



TOWN OF ENFIELD

OPENING, EXCAVATION, AND OBSTRUCTING STREETS POLICY

Purpose: To provide for a reasonable and consistent criteria for the utilization of barricades, flaggers, and/or uniformed police officer for the purposes of traffic control on public streets.

Policy: From time to time, the Town, or other appropriate entities, must open, excavate, or otherwise obstruct public roads for the purposes of maintaining, repairing, or replacing infrastructure. During these times, the following shall apply:

1) For those Town projects which will require work within the public right-of-way:

- a) Prior to the release of a project for bid, the engineer assigned to the project shall request a meeting with the Chief of Police, or their designee (The "Police").
- b) The purpose of this meeting shall be to review the project and define the Traffic Management Plan for inclusion in the project bid documents.
- c) Work that is likely to substantially interfere with regular traffic patterns on the following streets shall require the use of uniformed police officers under the proposed Traffic Management Plan:

Abbe Rd.	Booth Rd.	Brainard Rd.
Elm St.	Freshwater Rd.	Moody Rd.
Oliver Rd.	Palomba Dr.	Pearl St.
Phoenix Ave.	Post Office Rd.	Raffia Rd.
Simon Rd.	South Rd.	Steele Rd.
Taylor Rd.	Town Farm Rd.	Washington Rd.
Weymouth Rd.		

- d) Work that is likely to substantially interfere with regular traffic patterns on streets not listed in Section 1(c) or specifically exempted elsewhere in this policy shall not require the use of uniformed police officers under the proposed Traffic Management Plan in the project bid documents.
- e) In the event that the Police and the engineer cannot reach consensus on a Traffic Management Plan, written comments from both will be forwarded to the Town Manager for review and final decision on the Traffic Management Plan to be included in the project bid documents.



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- 2) For non-Town project where an excavation permit has been submitted to the Department of Public Works (“DPW”), which identifies work within the public right-of-way requiring opening or excavating activities likely to obstruct the flow of vehicular traffic; a Traffic Management Plan shall be required.
- 3) A completed Traffic Management Plan form (attached) shall be submitted in conjunction with and accompanying the excavation permit to which it applies. DPW staff shall make a preliminary assessment of the submitted Traffic Management Plan.
- 4) A Traffic Management Plan may consist of a thru-traffic detour utilizing temporarily fixed traffic control measures or temporary/short-term lane closures utilizing flagmen and/or uniformed police officers. Regardless of traffic management content, a minimum of one serviceable vehicle lane in the construction area shall be maintained under any Traffic Management Plan for use by emergency vehicles.
- 5) Following the review of the submitted Traffic Management Plan, DPW staff shall forward the Traffic Management Plan with their comments and recommendations to the Police for review:
 - a) Any temporary or short term work that is likely to substantially interfere with regular traffic patterns on the following streets shall require the use of uniformed police officers under the proposed Traffic Management Plan:

Abbe Rd.	Booth Rd.	Brainard Rd.
Elm St.	Freshwater Rd.	Moody Rd.
Oliver Rd.	Palomba Dr.	Pearl St.
Phoenix Ave.	Post Office Rd.	Raffia Rd.
Simon Rd.	South Rd.	Steele Rd.
Taylor Rd.	Town Farm Rd.	Washington Rd.
Weymouth Rd.		
 - b) The following are state roadways that require the use of uniformed police officers, unless exempt by Connecticut General Statutes (i.e. DOT projects staffed by DOT workers):

CT Route 5	CT Route 190	CT Route 191
CT Route 192	CT Route 220	CT Route 404
CT Route 510	CT Route 514	CT Route 515
 - c) Work that is likely to substantially interfere with regular traffic patterns on streets not listed in Section 5(a) and 5(b) of this policy shall not require the use of uniformed police officers under the proposed Traffic Management Plan.



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- d) When, under a proposed Traffic Management Plan, the streets classified under Section 5(c) of this policy intersect with the streets listed under Section 5(a) and/or 5(b) of this policy; the use of a flagmen or uniformed police officers shall be considered relative to the time, duration, specific work location, and other relevant project-specific information available.
 - e) Uniformed police officers shall be utilized when work is likely to substantially interfere with regular traffic patterns and is within 50 feet of a roadway listed under sections 5(a) and 5(b).
 - f) Uniformed police officers shall be utilized anytime work is conducted that interferes with the regular function of a traffic control signal.
- 6) The Police shall review the Traffic Management Plan as submitted by DPW staff:
- a) If the Police agree with the DPW recommendation, the Police will approve the Traffic Management Plan; returning a copy of the approved Traffic Management Plan to DPW. A copy of the approved Traffic Management Plan will also be distributed in accordance with Enfield Police Department procedures for the scheduling of uniformed police officer traffic control; if applicable.
 - b) If the Police disagree with the DPW recommendation, the Police shall communicate any concerns regarding the Traffic Management Plan. If a mutually agreeable change to the Traffic Management Plan can be reached, the Police will return a copy of the amended Traffic Management Plan to DPW. A copy of the amended and approved Traffic Management Plan will also be distributed in accordance with Enfield Police Department procedures for the scheduling of uniformed police officer traffic control; if applicable.
 - c) In the event that the Police and the DPW cannot reach consensus on a Traffic Management Plan, the Police shall forward the Traffic Management Plan, along with his written comments, to the Town Manager for review.
 - d) Upon review of the information provided, the Town Manager shall decide the final element(s) of the Traffic Management Plan. The final decision shall be distributed to both the Police and DPW for their use in accordance with policy and procedure.



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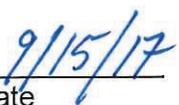
- 7) For above-ground utility maintenance, repair, or replacement that interferes with traffic in any way, the vehicles performing such work shall be lighted and signed in accordance with the Connecticut Department of Transportation Safety Guidelines. The use of certified flaggers and/or police officers may be required if the work in question is likely to substantially interfere with regular traffic patterns. There may be occasions where above-ground utility maintenance, repair, or replacement within the right-of-way requires submission of a Traffic Management Plan, as determined by DPW staff.
- 8) In the interest of public safety, certain emergencies will need to be addressed quickly (i.e. water main break, electrical wires/pole down, etc). In these cases this work will proceed without submittal of an excavation permit or approved Traffic Management Plan per this policy. In such cases, the excavation permit must be filed the next business day. The Enfield Police Department will determine what is necessary for traffic management during this emergency work.
- 9) The requirement to submit and subsequent approval of traffic management plans involving work by Town of Enfield DPW employees involving private driveways, alleys, thruways, parking areas or lots, and loading or unloading areas on Town-owned property and/or associated with Town-owned facilities shall be at the sole discretion of the Director of Public Works.

Reference: TCOEC §72-68; Article 20, CBA between TOE & EPOA

Adoption: This policy shall be in effect and applicable on January 1, 2018.



Bryan R.H. Chodkowski,
Town Manager



Date