

Joint Facilities Committee

Thursday April 4th, 2019 6:00pm

Enfield Town Hall-Enfield Room

1. Call to Order

6:00pm

2. Roll Call

Present: Wendy Costa, Bill Kiner, Walter Kruzel, Doug Maxellon, Joe Muller, Tim Neville, Bethany Ouellette, Charlotte Riley, Scott Ryder, Donna Szewczak, Melissa Everett, Christopher Cykley, Gregg Gabinelle, Ralph Lazzara. Also in attendance were John Ireland and Gary Harrison.

Absent: Bob Cressotti

3. Approval of Minutes

A. March 27, 2019

Motion to approve by Doug, second by Walter, Wendy and Scott abstained and the rest were in favor.

4. Guests

None

Motion to move to Executive Session by Donna and second by Walter at 6:02pm

7. Executive Session

A. Elementary School Security

B. Review/Discussion- BL Companies contract negotiations on Master Plan

Executive Session ended at 7:15pm

5. Old Business

A. Henry Barnard Phase 1 Partial Roof Replacement- State reimbursement update

Chris- I don't have a time frame, I did sit down and go over all the paperwork with the state, so they do have everything. So we are just waiting now.

B. Henry Barnard Phase 2 Partial Roof Replacement- State submittal and project design/bid schedule update

Chris- That was submitted the last week in March. I was told we will hear back from them around the middle of April. The architect has been going to the school and taking all the measurements and getting the bid package and documents together. When we hear from the state mid-April that will be when they accept this project, they have not accepted it yet. When they accept we have to go to them and present all the drawings and get the drawings

signed off by building, fire, health and the 504 official again. Then they will release us to go to bid. So another 4-6 weeks after mid-April.

Gregg- That brings us into mid-May. We need to be ready to go the minute we get that approval.

Chris- We are better off than last time we are submitting in March and not June.

Doug- Can we go off state contract again or not?

Chris- We can go off state contract.

Doug- Was it a council decision for no bid?

Chris- That was just us working through purchasing. When we realized that Eagle Rivet was on state contract we decided to go that route to pick up the month long RFP process in town. The state made us get 3 quotes off state contract anyways so it was still competitive. The roofing material can be different as long as the specs match, the thickness, color and so on. I'm going to work on a draft of front end documents and at least get those to legal for review.

Scott- How long once they are up on the roof do you think it will take based on the chunk they have already done?

Chris- It really depends, if we can start beginning of July it will probably take a month if we have to Saturday and Sunday only again then probably 3 months.

Gregg- It is a larger area this time.

Chris- This area is more complicated too. We are breaking it up into sections so that if it comes in over the \$830,000 we have the ability to select which sections to do. We have \$830,000 for construction costs. These are larger sections with obstacles to work around.

Charlotte- Can't we get rid of the skylights on the roof, they are not visible on the inside anyways?

Chris- We can deck them in and get rid of them but it will cost extra to deck them in. We also need to figure out what to do with the glass panel blocks in the gym. The insulation comes up higher than the bottom row of glass. You don't want to lose it as natural light.

C. Town Facility Use and Consolidation- Executive Session

Done in Executive Session

D. JFK PCB Management Plan- Quarterly Testing Update

Gregg- First quarter sampling was completed at the end of March and the results are pending but up to that point there were no issues.

E. Energy Performance Contract

Gregg- I spoke to Honeywell today and there are 2 reports coming. One is the second post installation verification report. The other report will come in late May or early June and will be the full year energy use report. It will include the natural gas.

F. Roof Management Plan- Update on schedule and funding for additional roofs

Donna- Eli Whitney, Hazardville Memorial, then the Police Station.

Chris- The final stages of Barnard includes the maximum appropriation from finance for the upcoming fiscal year. So the roof management plan is going to need to take a year off. You will not get money from finance until July of 2020. July 1 2019 \$540,000 will committed to Phase 2 Barnard.

Donna- This is why our sinking funds need to be funded. The only way to get more roofing money is through CIP.

Chris- What are the thoughts on a roof referendum?

Scott- Referendums are hard to pass on a local election cycle, that is where we are this year.

Donna- We might need another referendum but maybe next year.

G. Joint Facilities Committee Communications

Scott- I have the Facebook and Twitter pages built so I will just take a lead from you Donna on content. I would share agendas and notices.

6. New Business

Done in Executive Session

7. Executive Session

6:02pm-7:15pm

8. Committee Comments

Chris- Boilers are not state grant projects. Windows and roofs only.

9. Next Meeting Date

4/18/19 at 6:00pm location TBD

10. Adjournment

Motion by Walter second by Joe at 7:44pm