



**AGENDA
ENFIELD TOWN COUNCIL
SPECIAL VIRTUAL MEETING**

**Monday, June 22, 2020
5 PM**

**[Available Live on YouTube](https://youtu.be/vrUhq1mdHz8)
<https://youtu.be/vrUhq1mdHz8>**

1. Roll Call

2. Executive Session

Pending Litigation

➤ Fire Protection Charges

3. Special Guests

➤ CIRMA

➤ Cindy Guerreri, Director of Social Services

➤ Alaric Fox, Chief of Police

4. Discussion/Resolution: Request for Transfer of Funds for Custodial Services \$25,000.

5. Adjournment



TOWN OF ENFIELD

June 8, 2020

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: Request for Transfer of funds for Custodial Services \$25,000

Councilors:

Highlights:

- The Department of Public Works Custodial Services Division currently has two (2) open positions, and has had as many as Four (4) open positions during Fiscal Year 2020. Accordingly, the Division has excess funds in its FY2020 budget for Salaries.
- The Custodial Services Account for Supplies and Materials, is, on the other hand, nearly depleted. This account was impacted by unexpected expenses related to the COVID-19 pandemic.
- Custodial Services was required to purchase additional cleaning supplies, hand sanitizer and personal protection equipment for its employees. In addition, as buildings have been vacant, Custodial Services has performed a significant amount of painting work.
- The Department of Public Works Custodial Services Division now needs additional funding to purchase supplies for Summer deep cleaning, including floor cleaning materials and wax.

Budget Impact:

There is no budget impact.

Recommendation:

It is recommended that the Town Council approve the attached resolution.

Respectfully Submitted,

Donald Nunes
Director of Public Works

Attachments:

1. Resolution

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO: Custodial Services

Custodial Supplies / Materials 10300345-561500 \$25,000.00

FROM: Custodial Services

Custodial Salaries 10300345-511000 \$25,000.00

CERTIFICATION: I hereby certify that the above-stated funds are available as of June 8, 2020.



John Wilcox, Director of Finance



Date:

APPROVED BY: _____
Christopher Bromson, Town Manager

Date: