

**ENFIELD TOWN COUNCIL
MINUTES OF A VIRTUAL SPECIAL MEETING
MONDAY, JUNE 1, 2020**

A Virtual Meeting of the Enfield Town Council was called to order by Chairman Ludwick on Monday, June 1, 2020. The meeting was called to order at 5:03p.m.

ROLL-CALL – Present were Councilors Bosco, Cekala, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Town Manager, Christopher Bromson; Assistant Town Manager, Kasia Purciello; Town Clerk, Suzanne Olechnicki; Town Attorney, James Tallberg; Chief Technology Officer, Paul Russell; Deputy Director of Economic & Community Development, Nelson Tereso; Director of Social Services, Cynthia Guerreri; Executive Secretary to the town Manager, Debra McCarthy

MOTION #5446 by Councilor Muller, seconded by Councilor Mangini to go into Executive Session to discuss Real Estate Negotiations: 90 Elm Street and 2 Broadbrook Road; Pending Litigation: Fire Protection Services

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5446** adopted 11-0-0, and the meeting stood recessed at 5:04 p.m.

EXECUTIVE SESSION

The Executive Session of the Enfield Town Council was called to order by Chairman Ludwick at 5:05 p.m.

ROLL-CALL - Present were Councilors Bosco, Cekala, Hemmeler, Kiner, Ludwick, Mangini, Muller, Riley, Sferrazza, Szewczak and Unghire. Also present were Town Manager Christopher Bromson, Assistant Town Manager Kasia Purciello, Town Attorney, James Tallberg; Town Clerk Suzanne Olechnicki; Deputy Director of Economic & Community Development, Nelson Tereso

Also present, Attorney Paul Smith, Anthony Ardolino, Michele Colson and Andy Borgia.

Chairman Ludwick adjourned the Executive Session and reconvened the Special Meeting at 6:04 p.m. and stated that during Executive Session 90 Elm Street, 2 Broadbrook Road and Fire Protection Charges were discussed with no action or votes being taken.

RESOLUTION #5447 by Councilor Muller, seconded by Councilor Riley.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfers are hereby made:

TO: Family Resource Center

Salaries	22048853 511000	\$2,185
Salaries Part Time	22044853 512000	\$1,992
Social Security	22048853 522000	\$ 261

Medicare	22048853 522100	\$ 62
Other Supplies/Materials	22048853 561900	\$45,000
FROM: Family Resource Center, Lego Group COVID19	22044470 48853	\$50,000

CERTIFICATION: I hereby certify that the above-stated funds are available as of May 27, 2020.

/s/ John Wilcox, Director of Finance

Mr. Bromson stated this is a \$50,000 grant from the Lego Group for the Family Resource Center. He noted this is for kits to be given to the children who are part of the Enfield Resource Center.

Ms. Guerreri stated this is an exciting opportunity, and Enfield has a long history of working well with Lego. She noted this is coming from Lego’s international headquarters, as opposed to the other funding received from Lego’s local foundation. She stated this will augment the learning at home that families and children have been undertaking, and this increases and enhances child development in different ways by providing these kits.

Chairman Ludwick stated Lego is a fantastic corporate partner.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5447** adopted 11-0-0.

RESOLUTION #5448 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, the Governor’s Executive Order No. 7PP, Section 2.b. provides that the municipality’s Chief Executive Officer shall select employees who shall have authority over enforcement of the Sector Rules issued by the State Department of Economic and Community Development; and

WHEREAS, in accordance thereof, Town Manager, Christopher W. Bromson, appointed Ricardo Rachele to serve as the enforcement official with the title of Public Nuisance Officer; and

WHEREAS, the Town of Enfield believes the role of the enforcement official is to assist and help businesses re-open and move our community forward.

BE IT RESOLVED, that the Enfield Town Council revises the title of the enforcement official to Business Assistance Officer, as this reflects the Town’s intentions to foster a positive business and economic climate in the Town of Enfield.

Attorney Tallberg explained this position helps facilitate re-openings, and the Town Manager wanted to make clear Town employees are there to help businesses get back on their feet.

Mr. Bromson stated staff advised and assisted Planning & Zoning in passing the enabling statute for outdoor dining in the Town of Enfield. He noted he did not want any miscommunication or

misunderstanding as to who businesses go to for assistance. He stated he did not want any delay or ambiguity when businesses needed to reopen, and it was the Town's desire and goal that restaurants be able to get back in business and reopen their door to save their businesses and provide for their families and workers. He noted this was issued as an edict May 18th, and he appointed the Town's officials on May 20th. He stated businesses must submit an application with diagrams, size of tables, number of tables, distance apart, if tents or umbrellas are being used, and a safety plan. He noted businesses aren't used to doing this, and he wanted someone available to help and not hinder them. He pointed out Rick Rachele has helped coordinate everything that enabled businesses to reopen their doors without any kind of problem. He listed some of those businesses that have been assisted are Bueno Vita Restaurant, Chicago Sam's, Pizza Palace, Figaro's Restaurant, The Country Diner, The Yard Tavern, Sarapes, The 99 Restaurant, Hot Table, and TGIF. He pointed out all these restaurants were able to do this in record time because the Town of Enfield had staff available to assist. He stated it will be even more critical to have the Business Assistance Officer available on the next re-opening, June 20th, when other businesses are going to have to comply with Executive Orders. He stated the Town of Enfield stood up immediately to help businesses. He commended staff for all their hard work.

All Council members expressed their appreciation for staff's work in this area.

Chairman Ludwick stated his belief this is a really nice and effective change as to how they're approaching this. He noted the Town is following the state mandate and doing so in a way that is helping Enfield businesses.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5448** adopted 11-0-0.

RESOLUTION #5449 by Councilor Szewczak, seconded by Councilor Mangini.

WHEREAS, the Information Technology Department has determined that contracting to lease technology equipment for the support of Enfield Public Schools, Municipality and Public Safety entities is in the best interest of the Town; and

WHEREAS, a technology lease for the town will allow for the procurement of hardware required to operate and manage Public Schools, Municipal and Public Safety Information; and

WHEREAS, the Enfield Town Council deems a multi-year lease of technology equipment for Public Schools, Municipality and Public Safety to be in the best interest of the Town.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council authorizes the Town Manager to enter into a three-year lease for technology equipment with CSI Leasing, Inc. and is authorized to execute all documents as required.

Mr. Bromson stated this is a \$300,000 contract for three years, and the Town had it previously for three years at \$100,000 per year, but it's expired, and this is in next year's budget. He pointed out Paul Russell again accomplished a savings because the normal rate would have been about \$420,000.

Mr. Russell stated they utilized the Massachusetts Higher Education contract, which took off 15% in dealing with vendors, otherwise they were going to a different vendor other than Hewlett-Packard. He noted this was accepted because Hewlett-Packard likes utilizing Enfield as their showplace. He explained that by doing the actual lease, the total cost out of pocket for Enfield is roughly 90% of the total cost of the equipment they're purchasing. He noted the cost would have been \$420,000, and the cost of the equipment is \$330,000, and over the next three years, the Town will pay \$300,000 for it. He stated net savings would be approximately \$30,000. He noted they would then refresh the equipment again.

Chairman Ludwick commended Mr. Russell for doing a nice job negotiating this contract.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5449** adopted 11-0-0.

RESOLUTION #5450 by Councilor Muller, seconded by Councilor Mangini.

WHEREAS, Collins Powder Hill Farm, LLC wishes to lease for the 2020 growing season approximately 11+/- acres of Town-owned land located on the northeast corner of 77 Town Farm Road, commonly known as the Town of Enfield Transfer Station property, shown in the Enfield Land Records Book of Maps, Volume 226, Pages 3321 through 3324; and

WHEREAS, Collins Powder Hill Farm, LLC has previously leased this property for the 2017, 2018, and 2019 growing seasons.

NOW, THEREFORE, BE IT RESOLVED, that the Town Manager, Christopher W. Bromson, is empowered to enter into the attached Lease Agreement in the name and on behalf of the Town of Enfield with Collins Powder Hill Farm, LLC

Mr. Bromson stated they've had this lease agreement with John Collins of Collins Farm since 2017, and he asked for a renewal this year. He noted they're suggesting keeping it at \$100 per acre this year and renew for another year. He stated this acreage is directly adjacent to the transfer station property.

Councilor Cekala questioned if the Town is renewing the same lease for the same price, and Mr. Bromson responded yes.

Councilor Mangini stated Collins Farm is a good partner with the Town of Enfield, and she will support the resolution.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5450** adopted 11-0-0.

RESOLUTION #5451 by Councilor Mangini, seconded by Councilor Riley.

WHEREAS, federal monies were made available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93-383, as amended; and

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such federal monies to local municipalities; and

WHEREAS, on September 26, 2019, State of Connecticut Governor Ned Lamont announced that the Town of Enfield was awarded a Small Cities Community Development Block Grant in the amount of \$175,000 for electrical upgrades at the Laurel Park Housing Complex; and

WHEREAS, it is desirable and in the public interest that the Town of Enfield execute the Assistance Agreement between the State of Connecticut and the Town of Enfield.

NOW, THEREFORE, BE IT RESOLVED BY THE ENFIELD TOWN COUNCIL:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of the Connecticut General Statutes; and
2. That the Assistance Agreement between the State of Connecticut and the Town of Enfield in an amount not to exceed \$175,000 for Public Housing Modernization is hereby approved, and that the Town Manager is hereby authorized and directed to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for the State financial assistance, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Enfield.

Mr. Bromson stated Mr. Tereso did a very fine job working with the State and obtaining a \$175,000 grant for Enfield Housing and the electrical upgrades at the Laurel Park complex. He noted the State now requires that the Town enter into this sub-recipient agreement with Enfield Housing to actually get the money to them to do the work.

He stated although at this time they weren't able to hire a grant writer for the entire town that Councilor Cekala endorsed, they formed a Grant Review Committee, which is convening this week with Kasia Purciello. He noted even during these difficult times, there seems to be a lot of grant opportunities available, and they are pursuing those grants.

Mr. Tereso stated this item was supposed to be on the agenda on March 16th, but due to the pandemic, the meeting was postponed. He noted this is an agreement between the Town and the Department of Housing, and the next resolution is a sub-recipient agreement between the Town and Enfield Housing Authority. He stated this grant will cover electrical upgrades, which means replacing 83 main breaker panels, 83-meter boxes, and all the drop service wires running into properties at Laurel Park. He noted it has yet to be determined when that work will take place. He

stated the first priority is getting the money from the State, and they will then proceed with going out to bid this summer.

Chairman Ludwick questioned whether electricians must be on the state bid list to get the job, and Mr. Tereso responded no, it will be a public bid, and there will be prevailing wage rates.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5451** adopted 11-0-0.

RESOLUTION #5452 by Councilor Muller, seconded by Councilor Riley.

WHEREAS, on September 26, 2019, State of Connecticut Ned Lamont announced that the Town of Enfield was awarded a Small Cities Community Development Block Grant in the amount of \$175,000 for the Electrical Upgrades Project (Project) at the Laurel Park Housing Complex; and

WHEREAS, the Enfield Housing Authority (EHA) owns the Laurel Park Housing Complex and will be responsible for the implementation and completion of the Project; and

WHEREAS, the Town will disburse the Grant funds to the EHA pursuant to the terms and conditions set forth in the Assistance Agreement between the Town and the State; and

WHEREAS, it is desirable and in the public interest that the Town of Enfield execute a Subrecipient Agreement between the Town and the EHA,

NOW, THEREFORE, BE IT RESOLVED, that the Town Manager is authorized to sign the Subrecipient Agreement between the Town of Enfield and the Enfield Housing Authority.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5452** adopted 11-0-0.

RESOLUTION #5453 by Councilor Muller, seconded by Councilor Szewczak.

BE IT RESOLVED, that the Enfield Town Council does hereby adopt the POLICY AND PROCEDURE FOR ENFIELD TOWN COUNCIL MEETINGS, dated December 18, 2017.

AMENDMENT #1 by Councilor Szewczak, seconded by Councilor Muller to change the date in the resolution to February 4, 2020.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #1** adopted 11-0-0.

Councilor Kiner questioned whether Public Hearings would be impacted in any way by this change in policy and procedure, and Councilor Szewczak responded Public Hearings are not affected.

Councilor Unghire commended the Policy Committee for doing a great job.

Chairman Ludwick stated the Policy Committee was comprised of Councilors Cekala, Hemmeler and Szewczak, and they all did a great job and spent a lot of hours on this.

Councilor Szewczak stated Attorney Tallberg was also very helpful.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #5453** adopted 11-0-0, as amended.

ADJOURNMENT

MOTION #5454 by Councilor Mangini, seconded by Councilor Szewczak to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #5454** adopted 11-0-0, and the meeting stood adjourned at 6:44 p.m.