

**JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE  
MEETING MINUTES  
JUNE 6, 2019**

A meeting of the John F. Kennedy Middle School Building Committee was held at Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on June 6, 2019.

1. **CALL TO ORDER** The meeting was called to order at 6:33 pm by Greg Strich

2. **MOMENT OF SILENCE**

3. **PLEDGE OF ALLEGIANCE**

4. **FIRE EVACUATION ANNOUNCEMENT**

5. **ROLL CALL**

**MEMBERS PRESENT**

Greg Strich, Rose Bouchard, Chris Clare, David Costa, Amy Dennis, Katelyn Dunn, Scott Kaupin, Walter Kruzel, Kevin Margolfo, Jeff Okun

**ALSO PRESENT**

Chris Cykley, Bruce Kellogg, Joe Muller

**MEMBERS ABSENT**

Randy Daigle, Bob Cressotti, James Hoagland, Walter Kruzel, William Marr, Michael Monteforte

6. **APPROVAL OF MINUTES**

Motion made by Scott Kaupin to Approve the Regular Meeting Minutes of May 16, 2019

Seconded by Jeff Okun

Motion passes by a show of hands

7. **COMMITTEE GUEST**

None

8. **ARCHITECTS UPDATE**

Bruce begins a slide show of the JFK building. Begins with showing the existing building; proposed site plan that went to referendum. He shows the proposed 1<sup>st</sup> floor plan. The State now reimburses for half the size of the gym, we have 1,215 students so it will be designed for 607. If you want it larger, it will be on your nickel. He shows proposed public entry for after school events. One of the pieces that we discovered we needed to solve was we have a 9 foot corridor between the new auditorium and the backside of the existing gym. We have an 11 foot corridor between the existing gym and the cafeteria. There is a conflict of traffic flow. You have students coming in and out of the cafeteria. One of the things we started to do was look at the circulation. Bruce shows a color coded slide of traffic patterns in the corridor. When you mix the cafeteria and gym circulation, even with 3 lunch waves you're talking 400 kids you have a potential 5:00 rush hour there. We looked at another way of how this might be solved. We looked at what if we moved the lockers into the cardio area and moved the cardio and rearrange the internal workings of the cafeteria and the kitchen. That would be one solution to work for the circulation. You still have a bit of a squeeze when the students are coming out of the cafeteria and the

others are coming in right at the corner. One thought that was put on the table keep the lockers where they are, take the cardio area and move that wall inside and create an inbound corridor only.

Jeff asks how do you control that?

Bruce states Andy feels good about this. He feels he can control it. That was a solution they liked.

Scott asks how many doors are they walking through to enter?

Bruce states 2 sets of doors.

Jeff asks is there going to be a line that will go out into the hub?

Bruce states we will work with our food services consultant. I don't believe they will queue up all the way back there. Also, what if we took the main point of entry and put it by the auditorium. What would that mean? You'd still have parent drop off. Busses would still come in and loop around. What if admin goes in the front? Does that help solve the circulation? Now you're demolishing the whole wing. It puts art and the SPED room where admin was. That was one scenario. Second scenario is reconfigure admin to the back of the property. It was just an option. Option 3 is to reconfigure the halls by the cafeteria, reconfigure space by the cafeteria, and the entry plaza. Does this work? Those 3 options were reviewed with Andy and Sarah. Maintain the hub where it is. An option would be to add glass to let light in the hub.

Kevin asks with an event at night, what is the size of the hall going into the cafeteria?

Bruce states it is a 9 foot hallway.

Jeff asks about the traffic pattern, could you take the cardio and slide it up against the locker room and create a wide hallway?

Bruce states if you move cardio you will get two way traffic.

Jeff states but look how wide the hallway is.

Bruce continues, that is where we ended up with the proposed changes. This is starting to capture the changes.

Scott asks what are the health suites for and why are they so far away? Are they classrooms?

Bruce states yes and we are still looking at that.

Katelynn states the students who are in the health classes are going to cross with the kids going to the cafeteria.

Bruce continues to show images of the proposed new auditorium and lobby and the proposed public entry for new auditorium and lobby. We are looking at materials such as glass, textures, colors and light fixtures. We did a sun study, also. Bruce shows slides of the building with sunlight at different times of the day. That is where we are at. We stated that we were going to have schematic design by June 30<sup>th</sup>.

You are selecting your CM on July 13<sup>th</sup>. It makes no sense for us to push this out then wait two weeks and then you'd have your CM on board. We will publish on Friday, the 12<sup>th</sup> and when you select your CM on the following week he can have the drawings right away. Randy was receptive to that. I am not planning on extending our schedule because of that, we will just absorb those 2 weeks. That will not impact this project in any way. Mr. Nunes emailed Randy that DEEP was looking for a schedule. I sent him our overall project schedule. They now have information. I also left a voicemail at DEEP.

**9. OWNERS REP UPDATE**

Chris states nothing new right now. It is status quo.

**10. OLD BUSINESS**

Greg states you should have received the CMR advertisement. There are a couple of important points.

Thursday, June 13 – Is the night we will develop short list. We are not receiving our books in advance, we will do them on the spot.

Saturday, July 13 – Interview date

**11. NEW BUSINESS**

**12. COMMUNICATIONS SUB-COMMITTEE**

Katelyn states the website is up and going.

**13. EXECUTIVE SESSION**

**14. SCHEDULE NEXT MEETING**

Greg states next week, June 13<sup>th</sup> is our next meeting and we will be doing the short list of the CMR.

**15. COMMITTEE COMMENT**

**a. Liaison Comments**

Rose states I need to come up with a timeline for money for this project. We will be issuing bonds and notes in August. I need to schedule a timeline for cash needs. Can we bill the State in advance for some of this? We need to know what we have to borrow.

Chris states once we get our grant commitment letter. I talked to Randy about this. The biggest variable will be the pre-construction fees. I can look at that.

**b. Committee Comments**

**c. Good to the Order**

**16. ADJOURNMENT**

Motion to Adjourn by Scott Kaupin

Seconded by Amy Dennis

Motion passes by a show of hands

Adjourned: 7:18 PM