



**AGENDA
ENFIELD TOWN COUNCIL
REGULAR MEETING**

**Monday, September 21, 2020
7:00 PM - Council Chambers**

**6:50 Public Hearing- Conveyance of 28 South River Street
Proclamation – Constitution Week**

1. PRAYER – Charlotte Riley
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL.
4. FIRE EVACUATION ANNOUNCEMENT.
5. MINUTES OF PRECEDING MEETINGS.
 - Special Meeting, June 22, 2020
 - Special Meeting, July 6, 2020
 - Special Meeting, August 3, 2020
 - Special Meeting, August 17, 2020
6. SPECIAL GUESTS.
7. PUBLIC COMMUNICATIONS AND PETITIONS. - **Public will enter through Council Chamber doors in front of building.**
8. COUNCILOR COMMUNICATIONS AND PETITIONS.
9. TOWN MANAGER REPORT AND COMMUNICATIONS.
10. TOWN ATTORNEY REPORT AND COMMUNICATIONS.
11. REPORT OF SPECIAL COMMITTEES OF THE COUNCIL.
12. OLD BUSINESS.
 - A. Appointment(s) - Town Council Appointed.
 1. **Area 25 Cable Television Advisory Committee-** A Vacancy Exists Due to the Resignation of Stephen Moriarty (U) Expired 6/30/2014. Replacement Would be Until 6/30/2020. (Tabled 09/15/2014)
 2. **Connecticut Water Company Advisory Council Enfield Representatives-** A Vacancy Exist Due to a Resignation (R). Replacement Would be Until 01/01/2022. (Tabled 04/16/2012)

3. **Enfield Beautification Committee** – The Term of Office of Darren Ketchale (R), Expired 12/01/2019. Reappointment or Replacement Would be Until 12/01/2022. (Tabled 01/06/2020)
4. **Enfield Culture and Arts Commission** – A Vacancy Exists Due to the Resignation of Marguerite French (D). Replacement Would be Until 05/31/2021. (Tabled 01/21/2020)
5. **Ethics Commission – Alternate** – A Vacancy Exists Due to the Resignation of Jason Casey (R). Replacement Would be Until 10/31/2021. (Tabled 03/02/2020)
6. **Hazardville Water Company Advisory Council Enfield Representative -**
The Term of Office of Scott Kaupin (R) Expired 01/01/2018. Replacement Would be Until 01/01/2022. (Tabled 01/16/2018)
7. **Hazardville Water Company Advisory Council Enfield Representative -**
The Term of Office of Andrew Urbanowicz (U) Expired 01/01/2018. Replacement Would be Until 01/01/2022. (Tabled 01/16/2018)
8. **Inland Wetland Watercourse Agency** – A Vacancy Exists Due to the Resignation of Kelly Hemmeler (R). Replacement Would be until 12/31/2021. (Tabled 12/16/2019)
9. **Loan Review Committee (Alternate)** - The Term of Office of Anne Brislin (R), Expires 12/31/2016. Reappointment or Replacement Would be Until 12/31/2020. (Tabled 12/19/2016)
10. **Loan Review Committee (Alternate)**- The Term of Office of Billie-Jean Griffin (D), Expires 12/31/2020. Reappointment or Replacement Would be Until 12/01/2020. (Tabled 12/07/18)
11. **River Valley CT Central Regional Tourism District** –The Term of Office of William Hosley (R), Expired 06/30/2016. Reappointment or Replacement would be Until 06/30/2020. (Tabled 11/21/2016)

B. Appointment(s) - Town Manager Appointed/Council Approved.

1. **Building Code Appeals Board** – A Vacancy Exist for Contractor (D), Expired 11/01/2004. Replacement Would be Until 11/01/2024. (Tabled 11/25/2004)
2. **Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Kenneth J. Bergeron, (D) Chairman, Architect. Replacement Would be Until 11/01/2021. (Tabled 10/16/2006)
3. **Building Code Appeals Board** - A Vacancy Exists Due to the Resignation of Howard Coro, (D). Replacement Would be Until 11/01/2018. (Tabled 2/04/2013)
4. **Building Code Appeals Board**- The Term of Office of Gary Sullivan, (R) Engineer Expired on 11/01/2014. Reappointment or Replacement Would be Until 11/01/2024. (Tabled 11/17/2014)

5. **Building Code Appeals Board** – The Term of Office of William Marr (D), Professional Engineer, Expired 11/01/2016. Reappointment of Replacement Would be Until 11/01/2021. (Tabled 11/21/2016)
6. **Fair Rent Commission (Landlord)** – The Term of Office of Sam McGill (D) Expired 06/30/2008. Replacement Would be Until 06/30/2020.
7. **Fair Rent Commission (Tenant)** – A Vacancy Exists Due to Member Kristina Schoen (U), No Longer a Resident. Replacement Would be Until 06/30/2021. (Tabled 06/19/2017)
8. **Fair Rent Commission** - The Term of Office of Elizabeth Gillen (R), Expires 06/30/2018. Reappointment or Replacement Would be Until 06/30/2020. (Tabled 06/1818)
9. **Fair Rent Commission** - The Term of Office of William Downs Sr. (U), Expires 06/30/2018. Reappointment or Replacement Would be Until 06/30/2020. (Tabled 06/1818)
10. **Fair Rent Commission** - The Term of Office of Marlene Cintron-Kakluskas (R), Expires 06/30/2018. Reappointment or Replacement Would be Until 06/30/2020. (Tabled 06/1818)
11. **Fair Rent Commission** - The Term of Office of Dorian Owens (U), Expires 06/30/2019. Reappointment or Replacement Would be Until 06/30/2021. (Tabled 06/17/2019)
12. **Fair Rent Commission** - The Term of Office of Dale Shambo (D), Expires 06/30/2019. Reappointment or Replacement Would be Until 06/30/2021. (Tabled 06/17/2019)
13. **Housing Code Appeals Board (Alternate)** - The Term of Office of Constance P. Harmon (R), Expired on 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/01/2021)
14. **Housing Code Appeals Board (Alternate)** - The Term of Office of Lawrence P. Tracey, Jr. (R), Insurance, Expired 05/01/2016. Replacement Would be Until 05/01/2021. (Tabled 05/01/2021)
15. **Housing Code Appeals Board** - The Term of Office of Karen Chadderton (D), Registered Nurse, Expired 05/01/2016. Reappointment or Replacement Would be Until 05/01/2021. (Tabled 05/16/2016)
16. **Housing Code Appeals Board**- The Term of Office of Paul Censki, Fire Marshal Expired 05/01/2017. Reappointment or Replacement Would be Until 05/01/2022. (Tabled 05/15/2017)

C. Appointment(s) - P & Z Commission Appointed- Council Approved.

13. NEW BUSINESS.

A. Consent Agenda – Action.

B. Appointment(s)–Town Council Appointed.

- C. **Appointment(s) – Town Manager Appointed/Council Approved.**
- D. **Appointment(s) - P & Z Commission Appointed- Council Approved.**

14. ITEMS FOR DISCUSSION.

A. **Consent Agenda – Review.

- 1. **Discussion/Resolution:** Resolution Authorizing the Town Manager to Sign the School Readiness Grant Application to be Submitted to the Connecticut Office of Early Childhood.
- 2. **Discussion/Resolution:** Resolution Authorizing the Town Manager to Sign a Grant Application with the State of Department of Emergency Services.

B. Appointment(s) – Town Council Appointed.

C. Appointment(s) – Town Manager Appointed/Council Approved.

D. Appointment(s) – P & Z Commission Appointed- Council Approved.

E. **Discussion/Resolution: Resolution Authorizing the Town Manager to Sign a Real Estate Purchase Contract on Behalf of The Town of Enfield for the Sale of 28 South River Street.

F. **Discussion/Resolution: Resolution Authorizing the Town Manager to Sign an Assistance Agreement with the State of Connecticut Acting by the Department of Economic Development.

G. **Discussion/Resolution: Resolution Authorizing Town Manager to Make and Sign an Application and Execute Assistance Agreement with State of Connecticut Department of Housing for the 2020 Community Development Block Grant Small Cities - Coronavirus Funding Program

H. **Discussion/Resolution: Resolution Suspending the Facility Use Policy and Use of Town Owned Buildings.

I. **Discussion/Resolution: Resolution Authorizing the Town Manager to Enter into an Agreement with Capitol Region Emergency Services Team.

J. **Discussion/Resolution: Resolution Approving a Six Month Extension for Beech Road.

15. MISCELLANEOUS.

16. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00 p.m.

17. COUNCILOR COMMUNICATIONS.

18. ADJOURNMENT.

* REMOVE FROM AGENDA
** MOVE TO MISCELLANEOUS
*** WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT

OFFICE OF THE TOWN MANAGER

Date: September 21, 2020
To: Michael Ludwick, Mayor
From: Christopher Bromson, Town Manager
Re: PUBLIC HEARING GROUND RULES

1. Roll Call.
2. **READ BY MAYOR:** Due to the COVID-19 public health emergency, and pursuant to Governor Lamont's Executive Orders, public comment on the proposed conveyance of 26-32 Church Street and 28 South River Street was receive by written testimony only. Electors or taxpayers submitted comments to an email address dedicated to receiving public comment on the proposed conveyance of 26-32 Church Street and 28 South River Street at PHComments@enfield.org
3. All public comments received are posted on the Town's website under Town Council.
4. The Town received 0 public comments concerning the proposed Sewer Fees, which were shared with each member of the Town Council.

PUBLIC NOTICES

TOWN OF ENFIELD LEGAL NOTICE

The Enfield Town Council will hold a VIRTUAL PUBLIC HEARING on Monday, September 21, 2020 to allow interested citizens an opportunity to express their opinions regarding the PROPOSED CONVEYANCE OF 26-32 CHURCH STREET and 28 SOUTH RIVER STREET, available live on YouTube - <https://outu.be/j0Bs9ifSITc>. Due to the public health emergency, public speaking will be written testimony only and electors or taxpayers may submit written testimony stating name and address to HComments@enfield.org by 5:00 p.m. Wednesday, September 16, 2020. For more information, contact the Office of Community Development, Deputy Director of Economic and Community Development Nelson Tereso, 850 253 391 or ntereso@enfield.org.

Suzanne F. Olechnicki
Enfield Town Clerk
September 9, 2020

9/11/2020 6762786

NOTICE TO CREDITORS

ESTATE OF Marilyn B. Jackins (20-0424)

The Hon. David A. Baram, Judge of the Court of Probate, District of Tobacco Valley Probate Court, by decree dated September 8, 2020, ordered that all claims must be presented to the fiduciary at the address below. Failure to promptly present any such claim may result in the loss of rights to recover on such claim.

Charles Wolfe, Assistant Clerk

The fiduciary is:
Linda J. Breen
c/o Nancy W. Tonucci
Brown Palmdirs & Scott LLP
750 Old Main ST STE 304
Rocky Hill, CT 06067
9/11/20 6762347

NOTICE TO CREDITORS

ESTATE OF Janet N. Fisk (20-0441)

The Hon. David A. Baram, Judge of the Court of Probate, District of Tobacco Valley, by decree dated September 8, 2020, ordered that all claims must be presented to the fiduciary at the address below. Failure to promptly present any such claim may result in the loss of rights to recover on such claim.

Charles Wolfe, Assistant Clerk

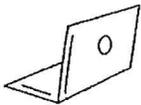
The fiduciary is:
Gail V. Fisk,
Blair G. Fisk,
c/o Christopher Smith Drew, Drew & Cohen, PC, 47 West Main Street, Avon, CT 06001
9/11/2020 6762160



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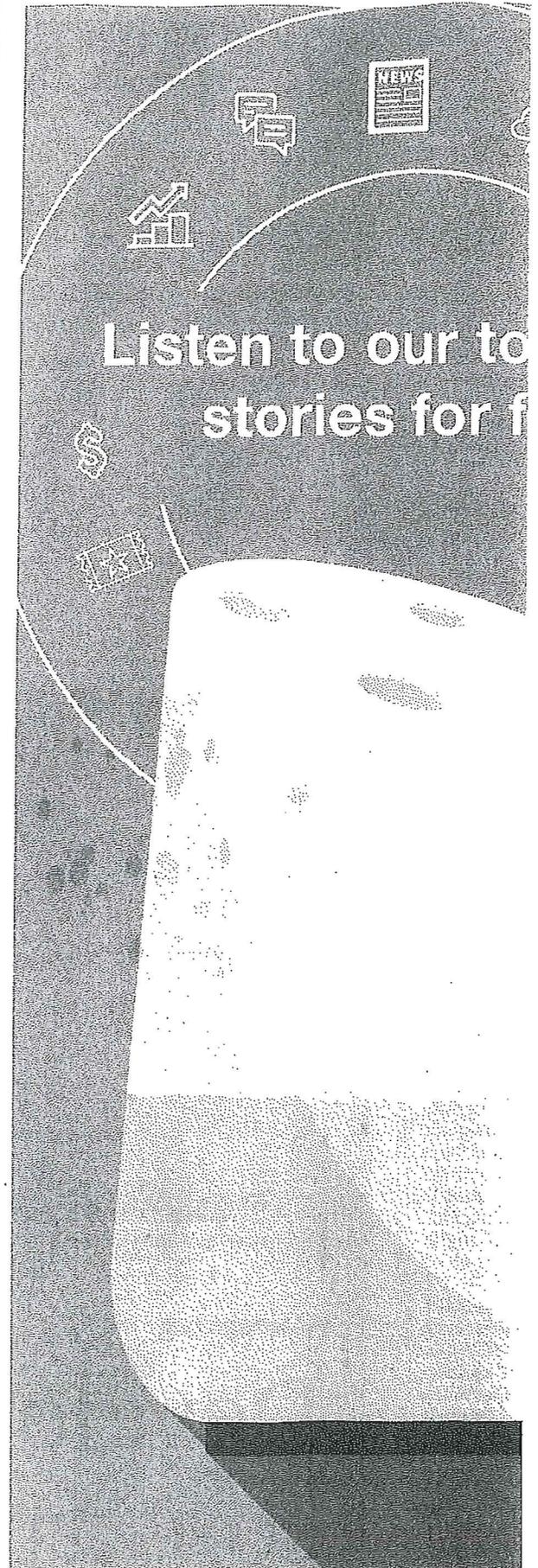
THE BALTIMORE SUN

The Virginian-Pilot

DAILY NEWS

Orlando Sentinel

Sun-Sentinel



**ENFIELD TOWN COUNCIL
MINUTES OF A VIRTUAL SPECIAL MEETING
MONDAY, JUNE 22, 2020**

A Virtual Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, June 22, 2020. The meeting was called to order at 5:30 p.m.

ROLL-CALL – Present were Councilors Bosco, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza and Szewczak. Councilors Cekala and Unghire were absent. Also present were Town Manager, Christopher Bromson; Town Clerk, Suzanne Olechnicki; Town Attorney, James Tallberg; Chief of Police, Alaric Fox; Director of Finance, John Wilcox; Director of Social Services, Cynthia Guerrerri; Director of Human Services Steven Bielenda; Executive Secretary to the Town Manager, Debra McCarthy; Director of Public Works, Donald Nunes

MOTION #5469 by Councilor Mangini, seconded by Councilor Szewczak to go into Executive Session to discuss Pending Litigation – Fire Protection Charges.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5469** adopted 9-0-0, and the meeting stood recessed at 5:31 p.m.

EXECUTIVE SESSION

The Executive Session of the Enfield Town Council was called to order by Chairman Ludwick at 5:32 p.m.

ROLL-CALL - Present were Councilors Bosco, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza and Szewczak. Also present were Town Manager Christopher Bromson, Town Attorney, James Tallberg; Town Clerk Suzanne Olechnicki; Director of Finance, John Wilcox; Director of Human Resources, Steven Bielenda

Chairman Ludwick adjourned the Executive Session and reconvened the Special Meeting at 5:47 p.m. and stated during Executive Session Pending Litigation – Fire Protection Charges was discussed with no action or votes being taken.

SPECIAL GUESTS

CIRMA

Mr. Bromson stated he had a late update regarding this item. He noted the Town went out to bid, and there are only a few carriers in the State. He stated currently the Town has Travelers and before Travelers they had CIRMA. He noted they had a presentation from CIRMA, and they are looking at the column-by-column coverage issues and associated costs. He stated late this afternoon one issue of coverage had come up that is being discussed with the Town's broker, and this needs to be clarified before they make a final decision. He noted they should have a recommendation in the next few days as to who the Town should go with under the bids. He stated the renewal is for July 1st, therefore, they must make a decision by the end of the week.

Cindy Guerreri, Director of Social Services

Ms. Guerreri stated Social Services has 100 staff members organized into five divisions – The Adult & Community Division, which is inclusive of the senior citizen and veterans work; the Early Childhood Development Center, which covers infants through school age; the Family Resource Center, which works with people prenatally through the age of eight; the Transportation Department, which includes Magic Carpet and Dial-A-Ride programs and Youth & Family Services, which is a significant partner with Enfield Public Schools in programs such as suicide prevention and reducing trauma for children and students in the schools.

As concerns per capita expense, Ms. Guerreri noted it's roughly \$70 per year, per person with the caveat that every community is organized differently. She noted when Enfield is compared to other similar communities, Enfield is on par with towns such as Manchester, Glastonbury and Vernon. She stated Enfield is able to partner with smaller communities to assist them when needed.

Ms. Guerreri stated Social Services works with the Police Department and EMS to share the best way to respond to someone's need. She noted they rely a lot on the Police for the well-check visits. She stated Social Services receives a lot of referrals where people need assistance. She noted they also work very closely with the Juvenile Review Board, Police and public schools. She stated she hopes to expand these relationships.

She noted she is currently in a position where timing is everything and given the fact they have the Elderly Services Care Coordinator role, she's allowed to re-examine the Adult Social Worker role that is now vacant. She stated she spoke with Chief Fox and asked him what would be helpful for him, and he was aware of a grant that was available in some of the smaller communities where they shared a social worker that was out-posted in the police department. She noted she has a Social Worker vacancy, and she would like this position to have some hours at the Police Department where real time assessments can be done, i.e., crisis intervention, triaging, and connecting people with the services they are going to need in a timely manner. She noted this would not be a new position, but rather an update of an existing job description, so it will really align with the needs that they have.

Ms. Guerreri stated they have a proposal in from Harvard's Implicit Bias Project. She noted this is a no cost test people can take, and she will be asking Social Services staff to take this test on race. She stated she would not ask for anyone's results, but she would hope to get a baseline of self-awareness across the department. She noted the Harvard project also does training. She stated they do have a proposal for a modest amount, and they do have some grant dollars that they would be able to use beginning in July that would cover the cost of an initial assessment of the department and initial training based on the results of the assessment. She noted she could bring in a consultant that could take them to the next layer of really looking internally as to how they conduct themselves and whether there are areas for growth, and if so, how do they go about doing that.

Mr. Bromson stated this is another step that Enfield is taking, which is concrete, and they're putting their words into action.

Councilor Hemmeler thanked Ms. Guerreri for the great job she is doing.

Councilor Muller questioned whether people could go to 110 High Street if they have questions, and Ms. Guerreri responded yes.

Councilor Sferrazza stated he fully supports the concept of putting a social service person at the Police Department. He noted over 20 to 25 years ago, the Enfield Police Department had an arrangement with DCF when they posted a DCF worker in the Police Department and many times that proved helpful. He noted the Police Department often deals with people in distress. He stated he would love to see this become a reality in the Police Department.

He questioned where Enfield ranks compared to similar towns in terms of what's being allocated for resources and money for Social Services.

Councilor Riley stated she is always impressed with what Enfield provides in the Social Services Department. She commended Ms. Guerreri for stepping up to the plate for Enfield.

Chairman Ludwick stated his understanding Social Services doesn't just wait for people to contact that department. Ms. Guerreri stated Social Services is very hands-on, very responsive, and out in the community.

Ms. Guerreri stated if the Council approves the revised job description, she's not really in need of a Clinician because they exist in community agencies, but rather she needs a good, old-fashioned generalist social worker.

Ms. Guerreri stated she is so humbled working with Chief Fox because he gets it, and he cares.

Alaric Fox, Chief of Police

Chief Fox stated his belief the Enfield Police Department is an outstanding agency and very respectful of the rights of its citizens and visitors to Enfield. He noted he wished to share some hard data and facts to provide a handle of where the Enfield Police Department is in terms of its interaction with the public, bias issues, use of force issues, accreditation issues and compliance with some of the mandates coming down the road.

He stated long before Minnesota occurred, the Enfield Police Department was completely compliant with every single of the "Eight Can't Wait" proposals that have circulated throughout the nation. He noted the Enfield Police Department is also already compliant regarding Governor Lamont's executive orders that could reasonably or rationally be read as to pertain to local law enforcement, with exception to the body camera issue.

Chief Fox stated CALEA is a system of voluntary compliance for agencies that wish to participate. He noted police departments must meet 480 standards that consist of 1,280 specific items, and they have to demonstrate compliance with this on a regular basis. He pointed out these are challenging to meet. He stated this promotes and requires best practices on the part of a professional law enforcement agency. He noted the Enfield Police Department is one of only 20 CALEA accredited

municipal departments. He noted there are about 90 municipal departments in the State of Connecticut, and 20 have this badge of honor, and Enfield is amongst them. He stated there are about 800 accredited agencies in the entire nation, and Enfield is one of those 800. He noted EPD is also compliant with the State of Connecticut accreditation system, and there are three tiers with one being the lowest and three being the highest. He pointed out Enfield is at the highest level of accreditation at Tier 3.

Chief Fox stated since 2013, the State of Connecticut has been tracking the racial and ethnic make-up of individuals stopped by law enforcement to determine whether or not there are any communities that are out of line with the statistic norm. He noted the CCSU statisticians that do this work will say all that they are looking to determine is a statistical aberration, a variation from the norm. He noted the Enfield Police Department has never appeared in this report in a derogatory manner, and there has never been any indication that the Enfield Police Department has profiled or had even an out of line level of motor vehicle contacts, which were believed by some as a fertile ground for inappropriate law enforcement action. He pointed out this is an ongoing study year-to-year.

He explained bias-based policing is the broad label used for any individual that might indicate that they were treated poorly at the hands of law enforcement for a reason that they believed to be an account of any sort of bias, which could be gender, sexual orientation, race, religion, ethnicity, etc. He noted he went back five years in time and learned the Enfield Police Department received one bias-based police complaint, and it did not have merit. He noted it wasn't believed at the time, and it's not believed now. He explained this was an individual that believed he was excluded from the Enfield Police Department's Citizens' Police Academy on account of mental disability, and while that's certainly a concern, it's not the concern that has been focused on in the last few weeks. He went on to note this individual was excluded because he previously attended this program and previously went on multiple ride-a-longs with Enfield police officers.

Chief Fox stated he also looked at the use of force tracking and reporting. He noted every use of force incident by an Enfield Police officer generates a use of force report. He stated the use of force report is subject to a supervisory review, and it is then sent to a use of force instructor, who also needs to review and approve it. He noted it is then sent to one of the two department captains, who then must review and approve it. He stated the use of force definition is very broad, and it includes everything from an empty hand control technique to OC spray, to taser, to impact weapons, to canines, or the display of a firearm. He noted a withdrawn firearm generates a use of force report. He shared facts using this data: In 2015, they had about 69,000 calls for service, and there were 39 uses of force. He pointed out the State Police stated their use of force ratio is 2%, and Enfield is at .0005649. He noted from 2015 through 2019, they are all in the neighborhood of less than one-tenth of one percent regarding citizen interactions and use of force.

He stated every year they do a study of their recruitment efforts, and their testing process is standardized, and it is consistent with what other agencies do. He noted it consists of a written exam, which is standardized, physical fitness, oral interview, polygraph exam, background check, written psych, oral psych, medical exam and a final Chief's interview. He stated every single time they look for applicants, they make it very clear that minority applicants are strongly encouraged to apply and solicited to do so. He noted they also reached out, and have reached out for years, to

the NAACP and the National Latino Police Officers Association, and a group known as NOBLE, which is the National Organization of Black Law Enforcement Executives to encourage those minority applications. He stated his belief the Enfield Police Department is the only department in the state where every member of the executive command staff teaches at the community college level where they can get access to those potential diamonds in the rough, and they all try to encourage them to apply to this agency.

Chief Fox stated there's been a lot of attention to the military surplus program, which is called the 1033 Program. He noted this program was around prior to President Obama, and it was robustly used by law enforcement. He stated it was suspended under President Obama, and it was brought back under President Trump. He noted the Enfield Police Department joined the military surplus program about two years ago with the consent of the Town Council, however, they've never solicited or acquired any weapons, any military vehicles, or any other military paraphernalia.

He stated Enfield's community policing initiatives are considerable.

Referring to areas the Police Department is lacking, Chief Fox stated they are lacking cameras. He noted their in-car camera fleet for marked units are approximately ten years old, and the system has gone from fully functional ten years ago, when it was state-of-the-art, to disrepair. He stated to refresh their current in-car cameras and outfit all personnel with body worn cameras, the number would be 35 in-car cameras and 100 body worn cameras. He stated his belief this will become a mandate.

Mr. Bromson referred to the camera system and noted they have been recently outfitting some new cruisers, and they did make expenditures within budgets to make sure they did add in-car camera systems so they don't have a deficit. He noted they did that before the recent problems nationally because they knew the importance of in-car cameras to protect both people being stopped and police officers, and this has been hugely successful. He stated within the police budget, where they solicit both budget requests and CIP, the Chief of Police did include a system of in-car cameras, together with bodycams and also to augment the neighborhood camera system, which was going to be about \$50,000 to continue with that progression. He stated with the Covid issue and given the fact that they basically cut all capital improvement plans to zero, that had to be stopped. He noted in light of recent events, he asked the Chief to resurrect this, and he has been actively looking at this with IT to come up with quotes and vendors. He noted it's their intent to have a proposal and resolution for the Council at the first or second meeting in July to consider this because he believes this is timely, and it's something that will protect everyone in the community. He stated it's very expensive due to the storage requirements of the bodycams and due to the fact they need to be able to retrieve the information and respond to FOI. He noted this is a daunting task. He stated that has really been the impediment with most departments as to why they haven't bought this technology. He noted this funding will need to come out of the Town's unallocated fund balance.

Councilor Bosco thanked Chief Fox and voiced his support of the Police Department.

Councilor Hemmeler stated her belief the cameras do protect all parties, and she's in favor of it. She questioned whether there might be grants available for the cameras. Chief Fox stated several

years ago, the State made some grant money available through OPM to towns to fund body worn cameras. He stated that may be the case, but the restrictions imposed five years ago as part of the camera package were so onerous that there were many departments that turned down the grants. He noted he knows of one Chief that took the money under the grant and found the conditions so onerous that he eventually gave the money back. Mr. Bromson stated that was considered in the past, but because of the restrictions they deferred proceeding.

Chief Fox stated the Thompsonville walking patrol is funded by Town money.

Councilor Sferrazza stated the most important thing is the physical well-being of officers and the people in this community. He stated his understanding there's a lot of backlash right now after what's been going on in the nation, but when people really look at the graph shared by Chief Fox, Enfield averages anywhere from 40,000 to 50,000 calls for service per year, and not even one percent involves a use of force. Chief Fox stated when a use of force is reviewed, it is not rubber-stamped, but rather it's looked at to be sure it's in compliance with training, and if not, there is correction involved. Chief Fox stated if there's a need for retraining because someone erred, even not intentionally, retraining would be done. He noted if someone behaved inappropriately, history shows that this department has been appropriately proactive to detect such problems and to take swift, firm action to deal with those issues. He stated there's no tolerance for inappropriate behavior.

Councilor Sferrazza stated another great asset of having this use of force review is that at the end of the year they're required to do an analysis of the use of force. He noted this would help plan training and putting a budget together. Chief Fox stated they can do year to year assessments, long-term assessments, and it's great to have data immediately available. He noted that's why this department is as good as it is.

Councilor Sferrazza stated since 1996, Enfield has been a CALEA agency.

As concerns the military surplus program, Councilor Sferrazza stated he doesn't see anything wrong with getting equipment from the military that helps keep people and this community safe.

As concerns the protests and violence across the nation, Councilor Sferrazza stated it's so important that people look specifically at the town they live in and look at their police department and history and not paint with a brush misconduct of officers in other parts of the country.

Councilor Riley questioned why 100 body cams is needed when officers are on different shifts. Mr. Bromson suggested deferring that and other questions to when this is taken up as a specific item.

Councilor Riley thanked Chief Fox for a great presentation. She noted she'd proud to live in Enfield, and she believes they have a great team of officers.

Councilor Mangini commended Chief Fox for a great power point presentation. She noted she knows there's a lot of talk nationally about defunding police departments, but she wants to support the police department. She voiced her support for the proposed cameras. She encouraged Chief

Fox to present his needs to the Council. She stated perhaps the National League of Cities may be of assistance regarding different grants and opportunities without too many restrictions.

Mr. Bromson stated this Council and previous Councils have always supported the Enfield Police Department. He noted with some of these national incidents, there's been a call for additional training and to pay police officers appropriately to be able to attract and maintain good people. He noted these jobs require people skills and high skills to make life and death decisions.

Chief Fox stated his belief Enfield does extraordinarily well with training. He noted Connecticut is a state that requires more training at the recruit level and at the in-service level than the national norm. He stated above and beyond that, Enfield does more than what Connecticut requires, i.e., BlueLine training, taser training, de-escalation training, mental health awareness training, critical incident training, firearm training, active shooter training, and legal training. He stated they do everything they can to stop bad things from happening.

Chairman Ludwick referred to the drug problem and stated his understanding they're not trying to arrest their way out of this problem. Chief Fox stated there's part of the drug addiction-narcotics enforcement issue that must be law enforcement, i.e., the individual who is wholesaling, retailing drugs in the community. He noted they won't arrest their way out of end-level users that overdose and who are saved with a Narcan administration. He stated they've had successes. He noted people in the throes of addiction might not always be amenable to taking assistance, however, if they are interested, they are there.

Chairman Ludwick stated Enfield has a mental health committee in town that brings all the various programs together, and the Police Department staff is a part of that.

Councilor Sferrazza stated his understanding the State Legislature has prohibited local law enforcement from cooperating with federal law enforcement, specifically ICE agents, therefore, they are not allowed to apply for grants anymore. Chief Fox stated that's correct. He noted on any DOJ federal grant application, there is currently a conflict between what state law says that they're not allowed to do vis-à-vis cooperating with immigration enforcement authorities. He noted as a result, Enfield is largely ineligible for federal grants.

Councilor Sferrazza stated he personally could never understand why law enforcement can't help State or Federal law enforcement.

RESOLUTION #5470 by Councilor Muller, seconded by Councilor Szewczak.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Custodial Services		
	Custodial Supplies/Materials	10300345-561500	\$25,000.00
FROM:	Custodial Services		
	Custodial Salaries	10300345-511000	\$25,000.00

CERTIFICATION: I hereby certify that the above-stated funds are available as of June 8, 2020.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated this is due to the Covid issue, and it's within the department's budget from salaries. He noted they had some openings, therefore, they had some funds. He noted they've been applying for reimbursement for those funds related to Covid through FEMA.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5470** adopted 9-0-0.

ADJOURNMENT

MOTION #5471 by Councilor Mangini, seconded by Councilor Riley to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5471** adopted 9-0-0, and the meeting stood adjourned at 6:54 p.m.

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A VIRTUAL SPECIAL MEETING
MONDAY, JULY 6, 2020**

PUBLIC HEARING – NEIGHBORHOOD ASSISTANCE ACT

Chairman Ludwick stated due to the COVID-19 public health emergency and pursuant to Governor Lamont’s executive orders, public comment on the proposed Neighborhood Assistance Act was received by written testimony whereby electors and taxpayers could submit comments to an email address dedicated to receiving public comment regarding the 2020 Neighborhood Assistance Act. All comments received are posted on the Town’s website under Town Council. The Town received zero public comments concerning the Neighborhood Assistance Act.

A Virtual Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, July 6, 2020. The meeting was called to order at 5:00 p.m.

ROLL-CALL – Present were Councilors Bosco, Cekala, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza and Szewczak, and Unghire. Also present were Town Manager, Christopher Bromson; Town Clerk, Suzanne Olechnicki; Town Attorney, James Tallberg; Deputy Director of Economic and Community Development, Nelson Tereso; Director of Social Services, Cynthia Guerreri; Director of Public Works, Donald Nunes; Director of Finance, John Wilcox; Director of Development Services, Lauren Whitten; Chief Technology Officer, Paul Russell

MINUTES OF PRECEDING MEETINGS

MOTION #5472 by Councilor Mangini, seconded by Councilor Muller to accept the following minutes:

Special Meeting, March 2, 2020
Regular Meeting, March 2, 2020
Special Meeting, April 15, 2020
Special Meeting, April 22, 2020
Special Meeting, May 6, 2020
Special Meeting, May 13, 2020
Special Meeting, May 20, 2020
Special Meeting, June 1, 2020
Special Meeting, June 15, 2020

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5472** adopted 11-0-0.

SPECIAL GUESTS

CIRMA & USI

Mr. Bromson stated after a bid for insurance in the areas of general liability and workers’ compensation, CIRMA was the successful bidder as of July 1st. He noted staff endorsed this move.

Present from CIRMA was Senior Underwriter, Ashley Reda. She highlighted the following areas:

- CIRMA's mission is to provide municipalities with stability, predictability and accountability, especially during such volatile times.
- CIRMA offers the Town a Guaranteed Cost Workers' Compensation Program, which means there won't be any premium changes.
- CIRMA has many committees made up of representatives of CIRMA's pool.
- CIRMA's Board of Directors are all elected and appointed officials of the CIRMA pool.
- CIRMA has an unmatched rate stability, and year after year, CIRMA has been able to provide relatively level rates.
- CIRMA has very broad coverages that are tailored specifically to municipalities.
- CIRMA looks at the loss trends and makes recommendations.
- CIRMA had \$79.1 million dollars in net earned premiums as of last year. They have 98% member retention, and 88% market share in the State. Although CIRMA only does insurance in one state, they really are the specialists.
- CIRMA's strong financial position, even during these volatile market conditions, is evident by CIRMA's equity distribution.

Mr. Bromson stated CIRMA stands for Connecticut Interlocal Risk Management, and it is comprised of member towns and cities, of which Enfield is now a member.

He stated the Town was in a high deductible plan, therefore, the insurance company didn't pay every dollar, and each year the insurance company would look back and charge the Town a premium. Also, they would do an audit and in any year, they could come back after the premium is paid and submit a bill for hundreds of thousands of dollars. He pointed out it's very difficult to budget with that uncertainty.

Councilor Mangini stated she is very pleased the Town is back with CIRMA.

Councilor Sferrazza questioned whether there can be an adjustment or discount since the Enfield Police Department has CALEA accreditation. Ms. Reda stated there isn't a set discount for having a CALEA accreditation, however, that's something that she takes into consideration during the overall underwriting process.

Mr. Bromson referred to a question raised at the last meeting and noted he's trying to incorporate a system in Munis, so that any and all contracts will come up on a regular basis, so they can be sure they're going out to bid when they expire and renewals are done.

He pointed out the sewer billing RFP went out and is scheduled to be opened July 15th, as well as a number of others that are going to be coming in, and the Council will be kept apprised.

CONSENT AGENDA

MOTION #5473 by Councilor Muller, seconded by Councilor Mangini to accept the Consent Agenda. Transfer of Funds \$2,500 Development Services

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5473** adopted 11-0-0.

APPOINTMENTS

NOMINATION #5474 by Councilor Muller to appoint David Costa (R) as a Regular Member on the John F. Kennedy Middle School Renovation Building Committee for an indefinite term.

MOTION #5475 by Councilor Muller, seconded by Councilor Szewczak to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5475** adopted 11-0-0.

Councilor Mangini questioned why the Committee is making a recommendation to the Town Council. Chairman Ludwick stated the Committee is so far ahead in the project that they're looking for specific expertise. Councilor Mangini questioned how they search for this person. Chairman Ludwick noted that question can be posed to the Committee.

Upon a **ROLL-CALL** vote being taken, the Chair declared David Costa appointed as a Regular Member on the John F. Kennedy Middle School Renovation Building Committee by an 11-0-0 vote.

NOMINATION #5476 by Councilor Muller to reappoint Kevin Zorda (U) to the Inland Wetland and Watercourses Agency for a term which expires 6/30/24.

MOTION #5477 by Councilor Szewczak, seconded by Councilor Cekala to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5477** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Kevin Zorda reappointed to the Inland Wetland and Watercourses Agency by an 11-0-0 vote.

NOMINATION #5478 by Councilor Muller to reappoint Shannon Grant (D) to the North Central District Health Department Board of Directors Enfield Representative for a term which expires 6/20/23.

MOTION #5479 by Councilor Szewczak, seconded by Councilor Riley to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5479** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Shannon Grant reappointed to the North Central District Health Department Board of Directors Enfield Representative by an 11-0-0 vote.

MOTION #5480 by Councilor Mangini, seconded by Councilor Riley to waive the reading of the resolution (Item #6)

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5480** adopted 11-0-0.

RESOLUTION #5481 by Councilor Szewczak, seconded by Councilor Riley.

(Copy appended)

Mr. Bromson explained these are general obligation bonds issued in August of 2014, and this relates solely to the Roads 2010 Project. He noted they will try to get a minimum of \$600,000 in savings by going out for lower interest rates on these bonds.

Present for this was Bond Counsel, Matthew Ritter.

Mr. Ritter stated the market has moved a lot because of COVID-19. He noted normally when the Town issues its bonds, they do so on a tax-exempt basis. He noted because the markets are so different at this time, the taxable rate has also come way down. He stated it was found that by refunding the 2014 bonds, even on a taxable basis, the Town is still probably going to save over a half million dollars. He noted the Town is doing this to save money, and the rates have allowed this.

Councilor Riley questioned if the market swings back, does the Town have the option to switch from taxable to non-taxable. Mr. Ritter responded no, there's no way to issue these bonds on a tax-exempt basis because their call date is a few years out. He pointed out they will do a negotiated sale as opposed to competitive. He explained normally when bonds and notes are sold, there's a notice of sale, similar to an RFP, and that's sent out to the market. He noted in the case of a refunding deal, they tend to do a negotiated sale, and if the market moves away, the Town can walk away.

Councilor Sferrazza stated his understanding the Town Manager sought this out to see if this is possible, and Mr. Ritter responded yes, and the Town's financial advisor is always doing number runs to see what can be refinanced.

Councilor Sferrazza commended the Town Manager for reaching out to see what the Town could get, and as a result, the Town stands to save hundreds of thousands of dollars.

Councilor Szewczak expressed her appreciation for this being done.

Chairman Ludwick questioned whether there are other bonds that can be looked at. Mr. Ritter responded that's possible. He noted a lot of towns are doing this in Connecticut.

Mr. Bromson thanked Attorney Ritter for the quick turnaround. He also thanked the Town's financial advisor and John Wilcox.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5481** adopted 11-0-0.

RESOLUTION #5482 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	LG HOME First Time Buyer		
	Miscellaneous	23336061-589000	\$75,433
FROM:	LG Home Housing Rehab		
	Construction	23336003-545000	\$75,433

CERTIFICATION: I hereby certify that the above-stated funds are available as of June 29, 2020.

/s/ John Wilcox, Director of Finance

Mr. Tereso stated once they had this program up and running, they needed to request moving funds from Housing Rehab into the First Time Homebuyer Program Income Account. He noted currently they've sold two homes, and tomorrow there's a Loan Review Committee meeting for another applicant who is looking to close on a two-family home in Thompsonville.

Chairman Ludwick stated this is a great program, and it helps first time homeowners raise their families in Enfield.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5482** adopted 11-0-0.

RESOLUTION #5483 by Councilor Muller, seconded by Councilor Szewczak.

WHEREAS, the Town of Enfield owns the property known as 59 Garden Street; and

WHEREAS, pursuant to Conn. Gen. Stat. 8-25, the Planning and Zoning Commission, at its August 8, 2019 meeting, made a favorable recommendation to sell the property; and

WHEREAS, pursuant to Conn. Gen. Stat 7-163e, the Town Council held a public hearing on September 3, 2019 regarding the proposed sale of the property; and

WHEREAS, the Town listed the property for sale; and

NOW, THEREFORE, BE IT RESOLVED, that Christopher W. Bromson, Town Manager, or his designee, is authorized to sign the Real Estate Purchase Contract, on behalf of the Town of Enfield, for the sale of 59 Garden Street to Hamlett Homes, LLC.

BE IT FURTHER RESOLVED, that Christopher W. Bromson, Town Manager, or his designee, is authorized to sign all documents, including the deed, on behalf of the Town of Enfield, pertaining to the sale of the property to Hamlett Homes, LLC, subject to review and approval by the Town Attorney.

Mr. Tereso stated this has been a Town property for ten years. He noted the Town demolished a burned down three-family home on this property, and the property has been sitting idle and vacant. He noted it was put on the market in October, and they got a reputable builder out of Suffield, who is looking to build a new two-family home.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5483** adopted 10-0-1, with Councilor Mangini abstaining.

RESOLUTION #5484 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, the Town of Enfield owns the properties located at 26-32 Church Street and 28 South River Street; and

WHEREAS, the Town intends to market and sell these properties; and

WHEREAS, the Council must refer proposed conveyances to the Planning and Zoning Commission for a report in conformance with the requirements of Connecticut General Statute 8-24;

NOW, THEREFORE, BE IT RESOLVED, that the proposed conveyance of 26-32 Church Street and 28 South River Street is referred to the Planning and Zoning Commission in conformance with the requirements of Connecticut General Statute 8-24.

Mr. Bromson stated these were blighted properties that are now nice lots, and he's confident the Town will be successful in selling these properties.

Councilor Mangini questioned if this resolution is solely to refer this item to the Planning and Zoning Commission, and Mr. Bromson responded that's correct.

Councilor Hemmeler stated cleaning up both of these properties was an awesome thing for her district. She thanked everyone who made this happen.

Councilor Bosco thanked Mr. Bromson for all his hard work.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5484** adopted 11-0-0.

RESOLUTION #5485 by Councilor Muller, seconded by Councilor Riley.

WHEREAS, the Town of Enfield owns the properties located at 26-32 Church Street and 28 South River Street; and

WHEREAS, the Council has referred this matter to the Planning and Zoning Commission (Commission) for a report in conformance with the requirements of Connecticut General Statute 8-24; and

WHEREAS, the Commission will make a recommendation pursuant to the above-referenced statute at its July 9, 2020 meeting; and

WHEREAS, under certain conditions Connecticut General Statute 7-163e requires the legislative body of a municipality to conduct a public hearing prior to the sale, lease or transfer of real property owned by the municipality,

WHEREAS, due to the public health emergency, public speaking will be by written testimony only and may be submitted stating name and address to PHComments@enfield.org by 5:00 p.m. on July 24, 2020; and

NOW THEREFORE BE IT RESOLVED, that the Enfield Town Council does hereby schedule a public hearing regarding the conveyance of 26-32 Church Street and 28 South River Street to be held on August 3, 2020 in order to receive public comment.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5485** adopted 11-0-0.

Discussion followed about Item 11 on the agenda regarding the Connecticut River Access Project.

Mr. Bromson stated this is a very complicated project. He noted this is over a three-million-dollar project that was earmarked. He noted the State is pushing the Town to make a decision by September. He stated by going forward, the Town's commitment goes sky high at potentially over \$700,000. He noted if this isn't approved in a referendum, or if the Town changes its mind, a lot of that money might have to be paid back to the State and Federal government. He stated instead of proceeding, they're referring this to the Town Attorney for a legal opinion. He noted he wants to know exactly what the Town's obligation and liabilities are now if they don't proceed, and he wants to know exactly what the Town's obligation and liabilities are if they do proceed, and they don't conclude later. He noted he does not want to commit the Town to anything when there are many unknowns. He stated he does not want to rush this because the consequences are too great. He noted this can be brought up at the August meeting.

RESOLUTION #5486 by Councilor Muller, seconded by Councilor Szewczak.

WHEREAS, the State of Connecticut provided funding to the Youth Services Division; and

WHEREAS, Youth Services has received approval to extend the implementation of the United Way Suicide Prevention Grant through September 2020 due to the COVID-19 Crisis;

RESOLVED, that the Director of Finance is authorized to re-appropriate any unspent funds from the FY19-20 United Way Suicide Prevention Grant budget into Fiscal Year FY20-21.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5486** adopted 11-0-0.

RESOLUTION #5487 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VII Section II of the Town Charter the Enfield Town Council does hereby adopt the job description for Adult and Community Social Worker.

Mr. Bromson explained they're vacating one social worker job description and creating an Adult and Community Social Worker. He noted the purpose of this is to reflect the needs in the community based on what is happening now. He stated they will work with the Police and EMS to try and do some systemic help.

Councilor Cekala questioned if they're eliminating a social worker position and adding this one. Mr. Bromson stated they are vacating one of the social worker jobs.

Councilor Mangini suggested tabling this item until more details can be provided.

Councilor Sferrazza noted this position would be a valuable resource for the Police Department.

MOTION #5488 by Councilor Szewczak, seconded by Councilor Mangini to table this item.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5488** adopted 11-0-0.

RESOLUTION #5489 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, on January 30, 2006 the Enfield Planning and Zoning Commission (Commission) approved a subdivision known as River Overlook (P.H. #2479); and

WHEREAS, as a condition of such approval, the developer was required to convey to the Town the street known as First Settlers Row, along with a related two drainage easements, a sewer easement, a conservative easement within the subdivision; and

WHEREAS, the Director of Public Works has confirmed that First Settlers Row complies with Town standards and is therefore suitable for acceptance as a Town street; and

WHEREAS, on June 25, 2020, pursuant to its authority in Connecticut General Statutes 8-24, the Commission voted unanimously to recommend acceptance of First Settlers Row; and

WHEREAS, the developer has submitted to the Town for acceptance and filing, a Statutory Form Warranty Deed for First Settlers Row and associated street and public improvements within the subdivision; and

WHEREAS, the deeds were reviewed by the Town Attorney in the Fall of 2019, and have been modified per their instructions.

NOW THEREFORE BE IT RESOLVED, that the Enfield Town Council does hereby accept and will record the following documents related to the River Overlook Subdivision:

1. Statutory Form Warranty Deed dated November 26, 2019

Mr. Bromson stated this has been signed off by Mr. Nunes and Laurie Whitten.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5489** adopted 11-0-0.

RESOLUTION #5490 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, on February 1, 2007 the Enfield Planning and Zoning Commission (Commission) approved a subdivision known as River Meadows II (P.H. #2526); and

WHEREAS, as a condition of such approval, the developer was required to convey to the Town the streets known as Rivercliff Lane and Meetinghouse Lane, along with a related sewer easement; and

WHEREAS, the Director of Public Works has confirmed that both Rivercliff and Meetinghouse Lanes complies with Town standards and is therefore suitable for acceptance as a Town street; and

WHEREAS, on June 25, 2020, pursuant to its authority in Connecticut General Statutes 8-24, the Planning and Zoning Commission voted unanimously to recommend acceptance of Rivercliff Lane and Meetinghouse Lane; and

WHEREAS, the developer has submitted to the Town for acceptance and filing, a Statutory Form Warranty Deed for Rivercliff Lane and Meetinghouse Lane and the related sewer easement; and

WHEREAS, the deeds were reviewed by the Town Attorney in the Fall of 2019 and have been modified per their instructions,

NOW THEREFORE BE IT RESOLVED, that the Enfield Town Council does hereby accept and will record the following documents related to the River Meadows Subdivision:

1. Statutory Form Warranty Deed dated February 28, 2020

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5490** adopted 11-0-0.

RESOLUTION #5491 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, a virtual public hearing was held on July 6, 2020 to allow interested citizens an opportunity to express their opinion regarding which programs shall be included on the Town of Enfield's application under the provisions of the "Neighborhood Assistance Act"; and

WHEREAS, due to the public health emergency, public speaking was by written testimony only and electors or taxpayers were instructed to submit their written testimony stating name and address to PHComments@enfield.org by 5:00 p.m. on Monday, June 29, 2020; and

WHEREAS, Enfield electors or taxpayers were offered a link to view any public comment received, to be posted at least 24 hours prior to the public on the Town's website; and

WHEREAS, two proposals were submitted by the Hazardville Institute Conservancy Society, Inc. and the Opera House Players, Inc.; and

WHEREAS, the following proposals are acceptable to the Enfield Town Council within the guidelines for proposed programs under the "Neighborhood Assistance Act":

NOW THEREFORE BE IT RESOLVED THAT:

1. The Town of Enfield's 2020 proposed program applications be submitted to the State of Connecticut Department of Revenue under the provision of the "Neighborhood Assistance Act" and shall consist of the proposals identified in the preceding paragraph.
2. The Enfield Town Manager is hereby authorized to submit these applications to the State Department of Revenue, and to approve any donations received as a result of this application.

Mr. Bromson stated this authorizes him to submit the application to the State for the 2020 Neighborhood Assistance Act.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5491** adopted 11-0-0.

RESOLUTION #5492 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that Christopher W. Bromson, Town Manager, is empowered to execute and deliver in the name and on behalf of this municipality an application for a Targeted Grant for FY2021 and a contract with the Connecticut State Library and Scanoptics for a Historic Documents Preservation Grant subject to review and approval of the Town Attorney.

Mr. Bromson stated this is for \$7,500, and this will continue the process of digitalizing documents for both the Building and Engineering Departments.

Ms. Olechnicki stated the Engineering Department is very pleased with this project.

Councilor Riley questioned whether this allows the public to view documents. Ms. Olechnicki stated different departments can make the documents available to the public, but they don't have access without permission from the departments.

Chairman Ludwick questioned how many departments are done. Ms. Olechnicki stated they were able to weed out a lot of duplicate maps. She noted they will get through this year and then take a step back to see how much more they should do with the grant, or perhaps start to fund this by the Town.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5492** adopted 11-0-0.

DISCUSSION: TRANSFER STATION

Mr. Bromson stated in the budget, which just went into effect July 1st, they did increase the amount of money in the Public Works budget for engineering and architectural work, so they could look at some of these projects, although they couldn't be done right away. He noted there's \$43,000 to go out for design.

Mr. Nunes stated DPW did solicit for designers through their on-call consultant, and they received three bids with the lowest bid being \$43,000, and that would provide all the necessary construction documents to do the work. He noted it will take some time to get through DEEP, however, the design itself will not take very long. He stated in February or March, they can bid out the work.

He stated he spoke with Hazardville Water and was told there's a two-inch water line at Town Farm Road next to the fire hydrant. He noted he questioned whether a two-inch line would be enough due to the 1,500 feet distance, and he was concerned about pressure and volume. He stated calculations were done and was told there shouldn't be any issues with pressure or volume. He noted he spoke to Chief Richards and Captain Ellis about supply and what could be done with a two-inch line, and they're happy with a two-inch line. He noted it appears any major hurdles with water are addressed.

Councilor Kiner thanked Mr. Bromson and Mr. Nunes for listening to the Council and moving forward to provide a safer work environment for DPW workers.

Councilor Cekala questioned whether a two-inch line is normal and adequate. Mr. Bromson stated they don't have to make a determination, but rather they wanted to reach out to see what the minimum requirements will be. He stated his belief they're trying to be conservative. He noted if the Fire Departments are thrilled, then he's satisfied. He stated this can always be revisited.

Councilor Mangini stated she supports moving forward with this project. She questioned whether the Town Manager or Mr. Nunes can prepare a brief outline and send it to Council regarding the work to be done, along with the dollars. Mr. Bromson stated this evening they're talking about \$43,000 for the design phase. He noted the other numbers will come from that, and those numbers will be brought back to the Council once they have a better idea of costs and the different variables and options.

Councilor Riley questioned whether the \$43,000 includes DEEP permitting fees. Mr. Nunes responded everything that's required is part of the \$43,000.

Councilor Sferrazza voiced his support of moving forward.

Councilor Szewczak questioned whether this will go through DPW for working with the design team staff, or will it go back to Facilities. Mr. Nunes responded he has not thought that through, but that's something that can be worked out.

Councilor Muller voiced his support of this project.

Councilor Unghire stated she's excited to see the progression of this project. She stated her understanding they're still in the preliminary stages. She questioned whether the Council will be informed about the other bids that came in and what the differences were between them all. Mr. Nunes stated they range from \$43,000 to \$126,000, and that's just to do the design. He noted the bid that was very high didn't really understand the project. He stated the third bid was around \$60,000. He noted he received nothing but good reviews for their chosen firm.

Councilor Bosco stated Joint Facilities is a great committee, but they don't have construction experience, and DPW does. He noted it doesn't hurt to have another set of eyes on something. Mr. Bromson added they certainly welcome any help and expertise, and both committees are comprised of hard-working people, and they do an incredible job, and they will certainly talk to them and let them review before coming back to the Council. He noted this saves time and results in a better project.

Councilor Bosco stated his belief the best way to do it is to have both committees working together, and this will save time, and they will get the best results.

MOTION #5493 by Councilor Cekala, seconded by Councilor Mangini to remove Item 13 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5493** adopted 11-0-0.

Councilor Cekala stated she had asked a question regarding this item, and Ms. Guerreri emailed her response. Ms. Guerreri informed her they're just updating the position to address current needs. She stated her understanding the current description is more therapeutic, and that's not what's needed. She noted the position is at 110 High Street, and this position is also a liaison to the shelter diversion program.

Chairman Ludwick re-read the resolution:

RESOLUTION #5494 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VII Section II of the Town Charter the Enfield Town Council does hereby adopt the job description for Adult and Community Social Worker.

Councilor Mangini stated she will vote in the affirmative, but she does not like the way this came down. She noted she would have liked to hear from the Director prior to voting on this. She noted she does not have access to her Town email while doing this, so she does not know what the email says. She stated in good faith and trusting the Town Manager and Social Services Director, she will vote for this.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5494** adopted 11-0-0.

ADJOURNMENT

MOTION #5495 by Councilor Muller, seconded by Councilor Riley to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5495** adopted 11-0-0, and the meeting stood adjourned at 6:37 p.m.

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

Appended to minutes of
July 6, 2020 Special Town Council Meeting
See Page 3

**ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS**

RESOLUTION NO. _____

**RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter,
the following transfer is hereby made.**

TO: Thompsonville Revitalization

Other Professional Svcs 10606155-533900 \$ 2,500

FROM: Planning

Salaries 10606100-511000 \$ 2,500

**CERTIFICATION: I hereby certify that the above-stated funds are available as of
June 8, 2020.**



John Wilcox, Director of Finance



Date:

APPROVED BY: _____
Christopher Bromson, Town Manager

Date:

TOWN OF ENFIELD
TOWN COUNCIL

RESOLUTION TO AUTHORIZE, ISSUE AND SELL TOWN OF ENFIELD
GENERAL OBLIGATION REFUNDING BONDS

Section 1. General Obligation Refunding Bonds of the Town of Enfield, Connecticut (the "Town") in a principal amount not exceeding \$17,500,000 (hereinafter, the "Bonds") are hereby authorized to be issued, and the proceeds thereof appropriated, in such amount or in such lesser amount as shall be necessary to refund all or any portion of the Town's outstanding general obligation bonds, including, but not limited to, the Town's outstanding General Obligation Bonds, Issue of 2014, dated and issued August 12, 2014 (the "Refunded Bonds"). The Bond proceeds may be expended to fund the escrow account provided for in Section 3 hereof, to pay an underwriter's discount on the Bonds and to pay all costs of issuance related to the Bonds.

Section 2. The Bonds shall be issued and sold in such principal amount and in such manner as shall be approved by the Town Manager and Director of Finance. The Town Manager and Director of Finance are authorized to determine the Refunded Bonds to be redeemed and the amount, date, interest rates, maturities, redemption provisions, form and other details of the Bonds which shall comply with the requirements set forth in Section 7-370c of the Connecticut General Statutes, as amended. The Bonds shall be sold on a competitive or negotiated basis and if sold on a negotiated basis, the Town Manager and Director of Finance are authorized to execute a bond purchase contract or similar agreement for the sale of the Bonds. The Bonds shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Manager and Director of Finance, bear the Town seal or facsimile thereof, and be approved as to their legality by Shipman & Goodwin LLP, bond counsel to the Town. The Bonds shall be general obligations of the Town and each of the Bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon.

Section 3. The net proceeds from the sale of the Bonds, after payment of underwriter's discount and other costs of issuance, may be deposited in an irrevocable escrow account and invested in a portfolio of non-callable direct obligations of, or obligations guaranteed by, the United States of America, including United States Treasury State and Local Government Series ("SLGS") securities, Federal National Mortgage Association ("FNMA") securities and any other securities permitted by Section 7-400 of the Connecticut General Statutes, all of which shall not be callable or prepayable at the option of the issuer thereof ("Government Obligations") in an amount sufficient to pay at maturity, or to redeem at the redemption price prior to maturity, the Refunded Bonds. The Town Manager and Director of Finance are authorized to appoint an escrow agent and a verification agent to verify the sufficiency of the Government Obligations and to execute and deliver any and all escrow and related agreements

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necessary to provide for the payment when due of the principal of and interest on and the redemption premium, if any, on the Refunded Bonds.

Section 4. The Town Manager and Director of Finance are authorized to prepare and distribute a Preliminary Official Statement and a final Official Statement of the Town for use in connection with the offering and sale of the Bonds and are further authorized to execute and deliver a Continuing Disclosure Agreement in connection with the issuance and sale of the Bonds on behalf of the Town in such form as they shall deem necessary and appropriate.

Section 5. The Town Manager and Director of Finance are authorized to execute and deliver a Tax Certificate and a Tax Compliance Agreement for the Bonds on behalf of the Town in such form as they shall deem necessary and appropriate, and to rebate to the United States Treasury such amounts as may be required pursuant to the Tax Certificate and Tax Compliance Agreement for the purpose of complying with the requirements of the Internal Revenue Code of 1986, as amended.

Section 6. The Bonds, or any portion thereof, may bear interest which is includable in the gross income of holders thereof for Federal income tax purposes pursuant to the Internal Revenue Code of 1986, as amended, as the issuance of such taxable bonds is hereby determined to be in the public interest.

Section 7. The Town Manager and Director of Finance are authorized to appoint a certifying, transfer and paying agent and a registrar for the Bonds; to purchase municipal bond insurance for the Bonds; and to execute and deliver any and all additional agreements, documents and certificates necessary to effect the issuance, sale and delivery of the Bonds and the refunding of the Refunded Bonds in accordance with the terms of this resolution.

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**TOWN OF ENFIELD
JOB DESCRIPTION**

**ENFIELD DEPARTMENT OF SOCIAL SERVICES
Adult & Community Services Division**

TITLE: Adult & Community Social Worker

GENERAL STATEMENT OF DUTIES: The Adult and Community Social Worker utilizes a trauma-informed approach to client-centered counseling, case management and crisis intervention services designed to address barriers to stability in the areas of housing, financial literacy, health and mental health wellness. Works in coordination with the Social Service Divisions of Early Childhood, Family Resource Centers, and Youth & Family Services, as well as inter-departmentally with the Police and Emergency Medical Services. Significant interaction with community providers in a variety of sectors.

SUPERVISION RECEIVED: Works under the general direction of the assigned Supervisor.

SUPERVISION EXERCISED: May supervise interns or volunteers.

ESSENTIAL JOB FUNCTIONS: Conducts comprehensive assessments, assists with goal setting, provides resources and referrals, and short-term counseling and case management as indicated. Provides crisis/risk evaluations both in office and in community and takes appropriate actions to keep client and others safe. Provides social work support to other Town Departments such as police and emergency medical services and works collaboratively with the community providers in various sectors. Provides direct service and oversight of the Homeless Shelter Diversion program. Collects data and information on progress toward goal achievement. Provides input on trending barriers to high quality of life conditions for adults and families and information on evidence-based strategies to improve those conditions. Assists with grant writing and reporting. Serves on community collaboratives as assigned.

OTHER JOB FUNCTIONS: May provide consultation and leadership to various community groups and social services, or their agencies; perform other duties as required.

PHYSICAL/MENTAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is occasionally required to climb, balance, stoop, kneel, crouch, reach with hands and arms, stand, walk, use hands to finger, handle, feel or operate objects, tools, or controls. Hand-eye coordination is necessary to operate computers and various pieces of office equipment. While performing the duties of this job the employee is occasionally required to lift and/or move up to 20 pounds. Specific vision

abilities required by this job include: close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. Must possess and consistently demonstrate proficient interpersonal skills. Must have ability to interpret, implement, evaluate, organize, consult, and focus. Must employ sound decision-making skills.

WORK ENVIRONMENT: The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job. Work is routinely performed in an office, home, or community. The employee is occasionally exposed to communicable diseases. While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions. Must be able to perform tasks requiring independent knowledge. Must be able to concentrate on fine detail with constant interruptions, attend to task for 45-60 minutes at a time and remember multiple assignments given over long period of time. The noise level in the work environment is usually quiet in the office and moderate in the field.

MINIMUM QUALIFICATIONS: Master's degree from an accredited college or university in Social Work (MSW) with 3-5 years' experience working with adults and families. LMSW preferred.

The Master's maybe substituted by a Bachelor's in Social Work (BSW) with 8 years' experience working with adults and families. Applicants with lived experiences of the population served is preferred. Must possess a valid driver's license.

ADDITIONAL QUALIFICATIONS: Must have a working knowledge of Trauma-Informed work, the Adverse Childhood Experiences (ACES), and Motivational Interviewing (MI) with an expertise in Case Management Standards as defined by the National Association of Social Workers (NASW). Familiarity with Collective Impact is helpful. Proven ability to work independently as well as collaboratively across varying races, ethnicities, and cultures. Considerable ability in oral and written communications. Considerable ability to establish and maintain effective working relationship with co-workers, other service providers, and the general public. Must have strong computer skills with proficiency in Microsoft Office, with exposure to data collection systems such as Efforts to Outcomes (ETO) preferred.

This job description is not, nor is it intended to be, a complete statement of all duties, functions and responsibilities that comprise this position. Adopted: July 6, 2020

**ENFIELD TOWN COUNCIL
MINUTES OF A VIRTUAL SPECIAL MEETING
MONDAY, AUGUST 3, 2020**

A Virtual Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, August 3, 2020. The meeting was called to order at 5:00 p.m.

ROLL-CALL – Present were Councilors Bosco, Hemmeler, Ludwick, Mangini, Muller, Riley, Sferrazza and Szewczak. Councilor Cekala was absent. Councilor Kiner joined the meeting at 5:09 p.m. and Councilor Unghire joined the meeting at 6:00 p.m. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Suzanne Olechnicki; Town Attorney, James Tallberg; Deputy Director of Economic & Community Development, Nelson Tereso; Director of Public Works, Donald Nunes; Director of Human Resources, Steven Bielenda; Director of Finance, John Wilcox; Chief Technology Officer, Paul Russell; Executive Secretary to the Town Manager, Debra McCarthy

MOTION #5496 by Councilor Sferrazza, seconded by Councilor Muller to go into Executive Session to discuss Real Estate Negotiations: 32 Church Street, 28 South River Street, and 100 High Street.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5496** adopted 8-0-0, and the meeting stood recessed at 5:03 p.m.

EXECUTIVE SESSION

The Executive Session of the Enfield Town Council was called to order by Chairman Ludwick at 5: 04 p.m.

ROLL-CALL - Present were Councilors Bosco, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza, and Szewczak. Also present were Town Manager Christopher Bromson, Assistant Town Manager Kasia Purciello, Town Attorney, James Tallberg; Town Clerk Suzanne Olechnicki; Deputy Director of Economic & Community Development, Nelson Tereso; Chief Technology Officer, Paul Russell; Executive Secretary to the Town Manager, Debra McCarthy

Chairman Ludwick adjourned the Executive Session and reconvened the Special Meeting at 5:33 p.m. and stated that during Executive Session 32 Church Street, 28 South River Street, and 100 High Street were discussed with no action or votes being taken.

NEW BUSINESS

RESOLUTION #5497 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, it is in the best interest of the Town of Enfield to proceed into final design of the Connecticut River Access Project since the preliminary design phase is set to expire on September 1, 2020 based on the Federal Highway Administration (FHWA) 10-year Preliminary Engineering (PE) Rule; and

WHEREAS, the FHWA may require the repayment of Federal-Aid reimbursements for PE projects when on-site construction or right-of-way acquisition has not started by the end of the 10th fiscal year following the fiscal year when the Federal-aid funds for PE first were authorized; and

WHEREAS, the Town is required to obtain a favorable referendum vote in order to appropriate the necessary funding needed to complete the project; and

WHEREAS, the proposed design improvements enhance the safety for the traveling public in all modes for better access to the Connecticut River; and

WHEREAS, these proposed improvements comply with the Town of Enfield Complete Streets Policy Core Commitment and coordinate with the plans for the South River Street Bridge Replacement Project and the future Thompsonville Transit Station; and

WHEREAS, these proposed improvements will require partial land acquisitions to provide space for a walkway and a footbridge.

NOW, THEREFORE, BE IT RESOLVED, that the Town fully supports this project as designed and intends to proceed to final design of the Connecticut River Access Project and to move forward with going to referendum in order to appropriate the necessary funding needed to complete the project.

Mr. Bromson stated this is a federal earmark dating back to 2009 in the amount of \$3,095,000 for the Connecticut River Access Project, which requires a 20% Town match, which amounts to approximately \$773,000 of the total project cost estimated at \$3.8 million dollars. He noted under the rules, these things have a ten-year time frame for the preliminary design, and the Town is at that point. He stated the State is pushing the Town, and they need to know by September 1st if the Town will proceed. He noted the Town Attorney provided a written opinion, and he can answer questions this evening.

Mr. Tereso stated the purpose of this earmark is to provide high-speed rail crossing for bike and pedestrian trails. He noted the original earmark dates back to 2005, and it was for a fishing pier just off the Route 190 bridge area. He stated that was denied by the Town Council in 2009, and the Town worked on a new plan with the FHWA, and in 2016 the Town proceeded with the preliminary design for this Connecticut River Access Project. He explained the project starts at the intersection of North Main, Pearl and Main Streets where there is a passive recreational area with benches, a sitting area, and it extends westerly along the southern end of Main Street across the community garden. He explained it will be a streetscape type of project with a multi-path for bikes and pedestrian traffic. He noted there will be beautification involved. He stated the path continues along just north of Freshwater Brook, and it hits the second passive recreation area once it approaches the proposed steel-trussed pre-fabricated pedestrian bridge, which is going to go over Freshwater Brook onto Asnuntuck Street, where it goes under the underpass of the Amtrak rail line, and that becomes a pedestrian-only access, where it connects to South River Street where it goes north along the newly constructed South River Street bridge and heads back onto Main Street where it heads west to the final passive recreation area, which is going to be a pedestrian overlook at the location of where Main Street meets the Connecticut River. He noted there would be parking in that area. He stated the intent of the repurposing of the funds was to accommodate and go along

with the proposed transit center at 33 North River Street. He stated right now, they have completed preliminary design and all of the environmental permitting. He noted the State has informed the Town that it needs to make a decision by September 1, 2020 on whether the Town wants to proceed to final design. He explained that means they are committing to constructing the project, and from FHWA's standpoint, the Town is all in. He noted this means that if the Town does decide after committing to going into final design that the Town does not proceed with construction, the Town is liable to pay back the federal match on this project, which is 80% of the cost expended to date. He stated the Town has expended a total of about \$250,000 to date, and about \$50,000 of that is from the Town. He noted if this resolution is not passed this evening, the Town does not owe the federal government any more money, and the Town just loses out on the grant dollars and the \$50,000 spent to date.

Attorney Tallberg referred to Provision 16.5, which states that if the project is not completed, the municipality shall reimburse the DOT for all state and federal funding that was disbursed to the municipality. He noted if the Town isn't able to pass a referendum for additional funding, which would entail acquisition of properties and a variety of other steps, the Town would be on the hook for over \$200,000, above the \$50,000 already spent. He pointed out this is a policy decision by the Council. He stated it's important the Council is aware of the implications involved if they stop now and not proceed further because the Town will lose what it has spent on this project, and if they proceed further, but fail at getting it over the finish line, additional costs will be incurred that have to be paid back to the state and federal government.

Mr. Bromson stated because there are so many moving parts and unknowns, he's not comfortable taking a position or making a strong recommendation.

Councilor Sferrazza stated he's not prepared to ask the people of Enfield to approve another referendum for a bike path during these economic times.

Councilor Riley stated she's not a big fan of the whole design because there's already a sidewalk leading right to the boat launch. She feels the money should have been going toward re-doing the boat launch because everyone goes there. She noted she does not like a path going through the woods in a rougher area of town. She stated she does not want to hold the town hostage to all this money if a referendum doesn't pass. She noted she does not want to spend the Town's money to develop anything right now until they can fix what they currently have. She stated these are tough and lean times with more layoffs coming.

Councilor Mangini stated her belief a referendum for this project is very risky, and if any project should go to referendum, it should be for roofs and roads.

Councilor Kiner stated this project would benefit residents recreationally, and under ordinary times he would support going out to referendum, but this is not an ordinary time. He feels there's too much risk involved. He noted if the Town were to do any referendum, he'd much rather it be for school roofs to provide for the health and safety of the children.

Councilor Szewczak stated she has always supported bike paths, but the only thing she likes about this project is the pedestrian overlook. She noted she will not support the resolution.

Councilor Muller stated he's a "no" vote as well. He feels this would lock a future Council into this project, and \$774,000 is a big amount if the project isn't done within ten years.

Councilor Hemmeler stated she will not be supporting the resolution. She feels the Town needs to cut its losses at this point, and any referendums should really be for roofs and roads. She believes this is too much of a gamble.

Councilor Bosco stated his belief it's a great project, and he wishes the Council knew about the deadline a year before, so they could have at least put this out to the voters. He noted they can't tie the hands of other Councils. He stated no matter how nice this project is, it's not necessary like a roof.

Chairman Ludwick stated this is good project, and even if they don't move forward, the Town will still develop in a different fashion. He noted they may have to be a little more creative and do things more on a project-by-project basis.

Mr. Bromson stated staff worked hard with the federal and state government in the hope that these monies could be used for the platform or something constructive for rail, but they were rebuffed.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5497** defeated 0-9-0.

RESOLUTION #5498 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Public Works – Building & Grounds		
	Machinery	10300340-573100	\$100,000
FROM:	Unallocated Charges		
	Contingency	10800092-584000	\$100,000

CERTIFICATION:

I hereby certify that the above-stated funds are available as of July 23, 2020.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated the 1970 generator at Town Hall has failed, and this generator runs the elevator, lighting and other electrical services in Town Hall. He noted it was necessary to rent a temporary generator for approximately \$4,500 per month. He stated this proposal would purchase a new generator for Town Hall that will run on natural gas. He stated they would also be able to buy at a reduced cost the generator they've been renting and use it for any other Town building that has a failure.

Mr. Nunes stated the new generator will support the elevator and all plug load.

Councilor Riley stated her understanding this generator can be moved to other buildings if needed, and Mr. Nunes stated the temporary generator could be moved to other locations if necessary.

Councilor Muller questioned if there's still an underground storage tank for the old generator. Mr. Nunes responded no.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5498** adopted 9-0-0.

RESOLUTION #5499 by Councilor Mangini, seconded by Councilor Muller.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Public Works – Buildings and Grounds		
	Rental – Land/Buildings	10300340-544100	\$31,500
	Rental-Land/Buildings		
FROM:	Unallocated Charges		
	Contingency	10800092-584000	\$31,500

CERTIFICATION: I hereby certify that the above-stated funds are available as of July 23, 2020.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated the Enfield Express was a success with the first day servicing 500 individuals, who used this opportunity to pay taxes, and 140 dog licenses were issued.

Ms. Olechnicki expressed appreciation for Town staff that made this happen. She noted people were very happy to be able to drive up, take care of business and leave.

Councilor Unghire joined the meeting at this point.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5499** adopted 10-0-0.

RESOLUTION #5500 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town charter the following transfer is hereby made:

GENERAL FUND

FROM:		TO:	
10040000-499000	\$88,263	10800092-593010	\$88,263
General Fund Revenue-Appropriated Fund Balance		General Fund – Unallocated Transfers	
		Transfers to Capital	

GRANT FUNDED PROJECTS

FROM:		TO:	
31104000-460984	\$213,077	31108745-545000	\$301,340
Revenue Grant Funded Projects-		Grant-Barnard-School Roof-	
Barnard School Roof		Construction Services	
31104000-488001	\$88,263		
Revenue Grant Funded Projects - General Fund Transfers In			

CERTIFICATION: I hereby certify that the above-stated funds are available as of July 24, 2020.

/s/ John Wilcox, Director of Finance

Councilor Szewczak stated this is the final phase of the original building. She noted it does not include the addition. She stated all the older parts of the roof will be done. She pointed out this includes the repointing and repairs of the chimney that needs to be done, which includes an extension of the stack sleeve so that moisture does not do what it has been doing to the chimney. She stated this will go out to the state bidders, and it appears to be a two-week job, and it's hoped to be done before school starts.

Councilor Mangini stated she will support this, however, she would have liked to see a roof referendum. She noted she's not in favor of the piecemeal projects.

Councilor Szewczak explained that because schools fall under the state's jurisdiction, roof replacements get a 70% reimbursement by grant, and that's based on demographics. She noted when they do windows, that's also a grant with the state purchasing the windows, and the Town does the installation.

Chairman Ludwick thanked Councilor Szewczak for all her hard work on this.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5500** adopted 10-0-0.

RESOLUTION #5501 by Councilor Mangini, seconded by Councilor Muller.

WHEREAS, the Town is required to submit regular compliance reports for the Water Pollution Control Facility to the Connecticut Department of Energy & Environmental Protection (DEEP); and

WHEREAS, the DEEP has established the netDMR system to facilitate electronic filing of such compliance reports; and

WHEREAS, use of this system requires the Town Manager to complete a signatory authorization form and designate a subscriber to submit and electronically sign reports,

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council authorizes the Town Manager to sign the DEEP signatory authorization form and to designate Water Pollution Control Facility Superintendent, Todd Matthewson, as the authorized subscriber.

Mr. Bromson stated these will be done electronically monthly. He noted the new Superintendent, Todd Matthewson, has impressed everyone with his intelligence, professionalism and knowledge.

Mr. Nunes stated it has been a pleasure working with Todd Matthewson.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5501** adopted 10-0-0.

RESOLUTION #5502 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that Christopher W. Bromson, Town Manager, is empowered to execute and deliver in the name and on behalf of this municipality an application for a Targeted Grant for FY2021 and a contract with the Preservation Connecticut for a Vibrant Communities Initiative Grant subject to review and approval of the Town Attorney.

Councilor Szewczak stated she will recuse herself from this item because she is the direct abutter.

Mr. Bromson stated there has been work done previously, but parking is a challenge. He commended Mr. Tereso on his vigilance and resourcefulness.

Mr. Tereso stated this is a small grant opportunity. He noted Preservation Connecticut is a non-profit, and they receive state funds from the State Historic Preservation Office through the Community Investment Act. He stated this is for an historic community action plan. He noted this is not a grant opportunity to do any capital improvements to the Hazardville Institute. He stated they're moving forward with the final phase on the building itself, which is electrical, plumbing, HVAC and ADA compliant bathrooms. He noted the Hazardville Institute Conservancy recently received a \$100,000 grant from the State Historic Preservation Office to aid in the final phase of these improvements. He stated they're proceeding with the Town funds to complete this final phase. He noted the big issue is parking. He stated there are two town-owned parcels in the back that total about a half-acre, and that can possibly be utilized as a parking area to support the Hazardville Institute. He stated with this grant they need to take into account all the stakeholders and abutters on the properties, therefore, they would need to bring in the business-owners and project stakeholders to determine what is needed. He noted they would have to do a parking assessment, and he would like a final design for the parking lot. He stated there would be community involvement in that the community and abutting property would be well aware that a parking plan was in place and all their comments and concerns were assessed as part of this plan. He requested permission to make the grant application for up to \$25,000 to support this task.

Chairman Ludwick commended Mr. Tereso for doing a great job.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5502** adopted 9-0-0.

RESOLUTION #5503 by Councilor Muller, seconded by Councilor Mangini.

RESOLVED, that the Enfield Town Council does hereby approve the three (3) year collective bargaining agreement between the Town of Enfield and the Enfield Police Employee's Association dated July 1, 2018 through June 30, 2022.

AMENDMENT #1 by Councilor Muller, seconded by Councilor Mangini to amend the resolution as follows:

RESOLVED, that the Enfield Town Council does hereby approve the four (4) year collective bargaining agreement between the Town of Enfield and the Enfield Police Employee's Association dated July 1, 2018 through June 30, 2022.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #1** adopted 10-0-0.

Mr. Bromson commended Chief Fox, Mr. Bielenda, Officer Eric Horan and the union leadership for everyone's diligence, good faith and hard work to arrive at an agreement that's fair to all parties.

Mr. Bielenda stated the Town has been involved in police contract arbitration for almost a year. He noted the police officers have not had a raise since July 1, 2017, and during negotiations, they have been consummate professionals every time they met. He noted there was no picketing, no vote of no confidence, no sickouts, and they rose to the occasion during the COVID-19 pandemic when called upon. He stated they had the largest unscheduled march down Elm Street in a generation, and they rose to the occasion, and they peacefully handled that issue.

He thanked the Town Manager and Officer Eric Horan in working together to help settle this agreement. He noted if the Council votes favorably tonight, tens of thousands of dollars in legal fees will be saved.

He noted this agreement puts the police union in line with every other union and non-union in town. He stated they initially wanted two pension enhancements included in the negotiation process, and they were told that's one of the reasons they entered arbitration. He noted the police withdrew one of the enhancements, and they then compromised on the second enhancement, and the police were willing to pay two-thirds of that pension enhancement. He stated Mr. Bromson re-negotiated with a vendor that produced savings to the town, therefore, he was able to find money to help with this agreement.

Mr. Bielenda stated they had to tweak some language on operational issues, which were things the Chief of Police needed, and there was an agreement in this area. He noted they made some changes on retired health insurance, so they changed the formula, but it's still cost neutral today for the Town.

He stated they had to give a bump up for detectives, sergeants, and lieutenants. He noted even the Town's own attorneys were saying Enfield was far below the whole Hartford county.

Mr. Bielenda stated they tweaked the physical fitness program, so it's going to be more productive. He stated he's proud of this contract because arbitration always means one party is embittered on an issue, but a collaborative settlement is always the best outcome for both parties. He noted it was very gratifying coming to this conclusion today.

Mr. Bielenda thanked Chief Fox and Captain Golden for standing by him as they were in the trenches in arbitration and getting cross examined.

Chief Fox stated Mr. Bielenda, Captain Golden, Officer Horan, and in particular Mr. Bromson, really allowed them to get this before the Council today with at least a preliminary belief that it would be supported. He noted during this arbitration process, everyone maintained their cool and posture, and they began and ended every session on a handshake. He stated at the end of the day, they have a package that offers a fair rate of compensation, salary and benefits, and he feels they were able to address several important language issues, which he believes were appropriate in order to allow them to operate as efficiently as possible. He stated he supports this agreement, and he appreciates the Town's support thus far.

Mr. Bromson stated his belief the Town Council does support the Enfield Police Department, which is the finest police department in the State of Connecticut. He noted it's CALEA certified, and they were recertified, which is a badge of honor to this department. He estimated there's only about 14 other departments in the State with this certification, but it's soon to be followed by everybody needing to be CALEA certified because the State of Connecticut in this most recent police legislation has seen the wisdom of that requirement. He noted Enfield has been ahead of the curve for 25 years, and in part thanks to the leadership of Chief Sferrazza when he was in the department. He stated he could not be more proud of everybody in the Police Department, Chief Fox, the Town Council and Steve Bielenda. He feels it's a remarkable accomplishment for everybody to have worked this well together under such stress in these most recent times and to be able to come out the other end as a team, working together for the resident of Enfield.

Chief Sferrazza extended his congratulations to Chief Fox and the members of the Police Department for being reaccredited with the CALEA accreditation. He stated his belief there are 19 police departments in the State of Connecticut that hold that designation and just a few hundred nationwide. He stated in light of what's been going on in the country, there will be a mandate that everyone is going to have to do what Enfield started back in 1996.

He congratulated Steve Bielenda and Officer Eric Horan from the union for negotiating in good faith. He noted they were in arbitration, which is very expensive, but Mr. Bromson saw that there was an equitable way to bring this to a conclusion without paying tens of thousands of dollars to attorneys. He stated Mr. Bromson was the impetus to get this done, and he got this done at a time when they're going to be losing police officers in light of what happened in Connecticut. He stated some of the changes in that Bill are deal breakers for a lot of police officers. He noted at a time when they're supposed to back the Blue, which they always have, this agreement is not any type of "extra", but rather it's just an equitable, fair agreement where they need to be. He stated the police officers do their job, they're professional, and he speaks from experience when he says they're compassionate and very good human beings. He noted he will certainly support this.

Councilor Riley thanked everyone for their hard work and coming together for a resolution. She noted she will definitely support this. She congratulated the Police Department on the CALEA recertification.

Councilor Mangini thanked everyone for their hard work. She noted the Enfield Police Department is stellar, and she feels very fortunate and proud to be a resident in Enfield. She noted this is long overdue, but she's glad they finally came to this resolution. She stated the police officers should know they're behind them and appreciate all the hard work they do for the town.

Councilor Kiner thanked everyone involved and stated he's proud of this wonderful Police Department. He noted he will certainly support this.

Councilor Muller thanked everyone for their hard work, and he will be supporting this.

Councilor Unghire thanked Mr. Bromson, Chief Fox, Mr. Bielenda and everyone who worked together. She noted it's nice to see all the cooperation.

Councilor Hemmeler thanked everyone involved with the agreement. She congratulated the Police Department on its CALEA reaccreditation. She gave a heartfelt thanks for all the officers keeping Enfield safe.

Chairman Ludwick stated it's important for people to understand what they're trying to build here, which is a professional organization. He noted there will be times when they don't agree on everything. He stated every single union and non-union gave a zero. He commended Chief Fox, Officer Horan and his union, and Mr. Bielenda for their work. He noted it's amazing what can be achieved when they just keep talking with each other and don't make it personal. He stated partnerships are formed in this way. He thanked the Town Council for their work as well.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5503** adopted 10-0-0.

DISCUSSION: BOND REFUNDING

Mr. Bromson stated several weeks ago, the Town's financial advisors were watching the Town's portfolio, and with the ever-changing economic events, the Town's long-term bonds remain at AA and the short-term bonds have the highest rating.

He spoke about savings. He explained when the Town changed insurance carriers, they saved \$300,000 on the premium, and they may save several hundred thousand dollars more because it's a guaranteed quote, so if they have losses during the year, the Town doesn't have to pay anything out.

Mr. Wilcox explained how much the Town is saving over the next ten years by going out and doing refinancing. He noted the Town did very well on the bond issue. He explained they sell new bonds at a lower interest rate than the bonds that they're paying off. He noted they put that money into an escrow account, and they pay off bonds from the escrow account, and they continue forward paying the new lower interest rate on those bonds. He stated the total savings in interest

was \$1,307,000. He noted they ended up having to pay an underwriter's discount of about \$46,000 and another \$20,000 to \$30,000 in other fees for Bond Counsel, so the Town ended up netting over a \$1.2 million dollars in these bonds over the remaining years. He stated this results in real savings coming in over the remaining terms of those bonds.

Councilor Sferrazza stated this is fantastic news. He questioned whether this was something the Town was scheduled to do or did the Town Manager direct they look into what could be done to improve the rate. Mr. Wilcox stated this is kind of a freak occurrence because according to federal law, they cannot issue tax exempt bonds before the bonds become callable. He explained they have to issue taxable bonds, which doesn't do anything different, except that the buyer of a taxable bond usually wants a higher interest rate because they have to pay income tax on it. He noted because of the economic conditions around the country right now, they were able to issue taxable bonds at enough of a rate where they could save over \$1.3 million on the interest.

Mr. Bromson stated he asked Mr. Wilcox if they could go back before Standard & Poor's in an attempt to get the Town's rating increased. He noted this was a confluence of events that brought this about.

Councilor Sferrazza thanked the Town Manager for finding savings in insurance and bonds.

Councilors expressed their appreciation for finding these savings.

Chairman Ludwick stated the Town is always looking for savings. He noted Enfield's stability is helping with the bond rating and finances, which has allowed the Town to get through some very rough waters. He attributed this to Mr. Bromson, Mr. Wilcox and his entire staff.

Mr. Bromson stated this is attributable to the Town Council and all the department heads. He expressed his appreciation for the Council's support.

ADJOURNMENT

MOTION #5504 by Councilor Mangini, seconded by Councilor Unghire to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5504** adopted 10-0-0, and the meeting stood adjourned at

Respectfully submitted,

Suzanne F. Olechnicki
Town Clerk
Clerk of the Council

Jeannette Lamontagne
Secretary to the Council

**ENFIELD TOWN COUNCIL
MINUTES OF A VIRTUAL SPECIAL MEETING
MONDAY, AUGUST 17, 2020**

A Virtual Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, August 17, 2020. The meeting was called to order at 5:00 p.m.

ROLL-CALL – Present were Councilors Bosco, Cekala, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Executive Secretary to the Town Manager, Debra McCarthy; Chief Technology Officer, Paul Russell; Town Attorney, James Tallberg; Director of Human Resources, Steven Bielenda

RESOLUTION #5505 by Councilor Mangini, seconded by Councilor Muller

WHEREAS, Council wishes to appoint all eleven members of Council to the Personnel Search Committee for the position of Town Manager.

NOW, THEREFORE BE IT RESOLVED, that the Council authorizes the Search Committee to work with the Town Manager/Acting Town Manager, Town Attorney, and the Director of Human Resources to recruit for the position of Town Manager, and to expend such sums as are reasonably necessary to conduct the recruitment and selection process.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5505** adopted 11-0-0.

RESOLUTION #5506 by Councilor Muller, seconded by Councilor Mangini.

BE IT RESOLVED, in accordance with Chapter V, Section 8, Paragraph (d) of the Enfield Town Charter, the Enfield Town Council does hereby determine that it is not in the best interest of the Town to require competitive bidding for the Town Manager recruitment and selection services; and

BE IT RESOLVED, that the firm of GovHR USA, LLC has been selected to provide such services; and

BE IT FURTHER RESOLVED, that Christopher W. Bromson, Town Manager, is duly authorized to enter into and sign the contracts on behalf of the Town of Enfield with GovHR USA, LLC for Town Manager recruitment and selection services

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5506** adopted 11-0-0.

ADJOURNMENT

MOTION #5507 by Councilor Muller, seconded by Councilor Mangini to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5507** adopted 11-0-0, and the meeting stood adjourned at 5:18 p.m.

Respectfully submitted, Suzanne F. Olechnicki, Town Clerk/Clerk of the Council
Special Virtual Town Council Meeting 08/17/2020



TOWN OF ENFIELD

September 9, 2020

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution authorizing the Town Manager to sign the School Readiness Grant Application to be submitted to the Connecticut Office of Early Childhood for September 2020-June 2021

Highlights:

- The Office of Early Childhood has released the Request for Proposal for the Fiscal Year 2021 for the School Readiness Grant and the Quality Enhancement grant for funding from September 2020-June 2021.
- This grant provides 28 preschool slots for a total of \$208,227.04 and \$3,881 in Quality Enhancement funds to provide professional development and trainings to enhance the quality of early childhood education programs.
- The grant also includes \$10,411 in funding to be used for the purpose of coordination, program evaluation and administration which will be used to fund a portion of the School Readiness liaison's salary.
- School Readiness providers must be able to comply with legislative mandates established by the Office of Early Childhood. Historically, the Enfield Child Development Center has been Enfield's only School Readiness Provider.
- KITE (Key Initiatives to Early Education) serves as Enfield's School Readiness Council and will perform the work of the Council as outlined in the School Readiness Statutes including releasing and reviewing the RFP.
- The School Readiness Grant requires signatures by the Town Manager and the Superintendent of Schools.

Budget Impact:

There is no budget impact.

Recommendation:

The Town Council adopts the attached Resolution.

Respectfully Submitted,

Cynthia Guerreri
Director of Social Services

Attachment: Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution authorizing the Town Manager to sign the School Readiness Grant Application to be submitted to the Connecticut Office of Early Childhood for September 2020-June 2021

WHEREAS, The Office of Early Childhood has released the Request for Proposal for September 2020-June 2021 for the School Readiness Grant and the Quality Enhancement grant which requires signatures by the Town Manager and Superintendent of Schools

WHEREAS, Enfield is eligible to receive funding in the amount of \$208,227.04 for School Readiness slots, \$3,881 for Quality Enhancement funding, and \$10,411 for Administrative funds

RESOLVED, that the Town Manager, Christopher W. Bromson, is authorized to sign and submit the grant applications subject to review and approval by the Town Attorney, in the name and on behalf of the Town of Enfield with the North Central Area Agency on Aging, Inc. and to affix the Corporate Seal.

Submitted: September 9, 2020

Submitted by: Cynthia Guerreri, Director of Social Services



TOWN OF ENFIELD

September 21, 2020

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing the Town Manager to Sign a Grant Application with the State of Department of Emergency Services.

Councilors:

Highlights:

- Enfield receives a grant from the State Department of Emergency Services and Public Protection. This grant provides reimbursement for the Emergency Management Director, partial reimbursement for staff support, operational expenditures such as office supplies.
- Last year the Town Council authorized the Submission of a grant application to the State Department of Emergency Services and Public Protection. The grant amount of \$40,533.00 is based on per capita and was awarded to the Town of Enfield.
- We are again requesting that the Town Council approve the grant application to the State Department of Emergency Services and Public Protection for the amount of \$40,533.00. This reflects partial reimbursement for the Enfield Department of Emergency Management.

Budget Impact:

This Grant partially reduces the local tax burden to support Enfield Emergency Management Operations.

Recommendation:

It is recommended that the Town Council adopt the attached resolution at their September 21st meeting.

Respectfully Submitted,

Steven M. Hall
Director, Emergency Management

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Authorizing the Town Manager to Sign and Submit a Grant
Application to the State of Connecticut Division of Emergency Management and
Homeland Security**

WHEREAS, this grant provides reimbursement for the Emergency Management Director, partial reimbursement for staff support, and operational expenditures such as office supplies.

RESOLVED, that the Town Manager, Christopher W. Bromson, is authorized to sign and submit the grant application in the name and on behalf of the Town of Enfield with the State of Connecticut Division of Emergency Management and Homeland Security and to affix the Corporate Seal.

Submitted: September 3, 2020
Submitted by: Steven M. Hall
Director, Emergency Management



TOWN OF ENFIELD

September 11, 2020

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing the Town Manager to Sign a Real Estate Purchase Contract on Behalf of The Town of Enfield for the Sale of 28 South River Street

Councilors:

Highlights:

- This property was put on the market by Century 21 AllPoints Realty on behalf of the Town.
- The purchase will enable the redevelopment of this site and increase revenues for the Town.

Budget Impact:

There is no budget impact.

Recommendation:

That the Town Council adopt the attached Resolution.

Respectfully Submitted,

Nelson Tereso
Deputy Director of Economic & Community Development

Attachments:

1. Resolution (1)

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution Authorizing the Town Manager to Sign a Real Estate Purchase Contract on Behalf of the Town of Enfield for the Sale of 28 South River Street

WHEREAS, the Town of Enfield owns the property known as 28 South River Street; and

WHEREAS, pursuant to Conn. Gen. Stat. §8-24, the Planning and Zoning Commission, at its July 9, 2020 meeting, made a favorable recommendation to sell the property; and

WHEREAS, pursuant to Conn. Gen. Stat. §7-163e, the Town Council held a public hearing on September 21, 2020 regarding the proposed sale of the property; and

WHEREAS, the Town listed the property for sale; and

NOW, THEREFORE, BE IT RESOLVED that the Town Manager, or his designee, is authorized to sign the Real Estate Purchase Contract, on behalf of the Town of Enfield, for the sale of 28 South River Street to South River Realty LLC.

BE IT FURTHER RESOLVED, that the Town Manager, or his designee, is authorized to sign all documents, including the deed, on behalf of the Town of Enfield, pertaining to the sale of the property to South River Realty LLC, subject to review and approval by the Town Attorney.

Date Prepared September 11, 2020
Prepared By: Office of Community Development



TOWN OF ENFIELD

September 1, 2020

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing the Town Manager to Sign the Assistance Agreement with the State of Connecticut acting by the Department of Economic & Community Development (DECD)

Councilors:

Highlights:

- On 4/2/19, the Town of Enfield became certified under the provision of Section 101(C) of the National Historic Preservation Act in becoming a Certified Local Government (CLG).
- The DECD's State Historic Preservation Office (SHPO) offers a Historic Preservation Enhancement Grant of up to \$20,000 to Connecticut municipalities that have been formally designated as Certified Local Governments by the National Park Service of the U.S. Department of the Interior.
- On 6/17/20, The Town submitted a non-matching \$20,000 Historic Preservation Enhancement Grant CLG Application to SHPO in order to provide the Enfield Historic District Commission with the funding needed to hire a historic preservation consultant to prepare updated regulations and design guidelines for the Enfield Historic District Commission. On 8/5/20, the State's Historic Preservation Council voted to approve the application.
- The Office of Community Development is now seeking Enfield Town Council approval to authorize the Town Manager to sign the Assistance Agreement with the State of Connecticut acting by the Department of Economic & Community Development.

Budget Impact:

There is no budget impact.

Recommendation:

That the Town Council authorizes the Town Manager to sign the Agreement with the State of Connecticut acting by the Department of Economic & Community Development.

Respectfully Submitted,

Nelson Tereso
Deputy Director of Economic & Community Development

Attachments:

1. Resolution
2. Agreement

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Authorizing the Town Manager to
Sign the Assistance Agreement with the State of Connecticut Acting by the
Department of Economic & Community Development**

WHEREAS, the Town and State of Connecticut acting by the Department of Economic & Community Development will enter into the Assistance Agreement whereby the State hereby agrees to provide financial assistance to the Applicant for the Project in the form of a Historic Preservation Enhancement Grant in an amount not to exceed \$20,000.

NOW THEREFORE BE IT RESOLVED, that the Enfield Town Council authorizes the Town Manager to sign the Assistance Agreement with the State of Connecticut acting by the Department of Economic & Community Development.

Prepared by: Nelson Tereso
Deputy Director of Economic & Community Development

Date Prepared: September 1, 2020



TOWN OF ENFIELD

September 14, 2020

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing Town Manager to Make Application and Execute Assistance Agreement with State of Connecticut Department of Housing for the 2020 Community Development Block Grant – Coronavirus Funding Program (CDBG-CV)

Councilors:

Highlights:

- Funds are currently available, on a competitive basis, through the federal Community Development CDBG-CV Small Cities Program administered by the Connecticut Department of Housing.
- The Office of Community Development, on behalf of the Enfield Food Shelf Inc., intends to apply for a Community Development Block Grant.
- The Enfield Food Shelf is seeking CDBG funding to support their efforts to provide donation pick ups and home deliveries for their food assistance programs.
- These funds will be used to provide equipment, supplies, and materials necessary to carry-out a public service.
- The Town intends to pass thru the funding to the Enfield Food Shelf who will be administering this project.

Budget Impact

The approval of the proposed resolution will have no impact on the Town's budget.

Recommendation:

That the Town Council adopts the attached state-required resolution.

Respectfully Submitted,

Nelson Tereso
Deputy Director of Economic & Community Development

Attachments

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution Authorizing Town Manager to Make and Sign an Application and Execute Assistance Agreement with State of Connecticut Department of Housing for the 2020 Community Development Block Grant Small Cities - Coronavirus Funding (CDBG-CV) Program

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93-383, as amended; and

WHEREAS, in accordance with the CARES Act, funds are being distributed under the Community Development Block Grant (CDBG) program to assist individuals and families in the prevention and spread of COVID-19 and to facilitate assistance to eligible communities and households economically impacted by COVID-19; and

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and

WHEREAS, it is desirable and in the public interest that the Town of Enfield to make application to the State for up to \$250,000 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and
2. That the filing of an application by the Town of Enfield in an amount not to exceed \$250,000.00 is hereby approved, and that the Town Manager or his designee is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Enfield.

Date Prepared: September 14, 2020
Prepared By: Office of Community Development



TOWN OF ENFIELD

September 10, 2020

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Suspending the Facility Use Policy and Use of Town Owned Buildings

Highlights:

- During the Fall, the Town receives multiple requests from outside groups (not Town or Board of Education sponsored) to rent rooms in Town-owned facilities.
- Due to the COVID-19 pandemic, the Town is concerned about the health and safety of our staff working in the buildings and the students attending school in person.
- We recommend that the Facility Use Policy and use of Town-owned buildings be suspended until further notice to ensure the safety of our residents and staff.

Budget Impact:

There is no budget impact.

Recommendation:

I recommend that the Enfield Town Council approve the attached resolution.

Respectfully Submitted,

Kasia Purciello
Assistant Town Manager

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

**Resolution Suspending the Facility Use Policy
and Use of Town Owned Buildings**

WHEREAS, the Town Council and Board of Education adopted a Facility Use Policy for the use of schools and Town-owned facilities July 7, 2008; and

WHEREAS, due to the COVID-19 pandemic, the Town of Enfield wishes to limit the use of town-owned facilities to ensure the safety of our staff and students; and

NOW THEREFORE BE IT RESOLVED, due to the COVID-19 pandemic, the Town Council hereby suspends the Facility Use Policy and use of Town owned buildings until further notice for all outside agencies.

Prepared by: Kasia Purciello, Assistant Town Manager
Date Prepared: September 10, 2020



TOWN OF ENFIELD

May 29, 2020

Honorable Members
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Authorizing the Town Manager to Enter into an Agreement with the Capitol Region Emergency Services Team (CREST)

Councilors:

Highlights:

- The Capitol Region Emergency Services Team (CREST) has served as the Tactical Services Unit for multiple municipal police departments in the greater Hartford region since approximately September 19, 2000, under a Mutual Aid Compact executed by the original member communities, and addendum agreements completed by supplemental departments.
- The Enfield Police Department has served as a member of the Capitol Region Emergency Services Team (CREST) since at least December 2007 when Enfield Police Department personnel were first assigned to this function; the first callout of this unit to the Town of Enfield occurred on July 31, 2008.
- A recent check of the relevant files was unable to locate a copy of this MOU as having been executed by the Town of Enfield.
- The Town Attorney's Office and the Town Finance Office have reviewed this MOU.

Budget Impact:

There is no budget impact.

Recommendation:

It is recommended that the Town Council approve the attached resolution.

Respectfully Submitted,

Alaric Fox
Chief of Police

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION NO. _____

Resolution Authorizing the Town Manager to Enter into an Agreement with the Capitol Region Emergency Services Team (CREST)

WHEREAS, the Capitol Region Emergency Services Team (CREST) has served as the Tactical Services Unit for multiple municipal police departments in the greater Hartford region since approximately September 19, 2000, under a Mutual Aid Compact executed by the original member communities, and addendum agreements completed by supplemental departments; and

WHEREAS, the Enfield Police Department has served as a member of the Capitol Region Emergency Services Team (CREST) since at least December 2007 when Enfield Police Department personnel were first assigned to this function; and

WHEREAS, a recent check of the relevant files was unable to locate a copy of this MOU as having been executed by the Town of Enfield; and

WHEREAS, the Town of Enfield is desirous of continuing this mutually beneficial relationship with the Capitol Region Emergency Services Team.

NOW THEREFORE BE IT RESOLVED, that the Town Council does authorize the Town Manager Christopher Bromson to execute the attached Memorandum of Understanding agreement on behalf of the Town of Enfield.

Prepared By: Alaric Fox, Chief of Police
Prepared Date: August 31, 2020



TOWN OF ENFIELD

August 31, 2020

Honorable Member
Enfield Town Council
Enfield, Connecticut

Subject: Resolution Approving a Six Month Lease Extension for Beech Road.

Highlights:

- The Adult Day Center ceased operations on March 31, 2020.
- According to the lease which began January 1, 2016, six months from the time the building ceases to be used as an Adult Day Center, the lessee shall demolish the building and restore it to its original condition.
- September 30, 2020 will be six months past the day that the ADC ceased existing as an Adult Day Center.
- The Enfield Housing Authority and Town of Enfield require a 6-month extension of the contract to further discuss reuse of the building and formulate a plan.
- This lease amendment extends the lease for 6 months.

Budget Impact:

There is no budget impact.

Recommendation:

I recommend that the Enfield Town Council approve the attached resolution.

Respectfully Submitted,

Kasia Purciello
Assistant Town Manager

Attachments:

1. Resolution

ENFIELD TOWN COUNCIL

RESOLUTION # _____

**Resolution Approving 6 Month Lease Extension for
Beech Road**

WHEREAS, the Adult Day Center ceased operations on March 31, 2020; and

WHEREAS, the current lease dictates that six months from the time the building ceases to operate as an Adult Day Center, the lessee shall demolish the building and restore it to its original condition; and

WHEREAS, September 30, 2020 will be six months past the day that the building located at Beech Road ceased existing as an Adult Day Center; and

WHEREAS, the Enfield Housing Authority and Town of Enfield require a 6-month extension of the contract to further discuss reuse of the building.

NOW THEREFORE BE IT RESOLVED, that the Enfield Town Council approves the attached Amendment to the Lease.

Prepared by: Kasia Purciello, Assistant Town Manager
Date Prepared: August 31, 2020