

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
August 6, 2020

A meeting of the John F. Kennedy Middle School Building Committee held via a virtual meeting, on August 6, 2020.

1. CALL TO ORDER The meeting was called to order at 6:23 pm by Randy Daigle

2. ROLL CALL

MEMBERS PRESENT

Randy Daigle, Gina Cekala, Amy Dennis, Katelyn Dunn, Nate Gengarella, Scott Kaupin, Walter Kruzel, Kevin Jill Lekse, Margolfo, Greg Strich

ALSO PRESENT

Chris Cykley, Bruce Kellogg, Amar Shamas

MEMBERS ABSENT

Marcus Brennan, David Costa, Michael Monteforte, Joe Muller, Jeff Okun, Stacy Thurston

3. APPROVAL OF MINUTES

Motion made by Greg Strich to Accept the Regular Meeting Minutes of July 16, 2020

Seconded by Amy Dennis

Motion passes

4. COMMITTEE GUESTS

None

5. ARCHITECTS REPORT

Bruce states JCJ and our team is continuing construction administrative services, and the Gilbane team and the trade contractors have the building under construction and they are trucking along. We are out on the site on a regular basis to review the progress and review shop drawings and submittals. FF&E – we’ve had two meetings with the State reviewer and we’re waiting for official approval on the FF&E package, then the purchase orders can be cut. They will be ordered through the State website and deliveries scheduled, the first one for February 2021. The other piece still in design is technology equipment. The consultant has been reviewing with the district the technology equipment requests. They put a budget together and reviewed that with CSG. We asked them to split the equipment budget. The costs exceeded what we had in allocations. We asked them from their perspective, what equipment is needed versus what might be a wish or want. Our next step is to review that with Randy and Chris to see what adjustments can be made to be closer to in line with what the current budget is. The goal is to have the technology equipment package ready for State review by the beginning of September. Some of the equipment will be on State list and some will be bid. The first package of technology equipment will be delivered for February, 2021. Jill and I met with the Fire Marshal, Ed Shirley to address concerns he had on the cafeteria functions and egress. No big deal, we’re making some modifications so we address his concerns. It was a positive meeting.

Amy states you said the budget costs for technology was exceeding. What kind of technology was JFK requesting that made them over budget? How far off were they? Has it been taken into consideration that the students are now getting 1:1 iPads?

Bruce states the original budget was higher. During the estimate in process the furniture and technology budgets were reduced to make sure this project stayed in line with allocations of the referendum. We had an excellent bidding process. One of the issues we’re running across is that the cost of technology has inched up. We asked what do they need to run that school that is reasonable? We will see where we’re at on a budget standpoint and work with this committee to see what do we do.

Randy states we are doing the same thing we did for every department. We ask for what would you like? What does your golden egg look like? Then we come up to a medium, to meet in the middle. This is the first time we talked to them. This is more of infrastructure with servers. We're not purchasing iPads. This project is bonded for 20 years. We're not going to pay for iPads for 20 years when it will be obsolete in 4 years. When we're talking technology, we're talking servers, infrastructure, bandwidth, different stations for wi-fi, repeaters. We're not doing personal laptops or iPads. We are going through due diligence like we do with every department.

6. CMR REPORT

Nate states we are at 52 safe work days and zero injuries. Nate starts a slide show. Site logistics phase screen is shown. We are actively in the F wing (blue wing), C wing (yellow wing), and the black wing. Current photos of the new auditorium is shown. Underground utilities are being installed, plumbing, and storm drainage, we've done demolition on existing bathrooms to prep the site to get it ready for new steel. We are currently pouring footings. Steel will be on site in the next 2 weeks. We are installing conduit for underground electrical feeds to the auditorium. A photo of demolition of the black wing is shown. We've started trenching underground for utilities. We have started taking out the existing windows. We have done the abatement that is needed. Photo of area C (yellow wing) shown, old locker rooms. All the masonry walls and slabs have been cut up. We have temporary shoring in place. This area is also getting prepped for the new underground. A photo of the new expanded cafeteria and fitness room is shown. A photo of the future kitchen is shown. Photo of the area of the old pool is shown. All the concrete, tile is being removed. We made large cuts in the exterior walls to get the equipment in. There will be new windows in place. This is the future cafeteria. We remove all the concrete and it will be in filled with structural fill and then a slab. A photo of area C (yellow wing) – Access to gym shown. We are putting in a lot of conduit from the new electrical room. This is all the underground that is cutting through the existing building that feeds the auditorium. A photo of Area C (yellow wing) – MEP addition is shown which will be the new electrical room and the fire pump room. All the electrical feeds and water service to the building are coming through here. We've got the foundation poured, and since this photo was taken we have it back filled and started masonry. A photo of Area F (black wing) is shown. All the demolition has been done, lockers have been removed, windows have been removed and we have removed all the flooring and fixtures in this space. This is getting ready for any cuts we need to make in the slab to install underground utilities. Photo shown of exterior Area F (black wing). We removed all of the windows and abated all the haz mat material that was existing in the building. Photo shown of swing space/former cafeteria. It is Area D in our plans. We've got walls up, ceiling grid installed, painting has been done. We are on track to hand these spaces over when school starts. Photo shown of swing space in the former Media Center. It is Area E temporary space. Photo shown of swing space for ALP temporary classroom.

Amar states we are meeting with the design team and CSG on a bi-weekly basis. RFI responses and submittals continue to come in. The team is working great together maintaining progress on the job site. No issues to report.

Kevin asks in regards to the excavating, is everything going good? No surprises?

Randy states there have been some unforeseen, but nothing major. I'd like to schedule a walk through for the building committee and the liaisons. I'd like to schedule this in the next few weeks so liaisons can bring it back to their boards and the committee members can see what they're doing.

7. OWNERS REP REPORT

Chris states we have met with the State on the furniture package. We should have that approval to start issuing purchase orders by mid next week. We are hoping to get our letter next week. Hopefully, by the next building committee meeting we will have a technology presentation and then we will take that into the State. That will be the last phase of this project as far as State School Construction Grants is concerned.

8. BUDGET SUBCOMMITTEE REPORT

Randy states the Budget Subcommittee reviewed and approved the following invoices.

Motion made by Greg Strich to Approve JCJ Invoice Number 16, dated July 31, 2020, in the amount of \$67,796.28

Seconded by Scott Kaupin

Motion passes by a show of hands

Motion made by Greg to Approve Gilbane Application Number 10, Period Ending July 31, 2020, in the amount of \$2,356,210.17

Seconded by Scott Kaupin

Randy states the Gilbane invoices are lengthy and are itemized.

Motion passes by a show of hands

Motion made by Greg Strich to Approve CSG Invoice Number 7, dated August 5, 2020, in the amount of \$21,800.74

Seconded by Scott Kaupin

Motion passes by a show of hands

Motion made by Greg Strich to Add to the Agenda 7b – ATP Approvals.

Seconded by Scott Kaupin

Randy states ATP's will be brought up at every meeting. They are approval to proceed. It is for items that are encountered in the field.

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 5 – Modifications to Temporary Swing Spaces and Projection Tackboards, in the amount of \$5,962.00 – Fixed and confirmed price

Seconded by Scott Kaupin

Amar states we have a temporary RTU and this is for temporary steel to support that unit.

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 6 – Revised Structural Steel in Area C, in the amount of \$11,981.00 – Estimated Value. Any estimated ATP will be brought to the committee a second time when it is a final value.

Seconded by Kevin Margolfo

Amar states this is an unforeseen conditions. When you get into renovations during the design phase the area is occupied. Once we start removing the existing ceilings and opening the walls and verifying conditions, some of the conditions vary. It's typical of renovation projects. This is a minor revision to structural steel items. We asked the question and the design team came back with verification. The pricing is estimated.

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 7 – Added Temporary Steel at Temporary RTU in Area D, in the amount of \$6,145.00 – Estimated Value

Seconded by Scott Kaupin

Amar states very similar condition. This is for structural steel.

Randy states RTU is roof top unit.

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 8 – Beam Penetrations for Sprinkler Piping, in the amount of \$4,877.00 – Estimated Value

Seconded by Scott Kaupin

Amar states when we coordinate we encountered some existing steel. Ceiling space is so tight on this project so we have to provide some type of penetrations.

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 9 – Connection of Existing Expansion Joints in Area C1, in the amount of \$11,301.00 – Estimated Value

Seconded by Scott Kaupin

Amar states we encountered an area where we exposed some existing joints and we needed the design team guidance on how to tie in those locations.

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 10 – Kitchen Modifications, items that were value engineered out in the amount of \$139,303.00 – Estimated Value

Seconded by Scott Kaupin

Amar states this is kitchen equipment upgrades and MEP work.

Randy states when we designed this kitchen, all this equipment was in there. Some of the high cost equipment we did as an alternate or deduct. Luckily we were able to come in low enough and were able to put it back in.

Motion passes by a show of hands

9. OLD BUSINESS

None

10. NEW BUSINESS

None

11. COMMUNICATIONS SUBCOMMITTEE REPORT

Greg states the ground breaking ceremony is scheduled for Monday, September 14, 2020 at 6:00 PM at JFK Middle School. The draft invitation and draft agenda have been presented to Randy for approval. JCJ has provided some graphics and we will present posters to Randy for approval. Once approved we can add it to the building committee website.

Randy states we will send notification through the school system.

Katelyn states Mike will want the latest photos shared tonight to post on facebook.

12. SCHEDULE NEXT MEETING

Randy states our next meeting is scheduled for September 3, 2020 at 6:30 p.m.

13. COMMITTEE COMMENTS

a. Liaison Comments

Gina states there has been chatter about what is going on a JFK and there is a possibility that students will go back in September. Are you working closely with the Superintendent on any changes that we will need. People are worried there won't be enough classroom space.

Amar states yes we have been in communication. We are following CDC guidelines. We have not received any new guidelines to alter our course of the work. Unless we get some directions we will do whatever it takes to make sure the place is safe based on the guidelines and directions we are given.

Nate states the Principal of the school has been involved in every meeting that we've had which is bi-weekly. He gets updated on the construction project and is able to give us any input or information he needs to convey to us of any action items.

Walter states next Tuesday we are having a special board of education meeting to announce which model we are going to return to school with. We are still trying to get more information from the State. I know the Superintendent has been working with the Principal and the construction crew. You are all doing a great job and thank you very much. I know it has been a difficult time.

b. Committee Member Comments

c. Good to the Order

d. Any Happy News

14. ADJOURNMENT

Motion to Adjourn by Greg Strich
Seconded by Scott Kaupin
Motion passes by a show of hands

Adjourned: 7:05 PM