



**AGENDA
ENFIELD TOWN COUNCIL
REGULAR MEETING**

**Tuesday, January 21, 2020
7:00 PM - Council Chambers**

1. PRAYER – Bill Kiner
2. PLEDGE OF ALLEGIANCE - Kid Mayor, Kylie Feliciano
3. ROLL CALL.
4. FIRE EVACUATION ANNOUNCEMENT.
5. MINUTES OF PRECEDING MEETINGS.
 - Special Meeting, January 6, 2020
 - Regular Meeting, January 6, 2020
6. SPECIAL GUESTS.
 - Child First, Dr Gerald Calnen
7. PUBLIC COMMUNICATIONS AND PETITIONS.
8. COUNCILOR COMMUNICATIONS AND PETITIONS.
9. TOWN MANAGER REPORT AND COMMUNICATIONS.
 - Project and Activities Report
10. TOWN ATTORNEY REPORT AND COMMUNICATIONS.
11. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL.
12. OLD BUSINESS.
 - A. Appointment(s) - Town Council Appointed.
 1. **Area 25 Cable Television Advisory Committee-** A Vacancy Exists Due to the Resignation of Stephen Moriarty (U) Expired 6/30/2014. Replacement Would be Until 6/30/2018. (Tabled 09/15/2014)
 2. **Connecticut Water Company Advisory Council Enfield Representatives-** A Vacancy Exist Due to a Resignation (R). Replacement Would be Until 01/01/2020. (Tabled 04/16/2012)
 3. **Enfield Beautification Committee -** The Term of Office of Kristine Mele (R), Expires 12/01/2016. Reappointment or Replacement Would be Until

12/01/2019. (Tabled 12/19/2016)

4. **Enfield Beautification Committee** – A Vacancy Exists Due to the Resignation of Stacy Hout (D). Replacement Would be Until 12/01/2019. (Tabled 03/05/2018)
5. **Enfield Beautification Committee** – The Term of Office of Darren Ketchale (R), Expired 12/01/2019. Reappointment or Replacement Would be Until 12/01/2022. (Tabled 01/06/2020)
6. **Enfield Beautification Committee** – The Term of Office of Roberta Ladd (D), Expired 12/01/2019. Reappointment or Replacement Would be Until 12/01/2022. (Tabled 01/06/2020)
7. *****Enfield Culture and Arts Commission-** The Term of Office of Emily McIntosh (D), Expires 05/31/2019. Reappointment or Replacement Would be Until 05/31/2021. (Tabled 05/20/2019)
8. **Ethics Commission** – The Term of Office of Leroy Nash (D), Expires 10/31/2019. Reappointment or Replacement Would be Until 10/31/2021. (Tabled 10/21/2019)
9. **Ethics Commission – Alternate-** The Term of Office of David Coppock (R), Expires 10/31/2019. Reappointment or Replacement Would be Until 10/31/2021. (Tabled 10/21/2019)
10. **Hazardville Water Company Advisory Council Enfield Representative -** The Term of Office of Scott Kaupin (R) Expired 01/01/2018. Replacement Would be Until 01/01/2020. (Tabled 01/16/2018)
11. **Hazardville Water Company Advisory Council Enfield Representative -** The Term of Office of Andrew Urbanowicz (U) Expired 01/01/2018. Replacement Would be Until 01/01/2020. (Tabled 01/16/2018)
12. **Inland Wetland Watercourse Agency** – A Vacancy Exists Due to the Resignation of Kelly Hemmeler (R). Replacement Would be until 12/31/2021. (Tabled 12/16/2019)
13. **Joint Facilities Committee** – A Vacancy Exists due to Wendy Costa (R), being Appointed as a Board of Education Member. Replacement is Indefinite. (Tabled 01/06/2020)
14. **Loan Review Committee (Alternate)** - The Term of Office of Anne Brislin (R), Expires 12/31/2016. Reappointment or Replacement Would be Until 12/31/2018. (Tabled 12/19/2016)
15. **Loan Review Committee (Alternate)-** The Term of Office of Billie-Jean Griffin (D), Expires 12/31/2018. Reappointment or Replacement Would be Until 12/01/2020. (Tabled 12/07/18)
16. *****Loan Review Committee** – The Term of Office of Jennifer Casalone (R), Expires 12/31/2019. Reappointment or Replacement Would be Until 12/31/2021. (Tabled 01/06/2020)

17. **Patriot Award Committee – Veterans Council** - The Term of Office of Ignatius Maniscalco, Expired 07/31/2019. Reappointment or Replacement Would be Until 07/31/2021. (Tabled 09/16/2019)
18. **Patriot Award Committee – Veterans Council** - The Term of Office of Frank Pasini (U) Expired 07/31/2019. Reappointment or Replacement Would be Until 07/31/2021. (Tabled 09/16/2019)
19. **River Valley CT Central Regional Tourism District** –The Term of Office of William Hosley (R), Expired 06/30/2016. Reappointment or Replacement would be Until 06/30/2018. (Tabled 11/21/2016)

B. Appointment(s) - Town Manager Appointed/Council Approved.

1. **Building Code Appeals Board** – A Vacancy Exist for Contractor (D), Expired 11/01/2004. Replacement Would be Until 11/01/2019. (Tabled 11/25/2004)
2. **Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Kenneth J. Bergeron, (D) Chairman, Architect. Replacement Would be Until 11/01/2021. (Tabled 10/16/2006)
3. **Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Howard Coro, (D). Replacement Would be Until 11/01/2018. (Tabled 2/04/2013)
4. **Building Code Appeals Board**- The Term of Office of Gary Sullivan, (R) Engineer Expired on 11/01/2014. Reappointment or Replacement Would be Until 11/01/2019. (Tabled 11/17/2014)
5. **Building Code Appeals Board** – The Term of Office of William Marr (D), Professional Engineer, Expired 11/01/2016. Reappointment of Replacement Would be Until 11/01/2021. (Tabled 11/21/2016)
6. **Fair Rent Commission (Landlord)** – The Term of Office of Sam Mcgill (D) Expired 06/30/2008. Replacement Would be Until 06/30/2018.
7. **Fair Rent Commission (Tenant)** – A Vacancy Exists Due to Member Kristina Schoen (U), No Longer a Resident. Replacement Would be Until 06/30/2019. (Tabled 06/19/2017)
8. **Fair Rent Commission** - The Term of Office of Elizabeth Gillen (R), Expires 06/30/2018. Reappointment or Replacement Would be Until 06/30/2020. (Tabled 06/1818)
9. **Fair Rent Commission** - The Term of Office of William Downs Sr. (U), Expires 06/30/2018. Reappointment or Replacement Would be Until 06/30/2020. (Tabled 06/1818)
10. **Fair Rent Commission** - The Term of Office of Marlene Cintron-Kakluskas (R), Expires 06/30/2018. Reappointment or Replacement Would be Until 06/30/2020. (Tabled 06/1818)
11. **Fair Rent Commission** - The Term of Office of Dorian Owens (U), Expires 06/30/2019. Reappointment or Replacement Would be Until 06/30/2021. (Tabled 06/17/2019)

12. Fair Rent Commission - The Term of Office of Dale Shambo (D), Expires 06/30/2019. Reappointment or Replacement Would be Until 06/30/2021. (Tabled 06/17/2019)

13. Housing Code Appeals Board (Alternate) - The Term of Office of Constance P. Harmon (R), Expired on 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/01/2021)

14. Housing Code Appeals Board (Alternate) - The Term of Office of Lawrence P. Tracey, Jr. (R), Insurance, Expired 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/01/2021)

15. Housing Code Appeals Board - The Term of Office of Karen Chadderton (D), Registered Nurse, Expired 05/01/2016. Reappointment or Replacement Would be Until 05/01/2021. (Tabled 05/16/2016)

16. Housing Code Appeals Board- The Term of Office of Paul Censki, Fire Marshal Expired 05/01/2017. Reappointment or Replacement Would be Until 05/01/2022. (Tabled 05/15/2017)

17. Housing Code Appeals Board- The Term of Office of Roger Russell, Contractor Expired 05/01/2019. Replacement Would be Until 05/01/2024. (Tabled 05/20/2019)

C. Appointment(s) - P & Z Commission Appointed- Council Approved.

D. Discussion: School Roof Replacements. (Tabled 01/22/2019)

13. NEW BUSINESS.

A. Consent Agenda – Action.

B. Appointment(s)–Town Council Appointed.

1. Enfield Culture and Arts Commission – A Vacancy Exists Due to the Resignation of Marguerite French (D). Replacement Would be Until 05/31/2021.

C. Appointment(s) – Town Manager Appointed/Council Approved.

D. Appointment(s) - P & Z Commission Appointed- Council Approved.

14. ITEMS FOR DISCUSSION.

A. **Consent Agenda – Review.

B. Appointment(s) – Town Council Appointed.

C. Appointment(s) – Town Manager Appointed/Council Approved.

D. Appointment(s) – P & Z Commission Appointed- Council Approved.

1. Capitol Region Council of Governments Regional Planning Commission Enfield Representatives- The Term of Office of Mary Scutt Expired 12/31/2019. Planning and Zoning Commission has Re-appointed.

**2. Capitol Region Council of Governments Regional Planning Commission
Enfield Representatives- Alternate-** The Term of Office of Linda De Gray
Expired 12/31/2019. Planning and Zoning Commission has Appointed Virginia
Higley.

- E. **Discussion/Resolution:** Request for Transfer of Funds for Community
Development \$12,000.
 - F. **Discussion/Resolution:** Request for Transfer of Funds for the Family Resource
Center \$15,848.
 - G. **Discussion/Resolution:** Resolution to Settle Pending CHRO Complaint.
 - H. **Discussion/Resolution:** Resolution to Settle Pending Property Tax Appeal,
Centro.
 - I. **Discussion/Resolution:** Resolution to Settle Pending Tax Appeal, Enfield
Square.
 - J. **Discussion/Resolution:** Resolution to Settle Pending Property Tax Appeal,
Freshwater MZL.
- 15. MISCELLANEOUS.**
 - 16. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.**
 - 17. COUNCILOR COMMUNICATIONS.**
 - 18. ADJOURNMENT.**

* REMOVE FROM AGENDA
 ** MOVE TO MISCELLANEOUS
 *** WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT

**ENFIELD TOWN COUNCIL
MINUTES OF A SPECIAL MEETING
MONDAY, JANUARY 6, 2020**

The Special Meeting of the Enfield Town Council was called to order by Chairman Ludwick in the Enfield Room of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, January 6, 2020 at 5:30 p.m.

ROLL-CALL - Present were Councilors Bosco, Cekala, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Town Manager Christopher Bromson, Assistant Town Manager Kasia Purciello, Assistant Town Attorney Mark Cerrato, Director of Finance John Wilcox, Town Clerk Suzanne Olechnicki. Also present Attorney James Tallberg.

MOTION #5283 by Councilor Muller, seconded by Councilor Szewczak to go into Executive Session to discuss Pending Litigation and Real Estate Negotiations,

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5283** adopted 11-0-0 and the meeting stood recessed at 5:31 p.m.

EXECUTIVE SESSION

The Executive Session of the Enfield Town Council was called to order by Chairman Ludwick at 5:32 p.m.

ROLL-CALL - Present were Councilors Bosco, Cekala, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Town Manager Christopher Bromson, Assistant Town Manager Kasia Purciello, Assistant Town Attorney Mark Cerrato, Director of Finance John Wilcox, Town Clerk Suzanne Olechnicki. Also present Attorney James Tallberg.

Chairman Ludwick recessed the Executive Session at 6:42 p.m., reconvened the Special Meeting at 6:43 p.m. and stated that during Executive Session, Pending Litigation and Real Estate Negotiations were discussed with no action or votes being taken.

ADJOURNMENT

MOTION #5284 by Councilor Mangini seconded by Councilor Szewczak to adjourn.

Upon a **SHOW OF HANDS** vote being taken the Chair declared **MOTION #5284** adopted 11-0-0 and the meeting stood adjourned at 6:44 p.m.

Suzanne F. Olechnicki
Town Clerk/Clerk of the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, JANUARY 6, 2020**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Ludwick in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, January 6, 2020. The meeting was called to order at 7:00 p.m.

PRAYER – The Prayer was given by Councilor Hemmeler.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Bosco, Cekala, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Suzanne Olechnicki; Director of Public Works, Donald Nunes; Assistant Director of Public Works, Kenneth Boulette; Republican Registrar of Voters, Tom Kienzler, Democratic Registrar of Voters, Lewis Fiore; Assistant Registrar of Voters, Tony Swanger

FIRE EVACUATION ANNOUNCEMENT

Chairman Ludwick made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #5285 by Councilor Mangini seconded by Councilor Muller to accept the minutes of the December 16, 2019 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5285** adopted 10-0-1, with Councilor Hemmeler abstaining.

MOTION #5286 by Councilor Muller seconded by Councilor Riley to accept the minutes of the December 16, 2019 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5286** adopted 10-0-1, with Councilor Hemmeler abstaining.

SPECIAL GUESTS

Proclamations were presented to Bob Cressotti and Ed Deni for their service on the Town Council.

A proclamation was presented to the Enfield Ramblers C Team in recognition of their undefeated season in the NCFL Superbowl championship.

Mr. Nunes introduced Mr. Boulette as the new Assistant Director of Public Works. He noted Mr. Boulette has worked for the Town of Enfield for many years, and he has shown he can do this job. He added it will be a pleasure to work with him.

Mr. Boulette thanked everyone for this opportunity. He stated he loves Enfield, and it's a great place to work, and he will work hard for the taxpayers of Enfield.

Councilor Sferrazza congratulated Mr. Boulette and stated this is an excellent choice.

Councilor Unghire congratulated Mr. Boulette and stated her belief he will do an excellent job.

Chairman Ludwick congratulated Mr. Boulette and stated this is well-earned.

PUBLIC COMMUNICATIONS & PETITIONS

Gina Sullivan, 11 Spier Avenue

Stated she's disgusted with the way the vote took place for the closure of the Enfield Adult Day Center. She referred to minutes of the May 20th budget meeting and noted Chairman Ludwick stated this program isn't successful due to the changing market and that people are choosing to stay at home. She stated her belief this is untrue because people are staying home longer to avoid a nursing home, and she believes adult day centers are the reason residents are able to stay in their homes longer because it provides a structured day with socialization and recreation as well as respite for families caring for them.

Ms. Sullivan disagreed with Councilor Sferrazza in that because the Felician Sisters program is available this decision is acceptable.

She noted Councilor Unghire also referenced the changing market and the answer being placing clients in a brand-new situation.

Ms. Sullivan referred to the closing of Blair Manor and those residents who passed away shortly after being relocated to another facility.

She referred to Councilor Szewczak's comment about a failed referendum, and she questioned why the Council keeps blaming failed referendums for the lack of maintenance of buildings. She stated her belief maintenance should have been done over the past ten years for all Town buildings.

Ms. Sullivan stated a comment was also said at the May 20th meeting that the center would stay open for at least one more year. She questioned the sudden vote that no one was aware of until the Town Council meeting before the holidays. She stated she would like an explanation how this vote came about on December 16th.

Ms. Sullivan stated since budget constraints was the reason for closing the center, she expects no Town monies will be given to any non-profits moving forward. She pointed out under Republican majority, the Hazardville Institute was given \$300,000, and that building is still empty. She questioned how much money was given to the Enfield Community Development Program. She questioned if loans were ever repaid. She stated every July, Enfield tax dollars are spent on a police presence at the Fourth of July Celebration. She noted this is an example of a few non-profits getting Town money while the most vulnerable, disabled seniors are left out. She doesn't feel this is representation for all. She questioned how non-profits rate higher than Town programs.

George Young, 8 Holly Lane

Stated his understanding the Council voted last month not to continue the Enfield Adult Day Center for approximately ten people, with only two clients being Enfield residents. He noted there's projected to be a budget deficit of \$150,000 for the year, and it did make monetary sense to discontinue it based on those numbers. He pointed out when Enfield has sent its children to schools outside of Enfield, Enfield always had to pay for that to be done. He questioned whether Enfield ever considered asking towns, other than Enfield, to defray part of the cost since 20% are Enfield residents and 80% of the clients come from surrounding towns. He noted in that case Enfield's share would be \$30,000, and the other towns would have to pay Enfield the other \$120,000. He questioned if this was ever done, and if so, was there a response. He noted if not, why doesn't Enfield do this before the March 31st closure date.

Mr. Young stated the Finance Department and the auditors should be commended for completing the Fiscal Year 2019 annual audit report seven days earlier than last year. He stated his hope the Town Council takes the time to read all 144 pages of the report and especially the notes in the financial statements starting on Page 25 and the statistics in Tables 15, 16 and 17 on Page 115 as they begin asking questions regarding the budget preparation for 2021.

He stated while this is the spring they've been waiting for to finally complete the \$36 million dollar voter approved upgrade to the Water Pollution Control Plant, it was noted that the Town did receive the monies owed from the State of Connecticut based on the Department of Corrections agreement of \$2.5 million dollars as noted in the audit report. He noted that was welcome news. He stated hopefully when the other temporary levels are converted to long-term basis, the interest will not exceed the 2% rate that the Town must pay for the debt.

Referring to Page 74 of the audit report, Mr. Young stated his belief the WPC fund balance has gone from a negative balance of 2.544 million to a negative 3.649 million as of June 30, 2019. He noted the net change in the negative fund balance was \$1.1 million dollars. He stated the rates that were paid in 2019 were increased to offset the anticipated expenditures. He noted it appears that there was \$300,000 that did not get transferred from the WPC as scheduled in 2019, which would have made the deficit worse. He questioned whether these are the monies that were supposed to be repaid to the Town for the advances given to the WPC. He noted the audit report does indicate that the rates were structured to pay back the general fund \$300,000 per year over a ten-year period, however, when he looks at the 2020 budget, it appears that only \$250,000 will be scheduled to be

paid back in this coming period. He questioned whether the Town is on track to pay this back in ten years.

Mr. Young stated the WPC revenues from customers increased in the past year from \$4,516,000 in 2018 to \$6,772,000 in 2019. He noted the budget in 2019 was \$100,000 in revenue from property taxes and the actual received was \$351,000. He questioned what property taxes the WPC gets and from where. He stated the monies for charges for services was \$100,000 more than budgeted for 2019, which was good.

He referred to Page 116 of the audit report, the WPC processed in 2019 the largest average daily sewage treatment gallons in the last ten years. He noted the ten million gallon per day capacity plant processed 6.2 million gallons per day, which is an increase of 28.3% from 2018 and a 35.3% increase from 2017. He stated perhaps someone might give an explanation about this dramatic increase. He noted it would be meaningful if the statistics for the number of customers and the gallons billed were also shown. He stated there must be some correlation between the gallons coming in and the gallons going out, since they're billed on the gallons coming in. He stated he doubts the WPC is billing enough, and people will be surprised by a rate increase more substantial than has been previously seen.

Jack Sheridan, 7 Buchanan Road

Referred to the latest recycling list, and it appears less recyclables than ever are being accepted. He noted it appears things are changing, which will result in more refuse than recyclable materials.

Mr. Sheridan disagreed with spending \$600,000 for another scale at the transfer station.

He agreed with Councilor Szewczak concerning Water Pollution Control that it should stay as is, and perhaps they could hire Karen LaPlante as a consultant. He pointed out they also have a new director for WPC.

Mr. Sheridan stated he hasn't heard any reports about the money given to the Opera House Players.

He noted he spoke to a couple exchange students in the schools, and they don't have extracurricular activities because the focus is on academics. He feels until the school system can get academics up to the point where the grades are such that they can cut the budget by a state statute which says the budget can be cut as long as the academics reach that goal, then that's what they should be focusing on.

Lucien LeFevre, 54 Kimberly Drive and Commander of American Legion Post 154

Stated the 70th Annual Four Chaplains Mass will be held at St. Patrick's Church on February 9th at 11:00 a.m. He noted this is to honor the four chaplains who gave their lives on the USA Dorchester on February 2, 1943.

Marie Pyznar, 25 Roy Street

Voiced her opposition to the proposal to divide up the mall into parcels. She feels this space should be multi-use, i.e., residential, medical, entertainment, dining and shopping. She encouraged Commissioners and staff to investigate their toolbox and to find a way to stop this proposal from happening.

Gina Sullivan, 11 Spier Avenue

Stated her belief the Town encourages people to stay in Enfield and raise families, but she feels a viable program is being taken away that helps with caregiving for aging parents or relatives.

She thanked Councilors Mangini, Cekala and Kiner for their continued support of the Adult Day Center. She also thanked former Councilors Cressotti, Davis and Deni, who were strong advocates for this program. She expressed her disappointment with Councilors Bosco, Unghire, Muller, Szewczak, Ludwick, Sferrazza and Riley for voting to close the Enfield Day Center Program. She stated her belief they lied to the voters about the time frame. She stated she's ashamed to live in a town with this type of leadership that cares so little about its most vulnerable residents.

George Young, 8 Holly Lane

Stated his belief there are many questions that the Council should be asking when new budget discussions begin. He referred to the last three years of statistics on page 115 of the audit report and noted the Council should ask why Social Services went from 53 to 68 employees when the Senior Center was moved to the budget for the library. He questioned why the library has 25 now, when only three of them are from the Senior Center, and they had only 18 employees three years ago. He noted the number of volumes and collection has decreased by 26,000 in the past ten years, and the total volume borrowed has decreased an astounding 163,000 volumes. He noted in 2019, there were only 19 library employees.

Mr. Young agreed with Mr. Sheridan about recycling. He referred to Page 116 of the audit report and noted the refuse collected has decreased from 66 tons per day to 57 tons per day, and the recyclables have decreased from 17 tons per day to 15 tons per day, but the number of employees remains the same at 20 full-time equivalent. He stated there should be an explanation for the decrease in the tonnage.

Jack Sheridan, 7 Buchanan Road

Stated his belief the lights on police cars are so bright they blind drivers.

Mr. Sheridan referred to the number of students that utilize extracurricular activities because he believes the percentage is quite small. He noted if the academics were where they needed to be to the point where the Town could cut the budget, they could then spend it on extracurricular activities.

COUNCILOR COMMUNICATIONS & PETITIONS

Councilor Mangini stated she has observed cars speeding in the mornings, particularly the Raffia Road area and sometimes cars come close to not stopping for school buses. She feels people must be reminded about the safety of children.

Councilor Unghire stated she attended the Commission on Aging meeting last month, and they're working on the Blue Book for the seniors. She noted this book is a community resource book with all kinds of information that's important to senior citizens, i.e., healthcare, physical assistance, financial security, transportation, etc. She stated the proofs of this book will be reviewed in early March, and they will be distributed afterwards.

Councilor Bosco referred to the trash and recycling numbers and requested a report as to why trash is going up and recyclables are going down.

He agreed with Mr. Sheridan concerning the additional scale at the transfer station. He agreed the employees at the transfer station do need a clean, safe building to operate out of, however, he doesn't believe showers are required, and he did check to see that this is not an OSHA requirement.

Councilor Szewczak stated the additional scale at the transfer station would cost about \$78,000, not \$600,000. She noted things must be fixed, whether they go with one or two scales. She noted the figures are under the referendum limit, but the numbers were from 2014, and they just escalated those figures at 4%, which is standard construction practice.

As concerns referendums, Councilor Szewczak stated any kind of repair, maintenance or CIP project that's over the Charter limit must go to referendum.

MOTION #5287 by Councilor Szewczak, seconded by Councilor Muller to suspend the rules to address under Miscellaneous Items 14 E, F, G and H.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5287** adopted 11-0-0.

Councilor Sferrazza referred to the police car flashing lights and noted when police pull cars over, especially on not well-lit roads, this helps protect police officers and people who may be getting out of a pulled over car. He agreed those lights might be a little blinding momentarily, but the lights being used in Enfield are standard lights and are used to encourage people to slow down and move to the left.

Councilor Hemmeler stated on January 9th at 6:30, Poetry in Enfield will be at Enfield High School, and students in Grade 6 to 12 will be reciting their poems.

Councilor Hemmeler stated the Cultural Arts Commission is having an event at Central Library on January 24th, and this is “Music Together”, which is a class for children from ages birth to 5 years old. She noted registration is not required. She noted later in the month, the Friends of the Library are having an automatic door opener installed in the rear entrance to increase accessibility.

She stated she does plan to attend the Four Chaplains Mass on February 9th at St. Patrick’s Church.

Councilor Hemmeler stated she attended the Economic Development Commission meeting, and they’re working on some great ideas to energize businesses in Enfield.

Councilor Muller requested the Town Manager let the Registrar of Voters know construction will begin during the April break at JFK Middle School, and he’s unsure how that will affect the November election for the coming years, since this project won’t be finished until October, 2022.

Chairman Ludwick thanked everyone for helping their neighbors with snow removal.

Chairman Ludwick also thanked all the businesses that sponsored the Girls’ Basketball Tournament.

TOWN MANAGER REPORT & COMMUNICATIONS

Mr. Bromson referred to the Adult Day Care Center closure and stated the Social Services Department is currently speaking with clients and families about defraying some costs they may experience with this closure, particularly transportation. As concerns the allocation of funding derived from the closure of the Adult Day Center, he noted they’ve been looking at some of the suggestions that have come forward in the area of senior needs. He noted Social Services is looking into the possibility of a geriatric care manager, who would help a person or family with all the different services that may be available or needed. He stated such a position would be about \$65,000 with benefits, which is well within the money that has been allocated yearly to this program. He stated the Town Council is anxious to let residents know that they want to reinvest that money into Enfield’s senior population and make services available to that same group of people on a broader scale. He noted more information will be available at the next meeting.

Councilor Sferrazza stated for years the State of Connecticut contributed toward a circuit breaker program, but a couple years ago the State said they no longer have the funds for this program. He stated his understanding 400 to 600 families each year participated in the circuit breaker program, and this applies to 65 years and older, financially qualified, or if a person is disabled. He noted a lot of these people are seniors on fixed incomes, and \$500 to \$1000 is a lot of money. He stated he would support funding this if the state is not going to step up.

As concerns a geriatric care manager, Councilor Sferrazza stated there are a lot of concerns as people age, besides dementia, such as energy assistance and tax relief, and he believes it would be

outstanding if there was a point person to help seniors navigate all the different programs that are available. Mr. Bromson stated this is being receptive and cognizant of the changing environment. He noted last year the Town provided over \$305,000 towards the circuit breaker program, and that helped 500 families in Enfield. He noted that will be in the budget again this year.

Chairman Ludwick questioned when the fire chiefs' report concerning consolidation will be going out, and Mr. Bromson indicated he will check into this.

TREE TRIMMING PRESENTATION 2020

Present for this item from Eversource were Kevin Witkos, Community Relations Specialist and Bear LeVangin, Arborist

Ms. LeVangin highlighted the following concerning tree trimming for 2020:

- Contractor is Asplundh
- Asplundh will go door-to-door requesting a consent signed from each resident for proposed tree work for each property
- Total trimming for 2020 involves a total of 79.27 miles
- Homeowners will receive a pamphlet, which contains a lot of information
- Details were provided on tree trimming methods

Councilor Riley questioned whether this presentation can be made available on the Town's website and was informed it will be on the Town's website.

Councilor Kiner questioned what recourse property owners have if they want to contest the removal of a tree, and Ms. LeVangin stated if it's a Town tree, they would talk with the tree warden, and if it's a tree on a person's property, they can refuse removal. She added if it's a threat to the lines, or if the tree is damaged or structurally weak, she would have a conversation with the homeowner to talk about the health of the tree and why it should be removed. Councilor Kiner stated his understanding that if the owner doesn't want the tree down, it doesn't come down, and Ms. LeVangin responded that's correct.

Councilor Sferrazza questioned whether an Eversource representative would be present at the Emergency Operations Center during prolonged outages, and Mr. Witkos stated that remains an option.

Councilor Unghire questioned who the tree warden is, and Mr. Bromson responded the Director of Public Works, Donald Nunes, is the tree warden.

Councilor Szewczak questioned the final outcome with the outage on Beverly Street, where they lost power for almost a week. She noted the tree that caused that was in the middle of someone's front yard. Mr. Bromson stated they cannot compel a homeowner to remove a tree, but if there's

an untoward result, not only is there an outage, but the homeowner may have responsibility for any personal injury or property damage to others.

Mr. Bromson noted perhaps around Arbor Day Ms. LeVangin can return and provide a tutorial on different types of trees and where it might be best to plant different kinds of trees.

Chairman Ludwick questioned if there's data showing the relationship of outages and heavily treed areas. Ms. LeVangin indicated that can be provided.

Councilor Riley questioned what happens if a homeowner does not fill out the form, and Ms. LeVangin noted they keep on trying to get the form completed.

Mr. Nunes stated he will issue the permit to Eversource to start this work. He noted he will get a map and this presentation on the Public Works website.

TOWN ATTORNEY REPORT & COMMUNICATIONS

There was no report this evening.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Muller provided a JFK Building Committee update and noted the construction documents will go to the State of Connecticut for code review on February 4, 2020, and they're presenting to the Board of Education on January 28th. He noted they value engineered 34 items to stay within the \$84 million dollars. He stated there will be about 37 to 40 bid packages for public procurement.

Councilor Riley stated Joint Facilities will meet this Thursday, and hopefully B&L will have an update about the consolidation of buildings.

OLD BUSINESS

APPOINTMENTS (TOWN COUNCIL)

MOTION #5288 by Councilor Muller, seconded by Councilor Riley to remove Item A2 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5288** adopted 10-0-0. (Councilor Bosco absent at the vote)

NOMINATION #5289 by Councilor Muller to appoint John Unghire (R) to the Board of Assessment Appeals for a term which expires 12/31/2021.

MOTION #5290 by Councilor Szewczak, seconded by Councilor Muller to close nominations,

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5290** adopted 9-0-1, with Councilor Unghire abstaining.

Upon a **ROLL-CALL** vote being taken, the Chair declared John Unghire appointed to the Board of Assessment Appeals by a 9-0-1 vote, with Councilor Unghire abstaining.

MOTION #5291 by Councilor Szewczak, seconded by Councilor Riley to remove Item #11 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5291** adopted 10-0-0.

NOMINATION #5292 by Councilor Muller to appoint Jacob Nadeau (R) to the Historic District Commission as an Alternate for a term which expires 8/31/2021.

MOTION #5293 by Councilor Sferrazza, seconded by Councilor Cekala to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5293** adopted 10-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Jacob Nadeau appointed to the Historic District Commission as an Alternate by an 11-0-0 vote.

MOTION #5294 by Councilor Muller, seconded by Councilor Riley to remove Item #13 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5294** adopted 11-0-0.

NOMINATION #5295 by Councilor Muller to appoint Deb Giddings (R) to the Loan Review Committee for a term which expires 12/31/2021.

MOTION #5296 by Councilor Cekala, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5296** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Deb Giddings appointed to the Loan Review Committee by an 11-0-0 vote.

All other Old Business items remained tabled.

NEW BUSINESS

NOMINATION #5297 by Councilor Mangini to reappoint Mary Scutt (D) to the Planning and Zoning Commission for a term which expires 12/31/2023.

MOTION #5298 by Councilor Szewczak, seconded by Councilor Muller to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5298** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Mary Scutt reappointed to the Planning and Zoning Commission by an 11-0-0 vote.

NOMINATION #5299 by Councilor Muller to reappoint Charles Mastroberti (R) to the Zoning Board of Appeals for a term which expires 01/01/2024.

MOTION #5300 by Councilor Szewczak, seconded by Councilor Muller to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5300** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Charles Mastroberti reappointed to the Zoning Board of Appeals by an 11-0-0 vote.

All other New Business items remained on the agenda.

ITEMS FOR DISCUSSION

The Enfield Culture and Arts Commission appointment remained on the agenda.

All other items were moved to Miscellaneous.

MISCELLANEOUS

RESOLUTION #5301 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS the Registrar of Voters wishes to eliminate the part time administrative assistant position for a net savings to the Town and transfer the available funding to the stipend and temporary/seasonal line items;

BE IT RESOLVED the Enfield Town Council does hereby eliminate the part time administrative assistant position under the Registrar of Voters;

FURTHER BE IT RESOLVED that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Registrar of Voters		
	Stipend	1015000-516000	\$10,000
	Temporary/Seasonal	1015000-513000	\$ 4,000
FROM:	Registrar of Voters		
	Salaries-Part Time	1015000-512000	\$14,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of January 6, 2020.

/s/ John Wilcox., Director of Finance

Present for this item were Registrars of Voters Thomas Kienzler and Lewis Fiore.

Mr. Kienzler explained the position that has been in place for several years has a very seasonal flavor to it as concerns workload, and they've struggled to keep this employee busy during certain periods. He stated this is a very busy position for 20 to 26 weeks per year, but in other times of the year there is a light workload. He noted they estimated returning about \$9,000 out of this line item and bringing in the deputies for more hours and in addition create a safe space of money for temporary workers that they'd use right before an election and during canvass time.

Mr. Fiore stated they did try to fill this position three times over the last 14 months, and they were successful for a short period of time, and they had a very capable person who filled the position for about two months, but unfortunately her husband got transferred out of state and she had to move away. He noted they were unable to fill this position the other two times, therefore, this is thinking outside the box by manning the office with their deputies, which is why they're asking to raise the deputies' pay because they're asking a lot more from them. He stated they can also train some of their moderators or assistant moderators to come in as seasonal help.

Councilor Cekala questioned why they're doing this now and not during budget presentations. Mr. Kienzler stated they got through a long period of wasting time, energy, funds and people's time out of the Human Resources Department to try and fill this position. He noted they therefore decided to put this before the Town Council.

Mr. Fiore stated they wanted to come before the Council earlier, however, by Charter they had to wait until January.

Councilor Cekala questioned what happens if this doesn't work. Mr. Fiore stated this works because the four of them want to make it work.

Chairman Ludwick questioned where voters go if JFK Middle School becomes unavailable. Mr. Fiore stated they have tentative plans, and they will be coming before the Council very shortly.

Mr. Bromson commended the Registrars for coming up with this proposal. He noted if they have any difficulty with this arrangement, the Registrars will come back and it can be addressed at that time.

Councilor Mangini questioned if the Registrars' budget will be reflective of what they're looking to do from January going forward, and Mr. Fiore responded yes, and this will be included in their new budget as well.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5301** adopted by an 11-0-0 vote.

RESOLUTION #5302 by Councilor Mangini, seconded by Councilor Muller.

WHEREAS, the Town of Enfield has an interest in purchasing a portion of the property known as 90 Alden Avenue, Enfield, Connecticut, consisting of approximately 36,900 square feet, including the 9,490+ square foot gymnasium; and

WHEREAS, Bellsite Development, LLC is willing to grant to the Town an option to purchase the Property at any time during a 24-month Option Period; and

WHEREAS, the Purchase Price shall be determined by two licensed commercial real estate appraisers, who shall be mutually agreed upon by the parties.

NOW, THEREFORE, BE IT RESOLVED, that the Town Manager, Christopher W. Bromson, is authorized to enter into an Option to Purchase Agreement in the name and on behalf of the Town of Enfield with Bellsite Development, LLC, subject to review and approval by the Town Attorney.

Mr. Bromson stated the Town has been working on this for a period of time, and it's hoped to incorporate this into a plan that will offer more and better recreation services regarding basketball and theatrics. He noted this will secure the property for two years and it provides the Town the option to be able to purchase it at an agreed upon price later. He stated if the Town isn't interested after they do further inspections, or the cost is too high, the Council is free to exit the agreement. He noted the basketball court at the Lamagna Center is rather small and the pool requires quite a bit of money to improve it.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5302** adopted 11-0-0.

RESOLUTION #5303 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, On July 1, 2019 the Town Council appointed Lodestar Energy, LLC as the Town's Authorized Representative pertaining to Virtual Net Metering; and

WHEREAS, Town staff has had discussions with Lodestar Energy representatives to negotiate the contract and the parties have been unable to reach a satisfactory agreement;

NOW, THEREFORE, BE IT RESOLVED, the Enfield Town Council hereby cancels and rescinds Lodestar Energy, LLC appointment as the Town's Authorized Representative for Virtual Net Metering.

Mr. Bromson stated the Town entered into this agreement to further explore the project subject to negotiating the terms and the contract, but upon further discussion it didn't seem to be a good fit. He stated based on the recommendation of the Assistant Town Manager, the Director of Finance and the Assistant Town Attorney, it's being recommended to cancel the agreement.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5303** adopted 11-0-0.

RESOLUTION #5304 by Councilor Muller, seconded by Councilor Sferrazza.

BE IT RESOLVED, the Enfield Town Council does hereby appoint James Tallberg as Town Attorney for the Town of Enfield effective January 6, 2020 for a term which expires December 31, 2021.

BE IT FURTHER RESOLVED, that the Enfield Town Council does hereby authorize Mayor Mike Ludwick to sign the employment agreement with James Tallberg as Town Attorney for the Town of Enfield.

Date Prepared: December 19, 2019
Prepared by: Town Manager's Office

Mr. Bromson stated the Town did advertise for this position, and they received a robust application pool of very fine candidates. He noted after an interview process, Attorney Tallberg was chosen. He stated Attorney Tallberg is known by the Town as being skilled and professional. He feels this is a wonderful choice, and he will be a great addition.

AMENDMENT #1 by Councilor Cekala, seconded by Councilor Sferrazza to correct the Date Prepared to January 3, 2020

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #1** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5304** adopted 11-0-0, as amended.

Attorney Tallberg expressed his appreciation for this vote of confidence. He noted he first represented the Town of Enfield around 1998, and it involved a land use dispute, and the Town prevailed. He stated that was the start of a long relationship. He noted over the past 20 years, he has represented the Town and its employees in several different matters that have all turned out well. He stated he looks forward to working with everyone.

PUBLIC COMMUNICATIONS

Jack Sheridan, 7 Buchanan Road

As concerns the police lights, he stated his concern was about the safety of the police because the lights are so bright that people driving by have trouble seeing.

Mr. Sheridan stated although \$78,000 is taken out for a scale for the transfer station, that leaves a balance of \$513,000, and he believes they can build a palace at the transfer station for that money.

He referred to the new listing of acceptable recyclables and pointed out they're no longer accepting shredded paper, and he questioned why. He noted they're also not accepting lids and yogurt containers.

Mr. Sheridan stated no one addressed the fiduciary regarding the Opera House Players. He stated his understanding that previously Tom Arnone was going to be watching over this.

Wendy Osada, 8 Windmill Road

Stated her belief one of the points a previous speaker was trying to make is that if there is an opportunity to perform maintenance more frequently and in smaller increments, so that the dollar amounts don't exceed what needs to be done at referendum, rather than waiting until a building is in such disrepair that it requires millions of dollars in repairs.

Ms. Osada referred to extracurricular activities and noted she checked and learned there are 18 sports teams at just Enfield High School, and there are 57 clubs. She feels there must be a fairly large number of participating students. She pointed out families want academics and extracurricular activities. She noted if a school system is lacking in these areas, families will seek to live elsewhere.

Lucien LeFevre, 54 Kimberly Drive

Stated at this time, Wreaths Across America is doing "sponsor one/get one wreath". He noted hopefully they will then be able to cover every veteran's grave at St. Patrick's Cemetery. He stated interested people can send an email to enfieldwaa@yahoo.com, people will be sent a direct link to Wreaths Across America, which directs people to the St. Patrick's Cemetery. He noted there are also a list of fundraiser groups, and in order to take advantage of the "sponsor

one/get one”, they must pick one of the fundraiser groups, and they vary from veterans’ organizations to PTO’s, etc. He stated people pick one, and this deal is good online until January 15th. He noted if a person plans on picking up a wreath to put on a specific grave, that should be indicated on the form, otherwise it goes with the general wreaths going to St. Patrick’s Cemetery.

COUNCILOR COMMUNICATIONS

Councilor Bosco referred to maintenance of Town buildings and pointed out boilers, furnaces and roofs eventually wear out and need to be replaced. He noted the Town is maintaining things, but things wear out.

Councilor Riley stated the First Readers Trivia Night is scheduled to be held at Mt. Carmel on Saturday, February 22nd at 7:00 p.m. She noted people can buy tickets online or at the door, and a table of ten is \$130, and an individual ticket is \$15.00.

She referred to recycling and would like to know if the Town is tied by the company that takes the recycling away, and that company dictates what can and cannot be recycled.

Councilor Riley stated the State of Connecticut has a minimum budget requirement (MBR) and the Town can’t go under the MBR unless the student population severely decreases, and this is also based on a formula that includes free and reduced lunch. She noted for high performing districts, they can have the MBR reduced, but they must be in the top ten percent of the entire state to get a reduction. She went on to note that kids are so into their devices that if they don’t have other outlets such as extracurricular activities, they won’t have well-rounded students to go out into the world and be active participants.

Councilor Kiner referred to the Planning & Zoning vote at the last Town Council meeting and what happened at that meeting and with that vote. He recalled when Councilor Sferrazza and other Councilors were sworn in a year ago, they stated they don’t represent Democrats or Republicans, but rather they represent the people. He noted he applauded that comment. He stated this did not happen at the last meeting. He stated the Democratic minority leader nominated someone, who was truly qualified, and that was Anthony DiPace, but this is not saying the other person nominated was not qualified because she was also qualified. He stated he was troubled by this because this is truly a Democratic appointment, and the minority leader nominated Mr. DiPace, and it was seconded. He noted the Councilwoman from the third district, a member of the Republican party, nominated Ms. Scutt and six votes were not garnered and as such the motion failed. He stated they voted today to put Ms. Scutt on Planning & Zoning, and he believes that’s a good choice, but he is bothered because there’s a process that they conform to and when that process is followed the wheels of government turn well. He stated when they don’t conform to that process, there are problems. He stated he respects all Council members regardless of political affiliation, and no one serves for money or egos, but rather they serve because they care about Enfield and the people. He stated it must be recognized there’s a process, and he believes that process was abrogated at the last meeting, and he hopes that doesn’t happen again. He stated if the majority party has a

problem with the qualifications of anyone that's nominated, he requests they be told either before or during the meeting, but nothing was ever said about Mr. DiPace that was negative. He noted Mr. DiPace served 12 years on Planning & Zoning, and he was the Chair of Planning & Zoning for several years, and he believes he was certainly qualified. He stated the process that he holds dear was not followed and that bothers him. He stated his hope in the future, the majority party will regard the wishes of the minority party as the minority party regards the majority's desires and wishes.

ADJOURNMENT

MOTION #5305 by Councilor Muller, seconded by Councilor Sferrazza to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5305** adopted 11-0-0, and the meeting stood adjourned at 9:15 p.m.

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council



TOWN OF ENFIELD

TO: Enfield Town Council
FROM: Christopher W. Bromson, Town Manager
DATE: January 20, 2020
RE: Projects & Activities Report (PAR)
CC: Town Direct Reports

The following is a summary of activities and their progress over the last three weeks. The title-lines **highlighted in yellow represent** areas where information reported has changed from previous Projects & Activities Reports.

TOWN MANAGER:

Train Station: Governor Lamont's \$21 billion Transportation Plan, CT2030, includes \$50 million for the Enfield Train Station. We continue to wait for Special Session at the Legislature to learn the fate of the transportation proposal. The Town Manager will continue to work with the State and the Department of Transportation to make the train station a reality for Enfield.

LIBRARY SERVICES:

Library Services & Programming: The Library constantly strives to provide quality services and changing programs to meet the needs of both adult and youth audiences. Highlights of our recent efforts in these areas are as follows:

Adult Programming:

- On 1/22/20, join us for Escape Stories from Old New-Gate Prison, presented by site manager, Morgan Bengel.
- Book discussions include *Pachinko* on 1/27, *Trail of Lightning* on 1/30, and *The Boston Girl* on 2/12.
- Metropolitan Opera Adventures with Mike Cascia continues with Gershwin's *Porgy and Bess* on 1/30.
- The Friday Film Series continues with *Judy* on 2/7.
- On 2/10, Genealogy 101 will provide an overview of Ancestry, Heritage Quest and Fold3.

Children's Programming:

- Children ages 3-7 are invited to join us for PJ Storytime on 1/23.
- Music Together with Arts from the Hearts will be held on 1/24.
- Rhyme Time classes for ages birth to 2 continue 1/27, 2/3, and 2/10.
- Tooth Fairy Storytime will be held on 1/31.
- Join us for the 9th annual Take Your Child to the Library Day on 2/1.



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- On 2/14, the Pumpnickel Puppets perform Sir George and the Dragon.
- On 2/15, join us for a movie matinee.

Community Outreach

- Library staff met with the Wheeler Clinic to explore possible future collaborations and joint programming.

Friends of Enfield Library:

- On 1/28/20, Author Susan Campbell will share *Frog Hollow*.

Recreation:

Staff News:

- Applications for Lifeguards and Summer Camp Counselors are currently being accepted for Summer 2020 programs. Applications can be submitted online at www.enfield-ct.gov/hr.

Programming Wrap-ups:

- The Pickleball Sport and Social Club held their 2nd Annual Potluck Holiday Luncheon on Wednesday, December 18 at the Angelo Lamagna Activity Center.
- Session one of the Pickleball Sport and Social Club wrapped up on December 20. The program had 33 participants registered this session.
- A new Babysitter Safety Course for youth ages 11-16 years old was held on Monday, December 30. The class was filled, with 12 youth registered.
- Youth Open Gym Basketball was held on Monday, December 30 at the Angelo Lamagna Activity Center. 32 youth participated in the program.

Programming updates:

- The Dolphins Swim Team season is in full swing. 84 swimmers are on the team this winter.
- Youth basketball games for grades 3-6 and 9-12 began the weekend of January 4 & 5. The EYBL program is scheduled to run through the end of February, with 231 youth participating this season.
- Instructional Basketball for grades K-2 began on January 5 and runs through February 23. 141 children are registered for this program.
- The winter session of Adult Yoga began on Tuesday, January 7. The program is full, with 35 participants for the program.
- Evening Adult Open Gym Pickleball is being on held on Tuesdays, 6 – 9 PM at the Enfield Annex. Daily fees apply.
- Program planning for Spring 2020 is currently underway. Program information will be added to the website as it becomes available in the coming weeks.



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Senior Center:

Programs:

- Toast, Tips and Trivia, Thursday, January 30, 10:00 am. Home Helpers provides a light breakfast along with health care tips and trivia.
- AARP Tax Aide program will begin appointments on February 3. These services will run through April 13.

Seminars:

- EEE – (Eastern Equine Encephalitis), Wednesday, January 22, 1:00 pm.
- The Golden Years of Television Comedy - Presented by Joe the Travel Guy, Wednesday, January 29, 1:00 pm.

Technology Classes:

- A New Way to Connect Workshop, Monday, January 27, 1:00 – 3:00 pm.

Services:

- Legal Consultation, Tuesday, January 21, 10:00 am – 12:00 pm.
- Ask the Financial Professional, Tuesday, January 28, 10:00 am.

Support Groups:

- Alzheimer's Caregiver Support Group, Tuesday, January 21, 1:00 pm.
- Bereavement Support Group, Thursdays, 5:30 pm.
- Blood Cancer Survivor Journeys, Thursdays, 5:30 pm.

Wellness Programs:

- Occupational Therapy Exercise, Tuesdays, January 7 – 28, 9:00 am.
- T.O.P.S., Wednesdays, 12:30 pm.

Community Partnerships:

- Several groups meet at the Senior Center monthly. These groups include Friends of The Enfield Senior Center, Senior Center Advisory Committee and The Commission on Aging.
- Medicare Assistance/CHOICES counseling will be offered at the Senior Center, Thursday, January 23, 3:00 – 6:00 pm.

There are a variety of programs, clubs, meetings, trips and seminars offered at the Senior Center. Look for their monthly newsletter "Front & Center" or view their website www.enfield-ct.gov/seniors to inquire about program offerings and special events.



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TOWN CLERK:

Records Management: The second shipment of maps and drawings from the Building Department for the Grant funded scanning project has been prepared and the first round has been loaded into the SharePoint system. Inactive Bid Files have been received from the Finance Department and are being indexed and added to the database in preparation for archiving of these files. Calendar year disposal authorizations eligible for destruction continue to be prepared and forwarded for review and approval.

Town Clerk: The lists of party endorsed candidates for the Democratic and Republican Town Committees are on file for public inspection and copies are available. The Secretary of the State will announce the names of candidates for the Presidential Preference Primary on Friday, February 14, 2020. The primary date is Tuesday, April 28, 2020.

POLICE:

Blue Envelope / Green Envelope Program: The Enfield Police Department has begun participation in two separate Connecticut Police Chief's Association Programs, "Blue Envelope" and "Green Envelope," as supported and requested by the relevant advocacy groups for each program. In the Blue Envelope Program, in the event of a motor vehicle stop, drivers who are on the Autism Scale may present officers with a pre-written, pre-formatted, blue envelope that explains their condition and which contains their driver's license, vehicle registration and insurance information. The Green Envelope Program operates in a similar fashion for deaf and hearing-impaired individuals. Both processes are intended to minimize anxiety for the driver and in turn, the officer. Officers have been educated in these procedures and a supply of both types of envelopes has been secured and placed at the Enfield Police Department for citizen utilization.

2019 Toys for Joy Program: Through the 2019 holiday season the Enfield Police Department once again participated in the annual Toys for Joy program. This year we assisted approximately 270 families with over 650 children. Additionally, agencies assisted included the Connecticut Children's Hospital, Somers Stuff a Cruiser, Bay State Hospital, Shriners, Enfield After School Program, Connecticut DCF, Massachusetts DCF, and several families that were not able to sign up due to transportation or language issues.

DEVELOPMENT SERVICES:

Streamlining the Permitting Process: Planning staff is working with Development Services, the Building Department, and other Town departments on potential permitting software to replace and update the current software as well as streamline the overall permitting process to help promote a business-friendly customer experience. We have attended 3 demonstrations with permitting software companies. The need for new software is imminent, as the current permitting software is expiring and will no longer be supported come end of 2020.



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Meanwhile, as the five Fire Departments are not connected to our software, we met to find a mutually beneficial path for a faster permitting process. Additionally, the Building Department has set up a new system to coordinate joint plan reviews, and inspections with the Fire Departments.

DEVELOPMENT SERVICES – BUILDING SERVICES:

604 Enfield Street application for a new bagel/breakfast place in old pizza shop. (\$45,000 CV)

875 Enfield Street Interior remodel at CVS (\$165,000 CV)

561 Hazard Avenue Demo of old bank building and construction of new O'Reilly Auto Parts. (\$556,000 CV)

1559 King Street Removal of interior partitions to prep space for future tenant. (\$131,000 CV)

651 Enfield Street Remodel of existing building for use as a salon. (\$70,000 CV)

247 Hazard Avenue Fit out for new shake/smoothie place. ((\$26,000 CV)

6 Residential addresses About \$234,000 in miscellaneous Rooftop PV panels

About \$55,000 in revenue for the month with 67 Building permits, 26 electrical permits, 42 HVAC permits, and 16 plumbing permits for a total of 151 permits for the month. (About \$5.28 million in construction value).

About 295 inspections performed in approximately 18 working days.

DEVELOPMENT SERVICES – ECONOMIC & COMMUNITY DEVELOPMENT:

28 South River Street / 26-32 Church Street: Demolition is scheduled to begin on 28 South River street in late January. Once 28 South River Street demolition is completed, the contractor will begin demolition at 26-32 Church Street.

Enfield On-Call Real Estate Services: The Office of Community Development (OCD) has received Town Council approval for the conveyance of 4 town-owned residentially zoned real estate properties. On December 5th the Town conducted a real estate closing and sold 46 Cottage Green to Brothers & Sons Construction LLC. The Town currently has 3 residential building lots (59 Garden St., 75 Oliver Rd., and 92 Post Office Rd.) on the market for sale.



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Enfield First-Time Homebuyer (FTHB) Program: On December 30th, the Office of Community Development's First Time Homebuyer Program provided a forgivable loan to a qualified candidate that went towards the purchase of their first home.

Enfield Historic Grants: The Town is looking into placing the Grange School (2 Broad Brook Rd.) on the State Register of Historic Places in order for the future redeveloper of the property to be able to apply for State Historic Rehabilitation Tax Credits which provides up to a 25% tax credit on the Qualified Rehabilitation Expenditures associated with the rehabilitation of a Certified Historic Structure.

90 Alden Avenue – Option to Purchase: The town has been negotiating with the Bellsite Development LLC on an option to purchase a portion of 90 Alden Ave as part of the development of Higgins Park. The town is specifically interested in the gymnasium located on that property. Bellsite Development has provided the Town with estimates on the renovations of the gymnasium. The 2-year option to purchase agreement is for \$12,000 a year with a 2 year Right of First Refusal Period commencing at the end of the Option Period (1/13/22). The option agreement has been executed by both parties and begins on 1/13/20.

2019 Community Development Block Grant: The EHA is currently soliciting proposals from environmental consultants to perform a Phase 1 Environmental Site Assessment on the properties being rehabilitated in order to meet the federal environmental reviews requirements.

Housing Rehabilitation Program: The Loan Review Committee is now looking for 2 alternate members. The Town currently has two housing rehab projects on 14 Leonard Road and 180 Elm Street that are on-going. The OCD currently has 2 applications that are being reviewed and going thru the approval process for 22 Aloha Drive and 38 West View Drive. They town recently approved the application for 180 Elm Street which involved an emergency replacement of the property owners heating system.

CRCOG Corridor Study: CRCOG recently agreed to fund the corridor study around the mall. The study will analyze the actual right of ways, pinch points, traffic analysis and make recommendations for future modifications. CRCOG has informed the selected consultant of their selection and has transmitted some initial documentation that will be used for negotiations to determine the fee proposal for this study.

Enfield/Franklin Streets (Rtes. 5/514) Bike Path Improvements: The next step will be to hold a kick-off with DOT and CRCOG for the design phase so the Town can begin the process of hiring an engineering consultant. The DOT is currently conducting an environmental screening review for this project to assist the Town in identifying items relative to natural resources, historic/archaeological resources, etc. that may need to be investigated or addressed during the design phase.



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DEVELOPMENT SERVICES – PLANNING AND ZONING:

Aquifer Protection Agency: Planning Staff is working on finalizing the draft version of the Aquifer Protection Regulations, which will require adoption from the Aquifer Protection Agency (Planning & Zoning Commission). Planning Staff is also working on identifying businesses located over the Aquifer Protection Area utilizing CDM Smith for GIS mapping.

Flood Hazard Area Regulations: Staff will be preparing resolutions in the near future for the Town Council as we must repeal the current Flood Damage Prevention Ordinances and adopt the new updated ordinances before being administered to Planning & Zoning for implementation. This will ensure that in the event of a Federal Flood Disaster Declaration that the residents/business owners within the Town of Enfield would be eligible for Federal Relief Funds.

Regulation, Bylaws, Forms & Fee Schedules: Planning staff continues to work on updating the regulations, bylaws, Municode, forms, fee schedules, processes and procedures both in the office and for the Planning & Zoning Commission, Aquifer Protection Agency, Inland Wetlands & Watercourses Agency, Historic District Commission, and Zoning Board of Appeals in order to streamline and create a more customer friendly process.

Inland Wetlands & Watercourses Agency will be moving forward on January 21, 2020 to review the Connecticut Department of Energy & Environmental Protection advisories (recommended regulation updates). Thereafter, the regulation changes will be forwarded to the CT DEEP and the Capital Region Council of Governments for review/comment at least 30 days prior to the scheduled public hearing date by IWWA.

Planning & Zoning Commission – Planning staff is working with the Commission on updating the zoning regulations to include the recently approved Thompsonville District regulations, remove the former Thompsonville Village Center regulations, allow taller accessory structures, and allow staff administrative approvals. Planning staff is also working with future applicants on drafting brewery/winery regulations as well as adaptive reuse regulations. There is also a proposed text amendment application pending to allow multi-family homes in the Historic District.

90 Elm Street – An application was received and approved by the Planning & Zoning Commission to allow a church to use space in the mall to hold their services. New Life Church currently sets up in the movie theater on Sunday and then breaks everything down and stores it on site. This will allow New Life Church to have their own space while they seek their own permanent location elsewhere in Town.

1 Peerless Way – An application was received in the Planning Office for a basketball court with associated office space and storage located in the recently constructed industrial building at 1 Peerless Way. This application was approved at the December 12, 2019 PZC meeting.



TOWN OF ENFIELD

190 Elm Street – Planning Staff met with the owner of Noble Gas for a potential station located at 190 Elm Street. The proposal included food service and restaurant, along with alternative fueling solutions (i.e. electric charging stations/mats, hydrogen fuel cells, etc.). The applicant will have to gain approval from the Traffic Safety Officer/CTDOT for curb cuts pertaining to a proposed left-turn out/reconfiguration of the driveway entrance/exits.

River Overlook & River Meadows Subdivisions – The original owners of the properties in the River Overlook & River Meadows subdivisions are now looking to have Meetinghouse Lane, Rivercliffe Lane, and First Settlers Row adopted by the Town. The Planning Office is awaiting further information from the owners.

2 Enfield Street/Connecticut Avenue: Pride Limited Partnerships was approved to open a bakery/café with outdoor dining and a drive-thru. They are currently working with the State of Connecticut Department of Transportation on gaining approvals for the proposed curb cuts onto Enfield Street. An updated letter from the CT DOT notifying the Town of the status of this project was received December 5, 2019. Planning Staff is still awaiting final plans.

AAA - 25 Hazard Avenue: Planning Staff is awaiting a bond submission before a pre-construction meeting can occur. AAA must also file their K-7 form to operate a repair garage with the CT Department of Motor Vehicles.

Taylor Road: An application was approved for a 9,000 square foot new Hazardville Water Company building with associated parking and outdoor storage on Taylor Road. Planning Staff is waiting on the submission of bonds before the applicants can advance to the Building Department for permits and a pre-construction meeting.

10 Hazard Avenue: Planning Staff has met with representatives regarding the construction of a new bank next to Men's Wearhouse. An ART was held November 20, 2019 where Town Departments provided the applicants with all comments regarding the development to ensure a smooth permitting process. The Inland Wetlands & Watercourses Agency authorized agent approval for the project December 3, 2019. The Planning & Zoning Commission approved this application on December 12, 2019. Applicants will require approval from the State of Connecticut Department of Transportation and will be required to file bonds before advancing to the Building Department for permits.

39 Hazard Avenue (former Plaza Azteca): An Administrative Review Team meeting was held with all Town departments to review the proposed plans to demolish the existing Plaza Azteca building it replace it with a three-tenant restaurant/retail building with a drive-thru and outdoor dining patio. All department comments have been received and Planning staff is working with the applicants on submitting the required variance application and then Planning & Zoning Commission Special Permit and Flood Hazard applications. The Inland Wetlands & Watercourses Agency will be reviewing the project at the January 21, 2020.

0 Middle Road/Hazard Avenue (across from Country Diner) – An Administrative Review Team meeting for the review of the proposed Assisted and Independent Living facilities was held December 11, 2019. All Town Departments provided comments on the proposed plans.



TOWN OF ENFIELD

Planning staff is waiting on application submissions to IWWA and Planning & Zoning Commission.

148 Hazard – An Administrative Review Team meeting was held on January 8, 2020 regarding the proposed demolition of two buildings located on the Johnson Memorial Campus. Trinity Healthcare will be building a new surgical center along the street and an addition to the cancer center. Planning staff is waiting for applications to be filed to IWWA and PZC.

EMS:

Data: In December 2019, EMS responded to 673 calls for service; mutual aid was needed for 48 responses and mutual aid was provided 18 times to our surrounding communities.

Training: In order to maintain our HeartSafe Community Designation and to ensure our Community CPR program continues, the department sent 3 employees to CPR instructor training through the American Heart Association.

Department News: EMS has hired Paramedics Kenya Russell and Svetlana Feofanova, both join our department with many years of Paramedic experience. Additionally, EMT Imahni Wallace has joined our EMT ranks.

INFORMATION TECHNOLOGY:

CyberSecurity: Increasing threats being registered around the US, the town has taken steps to tighten security through technical advances, as well as increased awareness in our employees. The security risk of our town is less than the national average for government and private business industries. We have taken additional security measures through implementation of more restrictive access policies. This time of year is notorious for Phishing scams from IRS and banking impersonators trying to steal your credentials or loading of malware – Think before you Click.

ENFIELD DEPARTMENT OF SOCIAL SERVICES:

Adult and Community Services

Social Worker: Counseling Services were provided to 14 individuals who attend the Adult Day Center. 76 individuals were provided information through a combination of phone calls, office visits and home visits. The Social Worker developed transitional informational packets for Adult Day Center clients and began outreach efforts for transitional appointments with both clients and their caregivers. The Shelter Diversion grant program began mid-month, with 6 homeless people in Enfield scheduled for Coordinated Access assessments and service supports.



TOWN OF ENFIELD

Case Management: 26 residents were provided with program assistance such as medical benefit applications, hardship assistance for utilities, renter's rebate, budget worksheets and Operation Fuel assistance. There were 25 holiday dinners arranged for Enfield families through the Elks Club. The Adopt a Family Holiday Program served 26 families and a total of 52 children. Coordination of these efforts included phone calls, office visits and emails with sponsors.

Adult Day Center

There are currently 14 clients who attend the Adult Day Center, with a daily average census of 9. The December activity calendar included a myriad of holiday activities such as: cooking lessons, making holiday ornaments, and a visit from the 4 year old children from the Early Childhood Development Center. There was an outing to the Gingerbread Festival and a holiday luncheon sponsored by Big Y. The lively music of the Old Thyme Fiddlers continued throughout the month. The Enfield High school student continued to volunteer and assist with activities that are offered throughout the week. Weekly bingo at the Senior Center continues to be a favorite activity of the Adult Day Center clients.

Enfield Youth and Family Services

- Youth Services currently has 41 open cases. Referrals are made through the Juvenile Review Board, schools and the community.
- Youth Center current membership is 88 participants with an unduplicated monthly attendance of 498.
- Enfield Youth Services partnered with Enfield High School to offer the second of a three session parent learning series. "Mindful Parenting: Respond vs React", was positively received by parent participants. Enfield High School culinary students provided dinner.
- Thirty high school students met to discuss the potential reasons of underage drinking and potential consequences. Utilizing the strategies of community change youth worked to develop ways to address underage drinking in their community.
- Provided "Question, Persuade, Refer" suicide prevention training to all 10th grade students at Enfield High, a total of 366 students. "QPR" is an evidence-based suicide prevention training to assist people in recognizing the signs and symptoms of a person or child in crisis and strategies to connect them to help.
- Crisis Response Team responded and provided postvention response to two families in the aftermath of a traumatic death.



TOWN OF ENFIELD

Early Care and Education Services

Enfield Child Development Center

- The Enfield Child Development Center currently serves 221 children.
- The Infant/Toddler classrooms enjoyed a wonderful “Breakfast with Santa” with their family members. Each child had an opportunity to sit on Santa’s lap for a photo and received a book from Santa! Santa from Buildings and Grounds came by on his sleigh one afternoon to visit all of our preschool and school age children. We had a grandmother of one of our students come to the classrooms and talked about Hanukkah. Each child received a dreidel. Our oldest toddlers made cards for the seniors for a local nursing home for the holidays.
- The 4-year-old classroom had their final inter-generational visit at the Adult Day Center in December. The oldest pre-k classroom has been visiting the Adult Day Center on a bi-monthly basis for the past 15 years. ECDC is looking to host the ADC clients at our Center sometime in February.
- The entire Child Development Center participated in a 2020 countdown on 12/31 with a ball drop, singing, confetti and fun.
- The Stowe Early Learning Center had a wonderful “Welcome to Winter” event in the evening. Families from all the programs within the Center were represented. This event was put on by The FTO – Family Teacher Organization of Stowe.

Family Resource Centers

- The Grandparents Raising Grandchildren Support Group met on December 16 for a holiday meal provided by the Enfield Women’s Club. 15 grandparents and 10 grandchildren attended.
- 18 Ages and Stages Developmental Questionnaires and 22 Ages and Stages Social-Emotional Questionnaires were completed and scored by the Parent Educators. 1 referral was made to Birth to Three for additional services.
- 15 adults and 23 children attended our interactive Home Depot parent event on December 6.
- 20 adults and 27 children attended our Playgroup in the Play Lab event on December 13.
- 15 adults and 19 children attended our Zumbini movement event at on December 20.
- Two Parents as Teachers home visits were conducted.



TOWN OF ENFIELD

- The FRC Social Worker worked with 11 families through ongoing case management services.
- The FRC received a donation of new hats, mittens and scarves from the Women of the Moose, Thompsonville Chapter 1302 which will be shared with families in the community.

Enfield Together Coalition

- Student survey was conducted to 6-12th grade students.
- Community survey was conducted to evaluate ETC messaging within the community along with community disapproval of underage substance use. We received 405 responses.
- Youth Council and Police explores conducted a sticker shock on December 4th. Bags with stickers stating "Hey You it's illegal to provide alcohol to those under 21" were distributed to 15 local package stores.

Enfield Transit

- Magic Carpet passenger count for December is 2,670
- Dial-A-Ride passenger count for December is 1,318
- Dial-A-Ride transported the ECDC 4-year-old class to ADC for their Holiday visit.
- Dial-A-Ride transported 43 seniors to The Moose Lodge & 35 seniors to The Elks Club for their annual Christmas Dinner.
- Dial-A-Ride had 5 ADC out trips, 4 to the Senior Center and 1 to the Gingerbread Festival in South Windsor

PUBLIC WORKS:

Water Pollution Control Updates:

Headworks: Heating, Electrical, Plumbing installed. One new Bar Rack/ Compactor was put online Wednesday 1/8/20. Inflow channel one will have current channel monster (Rag Grinder) removed on 1/13/20, so second Bar Rack can be installed.

Primary Clarifier #2: Still offline, waiting to do bypass pumping of structure #2 to repair gates. One new 4" scum pump has been installed with new grinder and approx. 1/3 of piping and valving has been installed for scum/primary pumps.

Aeration tank #1: Still offline waiting for new 18" aeration line to be installed into aeration header. CHN is $\frac{3}{4}$ of the way to completion of the line. Two aeration blowers have been handed over and demolished by CHN for installation of two new blowers. Concrete to be poured and blowers mounted week of 1/13/20.



TOWN OF ENFIELD

Dewatering Building: New Chemical areas have been coated; new chemical tanks have been delivered. Delivery systems are onsite waiting to be mounted and installed. New Rotary Presses are expected to be delivered week of 1/13/20. Electrical and plumbing being worked on in these areas.

Admin Building: Oil tank was filled and boilers started week of 1/6/20, some heaters are operable in bldg. Week of 1/13/20 bathrooms and locker rooms expected to be available to crew.

Pump Building: Work continues on structural condition of Chlorine area floor, investigation/remedies. Chlorine line trench has been dug on the south side of building for disinfection application point.

Final Clarifiers #2/#4: Bypass plan being worked on by Woodward & Curran to allow flows/high flows to be sent to structure #5, while isolating flows away from structure #6 (clarifier #2/#4) for gate repairs. Crew has worked on several pump station issues such as generator problems, pumps clogged by rags/flushable wipes etc. Crew also continues to investigate problems on the road: example Enfield Street, they used camera to inspect line and cut numerous roots from an 8" line. We continue to work with DPC engineering on Grapebrook Pump Station rehab.

The facility has also been a very successful in meeting its NPDES permit numbers in spite of plant construction (loss of equipment/tankage) and an extremely wet month of December.

Engineering:

New Road Referendum ROAD2020 development:

Engineering Staff have been developing a new road referendum program based on the latest pavement condition survey information from our pavement expert consultants VHB, latest street condition complaint list, and "leftover roads and road sections from the previous road programs." Engineering Staff have also been field inspecting candidate roads for the program.

Crack Seal Program RFP:

Engineering Staff have been developing a road crack sealing RFP based on the latest pavement condition survey information from our pavement expert consultants VHB. Engineering Staff have also been field inspecting candidate roads for this RFP.

Stowe School:

The Stowe Early Learning Center's permanent air conditioning project is nearly complete. A small punch list is being performed for final inspection approval. This unit was totally installed during the holiday break and operational prior to school returning. Zero impact to program scheduling in the gym area occurred. This project would have not been successful without the teamwork of multiple Town Departments and the Enfield Fire Department working closely together.



TOWN OF ENFIELD

Town Hall Windows:

Building and Grounds replaced 55 windows and currently is finishing the millwork painting wrapping up this project.

Enfield Annex Pool:

Construction is underway with the mechanical room. Plans are being reviewed with the DPW, the State of CT, the Engineer (Weston & Sampson), and the installer (CT Custom Aquatics) from a manufacture's delay with the production and shipment of the custom balance tank.

The delay has impacted the schedule, and to reduce any further pool impacts talks have begun with the CT DPH for conditional openings.

Concurrently with the pool mechanical room project Building and Grounds in conjunction with Custodial Services has performed many maintenance and project items with the pool. The following is a list of items accomplished: pool ceiling repair, lighting upgrade to LED, refinishing of the stand seating and railings, stand concrete repairs, and the entire pool area repainting including locker rooms. The pool and pool deck are underway with power washing and cleaning.

Senior Center:

Building & Grounds finished repainting the interior of the Senior Center.

ALAC:

Building & Grounds finished repainting the stairwells.

EMS HVAC:

The EMS facility HVAC upgrades are nearly complete. All the new equipment including two unit-heaters, furnace, and air conditioning have been installed. The wiring is being scheduled and once performed completing this project.

JFK:

The quarterly monitoring of the PCBs was complete by Fuss & O'Neil. During the holiday break Custodial Services completed the deep cleaning of the kitchen floors applying two coats of floor finish. Cleaning of the white wing, industrial arts, and administration area occurred including the auto scrubbing of the gym and other floors, filter changing, and auditorium floor and stage cleaning.

Enfield Street School:

Custodial Services during the holiday break performed maintenance on many unit ventilators, air handlers, and unit heaters in multiple classrooms and gym. Repaired restroom partitions and performed detailed cleaning of all the restrooms and entry ways including the glass. All the classrooms floors were washed wall to wall.

Enfield High School:

Extra cleaning was performed in the whole facility including glass, floor scrubbing, and gym bleachers.



TOWN OF ENFIELD

Highway:

We have had a total of 5 storm events with 22 inches of snow & ice. Removed snow in downtown - over 2 days removed 180 loads of snow. Dura-patcher is going out as needed to repair potholes. January 8th hot patch is available on Wednesday, will be making repairs weather permitting.

RRM:

Leaf collection program went well without rental trucks, fleet service was a big factor with the program success. Christmas tree pickup starts January 10th. Meeting with Engineering firms to discuss plans for Transfer Station.

FINANCE:

Tax Collection

January 2020 Collections: The tax office is currently collecting the 2nd installment of the fiscal year 2020 real estate and business personal property tax bills. Taxpayers have until February 1st to pay these bills before interest will be charged on these accounts.

Sewer Use Fees: Since March 2018, the Tax Division has referred 701 delinquent sewer accounts to state marshals for collection. As of January 7, 2020, we have collected \$1,006,929 on those accounts.

Delinquent Motor Vehicle Accounts: In June 2019, we reported delinquent motor vehicle property tax accounts from grand list years 2004 through 2017 to the Rossi Law Offices, LLC for collections. As of January 7th, \$684,897 has been collected.

Property Assessment

October 1, 2019 Grand List: The Assessor's Office is in the process of completing the grand list for October 1, 2019. State law requires that the grand list be completed, signed by the assessor and submitted to the State by January 31st. Towns can request an extension of one month to February 28th. The Town of Enfield has requested such an extension because the State did not provide required motor vehicle information until mid-December.

The Grand List is made up of 3 types of property. Real property, motor vehicles and personal property used in a trade or business. Enfield has approximately 15,000 real estate parcels. The assessor reviews all property transfers and building permits to determine if the changes will cause a change in market value. For motor vehicles, the state provides a data file of all vehicles that are registered and have an address in Enfield. Enfield has approximately 45,000 motor vehicles registered in the town. The assessor reviews the valuations provided by the state and makes any adjustments needed. Business owners are required to submit personal declarations by November 1st each year. The assessor reviews these declarations to determine the values that should be taxed.



TOWN OF ENFIELD

General Services:

We have issued the following RFPs which are scheduled to be opened over the next couple weeks:

- Monthly Systematic Extermination, Adjustment and Lubrication of Eleven (11) Elevators
- Revaluation of All Real Property (Taxable and Exempt) Effective for the Grand List of October 1, 2021
- On-Call Replacement of Street Lighting Poles and Associated Equipment

The following RFP/RFQs has been opened. We have tabulated the submissions and are awaiting selection of the winning bidders:

- Design and Implementation of a Water Treatment Program

We have selected and notified the winning bidders for the following RFPs. We have issued or are in the process of issuing contracts for these RFPs.

- Town Attorney
- Roofing Inspection, Preventive Maintenance and Repair Services

Treasury

FY2019 Annual Audit – The FY2019 audit has been completed and the Comprehensive Annual Financial Report (CAFR) has been prepared. An electronic version is available on the Town website under the Finance Department. A limited number of hard copies are available. Copies for the Town Council will be distributed at the next meeting.

McCarthy, Debra

From: noreply@civicplus.com
Sent: Wednesday, January 15, 2020 11:15 AM
To: McCarthy, Debra
Subject: Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

Application for Vacancy on Boards, Agencies & Commissions

Date	1/15/2020
First and Last Name	Emily McIntosh
Address	11 Arbor Rd
City	Enfield
State	CT
Zip	06082
Phone Number	860-519-4427
Second Phone:	860-519-4427
Email	Emily.c.Mcintosh13@gmail.com
Occupation	Corporate Executive Chef
Occupation Phone Number	<i>Field not completed.</i>
Party Affiliation	Democrate
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Enfield Culture & Arts Commission
Appointment	Reappointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	I have worked for over 20 years in the field of Culinary Arts. As an executive Chef I am capable of over seeing and running a high paced, high stressed position and team. As the Chairman of ECAC for the last 4 years I would continue to expand our programing in the interest of restoring and sustaining Arts and culture in the Enfield community.
Have you ever served on a Board, Commission or	Yes

Agency in Enfield or elsewhere?

If so, please state name of board, commission or agency and time server:

Enfield Culture and Arts Commission

If this is a reappointment, please list the number of meetings attended during the last 12 months:

12

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission?

No

Email not displaying correctly? [View it in your browser.](#)

McCarthy, Debra

From: noreply@civicplus.com
Sent: Monday, December 9, 2019 10:10 AM
To: McCarthy, Debra
Subject: Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

Application for Vacancy on Boards, Agencies & Commissions

Date	11/22/2019
First and Last Name	Joel Cox
Address	8 Sandpiper Rd
City	Enfield
State	Connecticut
Zip	06082
Phone Number	4135192469
Second Phone:	8605390604
Email	yasisdad@gmail.com
Occupation	Director of Human Services
Occupation Phone Number	860-647-3092
Party Affiliation	Democratic
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Ethics Commission
Appointment	New Appointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	Former TOE employee with 10+ years of Management experience, 7+ years of Municipal employment.
Have you ever served on a Board, Commission or	Yes

Agency in Enfield or elsewhere?

If so, please state name of board, commission or agency and time server:

Field not completed.

If this is a reappointment, please list the number of meetings attended during the last 12 months:

Field not completed.

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission?

Yes

Email not displaying correctly? [View it in your browser.](#)

McCarthy, Debra

From: noreply@civicplus.com
Sent: Tuesday, December 31, 2019 9:14 AM
To: McCarthy, Debra
Subject: Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

Application for Vacancy on Boards, Agencies & Commissions

Date	12/31/2019
First and Last Name	Jason Casey
Address	168 Weymouth Rd
City	Enfield
State	CT
Zip	06082
Phone Number	607-621-0759
Second Phone:	607-624-4970
Email	jasoncasey2@hotmail.com
Occupation	Trainmaster - Metro North Railroad
Occupation Phone Number	203-786-8022
Party Affiliation	Republican
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Ethics Commission
Appointment	New Appointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	I am a US Veteran serving 9 years on active duty between the US Marine Corps and Army. During my enlistment I had the pleasure to fulfill a number of various rolls on committees that performed similar duties to an ethics committee. I've performed audits on military aviation units, and also building audits geared toward fire protection and pre-incident planning. I was also responsible for performing investigations on lost military property including written reports of the findings, and

recommendations for the Commanding Officer. My current career as a Trainmaster at Metro North Railroad I continue to perform investigations pertaining to employee and equipment investigations. I often work as a liaison between the MTA Police Department and MNR Operations Department, providing a written report of any incident to senior management and follow-ups with emergency services. If appointed I feel I would be a great asset to the Enfield Ethics Committee.

Have you ever served on a Board, Commission or Agency in Enfield or elsewhere?

No

If so, please state name of board, commission or agency and time server:

Field not completed.

If this is a reappointment, please list the number of meetings attended during the last 12 months:

Field not completed.

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission?

Yes

Email not displaying correctly? [View it in your browser.](#)

McCarthy, Debra

From: noreply@civicplus.com
Sent: Thursday, January 9, 2020 1:58 PM
To: McCarthy, Debra
Subject: Online Form Submittal: Application for Vacancy on Boards, Agencies & Commissions

Application for Vacancy on Boards, Agencies & Commissions

Date	1/9/2020
First and Last Name	Jennifer Casalone
Address	9 Riverview Street
City	Enfield
State	ct
Zip	06082
Phone Number	8603083850
Second Phone:	8603083850
Email	jennifer.casalone@bearingstar.com
Occupation	Sales Manager
Occupation Phone Number	8607414210
Party Affiliation	Republcan
Registered Voter	Yes
Name of the Board You Wish to Apply For:	Loan Review Committee
Appointment	Reappointment
Please outline your qualifications and how you feel you would contribute to the committee or commission:	I have been on the Board for almost a decade. I have not only gone through the process when I came to Enfield; however, I work in the Insurance Industry and know homeowners insurance and risk expectations.
Have you ever served on a Board, Commission or	Yes

Agency in Enfield or elsewhere?

If so, please state name of board, commission or agency and time server:

LRC since 2009

If this is a reappointment, please list the number of meetings attended during the last 12 months:

75% of meetings held (Limited business this year so there were less meetings)

If the committee or commission which you requested has no more vacancies, would you consider appointment to another committee or commission?

No

Email not displaying correctly? [View it in your browser.](#)

McCarthy, Debra

From: Pacacha, Jennifer
Sent: Tuesday, January 14, 2020 11:12 AM
To: McCarthy, Debra
Subject: CRCOG Liaisons

Hi Deb,

The Planning & Zoning Commission appointed Mary Scutt as the CRCOG liaison and Virginia Higley as the alternate CRCOG liaison.

Sincerely,

Jennifer Pacacha, MRP, AICP

Assistant Town Planner
Town of Enfield
820 Enfield Street
Enfield, CT 06082
(860) 253-6368
jpacacha@enfield.org



TOWN OF ENFIELD

January 13, 2019

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of Funds for Community Development \$12,000

Highlights:

- The Town has an interest in purchasing a portion of the property on 90 Alden Avenue, Enfield, Connecticut, consisting of approximately 36,900 square feet, including the 9,490± square foot gymnasium
- The Option Period shall be 24-months in duration and the Town shall pay the owner an option fee of \$12,000 for the first and second twelve months of the Option Period
- The owner shall grant the Town, its employees, agents, representatives and officials access to the Property in order to allow Town to conduct due diligence inspections of the Property.
- For the period commencing at the end of the Option Period and terminating 24-months thereafter the Owner agrees not to sell all or any portion of the Property without first giving written notice to Town of its intention to do so ("Right of First Refusal Period").
- The Purchase Price shall be determined by two licensed commercial real estate appraisers, who shall be mutually agreed upon by the parties.

Budget Impact:

There is no budget impact.

Recommendation:

The Office of Community Development recommends that the Town Council adopt the attached Resolution.

Respectfully Submitted,

Nelson Tereso
Deputy Director of Economic & Community Development

Attachments:

1. Resolution

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

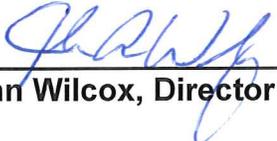
TO: Community Development

Land & Building Services	10606600-533500	\$12,000
--------------------------	-----------------	----------

FROM: Unallocated Charges

Contingency	10800092-584000	\$12,000
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CERTIFICATION: I hereby certify that the above-stated funds are available as of January 13, 2020.



John Wilcox, Director of Finance

1/13/2020
Date: _____

APPROVED BY: 

Christopher Bromson, Town Manager

1/15/20
Date: _____



TOWN OF ENFIELD

January 21, 2020

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution to transfer funds for the Family Resource Center \$15,848

Highlights:

- The Family Resource Center is working on several new initiatives around infant and young children's mental health in partnership with local pediatricians.
- Additional staff hours are needed for the two part-time Parent Educators to expand our ability to provide more assessments to identify very young children and families who are at risk and to provide additional Circle of Security Parenting Groups to pediatrician practices and the community. One Parent Educator would become full time and one would work additional hours.
- Lego Community Fund, US has provided an additional \$2,500 to the FRC.
- \$7,883 is available through Miscellaneous Donations.
- Donated funds in the amount of \$5,465 are no longer needed in FRC travel, professional development and supplies due to the cancellation of plans to attend a national conference.

Budget Impact:

There is no impact to the budget

Recommendation:

The Town Council adopts the attached Resolution.

Respectfully Submitted,

Cindy Guerrerri
Director of Social Services

Attachment:

1. Resolution

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Family Resource Center

Salaries	22040470 511000	\$8,153
Medical Insurance	22040470 521000	\$4,570
Social Security	22040470 522000	\$506
Medicare	22040470 522100	\$119
Other Prof Services	22046098 533900	\$1,000
Instructional Supplies	22046098 561100	\$500
Food	22046098 563000	\$1,000

FROM: Family Resource Center Revenue

Miscellaneous Contributions	22044470 417050	\$7,883
LEGO Grant	22044470 460098	\$2,500

FROM: Family Resource Center

Professional Development	22040470 532200	\$1,965
Travel	22040470 558000	\$3,000
Instructional Supplies	22040470 561000	\$500

CERTIFICATION: I hereby certify that the above-stated funds are available as of January 21, 2020


John Wilcox, Director of Finance

APPROVED BY:  _____ Town Manager

Date: 1/15/20

ENFIELD TOWN COUNCIL

RESOLUTION NO.

RESOLUTION TO SETTLE PENDING CHRO COMPLAINT

WHEREAS, on October 4, 2019 Terri-Lynn Johnston filed a complaint against the Town of Enfield with the Commission on Human Rights and Opportunities (CHRO); and

WHEREAS, on December 11, 2019 a mandatory mediation conference was held at the offices of the CHRO; and

WHEREAS, a conciliation agreement was proposed at the mediation conference.

RESOLVED, that the Enfield Town Council does hereby authorize the Town Manager or his designee to sign on behalf of the Town of Enfield the Pre-Determination Conciliation Agreement for CHRO Case No. 2050071 and HUD Case No. 01-20-3719-8

Prepared by: Office to the Town Attorney

Date Prepared: January 14, 2020



TOWN OF ENFIELD

January 14, 2020

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: **Resolution to Settle Pending Property Tax Appeal
JPMCC 2006-LDP Centro Enfield, LLC v. Town of Enfield**

Councilors:

Highlights:

- JPMCC 2006-LDP Centro Enfield, LLC was the owner of eight of the nine parcels comprising the Enfield Square, including Figaro's, Outback Steakhouse and Starbucks/Subway, as of October 1, 2016 and October 1, 2017.
- The ninth parcel, owned by Macy's, is not part of this tax appeal.
- The plaintiff filed an appeal as to the Town's valuation of six of its eight parcels on the Grand Lists of 2016 and 2017.
- As part of the town-wide revaluation of 2016, the combined fair market value of the six parcels that are subject to this appeal was determined to be \$38,788,460.
- After extensive pretrial discussions on December 12, 2019, overseen by Judge Tanzer, at the Tax and Administrative Appeals Court, it was recommended that the combined fair market value of the six parcels be reduced to \$22,000,000 for the Grand List of October 1, 2016 and \$21,000,000 for the Grand List of October 1, 2017.

Budget Impact:

The proposed settlement will apply to the Grand Lists of 2016 and 2017. Refunds for the overpayments will be made in accordance with the Stipulation for Judgment to be filed with the Superior Court.

Recommendation:

It is recommended that the Town Council approve the attached resolution if it wishes to accept the proposed settlement.

Respectfully Submitted,

Mark J. Cerrato
Assistant Town Attorney

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO.

RESOLUTION TO SETTLE PENDING PROPERTY TAX APPEAL

RESOLVED, that the Enfield Town Council does hereby authorize the Town Attorney, James Tallberg, or his designee, to settle the outstanding tax assessment appeal in the following action:

JPMCC 2006-LDP CENTRO ENFIELD, LLC V. TOWN OF ENFIELD, Docket Number HHB-CV-17-6038340 S, the combined fair market value of the six parcels subject to this appeal shall be \$22,000,000 on the Grand List of October 1, 2016 and \$21,000,000 on the Grand List of October 1, 2017.

Prepared by: Office to the Town Attorney

Date Prepared: January 14, 2020



TOWN OF ENFIELD

January 14, 2020

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: **Resolution to Settle Pending Property Tax Appeal
Enfield Square Realty, LLC, et al. v. Town of Enfield**

Councilors:

Highlights:

- The plaintiffs are the owners of eight of the nine parcels comprising the Enfield Square, including Figaro's, Outback Steakhouse and Starbucks/Subway, as of October 1, 2018.
- The ninth parcel, owned by Macy's, is not part of this tax appeal.
- The plaintiffs filed an appeal as to the Town's valuation of the eight parcels on the Grand Lists of 2018.
- As part of the town-wide revaluation of 2016, the combined fair market value of the eight parcels was determined to be \$42,842,950.
- After extensive pretrial discussions on December 12, 2019, overseen by Judge Tanzer, at the Tax and Administrative Appeals Court, it was recommended that the combined fair market value of the eight parcels be reduced to \$21,500,000 for the Grand List of October 1, 2018.

Budget Impact:

The proposed settlement will apply to the Grand List of 2018. The tax payment due on January 1, 2020 will be adjusted accordingly. A refund for the overpayment on July 1, 2019 will be made in accordance with the Stipulation for Judgment to be filed with the Superior Court.

Recommendation:

It is recommended that the Town Council approve the attached resolution if it wishes to accept the proposed settlement.

Respectfully Submitted,

Mark J. Cerrato
Assistant Town Attorney

Attachments:

1. Resolution.

ENFIELD TOWN COUNCIL

RESOLUTION NO.

RESOLUTION TO SETTLE PENDING PROPERTY TAX APPEAL

RESOLVED, that the Enfield Town Council does hereby authorize the Town Attorney, James Tallberg, or his designee, to settle the outstanding tax assessment appeal in the following action:

ENFIELD SQUARE REALTY, LLC V. TOWN OF ENFIELD, Docket Number HHB-CV-17-6054126 S, the combined fair market value of the eight parcels subject to this appeal shall be \$21,500,000 on the Grand List of October 1, 2018.

Prepared by: Office to the Town Attorney

Date Prepared: January 14, 2020



TOWN OF ENFIELD

January 14, 2020

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: **Resolution to Settle Pending Property Tax Appeal
Freshwater MZL, LLC v. Town of Enfield**

Councilors:

Highlights:

- Freshwater MZL, LLC is the owner of Stateline Plaza at 130 Elm Street.
- The property consists of three parcels – Costco, TGI Friday, and the shopping plaza (excluding Home Depot).
- As part of the town-wide revaluation of 2016, the combined fair market value of the three parcels was determined to be \$31,518,460.
- The plaintiff filed an appeal as to the Town's valuation of the property on the Grand List of 2018.
- After a pretrial discussion on December 19, 2019 with Judge Aronson at the Tax and Administrative Appeals Court, it was recommended that the combined fair market value of the three parcels be reduced to \$28,500,000.

Budget Impact:

The proposed settlement will apply to the Grand Lists of 2018, 2019 and 2020. The tax overpayment on July 1, 2019 will be applied to the plaintiff's January 1, 2020 tax bill, which will be reduced accordingly.

Recommendation:

It is recommended that the Town Council approve the attached resolution if it wishes to accept the proposed settlement.

Respectfully Submitted,

Mark J. Cerrato
Assistant Town Attorney

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO.

RESOLUTION TO SETTLE PENDING PROPERTY TAX APPEAL

RESOLVED, that the Enfield Town Council does hereby authorize the Town Attorney, James Tallberg, or his designee, to settle the outstanding tax assessment appeal in the following action:

FRESHWATER MZL, LLC V. TOWN OF ENFIELD, Docket Number HHB-CV-19-6053600 S, the fair market value of the property known as 130 Elm Street to be \$28,500,000.

Prepared by: Office to the Town Attorney

Date Prepared: January 14, 2020