

RECEIVED
ENFIELD TOWN CLERK

ENFIELD BEAUTIFICATION COMMITTEE
MARCH 8, 2016

MINUTES OF A REGULAR MEETING
2016 TOWN HALL ROOM, ENFIELD TOWN HALL 820 ENFIELD STREET, ENFIELD
CT 06082

Roll Call

Secretary Bouley called the roll Present for the meeting was Jennifer Barry, Stacey Huot, Roberta Ladd, Darren Ketchale, Kristine Mele and Liz Bouley.

Absent: Timothy Norris

Present from the Town of Enfield: Robin Zagorodny, Town Liaison

Also Present: Jeannie Newman, Enfield Garden Club

Ms. Zagorodny stated there is a communication issue with new member Todd Barsalou. The application did not have updated contact information and the application was over a year and half old so they cannot confirm his position on the Committee.

Approval of Minutes

Mr. Ketchale motioned to approve the minutes from December 8, 2015. Ms. Ladd seconded the motion. All were in favor (6-0-0).

Garden Club

Jeannie Newman - Garden Club - Came to check in and give an update on Garden Club. They have \$2,000 for the year and roughly \$1800 is still left for the year. Enfield Garden Committees have been looking at what they need this year. The Garden Club met with Asnuntuck manufacturing to submit designs for them that say "Maintained by Enfield Garden Club and Sponsored by Enfield Beautification Committee". Ms. Newman questioned the new process for PO's and wanted clarification on whether she needs to submit the orders to the Chairman or directly through the town.

Staff Report

Ms. Zagorodny followed up on the inquiry to Mark Gahr regarding the Palomba Drive median. He stated that some of the medians require police escorts. The Committee should be asked about the removal of some of the Adopt-A-Spots in place of doing some work on the Senior Center or walking paths. He suggested they follow through with the letter of liability to the town attorney.

The Committee reviewed a draft to the Town Attorney regarding the Adopt-A-Spots and releasing the Beautification Committee from any liability of maintaining the spots.

Adopt-A-Spot

The Committee discussed checking into the price of the signs to see if they've increased at all. Jennifer Barry volunteered to take the pictures of all of the Adopt-A-Spots, but wanted to wait until all of the spots have their areas planted/cleaned up. She is thinking the beginning of June to give everyone time. Ms. Barry will confirm that the people who are listed as the owners/caretakers are still actively taking care of the spots.

The Committee discussed making updates to the Committee Facebook page to make it into a "business" page rather than a personal page so that if someone leaves the Committee, more than one person can edit the page.

Chairman Norris, through email and phone call, wanted to add an Alternate to the bi-laws so there are less issues with a quorum. Town Attorney stated the Committee can add a provision to their bi-laws to add an alternate member.

Ms. Ladd motioned to add a provision to the bi-laws which will allow for the committee to have an alternate member and Jennifer Barry seconded the motion. All were in favor (6-0-0).

Ms. Bouley motioned to nominate Darren Ketchale as Assistant Vice President of the Beautification Committee. Ms. Mele seconded the motion. Motion was approved (6-0-0).

Clean Sweep

Mr. Ketchale stated he has been working on the Clean Sweep on April 23, 2016 from 10-2 pm. He has contacted ~~Stop and Shop~~ for supplies. Ms. Huot volunteered to request food from Shop Rite and cook as long as she has the day off from work. Mr. Ketchale stated he will need to order 20-30 of the larger size shirts since they have some left over. Kristine Mele is going to update the Clean Sweep website. The committee requested Ms. Zagorodny to get a dumpster from building and grounds. Requested the Committee reach out to volunteers. Ms. Zagorodny recommended reaching out to the Recreation Dept. as they have people always looking to volunteer.

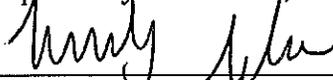
Bridge Painting

Discussed the bridge painting. They will follow up on which bridge they want to paint and who has authority to approve the painting.

Ms. Huot motioned to adjourn at 8:10 PM. Ms. Ladd seconded the motion, all were in favor (6-0-0).

The next regular meeting will be Tuesday, April 12, 2016

Respectfully Submitted,



Timothy Norris, Chairman