

## **SOCIAL SERVICES SUBCOMMITTEE**

**February 10, 2020**

**4:00 PM**

**Thompsonville Room**

1. Call to Order
  
2. Roll Call  
Cindy Mangini, Cindy Guerreri, Joe Muller, Charlotte Riley, Kasia Purciello (John Wilcox joins after the meeting begins).
  
3. Grant Applications  
Guerreri is looking for guidance on the review process with this being her first cycle. There is a discussion about money set aside for organizations to request from during the budget process.

One organization needs to be checked. All others are registered as non-profits with the IRS.

Riley mentions a scoring system that she has seen used in the past to determine funding amounts.

Mangini would like clarification on what the requested funds are being allocated to within the community groups and why increases are being requested. She likes the idea of the subcommittee reviewing applications before the groups present to the entire Town Council.

Guerreri also mentions that they should take an opportunity to look at the justification for level funding groups

Purciello will check to see if there is a cap on the amount that can be requested.

Guerreri likes the idea of a scoring system to grade the groups by need in order to fund fairly.

Mangini would like specifics from CHR and CHC for their increases.

Purciello reminds the committee that timing is a factor in implementing a new procedure of criteria. Also, she states that justifications should be asked for from all groups and not a select few.

John Wilcox joins the meeting.

Wilcox says that in the past, there has been an amount the Town stays within to make available for the community organizations.

The Commission on Aging does not have to apply, instead they submit a budget and the funds that they request come out of this pool of funds.

Wilcox gives an estimate timeline of budget deadlines.

Mangini wants to meet again during the next week to look over the budget. Purciello asks everyone to get together a list of questions to send to her to distribute to applicants. She will send everyone on the subcommittee the budget from last year to review.

The next meeting is set for Monday, February 24 at 4pm.

Clarifying questions will be due Friday, February 14 to be sent out to the applicants.

Muller asks for an update on the Preventing Homelessness Grant. Guerreri says that there was a conference call with DOH because the revised budget had to be submitted. We are asking for an extension on the application through December that will not negatively impact our application for renewal which is due April 2.

Riley asks for an update on the computer program. Guerreri states that she, Paul Russell and Cindy Andersen did a demo on a system that would allow Social Services to go paperless in regards to applications. The phase in would take 12 to 18 months.

4. Adjournment

There is a motion and the meeting is adjourned.