

ENFIELD BEAUTIFICATION COMMITTEE
REGULAR MEETING
TUESDAY, SEPTEMBER 13, 2016- 7:00 P.M.
ENFIELD TOWN HALL – **EMPLOYEE BREAKROOM - BASEMENT**

MINUTES

- 1. ROLL CALL** – Present for the meeting were Chairman Timothy Norris, Darren Ketchale, Roberta Ladd, Jennifer Barry and Deborah Gaskell.

Also present was Robin Zagorodny, Town Liaison and Jeannie Newman, Garden Club Liaison

Chairman Norris called the meeting to order at 7:10 pm.

- 2. APPROVAL OF MINUTES** (April 12, 2016)

*No quorum May & June meetings

*July & August – no scheduled meetings

Mr. Ketchale motioned to approve the minutes of April 12, 2016, Ms. Ladd seconded the motion, the minutes were passed (4-0-1).

- 3. CORRESPONDENCE / STAFF REPORT**

The Planning Dept. will only allow the signs and banners on the day of Clean Sweep. There are sandwich board signs for the site areas where people are participating in the clean sweep. There will need to be a permit for the town green to ensure no other activities take place the day of clean sweep. For the barbeque, there will need to be a hand cleaning station and application approval by the Board of Health.

Mr. Ketchale stated he has the hand washing equipment for soccer club events.

Ms. Zagorodny stated the Zoning Dept. wants to know where all of the sites are in advance.

Mr. Ketchale stated previously he called the Police Depart and let them know that clean sweep is taking place and their signage was the t-shirts.

Ms. Zagorodny recommended that people have the appropriate containers for bio-hazardous waste collection (red containers) for items that have been found in the past around the pond area and other clean-up sites during Clean Sweep. Small quantities can be purchased in advance and if not used put back into storage for the following year.

Ms. Gaskell questioned why the funds were appropriated and items purchased when there wasn't a formal meeting. Ms. Gaskell wanted it in the record that she was against this practice.

Ms. Zagorodny stated that the vote was taken via e-mail prior to knowing this was not an acceptable method of voting. Ms. Zagorodny spoke with the Town Manager's Office,

and it was stressed that all votes need to be taken at an official meeting open to the public going forward. At that time all items had been purchased and ordered. The Committee was directed going forward.

4. **REPORTS**

A. None

5. **OLD BUSINESS**

- Update on trash/recycling barrels
Mr. Norris questioned where the barrels are located.

Mrs. Ladd stated she saw them at the playground on Hazard Avenue, the senior center and Town Hall. Mrs. Ladd stated that since the barrel has been put at the playground, it has been much cleaner.

Mr. Norris would like to get a list to the folks at Asnuntuck who made the barrels. Mr. Norris stated he would like to see one at the Brainard Park basketball court. Currently there are water bottles everywhere and a small trash barrel.

- Update on the adopt a spot location/photos
 - Complaint – Rte. 5 (Enfield St) and FairviewThe committee reviewed the adopt-a-spot locations and pictures. Ms. Barry stated some of the locations are dangerous. The Henry Barnard school location is not being maintained. Encore Landscaping is not longer maintaining their adopt-a-spot. The committee discussed contacting Garden's Dream regarding their adopt a spot. The Home Depot adopt-a-spot does not look like it is being maintained. Out of the 21 sites, 11 of them did not have signs.

Mr. Norris stated Bill's Landscaping Adopt-A-Spot looked really nice.

Ms. Zagorodny recommended changing the signs to vinyl/fiberglass so it is cheaper than metal. She also wanted the committee to approve letters for the annual adopt-a-spot renewal forms to the current adopt-a-spot caretakers.

Mr. Ketchale made a motion to send letters out to all adopt-a-spot owners to confirm locations and owners. Mrs. Ladd seconded the motion. All were in favor 5-0-0. Ms. Barry will take on this responsibility.

Mrs. Ladd recommended sending letters to the companies that have great landscaping within the town. Mr. Norris suggested also sending out a letter to those businesses that are not keeping up their premises. Ms. Barry will also take on this responsibility.

Ms. Zagorodny passed out suggested photos for planters. She suggested purchasing planters and flowers for businesses for storefronts. They would need to maintain the flowers throughout the year, but the Committee would purchase.

Mrs. Ladd recommended meeting with the Principal from Enfield high to see if the Committee could provide benches or something relative once the school is finished and they know their needs.

Ms. Zagorodny recommended a bench or a planter like those around the town hall fountain for the formal garden at the High School.

Mrs. Ladd stated she would call the principal and report back at the next school.

Ms. Barry questioned if we have seen pictures of the benches that are in storage.

Ms. Zagorodny stated that the committee would decide where the benches would go in the spring.

7. **NEW BUSINESS**

➤ Current Budget / Garden Club – Jeanne Newman

Ms. Newman took photos around town of the projects the Garden Club has done with the money used from the Enfield Beautification Committee. As of fiscal year 2016 they received \$2,000 from Beautification and spent \$1622.22 on the Central Library, Pearl Street Library, Longmeadow and Somers welcome signs and Town Hall water fountain. They have spent about \$600 from the assumed 2016/2017 fiscal budget. They will need to plant new roses since they did not do well over the summer.

Ms. Zagorodny noted that the expenses are noted in the budget packet.

8. **MISCELLANEOUS**

➤ None

9. **ADJOURNMENT**

Mr. Ketchale motioned to adjourn at 8:45 pm, Mrs. Ladd seconded the motion. All were in favor.

Tim Norris, Chairman

Date

Next Regular Meeting: Tuesday, October 11, 2016 7:00 pm