

**WATER POLLUTION CONTROL AUTHORITY
MINUTES OF A PUBLIC HEARING
MONDAY, MAY 7, 2018**

A Public Hearing was called to order by Chairman Ludwick in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, May 7, 2018 at 6:30 p.m.

ROLL-CALL – Present were Commissioners Arnone, Bosco, Cekala, Cressotti, Davis, Deni, Falk, Ludwick, Muller, Szewczak and Unghire. Also present were Town Manager, Bryan Chodkowski; Town Clerk, Suzanne Olechnicki; Town Attorney, Christopher Bromson and Director of Public Works, Jonathan Bilmes; Assistant Director/Business Operations Manager for Public Works, Michael Szlosek; Superintendent of Water Pollution Control, Kevin Shlatz; Director of Social Services, Dawn Homer-Bouthiette; Director of Finance, John Wilcox

Chairman Ludwick read the notice of Public Hearing, which was published in the Hartford Courant on Friday, April 27, 2018.

**TOWN OF ENFIELD
LEGAL NOTICE
PUBLIC HEARING**

The Enfield Town Council, acting as the Water Pollution Control Authority will hold a Public Hearing in the Enfield Town Hall, Council Chambers, 820 Enfield Street, Enfield, Connecticut on Monday, May 7, 2018 at 6:30 p.m. to allow interested citizens an opportunity to express their opinions regarding the **PROPOSED SEWER SERVICE FEE AND RATES FOR FISCAL YEAR 2018 AND 2019.**

Chairman Ludwick announced the ground rules for the public hearing.

Present from Woodard and Curran were Jay Sheehan and Shelby Beauchemin.

Mr. Sheehan stated the sewer rate was adopted in 2014. He noted in 2015 there was a sewer referendum of \$36 million dollars, which essentially gave approval to the Town and WPC to spend that \$36 million dollars. He stated in 2016 a design was done for the water treatment plant, and the project was bid in the spring of 2018. He noted the cost of that capital program really began to accrue in 2019.

He explained why a rate increase is being proposed. He stated the current rates generate about \$4.8 million dollars per year, and that is close to what was estimated for what was needed to be generated based on the capital needs and all the operational needs going back to the 2013 study. He pointed out since 2013 costs have escalated, and there were some projects that came up from various public works programs, i.e., the roads program. He noted when a street is replaced, it's

wise to replace the sewer, and those weren't necessarily in the original rate calculation. He noted there are different variables since 2013 and things change.

Mr. Sheehan stated now they know that they need to generate \$6.75 million dollars for 2019, and that will be \$8 million dollars by 2022 once the debt starts kicking in on the programs that are done now. He noted fiscal needs include the water pollution control facility improvements, and improvements to the collection system, pump stations and the financing expenses (the debt). He noted the town loaned the WPCA money some years ago, and that must be paid back.

He stated the WPCA formed a subcommittee and their goals were as follows:

- fully fund the operations and capital costs of the WPCA independently, so it's not coming out of taxes
- repay the deficit to the General Fund, and fully break even by 2019
- build adequate reserves so there's self-sufficiency for years to come
- that there be an equitability factor

Mr. Sheehan stated there was a lot of discussion about the equitability factor, which is to ensure that all users pay their fair share, but not more than their fair share.

He stated the sewer rate deficit to the general fund goes from 2006 to 2008. He noted the switch from ad valorem to a user fee in 2013 did have a positive effect, which made the town eligible for grant funding, which amounts to about \$5 million dollars. He noted the town gets a 55% grant for design and planning.

Mr. Sheehan stated the subcommittee reviewed the rate options and held several working meetings. He noted the WPCA commissioners involved were Commissioners Szewczak, Arnone, Muller and Davis.

He stated the general options that the subcommittee considered were as follows:

- A volumetric rate increase – each 1% of rate increase generates \$45,000 to \$50,000 per year
- A fixed charge establishment – each \$1.00 monthly fixed charge generates about \$200,000 per year
- Moving the residential charge to a flat rate – this idea was considered but it didn't pan out at this time

Mr. Sheehan stated the subcommittee came up with some preferred options. He noted the fixed rate, quarterly charge made a lot of sense. He stated they discussed starting at \$10/month and gradually increasing it over time. He stated they discussed using meter sizes to factor charges on larger users, and they did talk about escalating the volumetric charges, which would be small annual increases that would help with long-term sustainability. He noted they also talked about

the matter of equity, i.e., well users who don't have good tracking of their private wells so their water usage can't be measured in the same way. He stated they talked about how well users might pay their fair share, and they discussed whether commercial/industrial accounts should be raised more than residential.

Mr. Sheehan stated they're proposing a 3% increase each year for the next five years to the residential and non-residential rates. He noted there's also a fixed monthly charge of \$10.00 being added. He went on to note most residential meters are 5/8 inch, therefore, that would be a \$10.00 charge for an 5/8-inch meter. He pointed out commercial/industrial would have larger meters.

He stated those rates and charges fully fund the operational costs, repay the general fund at \$205,000/year with a break even in 2019 on the operational and capital outlay.

Mr. Sheehan stated they did a survey of about 20 local comparable communities, and Enfield has the 3rd lowest cost for sewer. He noted the recommended rate will put Enfield about mid-point.

He stated the subcommittee met on April 16th, and they generally accepted the recommendations, which meant this public hearing would be held this evening, and it would also establish a fixed monthly charge starting at \$10/month. He noted they would use the meter size and escalate the volumetric charges over time with small annual increases and adjust well customers.

Mr. Sheehan stated at the April 16th meeting the subcommittee asked about the Department of Corrections contribution for the Enfield prison. He noted there's a formal agreement between the Town of Enfield and the D.O.C. that says they must pay a portion of this project upgrade based on a percentage of flow that D.O.C. utilizes. He stated they've been analyzing that flow, and the Town routinely collects that information. He noted that will be analyzed in July, and Fuss & O'Neill is doing this work with the Town of Enfield. He stated it is expected D.O.C.'s portion to be about 10% of the total cost, and that has been factored into the current rate model.

He referred to projected financial performance and stated they expect the new rate system will generate \$6.75 million dollars in 2019, and it will be about \$8 million dollars in 2023. He noted this will fully fund the capital projects, fully fund the debt service, repay the general fund at \$205,000 per year, the break even will happen in 2019, in five years they will build a cash reserve, and this will put the WPCA on solid footing.

Mr. Sheehan stated the new rates should be proposed by May 15th for a July 1st adoption.

Chairman Ludwick invited comments from the public.

Tom Walsh, 6 Rosanne Street

Stated his belief they are paying for water that doesn't go into the sewer. He noted in the beginning he was of the understanding they had to go with this, so the state would pick up most of

the tab for the sewer treatment facility. He noted five years have passed, and Enfield hasn't received any money. He questioned who is responsible for getting this money from the state. He suggested perhaps the state representative should be looking into where that money is that Enfield was supposed to be getting.

He referred to the \$10 fee and stated by 2023 it appears that will be \$17 per month. He questioned how this works with a four-family house that has one water meter, and would they pay one \$10 fee. He questioned how this works with an apartment complex where the water is included, and they have one water meter serving 50 units.

Mr. Walsh suggested perhaps the town should put a meter on the pipe leaving the home and charge people in that way.

He concluded stating that with this sewer fee, plus the property tax, he will be paying an extra \$650 per year, and this does not include motor vehicle tax. He suggested the town wait to see what the political climate is in Hartford after November.

Jack Sheridan, 7 Buchanan Road

Questioned the status of the \$36 million dollar referendum. He questioned if the town overspent, and why is it necessary to increase rates. He pointed out this whole thing started because the town is supposed to be meeting federal standards for nitrogen. He stated he does not know when that mandate kicks in, but it shouldn't kick in before the money. He noted if Enfield isn't getting the money to do this, then why should the town comply to a mandate that wasn't funded.

Mr. Sheridan referred to the claim that sewer work and new road work wasn't anticipated and stated his belief that's an orchestration problem.

He stated his recollection he paid for the sewer pipe in front of his home and believed that was it. He noted \$36 million dollars is a lot of money, and people were told that the sewer treatment plant itself was adequate and only maintenance, pumps and motors were needed because they were outdated. He stated before the WPCA approves an increase on everyone, he wants to know why they need more money. He stated they are not supposed to be borrowing the money against the town dollars. He feels this should be looked at more closely.

Karen LaPlante, 166 North Maple Street

Stated her belief this proposed rate increase needs to be restructured. She noted this is going to hit some residential citizens with up to an 180% increase in sewer rates. She stated commercial customers with larger meters and low consumption will see even higher increases. She noted a residential customer, who conserves water, has a typical 5/8-inch meter and uses 5,000 gallons per quarter is now paying \$16.95. She referred to a chart that she distributed and noted that new rate will be \$47.45 per quarter, an increase of almost 180%. She stated the average

residential customer, based upon the sewer service fee schedule, uses 12,780 gallons, and that average person now pays \$43.32, and the new rate will be \$74.60—an increase of 72%.

Ms. LaPlante stated if a person has a two-inch meter, which is mostly commercial accounts, and 40,000 gallons is used, the rates will go from \$169.40 per quarter to \$379.60 per quarter, an increase of almost 124%. She noted the proposed rate includes a ready-to-serve, fixed quarterly charge based upon meter size. She stated a 5/8-inch meter customer will be \$30.00 per quarter and a customer with a 3/4-inch meter will have a \$45.00 per quarter. She noted customers with a two-inch meter will be paying \$240.00 per quarter for the ready-to-serve charge.

She stated residential customers that have lawn-sprinkler systems may have a one-inch meter to provide the flow they need for their sprinkler system, and they will be paying \$75.00 per quarter year-round. She noted water utilities base service charges upon certain fixed costs such as meter reading, meter testing and replacement, bill preparation and processing, and the town does not incur any of these costs for customers' meters, meter testing or meter reading, but they do have costs for billing, administrative costs and other charges. She noted that may be appropriate to be included into the ready-to-serve charges.

She stated the size factors listed on the ready-to-serve charge table are taken directly from the Connecticut Water basic service charge table based upon their meter costs and various costs to that utility. She noted Hazardville Water's basic service charges do not reflect those same numbers based on the upcharge for the meter size.

Ms. LaPlante stated she would like to know how the rates were determined and what costs were included in this ready-to-serve charge based on numbers of customers by meter size provided by Woodard and Curran. She noted it appears this charge will provide approximately \$2 million dollars annually in revenue. She stated commodity charges for water companies are charges based upon treatment costs, pumping costs, electricity and various costs of producing the water for their customers. She noted the town does have many of these costs, but she questioned whether any of the WPCA commissioners know what numbers were used to come up with the proposed commodity charges. She questioned if commissioners looked at the actual financial data over the past four years since they started billing for sewer fees based upon consumption.

Ms. LaPlante stated Woodard and Curran has not supplied any data publicly that collaborates how these proposed rates have been determined. She stated her impression the WPCA would like to know how they justify these rates and what their proposed revenue is. She noted if they don't have the number of customers billed, meter size, or consumptions by tier, they will not be able to project the revenue that should be generated by these rates. She stated water utilities and PURA require a bill analysis report by customer class and meter size when applying for a rate increase. She noted they use that report to plug in proposed rate increases and based upon the previous year historical data or sometimes average five-year data, they can come up with projected revenue that will be generated by the final approved rates.

She stated there's a document online that shows billing data from four quarters for 2014, and the numbers for the first quarter of 2015, which was labeled as "in process of billing". She questioned if anyone has asked why there's such a variance of customers being billed. She questioned if they added 702 customers in the sewer system between January 2014 and April 2014, or did they add another 964 customers in the next three months, or did they lose 199 customers in the fourth quarter. She stated her hope someone from the town has reviewed the data on a regular basis and has been able to reconcile any differences in the number of customers billed.

Ms. LaPlante stated it should be determined if the past due receivables of \$1.45 million dollars is for valid customer billings, or because the bills are being disputed. She noted because the billing is done outside Town Hall, who is responsible for verifying the data. She stated because this number has grown over the past four years, she believes this has not been on anyone's specific list of responsibilities.

She suggested the WPCA look into providing a minimum amount of water consumption in that minimum ready-to-serve charge, so singles, elderly or fixed income people won't be hit as hard with this rate increase.

She stated she has a two-family residence on Russell Street, and she installed two separate water services to serve each apartment, yet she only has one sewer line. She noted both apartments use very minimal water, yet with the new rates she will be paying \$60 per quarter because she has two meters. She noted it's costing the sewer department an additional \$4.25 plus postage to print the extra additional quarterly bill. She stated the two-family home next door with one meter will only be paying \$120.00 per year, yet she will be paying \$240.00 per year.

Ms. LaPlante questioned if the WPCA is aware they're spending approximately \$255,000 per year to a billing company in Shelton to send out the WPCA bills and process payments. She noted their contract had the ability to be renewed annually for up to five years and will need to be reconsidered or rebilled in this next fiscal year. She stated her hope the WPCA will see the advantage of employing additional staff in-house to process the billing and possibly employing someone to properly manage the WPCA fund on a full-time basis. She stated her belief that by doing the billing in-house they might be able to save \$100,000 per year and be able to recoup a maximum on the past-due receivables.

Ms. LaPlante then made a few comments and observations on the budget side of things. She noted salaries are being budgeted for two additional operator Tier 2 positions at a cost of \$112,860 plus benefits. She stated overtime is being increased from \$102,000 to \$135,000. She stated if additional staff is being added, it's her impression overtime would go down rather than up. She suggested looking closely at these numbers and determine why overtime must increase.

She stated Other Professional Services is increasing by \$10,000. She noted she was told the billing, postage and water company fees amount to \$282,000 with an additional \$35,000.

She referred to “Purchase Property Services” and questioned what does the “Water Sewage” category cover. She noted this amount is almost \$400,000. She questioned why it’s so high. She questioned whether water is being purchased for the sewer plant while gray water might be able to be used.

She stated only two years ago natural gas was \$1,727, and it’s now budgeted for \$12,000. She questioned why this increased.

She stated “Dues, Fees and Subscriptions” was \$1,825 two years ago, and now it’s \$10,500. She questioned why the increase.

She stated the actual WPCA budget for 2017 was \$3,468,511, and in just two years has jumped to \$6,148,114, which is a 77% increase in two years.

Ms. LaPlante questioned whether anyone is doing anything to control these costs.

She stated according to data from Woodward & Curran in a memo to the Town Manager dated 4/10/18 and the Town’s Comprehensive Annual Financial Report for 2017, approximately 35% of the water that was processed at the sewer plant last year was not billed. She stated that amounts to approximately 1.6 million gallons a day that the town isn’t getting paid for. She noted in 2016 that amount was almost 40%, and in 2015 it was almost 30%. She questioned what was the reason for this high number. She questioned whether this was an acceptable number for this industry. She questioned if the town is billing everyone that is using the sewer, and has anyone really checked. She pointed out that in a water utility, 11% lost water is allowed.

Ms. LaPlante recommended the following:

- WPCA determine how the rates were established and the expected revenues by rate and tier
- Consider including some consumptions in the ready-to-serve rates
- Do research as to whether all residents using the sewer system are being billed, and account for lost water
- Make sure recommended upgrades to the sewer plant will be addressing the infiltration that may be increasing treatment costs unnecessarily
- Hire a financial manager for the WPCA fund to manage the budget, set rates, and focus on the billing and collections
- Consider in-house processing of data for billing and receivables possibly by adding minimal staff to the Assessment and Revenue Collection Department
- Reduce overtime costs and other inappropriately high items within the budget.

She stated in the 1980’s, she wrote a water utility billing system from scratch for her family-owned water company. She noted she sold this system to Plainville Water Company and Unionville Water Company, and they were very pleased with this system and used it for many years until the

hardware was no longer being produced that it was written for. She stated she also assisted the Town of Somers in setting up and implementing a sewer billing package for their small sewer system. She noted after her father retired, she was involved in all aspects of their water company from computerizing the pump controls, applying for rate increases and billing customers. She stated she feels she has some knowledge as to what she's suggesting. She stated her hope the WPCA will consider her comments and do more research before applying these rates.

Commissioner Arnone stated this has not ended because the WPCA will be going back to the drawing board because when the rate subcommittee met, they had not yet seen the budget.

Commissioner Bosco stated he's glad this will be looked at further. He noted the town hires experts to look at things, and the town said they would be good for five years, however, the experts did not figure in repairing sewer mains while roads were being reconstructed.

Commissioner Arnone stated his belief the WPCA should meet monthly to look at and understand the budget so these things don't happen. He noted they should also have updates from staff and engineering on a monthly basis.

Commissioner Szewczak stated her belief the referendum was for the improvements to the plant and the pump stations, and to her knowledge, the lines under the roads were not included. She stated they do have to go back and look at usage.

Commissioner Bosco stated his belief they really do need to put together a Board with people who have sewer experience and know what it takes to run a sewer plant.

As no others wished to speak, Chairman Ludwick closed the Hearing at 7:23 p.m.

**ENFIELD TOWN COUNCIL
MINUTES OF A REGULAR MEETING
MONDAY, MAY 7, 2018**

The Regular Meeting of the Enfield Town Council was called to order by Chairman Ludwick in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, May 7, 2018. The meeting was called to order at 7:25 p.m.

PRAYER – The Prayer was given by Councilor Bosco.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited.

ROLL-CALL – Present were Councilors Arnone, Bosco, Cekala, Cressotti, Davis, Deni, Falk, Ludwick, Muller, Szewczak and Unghire. Also present were Town Manager, Bryan Chodkowski; Town Clerk, Suzanne Olechnicki; Town Attorney, Christopher Bromson; Director of Social Services, Dawn Homer-Bouthiette; Business Operations Manager, Michael Szlosek; Director of Finance, John Wilcox; Assistant Director/Business Operations Manager for Public Works, Michael Szlosek; Director of Public Works, Jonathan Bilmes; Superintendent of Water Pollution Control, Kevin Shlatz

FIRE EVACUATION ANNOUNCEMENT

Chairman Ludwick made the fire evacuation announcement.

MINUTES OF PRECEDING MEETINGS

MOTION #4589 by Councilor Falk, seconded by Councilor Cressotti to accept the minutes of the April 2, 2018 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4589** adopted 9-0-2, with Councilor Szewczak and Unghire abstaining.

MOTION #4590 by Councilor Muller, seconded by Councilor Arnone to accept the minutes of the April 16, 2018 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4590** adopted 10-0-1, with Councilor Bosco abstaining.

MOTION #4591 by Councilor Deni, seconded by Councilor Cressotti to accept the minutes of the April 18, 2018 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4591** adopted 9-0-2, with Councilor Cekala and Davis abstaining.

MOTION #4592 by Councilor Falk, seconded by Councilor Muller to accept the minutes of April 19, 2018 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4592** adopted 6-0-5, with Councilor Arnone, Cekala, Cressotti, Davis and Deni.

MOTION #4593 by Councilor Falk, seconded by Councilor Muller to accept the minutes of the April 23, 2018 Special Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4593** adopted 11-0-0.

SPECIAL GUESTS

Chairman Ludwick presented a Mayor's Spotlight Award to Gregory Sorrentino. He noted Mr. Sorrentino is the first recipient of the Mayor's Spotlight Award. He noted this is in recognition of his good deeds for his neighbors, such as shoveling snow, raking leaves, bringing out trash barrels, placing newspapers on porches, allowing neighbors to park in his driveway when there is a parking ban on the street, and he performs these good deeds every day of the year. Chairman Ludwick pointed out Mr. Sorrentino's neighbors think of him as a humble, thoughtful and special man.

PUBLIC COMMUNICATIONS & PETITIONS

Jack Sheridan, 7 Buchanan Road

Stated there's an ordinance that states if a person sells their house, or has a problem with a septic system, they must connect to the sewer system.

Mr. Sheridan referred to the budget book and a section about "pool mechanicals" for \$550,000 and \$89,000 per year for the next five years, and he questioned what costs so much. He referred to "playscapes" for \$400,000 twice, and he stated his belief \$800,000 isn't needed for playscapes. He questioned \$400,000 for three years for "PCB Remediation". He stated PCB remediation should be part of the cost of rebuilding JFK. He noted the assessment indicated PCB's can be sealed and kept in place, and the only time PCB's must be addressed is when they are tearing out that material. He pointed out the original cost of the JFK project was \$13 million dollars for everything, and it has escalated out of control. He noted there's over \$2 million dollars for each of the school roofs. He stated the town needs to seriously look at pitching those roofs.

He stated at some point taxes become unaffordable for people. He noted seniors subsidize the children in the school system. He stated 51% of Enfield citizens are seniors, and the town could save costs by providing a tax freeze for people 65 and over. He noted this retains seniors in town rather than selling those homes to families with several children resulting in having to build more schools.

Tom Walsh, 6 Roseann Street

Stated in a normal household budget most people buy what they can afford, and it should be the same with the town. He suggested hiring someone who is accountable for waste. He referred to work on Mullen Road, and he knows a couple hundred thousand dollars was spent on a consulting firm to come up with the rotary on Mullen Road, and for some reason they could not put in the rotary. He feels there's wasted money for the proposed train station building, and he believes the train is never going to stop in Enfield.

Karen LaPlante, 166 North Maple Street

Stated it bothers her to see the football lights on at 10:30 p.m. at Fermi. She feels that people using that field should turn out the lights when they are done. She noted it's the same issue with the tennis court lights. She noted even when they are not using the lights at Fermi, there's a flat charge and it's very expensive.

Ms. LaPlante stated she still sees a lot of overtime numbers in the budget, and she feels it would be nice to cut a lot of that out. She noted when overtime exceeds another individual's pay, she believes they should consider hiring another employee.

Raymond Peabody, 370 George Washington Road

Stated Enfield has a large and growing constituency of people on fixed incomes, and they will not be able to handle the cost of higher taxes. He noted he feels its mind-blowing that they can't put together a budget that's going to bring down the Town Manager's proposed mill rate.

He referred to the consolidation of services and questioned what the town has in duplicate services, and where can they take advantage of skills of different departments. He noted outsourcing is not a bad thing if done properly.

Mr. Peabody stated he sees a modification of the culture of some employees. He noted he hears they go to a certain supplier with a \$25,000 check and spend \$21,000, but they're told to buy \$4,000 more worth of things. He stated that culture must change.

He voiced concern about the wrong message being sent by leaving lights on at Fermi and the need to conserve.

Mr. Peabody stated he appreciates the town having a direction to create a strategic plan to deal with the facilities footprint of the Town of Enfield. He questioned whether the town really needs to spend \$125,000 for a consultant to look at town facilities and utilization and make a recommendation. He stated he does not believe that's the best use of town funds at this time.

He noted in the coming weeks the Council will be looking at the Town Manager's budget and an alternative budget. He stated an alternative budget should be targeted at lowering the mill rate, however, with that comes a lot of hard decisions. He noted voters trust the Council to have the ability to make the hard decisions. He stated his understanding the Charter says if they don't vote

on an alternative budget, the Town Manager's budget will automatically be implemented. He stated for those who may be planning a block vote, he urged them not to do so. He noted he heard this rumor going around town. He stated the Council works well together, and he is confident they will come to a consensus. He wished the Council good luck in the next few weeks.

COUNCILOR COMMUNICATIONS

Councilor Arnone stated if there's knowledge of any employees doing anything questionable, that should be reported directly to the Town Manager immediately.

He stated he takes it personally when people take jobs at other political parties. He noted each Council member will do everything they can to make sure tax bills are reasonable, and the Council will vote their hearts.

Councilor Falk stated CRCOG is having its annual meeting on June 13th and they're soliciting for an award called the "Inter-Town Cooperation Award". He noted there is an application that can be filled out and submitted.

He stated he is on a Trauma Mental Health Committee, and they're in the process of recruiting groups, organizations and individuals associated with young people to identify the current situation to develop a corrective action plan for the future. He noted this will address the mental health issue, which effects a lot of the problems they're having in this country.

Councilor Falk stated the General Assembly is due to adjourn on May 9th, and at that time, they hope to have a clearer picture as to how much money the town will be getting from the state.

He noted the state received a \$2 billion-dollar windfall from the federal government, and he hopes some of that will work its way to Enfield.

Councilor Falk stated the House voted to adopt a bill that would prevent the Governor from reducing grants to school districts once the school budget is implemented.

Councilor Cekala requested the Town Manager look into the Fermi football light issue.

Councilor Cekala stated on April 21st and April 28th, both baseball and softball had opening days. She thanked DPW and Building & Grounds for doing a wonderful job in prepping the fields and going above and beyond.

Councilor Cressotti thanked everyone for their input on the budget.

He referred to the Fermi lights and noted there are organizations that rent the fields and do have night activities. He noted the lights are sometimes on until 10:30 or 11:00 p.m. He agreed they must be sure the lights are turned off.

Councilor Cressotti expressed his appreciation to Karen LaPlante for her insight regarding water pollution control. He noted some of her information is eye-opening.

He referred to Mr. Peabody's comment and stated the Council will do what's right for the people.

He stated he would like to hear more about facility consolidation recommendations.

Councilor Cressotti stated he was pleased to hear about the number of employees taking advantage of the biometric screening which has been offered on May 8th and 9th.

Councilor Unghire stated Enfield High School had a performance of the Music Man. She commended Glenn and Sue Reese, who directed the play, and the students did a wonderful job.

She complimented JFK students for their performance of Aladdin, and they did a great job under the direction of Kristen Fitzsimmons.

Councilor Falk stated at the last meeting, the Council approved a change to the ordinance for the display of street numbers. He read the changes to the ordinance – house numbers are going from 3" to 4" in height; the contrasting color must be with the background; addresses shall be Arabic numbers or alphabetical letters; the numbers shall be visible from the street and the street numbers shall be affixed either on top or to the side of the most main entrance of the building facing the street. If the building is more than 100 feet from the road, an additional alike number shall be displayed on the mailbox, post or fence, which clearly identifies the property. If the number is on the mailbox, the numbers shall be placed on both sides of the mailbox.

Councilor Bosco stated he drove down Post Office Road today, and it appeared they were cutting out for a walkway, but there's a curb in that area, and he does not want them to forget to cut out the curb where a sidewalk goes before they pave the road.

Councilor Bosco requested the Town Manager explain how the adoption of the budget works.

Councilor Szewczak stated she received a call from a Queen Street resident whose property backs up to town land. She questioned if town trees drop onto a resident's property, does the town take care of that.

She questioned when people damage town property, and the town is waiting for insurance companies to work out those things, can there be a place where residents can go where they can see if any progress is being made in having issues resolved.

Councilor Szewczak stated when flat roofs are replaced, they will have more of a pitch because they will meet state standards. She noted it's hoped roof work will start this summer.

MOTION #4594 by Councilor Szewczak, seconded by Councilor Falk to suspend the rules to address under Miscellaneous this evening items A1-4, B1-2, E, F, G, H, I, J, K, L, M, N, O and P.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4594** adopted 10-0-0, with Councilor Bosco absent at the vote.

Councilor Davis requested the Town Manager provide an update on Henry Barnard School.

She stated she participated in the Home Front Project. She noted three homes were worked on by about 40 Enfield volunteers. She thanked everyone involved in this program.

Councilor Davis reminded everyone this week is Teacher Appreciation Week.

She reminded everyone this year's Relay for Life is May 18th and 4:00 p.m. is the kick-off until May 19th, and this will take place at Sonny's in Somers.

Chairman Ludwick requested the Town Manager report on the Strand façade work.

He thanked Joan Marsh and all the staff at Prudence Crandall for inviting him to read a book with the Kid Mayor.

TOWN MANAGER REPORT & COMMUNICATIONS

Mr. Chodkowski stated included in the Council's packet is the PAR, and he can answer any questions the Council might have regarding that report.

He stated they have been working about a year and a half to document a relationship with DOT and the presence of the Abbe monument within the right-of-way. He noted this has been resolved, and the new contract has arrived, and they will bring that forward at the next meeting.

Mr. Chodkowski stated included under action items this evening is the memorandum of understanding between the Town and the fire districts regarding the tax collection and distribution relationship they have. He noted the Town Attorney has requested that item be held until the next meeting.

He referred to the biometric screenings scheduled for Tuesday and Wednesday. He noted employees are doing a great job of taking better care of themselves, which resulted in a net decrease of the town's insurance premiums this year, therefore, there's a significant savings to the taxpayers because of that.

Mr. Chodkowski stated the top ten troubled properties was on his list of items to touch base with. He noted they began work on several properties. He stated this includes the Strand property.

Mr. Chodkowski stated a draft policy has been put together regarding damaged property. He noted they are trying to recoup expenses.

As concerns Henry Barnard School, he stated he does not have the formal report from OSHA. He noted once that is in hand, he will be sure the Council will get a copy. He added he will also ask that the Director of Public Works prepare a more detailed statement with respect to the exact work they're doing throughout that whole school.

As concerns the budget process, Mr. Chodkowski stated he prepares a budget and submits that budget to Council, and he asks the Council to review the budget. He stated according to the Charter, if the Council does not make any changes to the budget he submits, then that budget goes into effect as presented. He noted the Council can amend in part or in whole any portion of that budget from the time it is submitted for consideration up until the date in which it is adopted.

Councilor Bosco stated the Town Manager's budget is really the default budget. He noted the Council will be voting either to increase or decrease the mill rate. He stated if the Council cannot come to an agreement on how to lower that mill rate, and they vote no, the Town Manager's budget will become the budget.

Councilor Arnone stated the Democrats are the minority party, therefore, there's no block vote.

Councilor Arnone stated the benches of the Abbe monument are almost black in color with soot. He noted Bill Lee arranged for the monument itself to be cleaned, but the rest of it needs to be cleaned. Mr. Chodkowski stated they will propose a sister agreement with the Congregational church where the monument sits. He noted the Congregational church wants to leave its sign within the right-of-way. He stated in a partnership with the Congregational church and DOT, they will contract basic maintenance for the Abbe monument.

Councilor Deni requested an update on 15 Debbie Lane. Mr. Chodkowski stated the Town doesn't budget funds for these types of remediation efforts, however, the town is getting ready to release an RFP for demolition services related to the Church Street property. He noted once the town identifies a vendor through this process, they intend to utilize that bid and provide for an alternate to include the Debbie Lane property to maximize the limited dollars.

Councilor Bosco questioned when traffic accidents occur on Route 91 and traffic is diverted, can Enfield charge for police overtime when the police must direct traffic. Mr. Chodkowski stated for a recent accident, the town did submit for reimbursement to handle traffic control. Councilor Bosco stated the town shouldn't be using patrol officers directing traffic when the highway is closed for several hours. He noted when it's known the highway is going to be closed for several hours, they should call police officers in on overtime and bill the insurance company of the people who were involved in the accident, so the town is held harmless. He requested the Town Attorney look into this.

Chairman Ludwick requested the solar farm item be moved to the June meeting.

TOWN ATTORNEY REPORT & COMMUNICATIONS

Attorney Bromson stated there will be training for all land use boards in June. He added there will also be Freedom of Information training in June.

REPORT OF SPECIAL COMMITTEES OF THE COUNCIL

Councilor Muller stated the Joint Facilities Committee met, and they've had several workshops with JCJ to develop a revised conceptual renovation design that they must have submitted to the state before June 30th.

OLD BUSINESS

APPOINTMENTS (TOWN COUNCIL)

MOTION #4595 by Councilor Arnone, seconded by Councilor Deni to remove Item #14 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4595** adopted 11-0-0.

NOMINATION #4596 by Councilor Arnone to appoint Joshua Hamre (D) to the Enfield Culture and Arts Commission for a term that expires 05/31/2020.

MOTION #4597 by Councilor Falk, seconded by Councilor Deni to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4597** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Joshua Hamre appointed to the Enfield Culture and Arts Commission by an 11-0-0.

All other Old Business items remained tabled.

NEW BUSINESS

There were no New Business items on this agenda.

ITEMS FOR DISCUSSION

The appointment to Culture and Arts will move to New Business

All other items have been moved to Miscellaneous.

MISCELLANEOUS

MOTION #4598 by Councilor Szewczak, seconded by Councilor Arnone to accept the Consent Agenda.

- Transfer \$9,000 Enfield Child Development PT Salaries
- Transfer \$5,000 Adult Day Center
- Transfer \$10,000 Enfield Child Development Center Food
- Resolution Accepting Donation of Equipment

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4598** adopted 11-0-0.

NOMINATION #4599 by Councilor Falk to appoint David Coppock (R) as an Alternate member to the Ethics Commission for a term which expires 10/31/2019.

MOTION #4600 by Councilor Szewczak, seconded by Councilor Muller to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4600** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared David Coppock appointed to the Ethics Commission by an 11-0-0 vote.

NOMINATION #4601 by Councilor Falk to reappoint Damon Patone (D) to the Enfield Culture and Arts Commission for a term which expires 5/31/2020.

MOTION #4602 by Councilor Falk, seconded by Councilor Muller to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4602** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Damon Patone reappointed to the Enfield Culture and Arts Commission by an 11-0-0 vote.

RESOLUTION #4603 by Councilor Arnone, seconded by Councilor Deni.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Police Services		
	Uniforms	10200500-565000	\$15,000
FROM:	Police Services		
	Professional Development	10200500-532200	\$5,000

Vehicle Repair/Maintenance	10200500-543300	\$3,000
Travel	10200500-558000	\$2,000
Food	10200500-563000	\$1,000
Other Equipment	10200500-573900	\$2,000
Misc. Expenditures	10200500-589000	\$2,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of May 1, 2018.

/s/ John Wilcox, Director of Finance

Mr. Chodkowski stated the Chief of Police convened his Committee of Personnel, who review and evaluate professional standards with respect to dress. He noted the Chief and the Committee made a recommendation to update the uniform and cycle out the more casual uniform, and they wish to move to a more functional, Class A slack, which is the more traditional stripe slack. He stated because the personnel have already been provided their clothing allowance, the Chief believed it was important that the department pay for those new slacks. He stated the Chief is pulling this money together from accounts that are going to be under-target this year.

Councilor Cekala stated she's a big police supporter, however, with the budget crunch they're experiencing at this time, she feels this is poor timing. She acknowledged this is only \$15,000 and they're taking it from their own department, but it seems they could have done other things with that money.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4603** adopted by a 9-2-0 vote, with Councilors Cekala and Davis voting against the resolution.

RESOLUTION #4604 by Councilor Arnone, seconded by Councilor Falk.

RESOLVED, that the Enfield Town Council does hereby cancel the Regular Meetings of the Council scheduled for July 16, 2018 and August 20, 2018.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4604** adopted 11-0-0.

RESOLUTION #4605 by Councilor Deni, seconded by Councilor Arnone.

WHEREAS, the Connecticut Department of Housing released funding through the federal Small Cities Community Development Block Grant for homeless shelter diversion programs.

WHEREAS, the Department of Social Services submitted a non-binding letter of intent to apply for funding for a regional mobile homeless shelter diversion pilot program on April 11, 2018.

WHEREAS, the Town could be eligible for up to \$50,000 in financial compensation if the grant is funded.

RESOLVED, that the Town Manager, Bryan R.H. Chodkowski, or his designee, is authorized to submit the grant application in the name and on behalf of the Town of Enfield with the Community Development Block Grant and to affix the Corporate Seal.

Ms. Homer-Bouthiette explained this is the first time this money has been released by the state. She noted traditionally, they turn back a lot of the block grant money to the federal government. She noted they're trying to find a way to support homeless families to keep them from entering the shelter system. She stated this would be a regional approach where they would serve other communities, and people would be mobilized in cars to go out to where the homeless people are, and they would get referrals from the 211 system, which is how people get into homeless shelter services. She noted they are working this out with United Way at this time.

She stated this is a pilot program, and there will be a lot of data available. She noted CHR runs a similar program in other communities, and they would like to partner with CHR. She stated the communities involved would be along the Route 91 corridor. She noted there's a lot of resistance from homeless people in Enfield about going into the Hartford shelter system. She stated they are hoping to find a way to reduce the trauma in families, particularly children and get them situated as soon as possible. She noted CHR has a grant from the State Department of Mental Health and Addiction Services, therefore, they can help with security deposits and other things that they wouldn't otherwise have the funds to do.

Chairman Ludwick stated he appreciates Ms. Homer-Bouthiette being pro-active and being ahead of the game when it comes to some regional services.

Councilor Arnone stated his understanding these people will be given help to find apartments and job opportunities. Ms. Homer-Bouthiette stated a lot has to do with trying to mediate situations and getting people re-stabilized as soon as possible.

Councilor Falk requested clarification of a mobile homeless shelter. Ms. Homer-Bouthiette explained this is an opportunity to help people, who are homeless in Enfield and the surrounding communities. She noted for the month of March, there were 84 referrals into the shelter system from Enfield and surrounding communities. She stated they wanted to be able to work with CHR, and someone drives to where the homeless person is. She noted most people want to be served within the community they live in.

Councilor Cressotti stated he likes the idea of going to the people because it's less intimidating. He questioned if Enfield has actual housing for these people. Ms. Homer-Bouthiette stated they don't have any housing, but they do try to house people. She noted these won't necessarily be chronically homeless people that they're currently dealing with, but rather people who might be one paycheck away from not being able to make the rent, or they're living in a car. She added they will also work with the safe house in Enfield to make sure people fleeing domestic violence do have a priority for service.

Councilor Cressotti stated his belief this is a great idea and great program.

Councilor Bosco clarified that Enfield isn't starting a homeless shelter, and Ms. Homer-Bouthiette indicated that's correct. Councilor Bosco questioned if this will be solely through the grant. Ms. Homer-Bouthiette stated renewal funding will be based on how well they do this year.

Councilor Bosco questioned what other communities are involved, and Ms. Homer-Bouthiette responded Somers, East Windsor, Windsor Locks and Enfield.

Councilor Bosco questioned whether more staff is required to do this, and Ms. Homer-Bouthiette responded no and added this grant allows for charging off some administrative expenses, therefore, they will be able to offset some of the salaries for existing staff based on the work that they'll be doing with the new program.

Councilor Bosco questioned if the funding dries up and it doesn't work, can they get rid of it, and Ms. Homer-Bouthiette responded yes, there would be no impact other than on the families who would then have to go through the 211 system.

Chairman Ludwick stated this is a proactive program, and they're trying to help people where they are at.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4605** adopted 11-0-0.

RESOLUTION #4606 by Councilor Arnone, seconded by Councilor Falk.

RESOLVED, that in accordance with Chapter VII, Section II of the Town Charter, the Enfield Town Council does hereby amend the job description for the following position:

Amend: Seasonal Teacher's Aide

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4606** adopted 11-0-0.

Item I. remains on the table.

RESOLUTION #4607 by Councilor Arnone, seconded by Councilor Muller.

WHEREAS, work will soon commence on a permanent truck wash at the DPW facility on Moody Road; and

WHEREAS, the Town is required by Connecticut DEEP regulations to wash its trucks at a permitted facility; and

WHEREAS, the Town's current contract with Post Office Road, LLC for truck washing facilities will expire on June 30, 2018; and

WHEREAS, Post Office Road, LLC's facility is currently the only suitable facility located in Enfield; and

WHEREAS, Post Office Road, LLC has agreed to negotiate an extension of the current contract until the new municipal facility is operational.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with Chapter V, Section 8, Paragraph (d) of the Enfield Town Charter, the Enfield Town Council does hereby determine that it is against the best interests of the Town to require competitive bidding for rental of a Temporary Trucking Washing Facility.

Councilor Deni questioned if they are keeping the same people, and is the price staying the same. Mr. Szlosek stated their interest is not to soak the town, and he believes this is done as a service to the town. Councilor Deni questioned whether it will cost any more money, and Mr. Szlosek stated they haven't talked price with them yet, and he does not feel they have been authorized to do so at this point.

Councilor Szewczak suggested perhaps they can authorize them to negotiate it, and if it doesn't look fair for the town, they walk away and do a bid.

Councilor Bosco stated he is not comfortable voting on something when he doesn't have a price.

Mr. Chodkowski stated there's no change in the price, and this is simply extending the term of the agreement while they construct the current facility.

Councilor Arnone questioned when this will be done, and Mr. Szlosek stated hopefully it will be done by the end of this year.

Chairman Ludwick questioned why is DEEP more worried about washing trucks than the material that's put on the road. Mr. Szlosek stated where truck washing is concerned, it's not just salt, but it's also grease from the trucks, and they require a grease trap. He added there's also sanitary issues when they wash trash trucks.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4607** adopted 11-0-0.

RESOLUTION #4608 by Councilor Falk, seconded by Councilor Arnone

WHEREAS, Chapter III, Section 11 of the Town Charter states the Council shall annually designate an independent public accountant or firm to audit the books and accounts of the Town and

WHEREAS, the Director of Finance solicited and reviewed bids for such services in 2017 and the audit firm Ron L. Beaulieu & Company was appointed to audit the town's accounts for fiscal year ending 2017, and for the subsequent fiscal years ending 2018 and 2019 in accordance with the following fee schedule:

Year 2 - \$46,000
Year 3 - \$46,000

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby designate the audit firm Ron L. Beaulieu & Company to audit the town's accounts for the fiscal year ending June 30, 2018, in accordance with the above, and for the subsequent fiscal year as stated above, subject to the annual designation by the Town Council.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4608** adopted 10-0-0, with Councilor Bosco absent at the vote.

RESOLUTION #4609 by Councilor Arnone, seconded by Councilor Cressotti.

WHEREAS, Connecticut General Statute Section 7-148c(2)(K) empowers municipalities to create sinking funds in which monies therein do not lapse at the end of the municipal fiscal year; and

WHEREAS, the Town of Enfield desires to establish a sinking fund for the purposes of accumulating the financial resources to address the capital needs of Town-owned facilities, excluding those dedicated to educational purposes;

NOW, THEREFORE, BE IT RESOLVED, the Enfield Town Council does hereby create the Municipal Facilities Sinking Fund; and

BE IT FURTHER RESOLVED, that said Fund shall be solely dedicated to addressing the capital asset needs of all 'Town-owned facilities excluding those dedicated to educational purposes; and

BE IT FURTHER RESOLVED, that capital assets are generally described as, but not specifically limited to; all property, plant, and equipment defined by the Federal Accounting Standards Advisory Board, equal to or exceeding value thresholds as established by the Town; which are structurally, functionally, or mechanically necessary to provide a structurally safe, secure, and healthy environment for conducting the non-educational business of the Town of Enfield.

Mr. Chodkowski explained this is one of three pieces of legislation that will set up funds and accounts apart from the General Fund where the Town Council can transfer money for specific purpose—in this instance facility repair and maintenance, and the monies that are there will continue to accumulate over time if they remain unspent. He noted the monies that are transferred to these funds are also more flexible. He noted currently in the capital non-recurring, they designate money for town roofs, doors and windows, and here it just goes into the town facility fund. He noted if roofs happen to be the big issue, the money goes to roofs. He stated the funds are specifically defined and dedicated to the purposes ascribed in this particular legislation and subsequent pieces of legislation on tonight’s agenda.

Chairman Ludwick suggested an amendment after the third paragraph of the resolution where it’s specifically spelled out in the annual financial audit.

Mr. Chodkowski stated these can be tabled until the next meeting so that language can be included in these resolutions and approved by the Town Attorney’s office.

Mr. Wilcox stated typically auditors audit all town funds. He noted it seems Chairman Ludwick is asking for a special report that would also be issued, and such a report may result in an additional cost. He noted that can be a request in the proposal.

Attorney Bromson suggested if Mr. Wilcox plans to include such a report within the proposal and the Council acknowledges they want to pay for a special report, that would suffice, and they could then pass these resolutions this evening with the proviso that he will include it going forward.

Councilor Cekala stated if it’s already going to happen, and it’s going to cost more money, she’s not sure it’s necessary.

Attorney Bromson suggested the Council can simply direct the Town Manager to provide an accounting every year on these three funds. Chairman Ludwick stated he wants to be able to show people that whatever they say they’re going to do, they are doing it. Attorney Bromson suggested perhaps the Council might wish to look at a similar policy for CIP.

Councilor Arnone stated these are exactly what is needed to be sure monies are spent where they need to be spent. He thanked the Town Manager for getting this program in place.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4609** adopted 11-0-0.

RESOLUTION #4610 by Councilor Muller, seconded by Councilor Falk.

WHEREAS, Connecticut General Statute Section 7-148c(2)(K) empowers municipalities to create sinking funds in which monies therein do not lapse at the end of the municipal fiscal year; and

WHEREAS, the Town of Enfield desires to establish a sinking fund for the purposes of accumulating the financial resources to address the capital infrastructure owned and/or maintained by the Town;

NOW, THEREFORE, BE IT RESOLVED, the Enfield Town Council does hereby create the Public Infrastructure Sinking Fund; and

BE IT FURTHER RESOLVED, that said Fund shall be solely dedicated to addressing the capital asset needs of all 'Town-owned facilities and/or maintained public infrastructure; and

BE IT FURTHER RESOLVED, that public infrastructure is general described as, but not specifically limited to; public roads and highways; sanitary sewer and storm water collection systems; the continued maintenance of those public roads and highways, sanitary sewer and storm water collections systems; environmental remediation; land acquisition; demolition; storm water and flood remediation projects, including such projects on private property when determined to be necessary for public health, safety, and welfare; and the enhancement of public waterways through improvements that allow for greater public access.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4610** adopted 11-0-0.

RESOLUTION #4611 by Councilor Deni, seconded by Councilor Cressotti.

WHEREAS, Connecticut General Statute 7-148c(2)(K) empowers municipalities to create sinking funds in which monies therein do not lapse at the end of the municipal fiscal year; and

WHEREAS, the Town of Enfield desires to establish a sinking fund for the purposes of accumulating the financial resources to address the capital needs of Town-owned school facilities;

NOW, THEREFORE, BE IT RESOLVED, the Enfield Town Council does hereby create the School Facilities Sinking Fund; and

BE IT FURTHER RESOLVED, that said Fund shall be solely dedicated to addressing the capital asset needs of all Town-owned school facilities; and

BE IT FURTHER RESOLVED, that capital assets are generally described as, but not specifically limited to: all property, plant, and equipment defined by the Federal Accounting Standards Advisory Board, equal to or exceeding value threshold as established by the Town; which are structurally, functionally, or mechanically necessary to provide a structurally safe, secure, and healthy environment conducive to education.

Chairman Ludwick stated this is a way for the town to start funding projects instead of going to referendum every year and where they can start doing projects piece by piece and get them done.

Councilor Szewczak stated her hope that in those cases where monies are used in conjunction with any grants, those monies go back into the sinking fund and not the general fund.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4611** adopted 11-0-0.

RESOLUTION #4612 by Councilor Arnone, seconded by Councilor Cressotti.

WHEREAS, the national opioid epidemic has directly affected the residents and taxpayers of the Town of Enfield in both human toll and outlay of funds to address the lasting impact of the opioid addiction; and

WHEREAS, the Town Council wishes to take affirmative steps to attempt to alleviate the financial burden of the opioid epidemic on the Town's resources, in the way of public health and safety as well as social and human services, by holding opioid drug manufacturers and distributors responsible for their actions; and

WHEREAS, the law firm of Scott & Scott has experience in representing other municipalities against opioid drug manufacturers and distributors; and

WHEREAS, Scott & Scott has come highly recommended to the Town Council by other municipalities;

NOW, THEREFORE, BE IT RESOLVED, that the Town Council does hereby authorize the Town Manager to sign the Letter of Engagement and Fee Agreement with the law firm of Scott & Scott to pursue a civil action in Connecticut Superior Court.

Attorney Bromson stated over the last couple years the Council has been very concerned about bringing every weapon to bear in fighting this epidemic, and this is national in nature. He noted these attorneys are premier in the area, and they believe the opioid epidemic is the worst man-made plague in history, and this was created by the pharmaceutical companies that they are going after. He noted it's really the legacy cost in the future that will persist for decades because of the addictions, the treatments, the relapses, and the impact on families and children. He noted this is an effort to combat the problem as best they can. He stated his belief this firm is very capable. He feels this is a good and powerful step to try and redress the wrong that has been perpetrated on people of all ages who have been brought into addiction, which appears to have been done by a willing and knowing pattern by corporations for profit.

Councilor Falk stated these attorneys will not charge the town a fee, and they only make money if the town makes money. Attorney Bromson stated that's correct, the town pays nothing up front. He added the firm will provide updates.

Councilor Arnone questioned how this is different from a class action lawsuit. Attorney Bromson noted this firm takes this to the state court for individual towns, and it is not a class action lawsuit.

Councilor Bosco stated as they go after these pots of money, drug companies may not bother making something that helps millions of people. He noted while this drug took down a lot of people, when someone had surgery and was in a lot of pain, it also helped that person. He questioned when do people take responsibility for themselves. He stated people are supposed to cease taking certain drugs in a certain amount of time, and they don't.

Chairman Ludwick stated this is trying to solve the problem. He agreed people should be responsible for the choices they make, however, the market was knowingly flooded with these drugs, and they were over-prescribed.

Attorney Bromson stated the pharmaceutical companies misrepresented the addiction rates of the drug, and they misrepresented to doctors and dentists on their continuing education and at seminars that they should be prescribing huge amounts of opioids for a lot of different illnesses. He stated they knew that they were addicting people, and it's believed that in litigation they'll be able to show it was much more than innocent, and it wasn't done for a good purpose, but rather a sales purpose. He added a lot of sales people have come forward as whistleblowers. He noted there are studies showing that almost all the addicts and overdoses started with prescription drugs, which were over-prescribed for purposes that weren't really requiring opioids, but also the length of time it was prescribed and the amount that was prescribed. He stated his belief this is probably the basis of why the pharmaceutical companies are being held accountable.

Chairman Ludwick stated any money the town receives goes toward treatment. He stated his belief the same arguments will be made with medical marijuana.

Councilor Falk stated he heard the discussion about money going to addiction services, and he questioned whether they would need a separate resolution to make that happen. Attorney Bromson stated if there's a recovery, it will come before the Council, and the Council will decide where those funds go.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4612** adopted 11-0-0.

RESOLUTION #4613 by Councilor Arnone, seconded by Councilor Cressotti.

BE IT RESOLVED, in accordance with the Charter, Chapter IV, §2, the Enfield Town Council does hereby appoint Christopher W. Bromson as Acting Town Manager for a period of ninety (90) days, effective midnight, May 29, 2018 through 11:59 p.m., August 27, 2018.

Chairman Ludwick thanked Attorney Bromson for taking this position. Attorney Bromson stated it's his honor and he hopes to be of service to the Council and Town employees.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #4613** adopted 11-0-0.

PUBLIC COMMUNICATIONS

Jack Sheridan 7 Buchanan Road

Stated in past years the Council came together on the budget, and he feels it was a team effort.

Mr. Sheridan stated his understanding the town is always patching school roofs.

He concluded thanking the Council for all their work and efforts.

Ray Peabody, 370 George Washington Road

As concerns the opioid issue, they tried to tie in Social Services with the school system and some things worked.

Referring to the Letter of Engagement with the law firm, Mr. Peabody stated his belief this is a great idea, and he especially likes the fact that they can lock down the funds when and if they do come.

As concerns his earlier remarks, he stated he wasn't really trying to be accusatory, but rather he was pointing out something he heard for a reason because he cares about the Council. He stated the Council has worked together. He acknowledged no one wants to raise the mill rate or make hard decisions, but the fact of the matter is that it's going to come.

COUNCILOR COMMUNICATIONS

There were no comments.

ADJOURNMENT

MOTION #4614 by Councilor Falk, seconded by Councilor Unghire to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #4614** adopted 11-0-0, and the meeting stood adjourned at 9:40 p.m.

Appended to minute of
May 7, 2018 Regular
Town Council Meeting
See Page 9

ENFIELD TOWN COUNCIL
REQUEST FOR TRANSFER OF FUNDS

RESOLUTION NO. _____

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made.

TO:	Enfield Child Development Center		
	Food/Food Related	22040432-563000	\$ 10,000
FROM:	Enfield Child Development Center		
	Other Revenue	22044432-417060	\$ 10,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of May 6, 2018.

John Wilcox, Director of Finance

Date:

APPROVED BY: _____ Town Manager Date: _____

ENFIELD TOWN COUNCIL
RESOLUTION NO.
Resolution Accepting Donation

WHEREAS, Smyth Bus, Inc. has offered to donate a school bus to the Town of Enfield's Community Emergency Response Team; and

WHEREAS, Connecticut General Statute §7-148(c)(3)(A) permits the Town to accept gifts of personal property for municipal purposes;

NOW THEREFORE, BE IT RESOLVED, that the Town Council does accept the school bus donation by Smyth Bus, Inc.

Appended to minutes of
May 7, 2018 Regular
Town Council Meeting
See Page 12

**TOWN OF ENFIELD
JOB DESCRIPTION**

JOB TITLE: SEASONAL TEACHER'S AIDE

DEPARTMENT: CHILD DEVELOPMENT CENTER

Hours of work are based on the needs of the Department. The Child Development Center is open from 6:30 a.m. to 5:30 p.m., Monday through Friday.

GENERAL STATEMENT OF DUTIES: Duties involve the assisting of head teachers, teachers and teacher's assistants with routine child development program activities in accordance with the prescribed rules and procedures of the Child Development Program. May be required to attend field trips.

SUPERVISION RECEIVED: Reports to Head Teacher, Teacher, Teacher Assistant and Teacher Aide.

SUPERVISION EXERCISED: None.

ESSENTIAL JOB FUNCTIONS: Regular and punctual attendance; providing special attention to children who require such; assisting in routine activities such as naps, meals, bathroom, dressing and trips; distributing teaching materials and equipment; assuming responsibility for group and program in absence of the teacher; cooperating with the teacher in developing and maintaining relationships with parents; assists in writing progress reports; arranges and maintains teaching materials and equipment; must report directly to Head Teacher concerning classroom issues that are not resolved.

OTHER JOB FUNCTIONS: Other duties as needed.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee is occasionally required to climb, stoop, crouch, reach with hands and arms, stand, walk, use hands to finger, handle, feel or operate objects, tools or controls. Is frequently required to hear or talk.

The employee must occasionally lift and/or move up to 40 pounds. Specific vision abilities required by this job include close vision, distance vision, ability to adjust focus.

WORK ENVIRONMENT: The work characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions or airborne particles.

Must be able to perform tasks requiring independent knowledge in addition to procedures or instructions provided.

The noise level in the work environment is usually moderate to loud.

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILL AND ABILITY: Ability to maintain orderly conduct; ability to communicate with children; ability to follow established policy and procedure. Previous experience in a nationally accredited child development setting and/or college credits in early childhood education preferred. Must be at least 18 years of age.

This job description is not, nor is it intended to be, a complete statement of all duties, functions, and responsibilities that comprise this position.

Rev. 5/7/2018