

TOWN OF ENFIELD
Commission on Aging
Teleconference Public Meeting
Minutes for Thursday, May 28, 2020

Present: David Goyette, Chairperson; Alice Egan, Vice-Chairperson; William St. George, Secretary; Marlene Hoginski; Howard Florian; Judy Kilty; Michael Arnone, Jr; Kathleen Tallarita; Timothy Slade, Treasurer; Pat Linehan; Lori Unghire, Town Council Liaison; Jennifer Switalski, MSW - DSS Social Worker, Staff Liaison.

Absent: Muriel Capocci; Bill Kiner, Town Council Liaison.

Guests: Cindy Guerreri, Shelia Grady, Mary Keller.

I. Welcome

David Goyette, Chairperson, called the meeting to order at 3:00pm.

II. Secretary's Report

A motion to accept the March 11 minutes, as presented, made by Marlene Hoginski and seconded by Pat Linehan passed. - (10-0-0).

III. Treasurer's Report

This report consisted of a list of needed reallocations and balances – needed due to the impact of COVID19 on COA project activities. David Goyette proposed a motion, that motion was made by Judy Kilty and seconded by Marlene Hoginski. The motion was “to approve the reallocations and balances as reported by the Treasurer.” This information was presented to those present via email.

Here are the details of the motion with reallocations and balances:

Allocate to Blue Book: \$1200.00 from Symposium and \$50.00 from Senior Living.

Allocate to Missions & Outreach: \$1000.00 from Senior Minor Repair; \$1000.00 from Isolated Seniors; \$28.00 from Nursing Home; and \$200.00 from Transportation Survey.

These reallocations will result in a Missions & Outreach balance of \$2703.01.

Allocate from Missions & Outreach: \$2000.00 to Blue Book; \$250.00 to Grandparents raising Grandchildren; and \$200 to TRIAD.

This will result in the following balances: \$575.89 Senior Minor Repair; \$300.00 Symposium; \$0.00 Isolated Seniors; \$0.16 Nursing Home Christmas; \$0.00 Transportation Survey; \$253.01 Missions & Outreach; \$500.00 Grandparents Raising Grandchildren; \$0.00 Senior Living; \$1000.00 Triad; and \$7250.00 Blue Book

These reallocations total \$9879.06 YTD Balance which corresponds to the YTD Balance from the last Financial Statement from March 2020.

The motion passed (10-0-0)

IV. Committee Reports

H. Blue Book (A Resource Book of Essential Services for Seniors)

David Goyette stated the 11,000 booklets already printed are to be delivered next week. The additional 2,000 to be printed are to be delivered separately. A discussion of booklet storage and the distribution plan ensued.

The pandemic has impacted all the Commission's projects. In the case of Blue Book, more budgeted funds were available; so the number of pamphlets printed increased to almost the previous printing in 2011. COVID has negatively impacted regular distribution at sites, events, and with service professionals. Cindy Guerreri expressed concern regarding pamphlet storage. The planned pre-distribution storage location was the DSS multipurpose room; however, due to the pandemic, the spacious room is needed for COVID compliant in-person service to clients. Other storage options were discussed. Will St George stated the printer could tell us the required cubic feet of storage. The possibility of the printer storing for later delivery was suggested. Cindy Guerreri stated the printer could tell us how many boxes of pamphlets we have. Michael Arnone, Jr asked if the repair program was active, then asked Tim if the Repair Program could store the pamphlets. Tim Slade stated that could not be done.

Alice Egan will call the printer to request storage and relay our questions.

Cindy Guerreri raised another concern that the committee had not yet documented a specific distribution plan. The Blue Book Distribution committee will meet, (COVID compliant,) on Wednesday, June 3rd at 2 pm to create the distribution plan. Alice Egan chairs the project and the committee. Some committee members cannot attend. The committee members are Alice Egan, Dave Goyette, Marlene Hoginski, Howard Florian, Kay Tallarita, and Pat Linehan.

VIII. Adjournment A motion to adjourn made by Marlene Hoginski and seconded by Will St George passed (10-0-0). David Goyette adjourned the meeting at 3:59pm.

Next meeting: Wednesday, June 10, 2020 at 2pm – A public meeting via teleconference and possibly video for those who want it.

The Commission thanks Cindy Guerreri for setting up and hosting our public teleconference meeting.

Respectfully Submitted by Will St George, Secretary

Cc:

Christopher W. Bromson, Town Manager,

Bill Kiner, Council Liaison,

Lori Unghire, Council Liaison,

Jennifer Switalski, MSW - DSS Social Worker, Staff Liaison,

Cindy Guerreri, Director, Department of Social Services,

Shelia Grady, Senior Center Manager,

Mary Keller, Deputy Director of Recreation Services,

Marguerite DuPrey, 'Commissioner Emeritus' 32 Woodside Park, Enfield, CT 06082.