

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, MARCH 4, 2019**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Ludwick in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, March 4, 2019. The meeting was called to order at 7:11 p.m.

PRAYER – The Prayer was given by Councilor Sferrazza.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Bosco, Cekala, Cressotti, Davis, Deni, Kiner Ludwick, Muller, Sferrazza, Szewczak and Unghire. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Suzanne Olechnicki; Town Attorney, Maria Elsdon; Director of Social Services, Dawn Homer-Bouthiette; Assistant Director of Social Services, Damian Humphrey

FIRE EVACUATION ANNOUNCEMENT

Chairman Ludwick made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #4920 by Councilor Muller seconded by Councilor Szewczak to accept the minutes of the February 19, 2019 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4920** adopted 9-0-1, with Councilors Kiner abstaining. Councilor Davis absent at the vote.

MOTION #4921 by Councilor Deni, seconded by Councilor Cressotti to accept the minutes of the February 19, 2019 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4921** adopted 9-0-1, with Councilors Kiner abstaining. Councilor Davis absent at the vote.

SPECIAL GUESTS

Brian Mazzone, Coach of the Year

Chairman Ludwick read a proclamation congratulating Brian Mazzone on his distinction as the Coach of the Year 2018 as designated by the Connecticut High School Coaches' Association and the outstanding accomplishments garnered through his hard work and dedication.

Mr. Bromson stated last year the Town Council asked the Director of Social Services to reach out to other Adult Day Care Centers to find out what they offered and what a transition would be if the Council decided to go in that direction.

Ms. Homer-Bouthiette expressed her appreciation to the Adult Day Care Centers for sharing their information.

She stated since the last Projects and Activities Report, the Enfield Adult Day Center has had three discharges, and they are down to 11 rostered clients with eight being residents and three non-residents. She noted there have been conversations with these families as to available options. She noted the two organizations before the Council this evening are believed to be two primary options. She noted the accreditation standards and basic rates are the same. She stated the transportation might be a little different.

Caring Connection Adult Day Center – Cheryl Rosenbaum, Coordinator & Judy Hannon, Nursing Coordinator

Ms. Rosenbaum stated the Caring Connection is a medical model adult day care, which opened over 32 years ago. She noted this is an enterprise fund, which is not intended to receive any tax dollars from the Town of Windsor. She stated to exist, clients pay a daily charge through any combination of private insurance, Medicaid, veterans' benefits, private funds and/or grants. She stated they are expected to raise their own funds and apply to receive additional grants whenever possible. She noted their motto is that they don't change "where you live, only how you live". She stated they serve mostly the frail and elderly of their town, as well as many of the surrounding towns to which transportation is available in their catchment area. She stated families outside the catchment area transport their family member to this facility. She noted hours of operation are from 7:00 a.m. to 4:30 p.m. Monday through Friday, and they offer half-day, full day and respite care from one to five days per week. She stated they currently have a dedicated staff of 13 individuals representing full, part-time and per diem positions. She noted their clients attend their program to help maintain their independence, connect with peers, socialize, exercise and avail themselves of excellent nursing care. She added this provides much needed respite time for their caregivers.

Ms. Hannon stated it's vitally important for people to get out not only for medical needs, but for social needs as well.

Councilor Sferrazza stated his understanding the Town of Windsor provides no subsidies at all, and Ms. Rosenbaum responded no, they are not supposed to.

Councilor Sferrazza questioned how many clients can be accommodated, and Ms. Rosenbaum stated they're licensed to accommodate 60. She noted currently they have 36 clients.

Councilor Sferrazza questioned whether Windsor's rates are comparable to Enfield's rates, and Ms. Rosenbaum their fee is \$81.60 for a full day for private pay and \$50.00 for a half day.

Councilor Sferrazza questioned whether Caring Connections is accredited, and Ms. Rosenbaum responded yes, and there were no findings in their recent review.

Councilor Kiner stated he finds it difficult to believe that the Town of Enfield has only ten or eleven people using the facility. He questioned whether Windsor does some sort of outreach that Enfield needs to do. Ms. Rosenbaum stated they are in touch with Connecticut Community Care, Inc. (CCCI) case workers, and they do outreach to the local long-term and rehab facilities as well as area senior centers. She added a lot of centers are experiencing a drop in attendance. She noted there's a large push for in-home care, and it's a struggle for every adult day care center in the state to get their message across.

Councilor Kiner questioned what does Caring Connections owe its success to, and Ms. Rosenbaum stated she's out in the community a lot and stays in touch with the senior centers and rehab facilities, and she attends meetings concerning senior care twice per month. Ms. Hannon stated they have a strong tie with their case manager at CCCI. She stated they get their referrals from the case managers and social workers. She noted they really try to strengthen bonds.

Councilor Unghire questioned whether she might be able to take a tour of the Windsor facility, and Ms. Rosenbaum indicated such a visit would be welcome.

Mr. Bromson stated his understanding Windsor recently did a significant upgrade, and Ms. Rosenbaum stated they moved from one facility to another, and everyone loves the new facility.

Councilor Cressotti questioned whether out-of-town clients must be transported by families, and Ms. Rosenbaum stated in order for them to have a bus come to Enfield, there needs to be at least six clients to make it cost effective to provide busing.

Councilor Cressotti questioned whether Windsor provides CNA'S on the bus. Ms. Rosenbaum stated transportation is door-to-door, and the clients are assisted off and on the bus, but there is no CNA riding the bus with clients.

Councilor Cressotti questioned if Windsor's numbers are increased due to an extended day, which helps families. Ms. Rosenbaum stated it attracts a certain type of family, and it does not add to the cost.

Councilor Szewczak questioned how many adult day care centers in Windsor and surrounding towns, and Ms. Rosenbaum stated there's one in Windsor, one in Bloomfield, one in Hartford, two in West Hartford, one in East Hartford and one in Tolland.

Councilor Sferrazza questioned whether the majority of clients use the extended day, and Ms. Rosenbaum responded a small amount, and it depends on the day, and it is cyclical.

Councilor Bosco stated it's difficult to compete with Caring Connection when they're doing such a good job. He noted Enfield had difficulty keeping numbers up for years. He noted this is difficult for him because he's the one that saved this program six years ago by being vote number six.

Councilor Sferrazza stated his understanding Medicaid would help with this, and Ms. Rosenbaum responded yes.

Felician Sisters Adult Day Center – Julie James, President of the Felician Ministries & Karen Enderle, Nurse at the Felician Adult Day Center

Ms. James stated the Felician Adult Day Center has been in existence for 29 years. She noted they are a medical model licensed facility, and they provide services to 30 clients, and that number fluctuates, as it has for years. She noted they do all the same things, however, their rate is different at \$75.00 per day. Their program runs from 8:00 a.m. to 4:00 p.m. and is located in the mansion, which was the first structure on the Felician property. She noted they brought this building back to its original grandeur. She stated they have different rooms for different activities. They also have a meal service. As concerns what is different, she noted they are a Felician ministry, and there is a set of core values that they live by, and those values dictate how they interact with their clients and families.

Ms. James stated they do have transportation for residents in Enfield and from towns within a ten-mile radius. She noted most of their clients are from Enfield.

Ms. Enderle stated they are open 8:00 a.m. to 4:00 p.m., but things don't end at 4:00 p.m. because she has visited client's homes on her own to help them out because caring for someone with dementia is not easy and families need support.

Councilor Unghire questioned whether a client can come for just a half day. Ms. James stated they don't half days. She noted they did surveys, and those surveys indicated they did not have enough people to justify changing their staffing. Ms. Enderle stated they don't really have people asking for half days, rather it's more the weekends.

Councilor Unghire questioned if someone can come just a couple days per week, and Ms. Enderle responded yes, there is a two-day minimum.

Councilor Sferrazza requested more information about the core values, and Ms. James responded this involves compassion, caring, solidarity with the poor (there's a fund for someone unable to pay), transformation, justice and peace, and respect for human dignity.

Councilor Sferrazza commended them for the amount of work they do.

Councilor Kiner questioned the capacity at this facility, and Ms. Enderle responded 30, and they average between 15 and 21 clients.

Councilor Kiner questioned whether they ever had to turn people away, and Ms. Enderle stated because the numbers fluctuate, they haven't had to turn people away.

Councilor Deni questioned if he can visit this facility at any time, and Ms. James responded yes.

Councilor Bosco questioned how the bus works, and Ms. Enderle stated they have an aide on the bus.

Councilor Cressotti stated his belief they provide a very good service. He questioned what their process would be for a transition. Ms. James stated they are a CCCI and VA provider, and all centers have the same kind of funding. Ms. Enderle added they would make transitions as seamless as possible.

PUBLIC COMMUNICATIONS & PETITIONS

Holly Chaffee, 7 Salerno Drive

Stated her father is one of the residents at the Adult Day Center. She noted she is the former Director of the Adult Day Center when they had 40 clients and at a time they were close to having a waiting list. She stated they were very involved in the community, and she noted she was the President of the Adult Day Center Association for the State of Connecticut. She stated she was involved on Capitol Hill where they took patients to testify to the Council on Aging and talk about funding for adult day centers and how important it is in the continuum of care. She stated she's presently the CEO and President of the largest VNA in New England, and she's a homecare nurse as well.

Ms. Chaffee stated adult day centers are a part of the continuum of care that they're moving towards, and it has a future, but it must be run by someone who has compassion and real heart for the community it serves.

She stated she knows the regulations, and it's her belief Enfield isn't meeting those regulations in Enfield due to all the cuts and the things that have been removed from the center. She noted the remaining staff is incredible.

Ms. Chaffee concluded stating on behalf of her parents and the community, she urges the Council consider what they're voting for.

Gina Sullivan, 11 Spier Avenue

Stated Windsor and the Felician Day Centers gave wonderful presentations, but the Enfield Adult Day Center is also a wonderful place, and it has everything the other centers offer. She stated her belief the Enfield Adult Day Center was set up to fail two years ago when senior leadership changed. She voiced concern about placing clients on a bus to Windsor with no aide on board, and she questioned whether the Felician Adult Day Center has a sliding fee scale. She noted Enfield has a sliding scale, therefore, those clients who attend there five days a week may only be able to afford two days per week at another location where there is no sliding fee scale.

Ms. Sullivan recalled how happy her mother was when she attended the Enfield Adult Day Center.

She noted the current Director of Social Services told an Adult Day Center aide that balloon tossing was not appropriate, and they needed to stop doing it. She stated the Adult Day Center has many different levels of Alzheimer's as well as different medical issues, and this balloon activity brought laughs and smiles to the clients' faces. She pointed out the Windsor adult day center showed that same activity in their video. She stated she will never understand why the Town would hire someone that seemed to have no care, concern or knowledge about what is best for Enfield's elderly citizens.

Ms. Sullivan questioned when Enfield will start valuing its elderly population and not look at them as a cost burden. She stated by closing this program, Enfield is sending the message that Enfield does not care about the seniors.

She stated her belief when the Council votes to close the day center, there will probably be six votes on one side in favor and five on the other side. She questioned does this mean the Enfield Republicans do not support the elderly population similar to the ERTC posting that the Enfield Democrats support tolls because they did not vote in favor of a useless resolution.

Judith Kilty, 83 Abbe Road

Read a statement from a family friend, who claims she was intimidated and fearful of repercussions against her mother. She noted this individual has already been scolded by the Director of the day care center for emailing Council members regarding her concerns, and she's concerned her mother will be kicked out of the program after making this public.

Ms. Kilty stated this individual is extremely concerned for the future of the Adult Day Center and the transition plan that the Town Manager and Director of Social Services have prepared. She noted this person stated the employees of this program truly care about her mother and all their clients, and she has peace of mind that she is safe, loved and engaged three days per week. She believes by taking this program away, the Town is forcing families to make very difficult decisions. She stated she's alarmed that a person hired to head the Social Service Department is so eager to close a program that's desperately needed. She feels as paying customers of the Adult Day Center, they deserve more than a month's notice to transition to another program. She noted there are many questions involved. She stated some transition has proven to be detrimental to the mental health and wellness of such a population. It's her understanding \$300,000 is needed to repair this building, and the ADC's budget shows zero dollars appropriated to maintenance in FY 16-17, and only \$200 appropriated for 2018. She stated the money needed to maintain this incredible program is small change in terms of the impact it has on the lives of Enfield residents.

Joanne Alphonse, 1221 Enfield Street

Stated she has worked for the Town of Enfield for 17 years. She noted she was an aide on the bus for the Enfield Adult Day Center. She stated this was one of the first things that was gone. She noted they no longer have a beautician, podiatrist, entertainment, or a recreation director. She

voiced her sympathy for the clients who attend this facility because they need this program, but they need more than what's being offered right now.

George Young, 8 Holly Lane

Thanked the Director of Finance for answering some of his questions, and he thanked the Town Manager for offering him an opportunity to meet with the Director of Finance to review some of his concerns.

Mr. Young stated his hope the Town won't restrict public comments to only the current night's agenda. He noted citizens value the opportunity to speak on issues that they're concerned about and not necessarily only those things on an evening agenda.

He noted at the first Council meeting in February, Councilor Kiner asked that the \$200 fee be waived as part of the policy to not charge organizations like the Enfield Lions Club, who do a great job with their twice a year breakfast. He stated he's sure some thought went into charging organizations for the use of the senior center because they do incur costs, and \$200 is not a large amount. He noted this breakfast takes place two times per year, and they make about \$1000 for each one, which they give to four town non-profit groups, which would be about \$500 each, and without the charge, they would be increasing that to \$600 each for the year. He stated his problem with this is that they are really asking the senior center to contribute \$100 to each of them. He pointed out the senior center could use those funds being charged, and it should not be considered a penalty.

Mr. Young stated at the last Council meeting, it was appreciated that the Deputy Mayor asked Mr. Wilcox to read into the minutes some of the answers to questions which he raised. He noted no one said these are "gotcha moments", and he believes that comment from the Deputy Mayor was uncalled for. He stated he is also not a municipal gadfly.

He stated he was glad to see some acknowledgement of where some funds really came from and what the real name is of some of the budgeted expenditures.

Mr. Young acknowledged it is difficult to get CPA firms in Connecticut, who specialize in municipal auditing. He stated he contacted the Connecticut Society of Certified Public Accountants, and they provided him with at least ten firms, plus the prior firm that did the work for the Town, and he will provide that information to the Town Manager.

Thomas Sirard, 32 Dannunzio Avenue

Regarding a sliding scale, Mr. Sirard suggested if the Town were to transition to the Felician Adult Day Center, a possible compromise might be for the town to take a portion of the money being saved, at least until the transition is done, and cover those clients that would need the assistance.

Mr. Sirard stated his belief no one has a corner on the market of compassion or services. He believes they're seeing a combination of events, and the budgetary times of today are getting worse.

He stated as a business owner and taxpayer, 70% of all his problems stem from government – over-reach, over-regulation and taxation.

Mr. Sirard stated if people look at forced regionalization in any other way than the first shot at home rule, they are not living in the real world. He noted regionalization may help the Town of Enfield, but at what cost. He stated representation will be established by the locality that has the highest population. He questioned how long it will be before Hartford tells Enfield how much this town will give them. He pointed out regionalization is awarding those who are fiscally irresponsible and punishing those who aren't. He stated Enfield has made a lot of sacrifices as a town, and they are making cuts from programs that are obviously very good because they can only go to the well so many times.

He stated one of the things that make this country great is the ability to have conversations and respect each other's difference of opinion. He noted he values everyone's opinion, even if he disagrees.

Gina Sullivan, 11 Spier Avenue

Stated when Blair Manor was closing, the sitting Council at the time all spoke out against that facility closing and wanted to do whatever they could on behalf of the Town to save Blair Manor. She questioned what changed and where has the compassion gone.

COUNCILOR COMMUNICATIONS AND PETITIONS

MOTION #4922 by Councilor Szewczak, seconded by Councilor Deni to suspend the rules to address under Miscellaneous Items 14 E, F, G, H, I and J.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4922** adopted 11-0-0.

Councilor Bosco stated he doesn't believe it's fair to beat up the Director of Social Services. He noted a supervisor must do a tough job. He stated a lot of energy and thought went into this.

Councilor Kiner spoke about non-profits and how much the town charges them considering what they do for the town. He noted last week he received a call from the President of the Enfield Women's Club. He stated this organization donates thousands of dollars to the Town of Enfield through scholarships, cultural arts, Loaves and Fishes, etc. As concerns raffle permits, the Women's Club claims they're spending \$60 for a permit while surrounding communities charge \$20 or \$30 per permit. He stated although they don't mind paying for a permit, they believe they're being asked to spend more than they really should. He stated his belief the Town should take into

consideration all the good these organizations do, and he hopes they do revisit this matter in the next few weeks.

Councilor Davis stated her heart goes out to the families involved with the Adult Day Center. She stated she will never agree to shut anything down that effects Enfield seniors. She noted families who are caregivers to family members with Alzheimer need the respite the Adult Day Center provides.

Councilor Unghire stated the Enfield Together Coalition is having their meeting tomorrow, and they're working on getting a speaker for the faith community for a youth rally for all the youth in town.

She stated Youth Services is having trauma response training for youth and school staff. She noted this is for the Pre-K through Elementary.

Councilor Unghire stated the Savings Institute on Freshwater Boulevard had their grand reopening, and there was standing room only.

She stated the Fourth of July Committee had their fundraiser on Saturday night, and it was sold out.

Councilor Cressotti congratulated all the members from the Allied Stars who participated last weekend in the Connecticut State Special Olympics Winter Games. He noted the team earned many medals.

He stated the First Readers ceremony will be held at Enfield High School on March 11th.

Councilor Cressotti stated the Jacob Carlander Memorial Scholarship Fund is having a fundraiser on March 13th at Red Robin.

He stated Girl Scouts Madness is taking place on March 16th at the Enfield Square.

Councilor Cressotti referred to the Commission on Aging and stated the Senior Home Repair Program will start accepting applications on March 11th, and they will begin scheduling appointments starting April 2nd.

He stated everyone received the Spring, 2019 web letter. He suggested people go onto the Town's website and view this web letter. He noted this will provide a lot of valuable information about all the departments in town.

Councilor Unghire stated the Jacob Carlander Memorial Scholarship will be awarded to the Enfield graduates who played sports and displayed the positive character that Jacob had. Jacob will forever be remembered for the impact that he had and the legacy of kindness and the generosity that he left behind. She stated 10% of the total bill from Red Robin will be donated to that cause.

Chairman Ludwick thanked Ms. Trifone and Ms. Fitzgerald at Enfield Street School and Ms. McGuire at Prudence Crandall for inviting him to read a book to the students.

Chairman Ludwick referred to the Enfield Patch article and congratulated the 23 businesses in Enfield that passed the test regarding young persons trying to buy alcohol and those businesses following the law.

TOWN MANAGER REPORT & COMMUNICATIONS

Mr. Bromson stated State Representatives will be attending a Council meeting in the near future.

He stated staff spoke today with their attorneys and the firm that was chosen to do the testing on the Eversource site where the proposed train station is to be located. He noted because of confidentiality agreements, they cannot get into specifics. He stated it appears they are now moving forward after receiving the test results, and hopefully they will acquire that property.

As concerns raffles and facility use, Mr. Bromson stated the Council voted on the rate structure, however, there is some latitude, and this can be revisited so it can be adjusted upward or downward. He stated they will look at these areas. He pointed out there's a cost benefit analysis for everything. He noted when they open a senior center or other town facility on a weekend, they have a minimum custodial cost to open and close those buildings. He stated if they don't get that minimum from the charity, that's something that the taxpayers pay, but that's a policy decision that the Council will make. He referred to the Honeywell energy projects and stated they have to be careful not to overuse buildings by having lights and heat on during weekends because the Town gets a rebate of about \$1.5 million dollars per year, and they don't want to put that in jeopardy because they used the facilities and exceeded that maximum that they're not supposed to exceed.

Mr. Bromson stated after hearing discussions about the Enfield Adult Day Center, it would have been irresponsible for him not to plan for a transition, therefore, he brought in individuals to let the Council know that there are other agencies that could provide the service if it was determined this service would be discontinued. He stated he asked the Director of Social Services to look at a transition plan if the Council decides to discontinue the Adult Day Care, so people aren't caught short.

As concerns a comment about intimidation, he finds that intolerable. He noted no one brought this concern to him. He stated if he were to investigate a complaint and find someone was mistreated, the responsible party would be terminated immediately. He stated there's zero tolerance for any such conduct.

Mr. Bromson stated if the Council wants to make the Enfield Adult Day Center competitive, he will give it his all, but the money must be committed to that, i.e., the \$300,000 for infrastructure.

TOWN ATTORNEY REPORT & COMMUNICATIONS

Attorney Elsdon stated she had no formal report this evening.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Muller stated the JFK Building Committee met, and four firms were shortlisted and will be interviewed on March 16th. He noted the resolution will come before the Council on March 18th, and the contract must go to Finance and the Town Attorney because they must be under contract by April 1st.

OLD BUSINESS

APPOINTMENTS (TOWN COUNCIL)

MOTION #4923 by Councilor Szewczak, seconded by Councilor Deni to remove Item #16 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4923** adopted 11-0-0.

NOMINATION #4924 by Councilor Szewczak to appoint Stephen Niemitz (D) to the Prison Town Liaison Committee for a term which expires 2/29/2020.

MOTION #4925 by Councilor Szewczak, seconded by Councilor Cressotti to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4925** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Stephen Niemitz appointed to the Prison Town Liaison Committee by an 11-0-0 vote.

MOTION #4926 by Councilor Deni, seconded by Councilor Szewczak to remove Item #18 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4926** adopted 11-0-0.

NOMINATION #4927 by Councilor Cressotti to reappoint Kenneth Edgar (D) to the Prison Town Liaison Committee for a term which expires 2/29/2021.

MOTION #4928 by Councilor Szewczak, seconded by Councilor Deni to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4928** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Kenneth Edgar reappointed to the Prison Town Liaison Committee by an 11-0-0 vote.

MOTION #4929 by Councilor Muller, seconded by Councilor Cressotti to remove Item #20 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4929** adopted 11-0-0.

NOMINATION #4930 by Councilor Muller to appoint Richard Stroiney (U) as an Alternate member to the Zoning Board of Appeals for a term which expires 12/31/2021.

MOTION #4931 by Councilor Szewczak, seconded by Councilor Cressotti to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4931** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Richard Stroiney appointed to the Zoning Board of Appeals by an 11-0-0 vote.

All other appointments remained on the table.

Items D, E and F remained on the agenda.

NEW BUSINESS

The appointment to the Historic District Commission remained on the agenda.

ITEMS FOR DISCUSSION

Item E. remained on the agenda.

MISCELLANEOUS

RESOLUTION #4932 by Councilor Muller, seconded by Councilor Cressotti.

RESOLVED, the Enfield Town Council hereby authorizes the funding in the amount of \$300,000 for roof replacement project Phase II at Henry Barnard Elementary School.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4932** adopted 11-0-0.

RESOLUTION #4933 by Councilor Sferrazza, seconded by Councilor Muller.

RESOLVED, that in accordance with Chapter VII, Section II of the Town Charter the Enfield Town Council does hereby adopt the job description for the position of Social Services Program Assistant.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4933** adopted 11-0-0.

RESOLUTION #4934 by Councilor Muller, seconded by Councilor Cressotti.

WHEREAS, the Office of Community Development intends to apply for Fiscal Year 2019 Community Development Block Grant funds; and

WHEREAS, Community Development Block Grant Program Regulation 24 CFR 570.486(a) required that a public hearing be held to discuss the proposed application; and

WHEREAS, the Council wishes to seek input from the residents of the Town of Enfield regarding the Town's community development and housing needs and potential project ideas,

NOW, THEREFORE, BE IT RESOLVED the Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut on Monday, March 18, 2019 at 6:50 p.m. to allow interested residents an opportunity to express their opinions regarding the proposed application.

Mr. Bromson stated this is for up to \$150,000, and they are doing this in conjunction with the Housing Authority, and it would benefit Green Valley housing with sidewalks, driveways and other safety improvements.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4934** adopted 11-0-0.

RESOLUTION #4935 by Councilor Muller, seconded by Councilor Deni.

RESOLVED, that Christopher W. Bromson, Town Manager, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library and Scanoptics for an Historic Documents Preservation Grant subject to review and approval of the Town Attorney.

Ms. Olechnicki explained they're working with the Building and Engineering Departments, and they're scanning their maps, which are loaded into a system that can be shared by all the different departments. She noted if the Grounds Department needs to look at a map, they don't have to call and ask to have it pulled, nor do they need it copied and sent over because they can simply go into

the system, call up the map and view it from where they are. She stated it can work in that way for all the different departments. She added this will help preserve the maps.

Councilor Deni questioned if this grant will pay for the whole project, and Ms. Olechnicki stated grants will pay for each section.

Councilor Szewczak questioned if this will be available to the public, and Ms. Olechnicki responded no and explained these are maps of Town buildings, and there's some concern about security and who should be viewing these maps.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4935** adopted 11-0-0.

RESOLUTION #4936 by Councilor Muller, seconded by Councilor Szewczak.

WHEREAS, the Enfield WPCF is currently undergoing a major upgrade and reconstruction; and

WHEREAS, during such reconstruction approximately 575 tons of contaminated, non-hazardous soil was discovered, and has been staged on-site for transportation and off-site disposal; and

WHEREAS, the Enfield Department of Public Works solicited and received three quotes for removal and disposal of the affected soil, as well as associated environmental testing and reporting; and

WHEREAS, Fuss & O'Neill submitted a February 12, 2019 quote for \$29,325, inclusive of all required services and which is more complete and substantially lower in cost than competing proposals, including that of the general contractor; and

WHEREAS, the stored soil is impeding progress on the WPCF project and time is of the essence in proceeding with its removal; and

WHEREAS, the Enfield Department of Public Works administration believes that a public bidding process would create unnecessary deleterious effects to the project, and that such a process would not provide tangible benefits to the Town.

NOW, THEREFORE, BE IT RESOLVED, that the Council does hereby find, based on the foregoing compelling public interest, and in accordance with Chapter V, Section 8(d), that it would be against the best interest of the Town to solicit bids for Soil Disposal Services at the Enfield Water Pollution Control Facility.

NOW, THEREFORE, BE IT RESOLVED that the Council does hereby accept Fuss and O'Neill's proposal.

Mr. Bromson stated this is a situation that was unforeseeable. He noted they have weekly meetings with the contractor and their representatives from Woodard & Curran. He explained two large towers were built upon a concrete base, and this soil was under that base, and it couldn't be tested. He noted this soil does not pose a threat, but it must be removed and sent to a regulated facility in Chicopee. He stated this amounts to about 26 to 27 truckloads of soil. He noted Enfield has a long and good history with Fuss & O'Neill, and their bid is far below anyone else, and they are trusted because of their track record. He stated this soil must be removed so the project isn't delayed. He noted there are contingencies with a project of this size, and the money for this will come from the contingency fund.

Councilor Deni questioned why this was not foreseen ahead of time. Mr. Bromson stated he's comfortable that this particular contaminant would not have been discoverable, nor would it have been envisioned that it was there.

Councilor Bosco stated borings can be done through concrete. He questioned whether the Town can pursue this as part of errors and omissions. Mr. Bromson stated in this circumstance, he has a comfort level that there's no culpability on anyone's part for not having discovered it. He stated the Town Attorney has been involved and is monitoring this project closely as well as other attorneys for the town.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4936** adopted 11-0-0.

MOTION #4936A by Councilor Szewczak, seconded by Councilor Muller to suspend the rules and add Item K under Items for Discussion to Miscellaneous.

Upon a **SHOW-OF-HANDS** vote being the Chair declared **MOTION #4936A** adopted 11-0-0.

RESOLUTION #4937 by Councilor Muller, seconded by Councilor Cressotti.

WHEREAS, a Public Hearing before adoption is statutorily required; and

WHEREAS, adoption will follow after the statutory 90-day timeframe lapses;

NOW, THEREFORE, BE IT RESOLVED, the Enfield Town Council will hold a Public Hearing in the Enfield Town Hall Council Chambers, 820 Enfield Street, Enfield, Connecticut on Monday, March 18, 2019 at 6:40 p.m. to allow interested residents an opportunity to express their opinions regarding the adoption of the TIF Policy and Midtown Enfield Master Plan.

AMENDMENT #1 by Councilor Ludwick, seconded by Councilor Deni to change the beginning time of this public hearing from 6:40 to 6:30 p.m.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #1** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4937** adopted 11-0-0, as amended.

PUBLIC COMMUNICATIONS

Charlotte Riley, 55 Jondot Drive and Vice Chairman of the Enfield Board of Education

Stated if and when tolls do come and increased traffic happens on Route 5, she's concerned about the safety of brand-new drivers at the high school and families at Enfield Street School. She stated perhaps by working together they can speak to the Town's representatives to start up the conversation again about the traffic light on Route 5 for the high school and expand that study to include Enfield Street School as well.

Lucien LeFevre, 54 Kimberly Drive

Thanked everyone who attended the Four Chaplains Mass.

COUNCILOR COMMUNICATIONS

There were no comments from the Council.

ADJOURNMENT

MOTION #4938 by Councilor Sferrazza, seconded by Councilor Muller to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4938** adopted 11-0-0, and the meeting stood adjourned at 9:30 p.m.

Appended to minutes of
March 4, 2019 Regular
Town Council Meeting
See Page 13

**TOWN OF ENFIELD
JOB DESCRIPTION
DEPARTMENT OF SOCIAL SERVICES**

SOCIAL SERVICES PROGRAM ASSISTANT

GENERAL STATEMENT OF DUTIES: Responsible for assisting in the day to day operation and coordination of the Youth Center and Child Development Center program activities.

SUPERVISION RECEIVED: Works under the general direction of the Youth Services Coordinator and Child Development Teaching staff or designee.

SUPERVISION EXERCISED: May assist in the supervision of volunteers.

ESSENTIAL JOB FUNCTIONS: Regular & punctual attendance. Assists in implementing programs and activities at the Youth Center and Child Development Center; stimulates interest and leads a variety of program activities; carries out Youth Center and Child Development Center policies and procedures; participates in staff training and team building as required; serves as a positive role model for children and youth; assists in maintaining a safe environment and a clean facility; assists in preparing daily paperwork; does related tasks and assignments as required.

OTHER JOB FUNCTIONS: May be responsible for transporting youth to and from activities.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee is regularly required to sit, talk and hear. The employee is frequently required to stand and to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. Hand-eye coordination is necessary to operate computers and various office equipment. The employee must occasionally lift up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, ability to adjust focus.

WORK ENVIRONMENT: The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, or airborne particles.

Performs highly complex and varied tasks requiring independent knowledge and its application to a variety of situations, as well as exercise of independent judgment.

The noise level in the work environment is usually moderate to loud.

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILL AND ABILITY: Ability to engage children and youth in positive relationships; facilitate positive involvement in planned activities; be a positive role model; carry out policies and procedures; establish and maintain a safe learning environment; establish and maintain effective interpersonal relationships with staff, parents and community partners; communicate effectively and in a timely manner.

EXPERIENCE AND TRAINING: Associates Degree or equivalent in Human Services, Education or related field plus a minimum of one year of experience working directly with children and youth. Must successfully complete First Aid and CPR training program within the first six months of employment. Must possess a valid drivers' license.

Approved: March 4, 2019