

**JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE**  
**MEETING MINUTES**  
**July 16, 2020**

A meeting of the John F. Kennedy Middle School Building Committee held via a virtual meeting, on July 16, 2020.

**1. CALL TO ORDER** The meeting was called to order at 6:32 pm by Randy Daigle

**2. ROLL CALL**

**MEMBERS PRESENT**

Randy Daigle, David Costa, Amy Dennis, Katelyn Dunn, Scott Kaupin, Walter Kruzal, Kevin Margolfo, Joe Muller, Greg Strich, Stacy Thurston

**ALSO PRESENT**

Marcus Brennan, Chris Cykley, Bruce Kellogg, Jill Lekse

**MEMBERS ABSENT**

Gina Cekala, Nate Gengarella, Michael Monteforte, Jeff Okun, Amar Shamas

**3. APPROVAL OF MINUTES**

Motion made by Greg Strich to Approve the Regular Meeting Minutes of July 2, 2020

Seconded by Scott Kaupin

Motion passes

**4. COMMITTEE GUESTS**

None

**5. ARCHITECTS REPORT**

Bruce states the FF&E package is now set to go to the State on the July 30<sup>th</sup>. We are ready, the committee and the Board of Education has approved it. It is now a matter of making the dates work in the summer schedule with the State. The technology equipment piece, I am working with Chris Cykley. There is some information the district is getting to us. That process is moving. We will be ready to present to this committee and the board of education the end of August or beginning of September. Chris and I will then work to get a State date which I am going to assume will be early to mid September. On both of those packages it is being specified that the technology equipment and the furniture gets delivered for the first phase in February, only those components that are necessary for the first classroom wing turnover. The manufacturers will hold the other pieces till such time that the building is ready to accept the next phase and the phase after that. We don't have to worry about finding a warehouse to store. Every other week there is a construction site meeting between Gilbane, JCJ and consultants. We are in the process of reviewing shop drawings and submittals. There has been an on-going conversation with the building official and the fire marshal to get a full permit for this building. There is one issue to resolve and then we are there. JCJ team reviewed it earlier today, we have some information that we will reach out to Ed Shirley. It is in the new cafeteria, as you recall the district asked us to put some moveable partitions in there to subdivide the space. Originally they weren't going to be closed all the way so you had access from one piece to the other. Then they decided to close it and we put door in. Ed is concerned about the occupancy load, I think the simple solution is to cap the number of occupants in those spaces. It will not have an impact on the function of the cafeteria. You will seat waves of 400. It is a matter of getting the logistics worked out and Ed is comfortable. He will then sign off. We are at the finish line for the permit.

**6. CMR REPORT**

Marcus states we are moving very quickly onsite with demolition. We are pretty well through area B (black wing). We took a nice chunk out of that wing where the new auditorium will tuck into. Demo is about 90% complete in that area. We have one last wall to take down that allow new footings to put in place and steel to support edges of the existing building, so that when the new building ties into it we have the proper supports. The PCB abatement crew is through the black wing, the yellow wing. The balance of the demo crew has moved to removing slabs allowing for MEP work to take

place and any structural work that needs to take place. Our concrete crew mobilized for the first time for footings at both areas of the auditorium addition as well as the small MEP addition on the other side of the C wing. Tomorrow is our first concrete pour on site, which is good to accomplish. In a couple of weeks we will have steel on site for the first time for the interior portions. We can get rid of any shoring we put up temporarily to hold up sections of the building. In a month after that we will have steel for the addition areas. We are progressing well, overall. The swing spaces inside are fully studded out and all inspections have been done this week. Ductwork is going up. In the media center the walls are going up. They field measured for the duct work earlier this week. In about a week we will have the duct work for that area. We had a sprinkler leak in that area the other day, nothing was damaged and we were able to clean it up. No permanent damage and no injuries.

Randy states we are maintaining our schedule.

#### **7. OWNERS REP REPORT**

Chris states turbidity monitor is on site, things are good and no issues with recent rain events. I am working with John Wilcox in Finance, wrapped up the cash flow so he can get his finance in place as well as issuing P.O.'s and processing invoices. Things are moving forward on the finance side, as well. We're in good shape. We are meeting with the State on the furniture on the 30<sup>th</sup>. We will then be issuing purchase orders for the furniture and securing deliveries for the end of phase 1, January. Things are on track.

#### **8. BUDGET SUBCOMMITTEE REPORT**

Randy states the Budget Subcommittee reviewed and approved the following invoices.

Motion made by Greg Strich to Approve AAIS, for Asbestos Abatement and Associated Demolition, Invoice Number 0156-3, dated July 16, 2020, in the Amount of \$540,697.70

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg to Approve TRC for Asbestos and PCB Monitoring, Invoice Number 424559, dated July 6, 2020, in the Amount of \$27,272.50

Seconded by Scott Kaupin

Motion passes by a show of hands

Motion made by Greg Strich to Approve Gilbane Application Number 9, dated July 13, 2020, in the Amount of \$116,595.40

Seconded by Scott Kaupin

#### **9. OLD BUSINESS**

None

#### **10. NEW BUSINESS**

Randy states due to a resignation of an alternate the Town Council has appointed David Costa as a permanent member of the committee. We are glad to have you and thank you for everything you have done so far.

#### **11. COMMUNICATIONS SUBCOMMITTEE REPORT**

Randy thanks the communications subcommittee. You are doing a tremendous job. I have hearing such positive feedback about the facebook posts, the videos. There is a gentleman in town who does drone work and I will connect you to him.

Katelyn states Monty has done a fabulous job with the facebook page. He posted some pictures that were shared with him of the construction. It was shared and reached over 1,000 people. He has more pictures scheduled.

Greg asks Bruce if he has any graphics for the groundbreaking ceremony?

Bruce states he would like to connect with Greg to select some images for posters and videos.

Greg states Amy and Kevin are working on the invitation and program. We need to get a date for the ceremony. He asks if any dates from the Town Council or Board of Ed have been chosen.

Walter states he has spoken with the Superintendent and September would be best. He will ask him which dates in September work best.

Greg states we will skip any music at the ceremony. We will solicit assistance from the Town Council and Board of Education for assistance getting this out to the public.

**12. SCHEDULE NEXT MEETING**

Randy states our next meeting is scheduled for August 6, 2020.

**13. COMMITTEE COMMENTS**

**a. Liaison Comments**

Walter states you are doing an awesome job and keep up the good work.

Joe states thank you for doing a great job and love the pictures.

Stacy states you are doing a great job.

**b. Committee Member Comments**

**c. Good to the Order**

**d. Any Happy News**

**14. ADJOURNMENT**

Motion to Adjourn by Greg Strich

Seconded by Katelyn Dunn

Motion passes by a show of hands

Adjourned: 6:59 PM