ENFIELD BEAUTIFICATION COMMITTEE
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016- 7:00 P.M.
ENFIELD TOWN HALL – THOMPSONVILLE ROOM

RECEIVED
ENFIELD TOWN CLERK
2016 DEC 14 PM 12: 26

MINUTES OF A REGULAR MEETING

Chairman Norris called the meeting to order at 7:08 PM.

ROLL CALL
Present for the meeting were Chairman Timothy Norris, Stacey Huot, Roberta Ladd, Deborah Gaskell, Darren Ketchale and Jennifer Barry

Also present Robin Zagorodny, Enfield town liaison.

APPROVAL OF MINUTES
Sept. 13, 2016 – Darren moved to approved the minutes of September 13, 2016, Mrs. Ladd seconded the motion. Stacey Huot abstained. The minutes were passed (5-0-1).
Oct. 11, 2016 – Cancelled meeting.

CORRESPONDENCE / STAFF REPORT
Trash bin locations (handout)

Update on the adopt a spots:
a. Rte. 5 (Enfield St) and Fairview (Cleaned by Robin) see email from Jeannie Newman/Garden Club.
b. Meadowlark/Rte. 5 – to be addressed prior to winter –Robin

There was a blight issue reported on these locations. Robin Zagorodny went out to the sites and cleaned up the first site. The Committee thanked Ms. Zagorodny for going out to the site and cleaning up the location herself.

REPORTS
None

OLD BUSINESS
a. Update on the adopt a spot letter

b. Update on Bridge Painting
Ms. Gaskell contacted an Engineer from Amtrak who gave them a temporary permit application. The committee discussed how to fill out the application. The committee will need to put a vague description until they can identify the specific plan for the artwork.

Ms. Zagorodny will look into whether or not they need to have police traffic assistance. The committee is thinking to have a contest and age group should be involved in the competition.

Ms. Huot stated Asnuntuck/college age group would probably a better focus group. She also recommended matching up a high school student with a college student. She recommended submitting a flyer to the high school teachers.

Mr. Ketchale stated he's tried handing out flyers for the soccer club, but was told the teachers don't hand out flyers.

Ms. Huot mentioned checking with just the art teachers.

Ms. Gaskell will check with the teachers. She suggested not rushing the mural and coinciding it with the construction that will be taking place near the bridge.

c. Review By-Laws for changes (handout)

Chairman Norris recommended adding two alternates.

Ms. Barry motioned to add two alternates to the bylaws under Article I in the Bylaws for the Enfield Beautification Committee. Ms. Gaskell seconded the motion. All were in favor 6-0-0.

Mrs. Ladd made a motion to remove a Public Works liaison from Article I. Ms. Barry seconded the motion. All were in favor (6-0-0).

Mrs. Ladd motioned to change the date of Committee meetings to the second Tuesday of each month. Ms. Huot seconded the motion. All were in favor 6-0-0.

Article III – Mr. Ketchale motioned to change the first sentence of article III to read, "The Office of the Enfield Beautification Committee shall be maintained by the Town Liaison".

Article V, the committee added to the attendance policy "After three absences in one year, a resignation letter will be sent to the member and a recommendation of removal/replacement will be sent to the Town Council".

Mr. Ketchale motioned to add Article V from the Zoning Board of Appeals into the Enfield Beautification Bylaws. Ms. Huot seconded the motion. All were in favor 6-0-0.

Section VI Ms. Barry motioned to change section 4 to read, "The secretary will be responsible for roll calls and the Chairman is responsible for approving documents". Mr. Ketchale seconded the motion all were in favor (6-0-0).

Article VII section one was changed from February to September.

VII – section 5 – add the word "Election for vacancies". Ms. Barry motioned, Mrs. Ladd seconded (6-0-0).

VIII – Section two, second sentence – Mr. Ketchale motioned to remove the word (five) from the sentence, Ms. Huot seconded all in favor (6-0-0).

Correction Article X, Section 1, letter h. change February to September.

Ms. Barry stated she would not be at the February 14, 2017 meeting.

d. Trash Barrels/Benches
Ms. Ladd stated she contacted Enfield High and they stated they did not needed benches.

Ms. Barry questioned if there was an update on getting a trash barrel moved to the Brainard park location.

Mrs. Ladd motioned that they move the recycling bin from the community garden to the basketball hoops at Brainard Park. Ms. Barry seconded the motion. All were in favor (6-0-0).

Ms. Barry stated that she and Ms. Zagorodny discussed possibly getting bleachers for Powder Hollow and other park/sport areas for future projects.

The Committee further discussed where they should put the benches they currently have in storage and looking further into getting larger benches or bleachers for the sports areas.

Ms. Zagorodny pulled some ideas from other Connecticut towns. She discussed Stratford's processes, awards/recognitions, town gardens and other various programs as ideas for the Enfield Beautification Committee.

She suggested implementing some of these ideas and advertising in the local paper or have E-TV come to these events for more publicity for the town.

Mrs. Ladd states she think the Committee first needs to square away adopt-a-spot and award those who did a good job some type of award/recognition.

The Committee agreed the ideas Ms. Zagorodny presented could refresh the program and get more of the community involved.

NEW BUSINESS

Election of Officers – Should be September meeting, every 2 yrs. (2016, 2018, etc.)
Mr. Ketchale motioned to vote in Jennifer Barry as Secretary of the Beautification Committee. Ms. Huot seconded the motion. All were in favor (6-0-0).

Winter Event/Contest (Town does house lights/yard display) (join existing events with a booth/activities)

MISCELLANEOUS

Ms. Zagorodny was asked to see if the Committee would like to oversee the community garden. She takes care of the fees and advertising, ordered flowers. The person who has been doing the marketing, advertising and oversight may not be overseeing the community garden.

Chairman Norris requested Ms. Zagorodny get more details of what the responsibility would entail.

ADJOURNMENT

Ms. Gaskell motioned to adjourn at 8:39 pm, Ms. Barry seconded the motion, and all were in favor (6-0-0).

Minutes submitted by Alexis Alvarado.

Timothy Norris, President
Beautification Committee

Date: 12/13/16