Renovation Building Committee**

Councilor Cekala stated they are on schedule and under budget.

Councilor Szewczak stated there is now road access around the "D" Wing. She noted visitor parking signs will be going up. She stated they expect to have a certificate of occupancy for early January for the music wing.

### **JFK Pre-Referendum Committee**

Present for this item was Christopher Rutledge.

Mr. Rutledge stated the committee meetings are scheduled for the first and third Wednesday of each month in the JFK Middle School Library at 6:30 p.m. He noted they have a recording secretary and minutes will be forwarded to the Town's website.

He stated they are working with Dean Petrucelli, who explained what the next steps will be in terms of reviewing the building, plans and documentation.

Mr. Rutledge stated they're in need of a new member, and interested parties may go to the Town website and fill out an application.

Councilor Szewczak stated the Facilities Committee met, and they determined they would look first at the whole outside envelope of the buildings. Mr. Chodkowski stated the Building Department is pulling information, and he should have that available soon. Councilor Szewczak stated in the spring they will check out every roof in Town and have something to present to the Council at budget time so they can determine what needs to be done to keep the roofs and exterior envelopes in proper condition.

## **OLD BUSINESS**

### **APPOINTMENTS (TOWN COUNCIL)**

**MOTION #3939** by Councilor Arnone, seconded by Councilor Lee to remove Item A1 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3939** adopted 10-0-0.

**NOMINATION #3940** by Councilor Arnone to reappoint William St. George (I) to the Area 25 Cable Television Advisory Committee for a term which expires 06/30/2018.

**MOTION #3941** by Councilor Hall, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3941** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared William St. George reappointed to the Area 25 Cable Television Advisory Committee by a 10-0-0 vote.

All other appointments remained on the table.

Item C, D, E and F remained tabled.

**MOTION #3942** by Councilor Lee, seconded by Councilor Hall to remove Item G. from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3942** adopted 10-0-0.

**MOTION #3943** by Councilor Arnone, seconded by Councilor Szewczak to remove Item G. from the agenda because the Splash Pad Assessment Study will be done in house.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3943** adopted 10-0-0.

**MOTION #3944** by Councilor Arnone, seconded by Councilor Szewczak to remove Item H. from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3944** adopted 10-0-0.

**RESOLUTION #3945** by Councilor Arnone, seconded by Councilor Szewczak.

WHEREAS, on August 1, 2016, the Enfield Town Council amended Chapter 58, Article II of the Town Code, Hawkers, Peddlers, and Auctioneers, to include Section 58-35, Mobile Food Vendors; and

WHEREAS, Policies and procedures to regulate mobile food vendors are necessary to protect the public health, safety and well-being:

NOW, THEREFORE, BE IT RESOLVED BY THE ENFIELD TOWN COUNCIL THAT:

Section 1: In accordance with Chapter 58, Article II, Section 58-35, Subsection (b), the rules and regulations set forth in Exhibit A attached hereto are hereby adopted as the Town of Enfield's Rules and Regulations for the issuance of mobile food vendor permits and the lawful operation of mobile food vendors, subject to the review and approval of the Town Attorney.

Section 2: These Rules and Regulation shall become effective upon final approval by the Town Attorney.

Councilor Bosco stated he will not be supporting this resolution because he feels this is unfair to brick and mortar businesses.

Councilor Arnone stated he's satisfied with this resolution, and he does not believe it's a threat to brick and mortar businesses. He noted more and more brick and mortar businesses are now getting food trucks because they realize it's actually an improvement for their business.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3945** adopted 7-3-0, with Councilors Bosco, Deni and Edgar voting against the resolution.

**MOTION #3946** by Councilor Edgar, seconded by Councilor Deni to remove Item I. from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3946** adopted 10-0-0.

**MOTION #3947** by Councilor Edgar, seconded by Councilor Szewczak to remove Item I. from the agenda.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3947** adopted 10-0-0.

### **NEW BUSINESS**

**NOMINATION #3948** by Councilor Hall to reappoint Alice Egan (R) to the Commission on Aging for a term which expires 12/31/2019.

**MOTION #3949** by Councilor Hall, seconded by Councilor Deni to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3949** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Alice Egan reappointed to the Commission on Aging by a 10-0-0 vote.

**NOMINATION #3950** by Councilor Arnone to reappoint Stacy Huot (D) to the Enfield Beautification Committee for a term which expires 12/01/2019.

**MOTION #3951** by Councilor Hall, seconded by Councilor Edgar to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3951** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Stacy Huot reappointed to the Enfield Beautification Committee by a 10-0-0 vote.

**NOMINATION #3952** by Councilor Lee to reappoint Darren Ketchale (R) to the Enfield Beautification Committee for a term which expires 12/01/2019.

**MOTION #3953** by Councilor Hall, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3953** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Darren Ketchale reappointed to the Enfield Beautification Committee by a 10-0-0 vote.

**MOTION #3954** by Councilor Hall, seconded by Councilor Arnone to approve the P & Z Commission recommendation to appoint Richard Szewczak to the Capital Region Council of Governments Regional Planning Commission.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3954** adopted 10-0-0.

**MOTION #3955** by Councilor Arnone, seconded by Councilor Lee to approve the P & Z Commission recommendation to appoint Linda DeGray to the Capital Region Council of Governments Regional Planning Commission.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3955** adopted 10-0-0.

### **ITEMS FOR DISCUSSION**

Item C1 will move to New Business. All other items were moved to Miscellaneous.

### **MISCELLANEOUS**

**MOTION #3956** by Councilor Lee, seconded by Councilor Deni to approve the Consent Agenda.  
Enfield Child Development Center \$4,753.67 Transfer  
Family Resource Center \$500 Transfer

Public Works \$21,000 Transfer  
Request to dispose of Surplus Property

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3956** adopted 10-0-0.

**RESOLUTION #3957** by Councilor Hall, seconded by Councilor Edgar.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	1300 Town Attorney Settlements & Judgments	10130000-582000	\$7,500
FROM:	General Fund Contingency	10800092-584000	\$7,500

**CERTIFICATION:** I hereby certify that the above-stated funds are available as of November 28, 2016.

/s/ John Wilcox, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3957** adopted 10-0-0.

**RESOLUTION #3958** by Councilor Lee, seconded by Councilor Hall.

WHEREAS, the Enfield Police Department offers fingerprinting services to members of the general public for which the department incurs certain expenses; and

WHEREAS, the number of non-residents seeking this service has increased as few police departments in the region offer fingerprinting services; and

WHEREAS, non-residents do not pay Town of Enfield property taxes which would provide revenues necessary to cover the expenses incurred by the Enfield Police Department in providing fingerprinting services;

NOW, THEREFORE BE IT RESOLVED BY THE ENFIELD TOWN COUNCIL:

**Section 1:** There is hereby established a fee of \$20 for fingerprinting services provided by the Enfield Police Department to non-residents of the Town of Enfield.

**Section 2:** That the aforesaid fee shall become effective January 1, 2017 and remain in effect until amended or repealed by legislative action of the Enfield Town Council.

Present for this discussion was Deputy Chief Gary Collins.

Councilor Arnone questioned if the police departments fingerprint a lot of non-residents. Mr. Collins stated most of their fingerprinting is for pistol permits, and the majority is done for residents, however, this resolution would be for the non-residents who work in town for non-town jobs that require employees be fingerprinted.

Councilor Hall stated her belief the \$20 fee is low. Mr. Chodkowski stated this figure was provided by Chief Sferrazza. He noted a survey was conducted of other police departments as to what their fees were.

Chairman Kaupin questioned how long the process takes, and Mr. Collins estimated 15 minutes.

Councilor Cekala questioned if this is in line with what other municipalities charge. Mr. Chodkowski stated the survey showed East Windsor's fee is \$50; Manchester is \$25; West Hartford is \$10; Windsor is \$25 and Coventry is \$20.

Councilor Edgar stated his understanding an aide helps with fingerprinting, and Mr. Collins responded that's correct.

**AMENDMENT #1** by Councilor Hall, seconded by Councilor Bosco to increase the \$20 fee to \$50.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #1** adopted by a 6-4-0 vote, with Councilors Cekala, Davis, Deni and Edgar voting against the amendment.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3958** adopted, as amended, 7-3-0, with Councilors Davis, Deni and Edgar voting against the resolution.

**RESOLUTION #3959** by Councilor Hall, seconded by Councilor Arnone.

WHEREAS, Connecticut General Statute 12-63c requires that the owner of rental income property submit an income and expense report; and

WHEREAS, failure to do so subjects the owner to a ten percent penalty; and

WHEREAS, Connecticut General Statute 12-63c(d) allows the Assessor or the Board of Assessment Appeals to waive the penalty associated with income and expense reports; and

WHEREAS, the Town Council wishes to seek input from the residents of the Town of Enfield regarding the proposed ordinance, attached hereto, allowing such a waiver.

NOW, THEREFORE, BE IT RESOLVED, the Enfield Town Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut on Tuesday, January 3, 2017 at 6:50 p.m. to allow interested residents an opportunity to express their opinions regarding the proposed ordinance.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3959** adopted 10-0-0.

**RESOLUTION #3960** by Councilor Lee, seconded by Councilor Arnone.

RESOLVED, that the Town Manager, Bryan R.H. Chodkowski, is authorized to enter into and amend contractual instruments, subject to review and approval by the Town Attorney, in the name and on behalf of the Town of Enfield with Honeywell International, Inc.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #3960** adopted 10-0-0.

### **PUBLIC COMMUNICATIONS**

There were no comments from the public.

### **COUNCILOR COMMUNICATIONS**

Councilor Lee referred to the vendor instructions and regulations, and he questioned when that program will be prepared to start. Mr. Chodkowski anticipated it should be ready to roll out the first part of March.

### **ADJOURNMENT**

**MOTION #3961** by Councilor Hall, seconded by Councilor Cekala to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #3961** adopted 10-0-0, and the meeting stood adjourned at 8:55 p.m.

Respectfully submitted,

Suzanne F. Olechnicki  
Town Clerk  
Clerk of the Council

Jeannette Lamontagne  
Secretary to the Council

## **Exhibit A**

### **Section 1. Rules and Regulations for Licensing a Mobile Food Vendor**

- 1) The Enfield Town Manager, or his designee, may approve an application for a Mobile Food Vendor License after considering the location or area where the applicant proposes to conduct business, the variety and types of items to be sold, and other applicable information. Other information considered may include but is not limited to whether the proposed mobile food vending activity would create an obstruction of the public way or place, create a safety hazard or other hazardous condition, compliance with other Town laws.
- 2) Based on the review of the application and other relevant factors as referenced above, the Town may deny issuing a Mobile Food Vendor License to an applicant or issue a license with reasonable conditions if the Town determines that issuing a license or unconditioned license would create conditions in violation of these rules and regulations.
- 3) Each applicant shall submit with their application a copy (or copies) of a valid motor vehicle operator's license for each individual that may operate the mobile vending vehicle or trailer.
- 4) Each applicant shall submit with their application a copy of their current vehicle's (and trailer when appropriate) motor vehicle registration as well as proof of current insurance.
- 5) Each applicant shall submit with their application a color photograph of the vehicle(s) or trailer(s) subject to the Mobile Food Vendor License application.
- 6) Each applicant shall submit with their application a copy of a valid license from the North Central District Health Department.
- 7) Each applicant shall submit with their application a copy of a valid Connecticut Sales and Use Tax Permit.

A non-refundable \$50 fee shall accompany all applications from applicants whose mobile food vending vehicle(s), or trailer(s), are not registered in the Town of Enfield, Connecticut, or who do not already maintain a duly

licensed food service establishment within the Town of Enfield, Connecticut.

Those applicants who satisfy the conditions above for a fee waiver shall be considered a Local Vendor.

- 8) If an application is approved or approved with conditions, a Mobile Food Vending License shall be issued. The license shall be valid for a period of 365 days from the date of issuance.
- 9) An approved Mobile Food Vendor License may be suspended or revoked by the Town for any of, but not limited to, the following reasons or conditions:
  - a. Revocation, expiration, loss or suspension of their North Central-District Health Department issued food service license;
  - b. Revocation, expiration, loss or suspension of any applicable state required motor vehicle registration of the mobile food vendor's vehicle;
  - c. Lapse of associated motor vehicle insurance
  - d. Participation by the licensee and/or his/her/its employee in criminal activity during mobile food operations;Vending from an unapproved or undesignated location; or Violation of any rule or regulation associated with mobile food vending within the Town of Enfield.

## **Section 2. Rules and Regulations for Issuing Daily Vendor Permits**

Upon the issuance of a Mobile Food Vending License, a mobile food vendor must then apply for a Daily Vendor Permit for those specific dates which they wish to vend. In addition to providing the information requested on the Daily Vendor Permit application, the following rules and regulations apply with regard to the issuance of a Daily Vendor Permit.

- 1) Unless otherwise specified on the Daily Vending Permit, a permitted vendor shall be authorized to vend during one of the following permitted dayparts, 7:00 a.m. to 2:00 p.m., or 2 pm to 9 pm.

Vendors shall not mobilize more than one (1) hour before the permitted vending period, nor remain mobilized more than one (1) hour after vending period.

- 2) The permit fee for an applicant who's registered commercial kitchen is addressed in Enfield per their North Central-District Health Department mobile food license shall be \$10 for each requested daypart. The permit fee for all other vendors requesting a vending location shall be \$20 for each day part.

- 3) Daily Vendor Permits are non-refundable, non-transferable, and non-assignable.
- 4) Daily Vendor Permits may be purchased up to thirty (30) days in advance.
- 5) Two (2) Daily Vendor Permits for each vending daypart may be issued to each Vending Location listed in this section for each day. Availability shall be subject to black-out dates or other restrictions or conditions for the locations which the Town may identify in advance.
- 6) Vending locations and daily permits are subject to closure, cancellation, or removal from the approved list due to weather conditions, or other factors.
- 7) An Daily Permit cancelled due to weather shall be reissued for a different date.

### **Section 3. Rules and Regulations for the Operation of Licensed Mobile Food Vendors.**

- 1) No licensed mobile food vendor shall position their vehicle or trailer so as to obstruct the view of pedestrian or motor vehicle traffic at intersections, driveways, crosswalks, or any other location where traffic patterns are perpendicular to one another.
- 2) No licensed mobile food vendor shall position their vehicle or trailer as to obstruct the lawful movement of pedestrian or motor vehicle traffic or create condition detrimental or injurious to public safety.
- 3) All storage, preparation, and sale areas shall be contained upon or within the vehicle or trailer licensed to vend.
- 4) No license shall be transferable or assignable.
- 5) Adequate trash containers, directly adjacent to the food service, shall be maintained by the mobile food vendor. Vendors shall be responsible for removing trash discarded by their customers within the designated vending areas.
- 6) No mobile food vendor shall, while stationary, shout, blow a horn, ring a bell, use any sound device, hoist or post a flag, erect any type of identification sign, or use an inflatable or other such items for the purpose of attracting attention.
- 7) A licensed vendor may display portable signage measuring no larger than eight (6) square feet for the sole purpose of displaying the vendor's menu information.

- 8) Vending shall occur while the vehicle or trailer is in a parked, non-mobile position.
- 9) Mobile Food Vending shall only be performed in Town approved locations. Such locations shall be signed and are described as follows:
  - i. Enfield Town Hall parking lot: 820 Enfield Street
  - ii. South Street public parking Lot: Corner of Pearl and South Street
  - iii. Barnes Boat Launch parking lot: 12 South River Street
  - iv. Freshwater Pond Park: (On-street, south side of North Main Street only)
  - v. Brainerd Park parking lot: 133 Brainard Road
  - vi. Hazardville Park (On-street parking, east-side of School Street only)
  - vii. Powder Hollow Park parking lot: End of Dust House Road
  - viii. Green Manorville Park parking lot: 198 Taylor Road
  - ix. Enfield Central Library parking lot: 104 Middle Road
- 10) Only licensed mobile food vendors who have been issued a vending permit for a designated vending location shall be authorized to vend in locations noted in this section.
- 11) Vending may not occur when a weather-related parking ban has been declared by the Town
- 12) A licensee shall not allow any person to go inside or on the associated vehicle or trailer except those persons identified within the initial application for said license
- 13) No vehicle or stand or other item related to the operation of a vending business shall touch, lean against or be connected or affixed to any building or structure, including but not limited to lampposts, parking meters, mailboxes, traffic signal stanchions, fire hydrants, tree boxes, benches, bus shelters, refuse baskets, traffic barriers, or city utilities of any kind.
- 14) The Daily Vendor Permit and the Vendor's Food Service License from the North Central Health District must be prominently displayed in a conspicuous place within the licensed vehicle or trailer, visible to vendor patrons, when actively vending within the Town.
- 15) A vendor found to be operating without a valid Daily Vending Permit or in violation of any other provision of this section shall be issued a warning letter, sent on Town of Enfield letterhead via first class U.S Mail to their listed business address, advising of said violation. Upon a finding of a second and subsequent violation of any provision of this article, a second letter, sent on Town of Enfield letterhead via first class U.S Mail to their listed business address, advising that their Mobile Food Vendor License has been revoked for the balance of its duration.

Appended to minutes of  
December 19, 2016 Regular  
Town Council Meeting  
See Page 12

ENFIELD TOWN COUNCIL  
REQUEST FOR TRANSFER OF FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO:	Enfield Child Development Center		
	Food	22040432-563000	\$4,753.67
FROM:	Enfield Child Development Center		
	Other Revenue	22044432-417060	\$4,753.67

CERTIFICATION: I hereby certify that the above-stated funds are available as of December 9, 2016.

John Wilcox, Director of Finance  
APPROVED BY: \_\_\_\_\_ Town Manager Date: \_\_\_\_\_

ENFIELD TOWN COUNCIL  
REQUEST FOR TRANSFER OF FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO:	Family Resource Center		
	Other Supplies/Materials	22040470 561900	\$500
FROM:	Family Resource Center		
	Miscellaneous Contributions/Donations	22044470 417050	\$500

CERTIFICATION: I hereby certify that the above-stated funds are available as of December

John Wilcox, Director of Finance  
APPROVED BY: \_\_\_\_\_ Town Manager Date: \_\_\_\_\_

Appended to minutes of  
December 19, 2016 Regular  
Town Council Meeting  
See Page 12

ENFIELD TOWN COUNCIL  
REQUEST FOR TRANSFER OF FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO:	CIP Tipper Barrels		
	Other Supplies/Materials	31008825-561900	\$21,000
FROM:	CIP Revenue Tipper Barrels		
	Sales – Tipper Barrels	31042011-417022	\$21,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of December

John Wilcox, Director of Finance

APPROVED BY: \_\_\_\_\_ Town Manager Date: \_\_\_\_\_

ENFIELD TOWN COUNCIL  
RESOLUTION NO. \_\_\_\_\_  
**Resolution Authorizing the Disposition of Town-Owned Surplus  
Personal Property**

**WHEREAS,** on January 5, 2015 the Town of Enfield adopted Resolution #3002 establishing a policy for the Disposition of Town-Owned Surplus Personal Property; and

**WHEREAS,** *Surplus Property* is defined as “tangible personal property owned by the Town of Enfield that has been determined to be unneeded presently or in the foreseeable future, or that is no longer of value or use to the Town”; and

**WHEREAS,** the Policy requires that the Town Council approve the disposition of *Surplus Property* valued at Two Thousand Dollars (\$2,000) or more; and

**WHEREAS,** the Department of Public Works has identified the property listed on Attachment A as *Surplus Property* valued at Two Thousand Dollars (\$2,000) or more; and

**WHEREAS,** the Town Manager has reviewed the recommendations by the Department of Public Works and now seeks Town Council approval.

Appended to minutes of  
 December 19, 2016 Regular  
 Town Council Meeting  
 See Page 12

**NOW THEREFORE, BE IT RESOLVED,** the disposal of the property listed on Attachment A, pursuant to the policy for the Disposition of Town-Owned Surplus Personal Property, is hereby approved.

**ATTACHMENT A**

<u>YEAR</u>	<u>VEHICLE/EQUIPMENT</u>	<u>SERIAL/VIN#</u>	<u>MILEAGE/HOURS</u>	<u>EST. VALU</u>
2000	Vac-All Basin Cleaner Chassis	VIN#1HTSDAAR5YH230133	31,136 miles	\$10,000*
2000	Vac-All Basin Cleaner Vacuum	VIN#1FMFU16508LA86617	31,136 miles	See above
	Mark Line Model F824 Office Trailer	Serial # 6012214	N/A	\$2,500
2002	Crane/Pakmor Refuse Truck	VIN#1CYCCK486T045752	142,345 miles, 20,918 hours	\$6,000

- \* The Vac-All Chassis and Vacuum were purchased as a unit and are attached, but have separate fleet numbers. It is our intention to sell them as unit.



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# TOWN OF ENFIELD

December 16, 2016

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Request for Transfer of Funds for Enfield Child Development Center  
\$7,500**

**Councilors:**

**Highlights:**

- The Department of Social Services purchased a dishwasher for the Enfield Child Development Center. The dishwasher cost \$3,713 and funds were taken from the ECDC Food Account to cover the purchase.
- CRT reduced meal delivery in August and September to the Mark Twain and Senior Center Congregate Lunch Programs. Social Services incurred \$3,783 in expenses for staff and food to replace the CRT meals.
- The Unallocated Boards Miscellaneous Expenditure account within Social Services Fund has sufficient funds to cover these costs.

**Budget Impact:**

There is no budget impact.

**Recommendation:**

That the Town Council adopt the attached request for transfer of funds.

Respectfully Submitted,

Dawn Homer-Bouthiette  
Director of Social Services

**Attachments:**

1. Resolution

**ENFIELD TOWN COUNCIL**  
**REQUEST FOR TRANSFER OF FUNDS**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

**TO: Social Services Fund**

Enfield Child Development – Food	22040432-563000	\$3,713
Congregate Living – Salaries Part Time	22040413-512000	\$1,040
Congregate Living - Food	22040413-563000	\$2,747

**FROM: Social Services Fund**

Unallocated Boards Misc. Expenditures	22049504-589000	\$7,500
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**CERTIFICATION:** I hereby certify that the above-stated funds are available as of December 16, 2016.

  
\_\_\_\_\_  
John Wilcox, Director of Finance

Date: 12/20/16

APPROVED BY:  \_\_\_\_\_ Town Manager

Date: 12/20/16



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# TOWN OF ENFIELD

December 27, 2016

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Request for Transfer of Funds for Town Managers Office \$15,000**

Councilors:

**Highlights:**

- The Town Managers office applied for a Bright Ideas Grant through Eversource in anticipation of sending mailers to every resident regarding the Energy performance referendum.
- The Bright Idea grant was to be used for an educational outreach campaign to inform residents about the development of an energy strategy and opportunity analysis.
- Because of the sensitive timeline of mailing this type of information, the Town Manager's Budget had to incur these costs knowing that it was a reimbursable grant.
- Documentation of expenditures had to be proven before Eversource would release the funds.
- The Town received official notice of the award on November 7<sup>th</sup> in the amount of \$15,000.

**Budget Impact:**

There is no budget impact associated with this transfer.

**Recommendation:**

It is recommended that the Town Council approve the attached resolution.

Respectfully Submitted,

Debra McCarthy  
Executive Secretary

**Attachments:**

1. Resolution

**ENFIELD TOWN COUNCIL**  
**REQUEST FOR TRANSFER OF FUNDS**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

**TO: Town Manager**

Miscellaneous Expenditures	10120000-589000	\$15,000
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**FROM: General Fund**

Other Revenue	10040000-417060	\$15,000
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**CERTIFICATION:** I hereby certify that the above-stated funds are available as of **December 24, 2016.**



Rose Bouchard, Deputy Director of Finance

APPROVED BY:  Acting Town Manager Date: 12/23/16



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# TOWN OF ENFIELD

December 19, 2016

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Resolution Authorizing the Town Manager to Enter Into an Agreement with the Federal Substance Abuse and Mental Health Services Administration**

**Highlights:**

- Youth Services would like to submit a grant application to SAMHSA for the Drug Free Communities Grant.
- The Grant's purpose is to support established community-based youth substance use prevention coalitions capable of effecting community-level change.
- Work with community leaders to identify and address local youth substance use problems and create sustainable community-level changes through the use of the Seven Strategies for Community Level Change.
- Implement every two years a student survey of grades 6 – 12 to provide data on the Common Core measures for alcohol, tobacco, marijuana, and prescription drugs.
- Develop an annual action plan to address youth substance use of alcohol, marijuana, and prescription drugs.
- Participate in the DFC National Cross-Site Evaluation.
- The Drug Free Communities grant award amount is up to \$125,000 annually for five (5) years FFY17-18 through FFY21-22.

**Budget Impact:**

There are no additional expenses associated with this grant.

**Recommendation:**

That the Town Council approve the attached Resolution.

Respectfully Submitted,

Dawn Homer-Bouthiette  
Director of Social Services

**Attachments:**

1. Resolution

# ENFIELD TOWN COUNCIL

RESOLUTION NO. \_\_\_\_\_

**Resolution Authorizing the Town Manager to Enter Into Agreement with the Substance Abuse and Mental Health Services Administration (SAMHSA)**

RESOLVED, that the Town Manager, Bryan R.H. Chodkowski, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the Substance Abuse and Mental Health Services Administration (SAMHSA) for the Drug-Free Communities (DFC) Support Program Grant and to affix the Corporate Seal.

Date Submitted:  
Submitted by:

December 19, 2016  
**Social Services Director**



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# TOWN OF ENFIELD

December 9, 2016

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Resolution to transfer funds for the Family Resource Center \$44,192**

**Highlights:**

- The Town of Enfield estimated funding from the LEGO Community Fund US to support the Stowe Family Resource Center for the period of July 1, 2016-June 30, 2017 to be \$80,000.
- The Family Resource Center applied for and was awarded a grant in the amount of \$116,013 from the LEGO Community Fund, US.
- \$65,513 of this grant was designated for the Family Resource Center and \$50,500 was designated for the Enfield Child Development Center.
- This reflects a decrease in the LEGO funding amount for the Family Resource Center of \$14,487.
- Additional funds are needed to provide consultants for parenting programs, instructional supplies, and furniture for the Family Resource Center located in the Stowe Early Learning Center.
- Funds are available in Part Time Salaries, Social Security and Medicare due to a position vacancy at the Family Resource Center.

**Budget Impact:**

This transfer reduces the Stowe Family Resource Center total budget by \$14,487.

**Recommendation:**

That the Enfield Town Council approve the attached resolution.

Respectfully Submitted,

Dawn Homer-Bouthiette  
Director of Social Services

**Attachments:**

1. Resolution.

**ENFIELD TOWN COUNCIL**  
**REQUEST FOR TRANSFER OF FUNDS**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

**TO:       Family Resource Center Revenue**

22044470 460098 LEGO Grant	\$14,487
22046098 533900 Other Professional Services	\$20,688
22046098 561100 Instructional Supplies	\$7,848
22046098 573300 Furniture and Fixtures	\$1,169

**FROM:   Family Resource Center Expenses**

22046098 512000 Salaries	\$41,030
22046098 522000 Social Security	\$2,562
22046098 522100 Medicare	\$600

**CERTIFICATION:** I hereby certify that the above-stated funds are available as of December 9, 2016



**Rose Bouchard, Deputy Director of Finance**

**APPROVED BY:**  \_\_\_\_\_ **Acting Town Manager**   **Date:** 12/29/12



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# TOWN OF ENFIELD

December 9, 2016

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Resolution to transfer funds into the Enfield Child Development Center for the LEGO Community Fund US Grant \$50,500**

**Highlights:**

- The Enfield Family Resource Center applied for and was awarded a grant in the amount of \$116,013 from the LEGO Community Fund, US.
- \$50,500 of this grant was designated for the Enfield Child Development Center.
- The grant funds will be used to provide play equipment, instructional supplies, technology equipment, field trips and professional development for the Enfield Child Development Center classrooms located in the Stowe Early Learning Center.
- The grant period is July 1, 2016-June 30, 2017.

**Budget Impact:**

There are no additional costs associated with this transfer.

**Recommendation:**

That the Enfield Town Council approve the attached resolution.

Respectfully Submitted,

Dawn Homer-Bouthiette  
Director of Social Services

**Attachments:**

1. Resolution.

**ENFIELD TOWN COUNCIL**  
**REQUEST FOR TRANSFER OF FUNDS**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.**

**TO: Enfield Child Development Center Expenses**

22040432 532400 Field Trips	\$1,500
22040432 533900 Other Professional Services	\$1,000
22040432 561100 Instructional Supplies	\$23,000
22040432 573400 Technology Equipment	\$25,000

**FROM: Enfield Child Development Center Revenue**

22044432 460098 LEGO Grant	\$50,500
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**CERTIFICATION: I hereby certify that the above-stated funds are available as of December 9, 2016.**



**Rose Bouchard, Deputy Director of Finance**

**APPROVED BY:**  **Acting Town Manager**      **Date:** 12/29/12



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# TOWN OF ENFIELD

December 27, 2016

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Request for Transfer of Funds for Department of Public Works \$21,198.28**

Councilors:

**Highlights:**

- The Town has earned rewards from the Clean Energy Communities program in the amount of \$21,198.28.
- The Clean Energy Committee recommends using the rewards to purchase the following eligible equipment: solar crosswalk signals, solar traffic control speed signs and a bench with solar charging.
- Sgt. Matt Meier, representative of the Local Traffic Authority, approved the use of the solar traffic control devices.

**Budget Impact:**

There is no net budget impact for purchasing the eligible items since the cost is funded 100% through the Clean Energy Communities program rewards.

**Recommendation:**

It is recommended that the Town Council approve the attached resolution.

Respectfully Submitted,

Billy Taylor  
Deputy Public Works Director

**Attachments:**

1. Resolution

**ENFIELD TOWN COUNCIL**  
**REQUEST FOR TRANSFER OF FUNDS**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

**TO: CIP**

CT Greenbank Equipment	31008333-573000	\$21,198.28
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**FROM: CIP**

Grants Other	31042017-460001	\$21,198.28
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**CERTIFICATION:** I hereby certify that the above-stated funds are available as of December 21, 2016.



**Rose Bouchard, Deputy Director of Finance**

**APPROVED BY:**  **Acting Town Manager**    **Date:** 12/23/16



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# TOWN OF ENFIELD

December 7, 2016

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Resolution Adopting an Ordinance Regarding the Waiver of Penalties**

Councilors:

**Highlights:**

- Chapter 78, Article I, of the Town Code is Taxation ordinance; and
- Conn. Gen. Stat. §12-63c(d), allows for the waiver of penalty by the Assessor, or the Board of Assessment Appeals associated with income and expense reports
- The Town Council held a public hearing to allow input from Enfield residents

**Budget Impact:**

There is no anticipated impact to the budget at this time.

**Recommendation:**

That the Town Council approve the attached resolution.

Respectfully Submitted,

Della J. Froment, CCMA, CCMC

**Attachments:**

1. Resolution

**ENFIELD TOWN COUNCIL**  
**RESOLUTION No. \_\_\_\_\_**

**Resolution Adopting an Ordinance Regarding the Waiver of Penalties for Failure to  
Submit Income and Expense Reports**

- WHEREAS**, Conn. Gen. Stat. §12-63c requires that the owner of rental income property submit an income and expense report; and
- WHEREAS**, failure to do so subjects the owner to a ten percent penalty; and
- WHEREAS**, Conn. Gen. Stat. §12-63c(d) allows the Assessor or the Board of Assessment Appeals to waive the penalty associated with income and expense reports; and
- WHEREAS**, in accordance with the Town Charter, Chapter 3, Section 6, a Public Hearing was held on January 3, 2017; and
- WHEREAS**, it has been determined that it is in the best interest of the Town to adopt the ordinance, attached hereto, allowing such a waiver;
- NOW, THEREFORE BE IT RESOLVED**, the Enfield Town Council does hereby adopt the amendment to Enfield Town Code, waiver of penalty on income and expense reports.

**Waiver of penalty on income and expense reports.**

Pursuant to Conn. Gen. Stat. §12-63c(d), as may be amended, the Assessor, or the Board of Assessment Appeals, may waive the ten percent penalty imposed for failure to submit information as required by Conn. Gen. Stat. §12-63c(a), as may be amended.

In order to be eligible for such a waiver, the owner of the property must submit the Assessor's form with correct and complete information to the Assessor no later than December 31<sup>st</sup> of the current Grand List year. Any property for which such form is received by the Assessor after December 31<sup>st</sup> of the current Grand List year will not be eligible for the waiver of penalty.

## McCarthy, Debra

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**From:** noreply@civicplus.com  
**Sent:** Wednesday, December 14, 2016 1:20 PM  
**To:** McCarthy, Debra  
**Subject:** Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

### Application for Vacancy on Boards, Agencies & Commissions

Date	12/14/2016
First and Last Name	Michael S. Ludwick
Address	16 Silver Lane
City	Enfield
State	CT
Zip	06082
Phone Number	860-869-5933
Second Phone:	860-869-5933
Email	MikeLudwick764@yahoo.com
Occupation	Underwriting Manager
Occupation Phone Number	860-273-3295
Party Affiliation	Republican
Registered Voter	Yes
Name of the Board You Wish to Apply For:	<del>Planning &amp; Zoning Commission</del> <i>Enfield Town Council</i>
Appointment	New Appointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	- In the above selection box " Name of the Board You Wish to Apply for:" there is not a selection that I could find for Enfield Town Council. I am not applying for the Planning & Zoning Commission ( as listed in the drop down box) to be 100% clear. I am applying for the Enfield Town Council to be 100% clear. - Life long Enfield resident - Experienced Public servant - 20 years of Private sector business experience B.A. Political

Science from Western New England College M.P.A Public Administration from U. of Hartford Husband & father of two beautiful girls Former Fermi High School Football Coach Volunteer coach youth sports Enfield is a great town, and I am very humbled for the opportunity to serve.

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Have you ever served on a Board, Commission or Agency in Enfield or elsewhere? Yes

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If so, please state name of board, commission or agency and time server: Town Council - 4 years, Planning & Zoning 1 year, ZBA - 1-2 years, Board of Education 1 year

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If this is a reappointment, please list the number of meetings attended during the last 12 months: *Field not completed.*

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If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? No

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## McCarthy, Debra

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**From:** Hunt, Dawn  
**Sent:** Wednesday, December 28, 2016 4:15 PM  
**To:** McCarthy, Debra  
**Subject:** FW: ERSC Member position

**From:** Brent Ciszek [mailto:[bac@etravian.com](mailto:bac@etravian.com)]  
**Sent:** Friday, September 23, 2016 2:05 PM  
**To:** Hunt, Dawn  
**Subject:** Re: ERSC Member position

Dawn,

Thank you for the reminder... This had entirely slipped my mind.

At this time, I would like to tender my resignation from the ERSC, as I have moved out of state and will soon not have a property holding in the town of Enfield.

My time on the ERSC was well spent, and I look forward to hearing about future growth and positive change in Enfield.

Thank you.

Warmly,

Brent A Ciszek

On Tue, Sep 20, 2016 at 1:44 PM, Hunt, Dawn <[dhunt@enfield.org](mailto:dhunt@enfield.org)> wrote:

Good afternoon Brent,

It's our understanding that you have moved out of Enfield, yet we still have you listed as a member of the Enfield Revitalization Strategy committee. In order to remove your name from the committee, we need a written statement of your resignation. It doesn't have to be a formal letter – it can be a quick email back if that's easier. If you have any questions, let me know.

Thanks,

Dawn

## McCarthy, Debra

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**From:** noreply@civicplus.com  
**Sent:** Monday, December 19, 2016 10:12 AM  
**To:** McCarthy, Debra  
**Subject:** Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

### Application for Vacancy on Boards, Agencies & Commissions

Date	12/19/2016
First and Last Name	Marie Pyznar
Address	25 Roy Street
City	Enfield
State	CT
Zip	06082
Phone Number	860-741-3432
Second Phone:	860-729-6608
Email	mpyznar@sbcglobal.net
Occupation	Insurance agent
Occupation Phone Number	860-745-7111
Party Affiliation	Republican
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Enfield Revitalization Strategy
Appointment	New Appointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	Lifetime Enfield resident with knowledge of the Enfield Community

*no (D) select  
OPEN*

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere?

No

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If so, please state name of board, commission or agency and time server: *Field not completed.*

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If this is a reappointment, please list the number of meetings attended during the last 12 months: *Field not completed.*

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If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission? Yes

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**McCarthy, Debra**

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**From:** noreply@civicplus.com  
**Sent:** Tuesday, December 20, 2016 11:35 AM  
**To:** McCarthy, Debra  
**Subject:** Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

Application for Vacancy on Boards, Agencies & Commissions

Date	12/20/2016
First and Last Name	Jennifer Bakowski
Address	2 Jefferson St
City	Enfield
State	CT
Zip	06082
Phone Number	860-698-6913
Second Phone:	860-682-5796
Email	jadunne3@yahoo.com
Occupation	Risk Analyst
Occupation Phone Number	617-663-3000
Party Affiliation	Democrat
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Ethics Commission
Appointment	New Appointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	While I have no direct qualifications in regards to investigating ethical misconduct; I do, however have investigative skills that I acquired throughout my career as a Security Administrator and now as a Risk Analyst. I am required to investigate misuse of privileged access as part of my job. This requires knowledge of all company policies, standards and processes that pertain to privileged access. One must also have knowledge of evidence

IVAH

collection and have the ability to determine root cause. Once an investigation is complete, I am required to produce an after action report and present my findings to Senior Management. I feel that ethics is exceedingly important, especially in the current political climate, as a means of maintaining a trust relationship with the citizenry. I believe this, coupled with the skills I have acquired over my career in Security and Risk, make me an ideal candidate for the Ethics Commission.

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Have you ever served on a Board, Commission or Agency in Enfield or elsewhere?

No

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If so, please state name of board, commission or agency and time server: *Field not completed.*

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If this is a reappointment, please list the number of meetings attended during the last 12 months: *Field not completed.*

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If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission?

Yes

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Email not displaying correctly? [View it in your browser.](#)

## McCarthy, Debra

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**From:** noreply@civicplus.com  
**Sent:** Wednesday, December 28, 2016 8:22 AM  
**To:** McCarthy, Debra  
**Subject:** Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

### Application for Vacancy on Boards, Agencies & Commissions

Date	12/28/2016
First and Last Name	Jason Walsh
Address	12 Weymouth Dr
City	Enfield
State	Connecticut
Zip	06082
Phone Number	860-253-9275
Second Phone:	860-948-8897
Email	signal_1_102@hotmail.com
Occupation	Case Manager
Occupation Phone Number	<i>Field not completed.</i>
Party Affiliation	Republican
Registered Voter	Yes
Name of the Board You Wish to Apply For:	JFK Pre-Referendum Committee
Appointment	New Appointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	I have several years experience as a substitute teacher, and I am a certified adult educator in multiple disciplines.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere?

No

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If so, please state name of board, commission or agency and time server:

*Field not completed.*

---

If this is a reappointment, please list the number of meetings attended during the last 12 months:

*Field not completed.*

---

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission?

Yes

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Email not displaying correctly? [View it in your browser.](#)