



We make a difference in Enfield - every child, every day.

COPY

SCG-049 Grant Application

For

ADDITIONS AND RENOVATIONS

At

JOHN F KENNEDY MIDDLE SCHOOL

155 Raffia Road
Enfield, CT 06082

TMP-049-NPVB

RECEIVED
2018 JUN 28 PM 1 53
OFFICE OF SCHOOL
FACILITIES

June 27, 2018



**OFFICE OF SCHOOL CONSTRUCTION GRANTS & REVIEW
GRANT APPLICATION SUBMISSION CHECKLIST**

**FORM SCG-1049 INST
INSTRUCTIONS**

All documentation listed below must be included in the grant application package for the application to be considered complete. Although FORM SCG-1049 is required to be submitted electronically via the School Construction Grant Management System (SCGMS), the supplemental documentation listed below is required to complete the electronic application.

1. FORM SCG-1049 electronically submitted via SCGMS at www.csde.state.ct.us printed and attached.
2. Certified copy of required resolutions from the local legislative body, (*not* the Board of Education) – refer to FORM SCG-1045:
 - (i) Establishing a building committee
 - (ii) Authorizing at least the preparation of schematic drawings and outline specifications
 - (iii) Authorizing the filing of the grant application
3. Complete educational specifications for the project.
4. Signed Board of Education's minutes indicating approval of educational specifications.
5. Documentation of locally authorized funding in an amount sufficient to cover the local share, (i.e. certified referendum language and vote count, or certified budget page(s) containing funding for the project and date budget was passed; signed and certified meeting minutes from the meeting in which the budget was passed). Where locally authorized funding references more than one project, provide signed funding allocation letter on District Letterhead.
6. Site Analysis for School Building Projects submitted in hard-copy format with Grant Application. Refer to FORM SCG-053.
7. Completed cost estimating worksheet in accordance with ASTM International #E1557 Standard Classification of Building Elements & Related Sitework UNIFORMAT II for all projects. Refer to FORM SCG-2005.
8. Roof projects. Provide roof sketch and key labeled with programmatic areas. Refer to FORM SCG-3045.
9. Vo-Ag equipment list, if applicable.
10. Formal approval from the appropriate SDE programmatic office for Vo-ag projects (equipment and/or construction), inter-district magnet projects, diversity school projects, and regional special education center projects.
11. Renovation Projects, if applicable. A copy of the written approval from the Commissioner of the DAS awarding Renovation Status as defined under C.G.S. 10-282 (18).
12. Highest projected 8-year enrollment report.

Contact (print name)

Signature

Phone

Notes: Items 1 – 8 apply to both PRIORITY LIST and NON-PRIORITY LIST Projects
Items 9 – 12 apply to PRIORITY LIST Projects only

For Priority List projects, the local resolutions, documentation of locally authorized funding and Board of Education approval of educational specifications need to be executed prior to the June 30 deadline.

FORM ED049. PROJECT APPLICATION

State project #: TMP-049-NPVB Facility: John F. Kennedy Middle School

Form Status: Signed-Off

FORM ED049. GRANT APPLICATION AND EXECUTIVE SUMMARY OF EDUCATIONAL SPECIFICATIONS FOR A SCHOOL BUILDING PROJECT

SCHOOL FACILITY INFO

John F. Kennedy Middle School
155 Raffia Road
Enfield, CT 06082

Note: This application must be accompanied by (A) a certified copy of the resolution or resolutions adopted by the legislative body of the applicant (i) establishing a building committee for the project; (ii) authorizing at least the preparation of schematic drawings and outline specifications for the proposed project, and (iii) authorizing the filing of the grant application, and (B) education specifications for the project and written approval of such education specifications by the district's board of education.

Contact Name: **Christopher Cykley** Contact Phone: **203.206.1281**

Type of Facility (choose one)

- Standard Program
- Vocational Agricultural
- Special Education
- Board of Education
- Interdistrict Cooperative
- Interdistrict Magnet

Type of Project/Construction

- | | |
|---|-------------------------------|
| <input type="checkbox"/> Facility Purchase (PF) | File Schedule 1,2,3,4 |
| <input type="checkbox"/> New Construction (N) | File Schedule 1,2,3,4,6 |
| <input checked="" type="checkbox"/> Extension of Facility (E) | File Schedule 1,2,3,4,6,8 |
| <input type="checkbox"/> Alteration of Existing Facility (A) | File Schedule 1,2,4,5,6,8 |
| <input type="checkbox"/> Relocatable Classrooms (RE) | File Schedule 1,2,3,4,6,8 |
| <input type="checkbox"/> Roof Replacement (RR) | File Schedule 1,2,7 |
| <input type="checkbox"/> Energy Conservation (EC) | File Schedule 1,2,3,4,6,8 |
| <input type="checkbox"/> Code Violation (CV) | File Schedule 1,2,5 |
| <input type="checkbox"/> Site Acquisition (PS) | File Schedule 1,2,3,4 |
| <input type="checkbox"/> Vo-Ag Equipment pursuant to CGS Section 10-65 (VE) | File Schedule 1,2 |
| <input checked="" type="checkbox"/> Renovation pursuant to CGS Sec. 10-286 (RN) | File Schedule 1,2,3,4,5,6,7,8 |
| <input type="checkbox"/> Indoor Air Quality (IAQ) | File Schedule 1,2,5 |

Complete Schedule 9 if eligible for additional reimbursement as a:

- | | |
|--|-----------------|
| <input type="checkbox"/> School Readiness Program pursuant to CGS Section 10-285a(e) | File Schedule 9 |
| <input type="checkbox"/> Lighthouse School pursuant to CGS Section 10-285a(f) | File Schedule 9 |
| <input type="checkbox"/> Interdistrict Attendance Program pursuant to CGS Section 10-285a(g) | File Schedule 9 |
| <input type="checkbox"/> Class Size Reduction Program pursuant to CGS Section 10-285a(h) | File Schedule 9 |

Full-Day Kindergarten Program Pursuant to CGS Section 10-285a(h) File Schedule 9

CERTIFICATION: *I hereby certify that the above referenced school district has been duly authorized in accordance with C.G.S. Section 10-283 to apply for and accept grants as provided in Chapter 173 of the Connecticut General Statutes and that all requirements of Section 10-287c-4 of the regulations of the state board of education pertaining to use of funds, maintaining of records and access thereto will be met.*

FORM ED049. Schedules Status

State project #: TMP-049-NPVB Facility: John F. Kennedy Middle School

Project Summary Info	Complete
Schedule 1 - General Project Data	Complete
Schedule 2 - Estimated Project Costs and Financing	Complete
Schedule 3 - Site and Facility Purchase	Complete
Schedule 4 - Education Technology Infrastructure	Complete
Schedule 5 - Codes	Complete
Schedule 6 - Space Standards	Complete
Schedule 7 - Roof Replacement	Complete
Schedule 8 - Extension and Alteration Detail	Complete
Schedule 9 - Supplemental Data	Not needed
Cost Analysis Worksheet	Complete

FORM ED049. Schedule 1**General Project Data**State project #: **TMP-049-NPVB** Facility: **John F. Kennedy Middle School**

a. Is this project in accordance with the district's long-term school building program established pursuant to CGS Section 10-220 ?

 Yes No

Explain answer:

The project is in accordance with the districts long term school building program.

b. Does the district intend to continue using this facility for public educational purposes for the foreseeable future ?

 Yes No

If 'NO', explain answer:

c. Check all applicable reasons for this project.

- Increased facility enrollment due to general student population increases.
- Increased facility enrollment due to redistricting or regrading of facilities.
- Programmatic changes within the facility.
- Correction of code violations.
- Upgrade of facility due to general age and condition.
- Replacement of existing facility.

Name of facility being replaced:

- Upgrade of facility to current voice, data and video technology standards.
- Repair to facility for damages due to catastrophic loss(flood, fire, wind, etc.).
- Energy conservation (describe):

New roof and roofing insulation will better insulate the structure, higher efficiency boilers, energy efficient windows, new electrical, HVAC and heating distribution will all coincide to make the early 1960's structure more energy efficient.

Other(explain):

d. Within the 5 years prior to the date of this application, has the district abandoned, sold, leased, demolished or redirected the use of any school facility constructed or renovated with state assistance ?

 Yes No

If 'YES', provide name of facility and brief details:

FORM ED049. Schedule 2

ESTIMATED PROJECT COSTS AND FINANCING

State project #: TMP-049-NPVB Facility: John F. Kennedy Middle School

A. Eligible Auditorium Seating Area:

a1.	Auditorium Seating Capacity	
a2.	Total Square Footage of Auditorium	
a3.	Square Footage of Seating Area	
a4.	Total Construction Cost of Auditorium (excluding seats and installation)	
a5.	Construction costs of seating area ((a3 / a2) x a4)	\$0
a6.	Costs of Seats and Installation (not including item a4)	
a7.	Total Cost of Auditorium Seating Area (a5 + a6):	\$0

B. PROJECT FINANCING:

State School Construction Grant Payments (Progress Payments)	\$60,459,067
General Fund	\$0
Current Bonds/Notes	\$0
Future Bonds/Notes	\$23,914,227
<i>Sub-Total General Fund/Bonding:</i>	\$84,373,294
Rebates	\$0
Insurance Proceeds	\$0
Federal/Other State Grants	\$0
Other Financing Describe:	\$0
<i>Sub-Total Other Funding:</i>	\$0
Total Financing:	\$84,373,294

C. ESTIMATED PROJECT COSTS:

ELIGIBLE COSTS	
Architectural Design	\$3,908,603
Site Acquisition	\$0
Facility Purchase	\$0
Other Professional Fees	\$1,974,135
Construction (fully eligible)	\$68,725,758
Bonus Costs - School Readiness	\$0
Bonus Costs - Full Day K/Class Size Reduction	\$0
Equipment/Furnishings	\$4,495,500
<i>Eligible Costs SubTotal:</i>	\$79,103,996
LIMITED ELIGIBLE COSTS	
Outdoor Athletic Facilities And Tennis Courts	\$0
Natorium	\$0
Eligible Auditorium Seating Area	\$0
Eligible Gymnasium Seating Area	\$0
<i>Limited Eligible Costs SubTotal:</i>	\$0
INELIGIBLE COSTS	
Ineligible Site Acquisition Costs	\$0
Ineligible Facility Purchase Price	\$0
Ineligible Construction Costs	\$2,811,823
Ineligible Bonus Costs - School Readiness	\$0
Ineligible Bonus Costs - Full Day K/Class Size Reduction	\$0
Unauthorized Cost Increase	\$0
Contingency	\$2,457,475
Other Ineligible Costs Describe:	\$0

<i>Ineligible Costs SubTotal:</i>	\$5,269,298
Total Estimated Project Costs:	\$84,373,294

TOTAL PROJECT FINANCING MUST AGREE WITH TOTAL ESTIMATED PROJECT COSTS

FORM ED049. Schedule 3 SITE AND FACILITY PURCHASE

State project #: TMP-049-NPVB Facility: John F. Kennedy Middle School

Note: The cost of purchasing a site or a building and site shall not be eligible for reimbursement unless the State Department of Education has inspected and authorized the use of the site or the building and site prior to review of final plans. No school building project for which state assistance is sought shall be undertaken except according to a plan and on a site approved by the State Department of Education, the town or regional board of education and by the building committee of such town or district.

a. This project includes purchase of: (check all that apply)

- No site or facility purchase
- Building (Submit copies of two current independent appraisals)
- Relocatable(s) (If previously owned, submit copies of two current independent appraisals)
- Site (Submit copies of two current independent appraisals)

b. Number of acres owned for this facility prior to this purchase:

c. Number of acres purchased as part of this project:

d. Total acres after purchase (b + c):

FORM ED049. Schedule 4
EDUCATIONAL TECHNOLOGY INFRASTRUCTURE
State project #: **TMP-049-NPVB** Facility: **John F. Kennedy Middle School**

a. Does this project include educational technology enhancements for voice, data and video ?

b. Are technology enhancements planned in accordance with the Guidelines for Technology Infrastructure in Connecticut Schools, published by the State Department of Education ?

c. Indicate the extent of the educational technology infrastructure in the facility at completion of this project (check all that apply):

- Entire Facility
- Student Support Areas
- Some Classrooms
- All Classrooms
- Media Center
- Computer Labs

- None of above

d. If this project does not address the needs of educational technology, explain why not.

Already addressed by entire facility.

Other(explain):

**FORM ED049. Schedule 5
CODES**

State project #: TMP-049-NPVB Facility: John F. Kennedy Middle School

*Indicate the codes being addressed by this project.
(Check all that apply)*

 OSHA ACCESS FOR PERSONS WITH DISABILITIES Accessibility to all programs Limited Accessibility (*describe*) BUILDING Building Area Limits Seismic Analysis Structural Load Mixed Use HEALTH Asbestos Toilet Kitchen Environment FIRE Sprinkler Fire Alarm HVAC Electrical Rating of Elements Emergency Lighting Rescue and Vent Windows Other (describe work not listed above):

FORM ED049. Schedule 6 SPACE STANDARDS DATA

State project #: TMP-049-NPVB Facility: John F. Kennedy Middle School

- a. YEAR OF ORIGINAL CONSTRUCTION (4 digit): 1969
- b. Total facility floor area prior to this project: 179,506 sq.f.
- c. Existing floor area which will be removed from service as part of this project: 7,100 sq.f.
- d. Updated existing floor area (b-c): 172,406 sq.f.
- e. New floor area to be added as part of this project: 18,610 sq.f.
- f. Total facility floor area at the completion of this project: 191,016 sq.f.
- g. Portion of the total facility floor area constructed prior to 1950 (square feet): 0 sq.f.
- h. Highest projected enrollment for this facility during the 8 year period starting with the next October 1 following the date of this application: 1,215
- i. Grades which will be housed in the facility during this 8-year projection period
(check all that apply):
- | | | |
|---|---|---|
| <input type="checkbox"/> Pre-K / Kindergarden | <input type="checkbox"/> Grade 1 | <input type="checkbox"/> Grade 2 |
| <input type="checkbox"/> Grade 3 | <input type="checkbox"/> Grade 4 | <input type="checkbox"/> Grade 5 |
| <input checked="" type="checkbox"/> Grade 6 | <input checked="" type="checkbox"/> Grade 7 | <input checked="" type="checkbox"/> Grade 8 |
| <input type="checkbox"/> Grade 9 | <input type="checkbox"/> Grade 10 | <input type="checkbox"/> Grade 11 |
| <input type="checkbox"/> Grade 12 | | |
- j. Space standard from Space Standard Worksheet: 100 %

SPACE STANDARDS WORKSHEET

State project #: **TMP-049-NPVB** Facility: **John F. Kennedy Middle School**

State Standard Space Specification Spreadsheet

Projected Enrollment	Pre-K and K	Grades											
		1	2	3	4	5	6	7	8	9	10	11	12
		Allowable Square Footage per Pupil											
0 - 350	124	124	124	124	124	156	156	180	180	180	194	194	194
351 - 750	120	120	120	120	120	152	152	176	176	176	190	190	190
751 - 1500	116	116	116	116	116	148	148	170	170	170	184	184	184
Over 1500	112	112	112	112	112	142	142	164	164	164	178	178	178

1. Under the column headed " Projected Enrollment ", find the range within which your school's highest projected 8-year enrollment (**1215**) falls.

Selected grades	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
							148	170	170				

2. Using above figures, calculate Maximum Square Footage

- 2a. Total Square Footage (K thru 12): 488 sq.f.
- 2b. Number of Grades Housed: 3
- 2c. Average Square Footage (rounded): 163 sq.f.
- 2d. Highest Projected 8-year Enrollment: 1215
- 2e. Maximum Square Footage (c x d): 197,640 sq.f.

3. Total Square Footage at Completion of Project:

- 3a. Existing area constructed pre-1950: 0 sq.f.
- 3b. Multiply "a." by 80%: 0 sq.f.
- 3c. Area at Completion of Project constructed in 1950 or later: 191,016 sq.f.
- 3d. Square Footage for Space Standards Computation (b + c): 191,016 sq.f.

If line 2(e) is greater than line 3(d), there is no grant reduction.

No Grant Reduction

If line 3(d) is greater than line 2(e), divide 2(e) by 3(d).

*This factor will be used to reduce total eligible costs because of space in excess of the maximum eligible for reimbursement.

If a project exceeds the standards solely as the result of extraordinary programmatic requirements, the superintendent may submit a request to the commissioner for a waiver. A detailed list of space allocations for all extraordinary programs with explanations must be included with the request.

FORM ED049. Schedule 7

Roof Replacement

State project #: **TMP-049-NPVB** Facility: John F. Kennedy Middle School

a. Is this a vertical replacement (i.e. removal of all materials down to or including the deck before installation) of a whole roof? (see instructions)

Yes No

b. Is this the only roof covering the entire facility?

Yes No

c. Please complete to following section:

What is the total roofing area of the facility?

74,474 sq.f.

To calculate information below, please complete the
ROOF REPLACEMENT WORKSHEET

Area of the roof being replaced:

74,474 sq.f.

Roofing area eligible for reimbursement:

74,474 sq.f.

Age of roof area being replaced
(IF LESS THAN 15 YEARS OLD)

25 years

d. If whole or part of roof area being replaced, IF LESS THAN 15 YEARS OLD.

If roof area is less than 15 years old, BOTH certifications below MUST be signed for this project to be eligible for reimbursement

1. I hereby certify and attest that I have inspected said roof area and found it to be:

Improperly designed: Yes No

Improperly constructed: Yes No

2. I hereby certify and attest that the district has recovered damages in the amount of and is prohibited from recovery of further damages or has no other recourse at law or in equity.

Roof Replacement Worksheet

	Check if Section is Improperly Designed or Constructed	Roof Section Designation (if applicable)	Square Footage of Roof Section	Age of Roof Section	Estimated Project Costs	Estimated Ineligible Costs	Reimb Rate Reduction
	<input type="checkbox"/>		74,474	25	\$1,534,165	\$0	100 %
Totals:			74,474 sq.f.	25	\$1,534,165	\$0	
Total reimbursable area:			74,474 sq.f.				

FORM ED049. Schedule 8 EXTENSION AND ALTERATION DETAIL

State project #: TMP-049-NPVB Facility: John F. Kennedy Middle School

a. If additional floor space is being added, indicate each type by checking the boxes below.

For types not listed below click the 'Other' box and provide a description in the space provided

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Regular Instruction | <input checked="" type="checkbox"/> Computer Rooms | <input type="checkbox"/> Health | <input type="checkbox"/> Natatorium |
| <input checked="" type="checkbox"/> Special Education | <input checked="" type="checkbox"/> Industrial Arts | <input type="checkbox"/> Guidance Office | <input checked="" type="checkbox"/> Kitchen |
| <input checked="" type="checkbox"/> Science Labs | <input checked="" type="checkbox"/> Music | <input checked="" type="checkbox"/> Auditorium | <input checked="" type="checkbox"/> Cafeteria |
| <input type="checkbox"/> Media Center | <input checked="" type="checkbox"/> Physical Education | <input type="checkbox"/> School Administration | <input type="checkbox"/> Custodial |
| <input type="checkbox"/> Other | | | |

Description:

If extension is a relocatable, check the applicable box:

- | | | |
|---|--|---|
| <input type="checkbox"/> New
(includes installation) | <input type="checkbox"/> Used
(includes installation) | <input type="checkbox"/> Intradistrict
(installation only) |
|---|--|---|

b. Extent to which the existing area will be reconfigured as a result of this project

Relocation of existing programs to newly constructed space. Describe programs being moved

Change in the use of existing space.

Provide detail (e.g. regular ed classrooms converted to science lab; media center converted to special ed rooms.)

Cost Estimating Worksheet (Part A)**FORM ED049. Cost Estimating Worksheet (Part A)**

State project #: TMP-049-NPVB Facility: John F. Kennedy Middle School

Project Component	Project Cost	Square Feet	Cost per sq.ft.	NormRange Cost per sq.ft.
General Alterations				
Light	\$1,570,000	12,560	\$125	\$40 - 60
Medium	\$24,736,525	89,951	\$275	\$60 - 100
Heavy	\$25,036,560	69,546	\$360	\$100 - 160
Total est. cost of alterations:	\$51,343,085			

Project Component	Project Cost	Square Feet	Cost per sq.ft.	NormRange Cost per sq.ft.
Technology Infrastructure	\$899,100	191,016	\$5	Standard Not Determined
Extension	\$0	0		\$140 - 180
Energy Conservation	\$0	0		Standard Not Determined
New	\$7,488,805	18,959	\$395	\$175 - 225
Relocatable Classrooms (Purchased)	\$0	0		\$80,000 per unit (installed)
Roof Replacement	\$2,780,616	128,139	\$22	Standard Not Determined
Site Improvement	\$6,924,948	191,016	\$36	Standard Not Determined
Furniture, Fixtures, & Equipment	\$3,596,400	191,016	\$19	Standard Not Determined
Code Violation	\$0	0		Standard Not Determined
Asbestos Abatement	\$2,772,803	116,272	\$24	Standard Not Determined
Swing Space (Lease)	\$0	0		\$15/sq.ft. per year
SubTotal(A):	\$75,805,757			

Facility or Site Purchase	\$0	0		Based on appraisals
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	Project Cost	% of Subtotal(A)	Norm Range % of Subtotal(A)
Project Management & Design Fees	\$4,568,603	6%	15 - 20 %
Other	\$3,998,934	5%	2 - 5 %
Total Est. Project Cost:	\$84,373,294		

FORM ED049. Superintendent's Certification
State project #: TMP-049-NPVB Facility: John F. Kennedy Middle School

Superintendent's Certification

Please provide your initials in each input box next to each of the following statements acknowledging you are aware of each requirement as specified in Public Act 03-220. As applicable, support documentation will be required prior to SDE approval of the plans and specifications.

CD If the project is for the construction a new facility, an extension to an existing facility, the replacement of a building, the purchase of an existing facility, or for the full renovation of an existing facility, I understand that prior to the SDE approval of architectural plans, we must provide for a Phase I environmental site assessment in accordance with the American Society for Testing and Materials Standard #1527, Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process, or similar subsequent standard.

CD I understand that no architectural plan approval will be given for any project if the site of the facility is in an area of moderate or high radon potential, as indicated in the Department of Environmental Protection's Radon Potential Map, or similar subsequent publication, except where the school building project plan will incorporate construction techniques to mitigate radon levels in the air of the facility. The district will provide documentation indicating the level of radon potential at the applicable school prior to SDE approval of the plans and specifications.

CD If the plans incorporate new roof construction or the total replacement of an existing roof, the following must be met (to be included in the bid specification):

- A. A minimum roof pitch of one-half inch per foot;
 - B. A minimum twenty-year unlimited manufacturer's guarantee for water tightness covering material and workmanship on the entire roofing system;
 - C. The inclusion of vapor retarders, insulation, bitumen, felts, membranes, flashing, metals, decks and any other feature required by the roof design;
 - D. That all manufacturer's materials to be used in the roofing system are specified to meet the latest standards for individual components of the roofing systems of the American Society for Testing and Materials.
-

CD In the case of a major alteration, renovation or extension of a building to be used for public school purposes, the plans must incorporate the guidelines set forth in the Sheet Metal and Air Conditioning Contractors National Association's publication entitled "Indoor Air Quality Guidelines for Occupied Buildings Under Construction" or similar subsequent publication;

CD In the case of new construction, extension, renovation or replacement, the plans must include a plan that the building maintenance staff responsible for such facility are trained or are receiving training or that the applicant plans to provide training in the appropriate areas of plant operations including, but not limited to, heating, ventilation and air conditioning systems pursuant to section 7 of Public Act 03-220, with specific training relative to indoor air quality.

**ENFIELD TOWN COUNCIL
RESOLUTION NO. 4525**

RESOLVED, that the Joint Facilities Committee is hereby established as the building committee with regard to the Pre-Referendum Services for the Renovations at the John F. Kennedy Middle School.

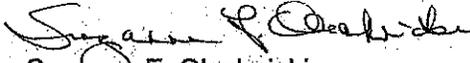
CERTIFICATION:

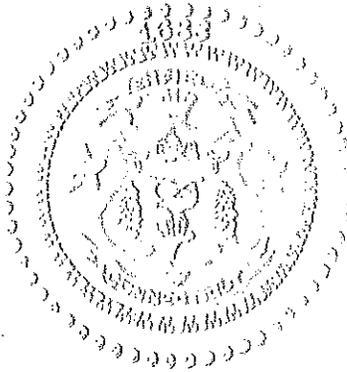
I, Suzanne F. Olechnicki, the duly appointed and acting Clerk of the Enfield Town Council,

DO HEREBY CERTIFY that the above Resolution No. 4525 was duly adopted by the Enfield Town Council at a Regular Meeting held on the 5th day of March 2018,

AND FURTHER CERTIFY that said resolution is in full force and has not been modified or rescinded in any way.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Town of Enfield, this 8th day of June 2018.


Suzanne F. Olechnicki
Town Clerk



**ENFIELD TOWN COUNCIL
RESOLUTION NO. 4524**

RESOLVED, that the Enfield Town Council authorizes the Enfield Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the renovations at the John F. Kennedy Middle School.

CERTIFICATION:

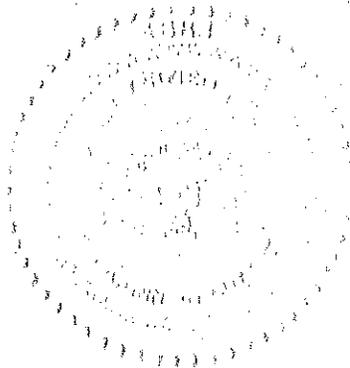
I, Suzanne F. Olechnicki, the duly appointed and acting Clerk of the Enfield Town Council,

DO HEREBY CERTIFY that the above Resolution No. 4524 was duly adopted by the Enfield Town Council at a Regular Meeting held on the 5th day of March 2018,

AND FURTHER CERTIFY that said resolution is in full force and has not been modified or rescinded in any way.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Town of Enfield, this 8th day of June 2018.


Suzanne F. Olechnicki
Town Clerk



**ENFIELD TOWN COUNCIL
RESOLUTION NO. 4523**

RESOLVED, that the Enfield Town Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the renovations at the John F. Kennedy Middle School.

CERTIFICATION:

I, Suzanne F. Olechnicki, the duly appointed and acting Clerk of the Enfield Town Council,

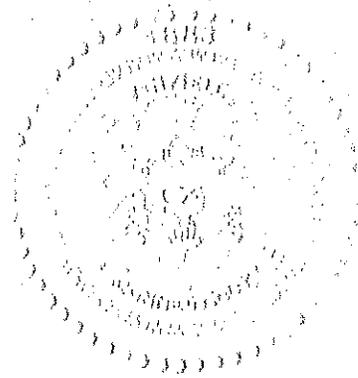
DO HEREBY CERTIFY that the above Resolution No. 4523 was duly adopted by the Enfield Town Council at a Regular Meeting held on the 5th day of March 2018,

AND FURTHER CERTIFY that said resolution is in full force and has not been modified or rescinded in any way.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Town of Enfield, this 8th day of June 2018.



Suzanne F. Olechnicki
Town Clerk



EDUCATIONAL SPECIFICATIONS

EXTENSIONS/ALTERATIONS, RENOVATIONS, ROOF REPLACEMENT:

John F. Kennedy Middle School

155 Raffia Road, CT 06082

May 16th, 2017

UPDATED March 27, 2018

PROJECT OVERVIEW

John F. Kennedy Middle School, originally constructed in 1969 with an addition constructed in 2000 is a school in need of many improvements. This school is the one and only middle school that serves the entire districts 6th, 7th and 8th grade population of 1,120 students. The student population is projected to increase and therefore so is the need for additional classrooms. Currently, a portable structure houses three classrooms that need to be added permanent to the building. The team teaching concept used at the middle school, which will likely increase from an 11 team to 12 team approach if the enrollment projections are realized, will require the addition and rearrangement of core academic classrooms (Science, Math, Social Studies and English). Therefore, this requires some modifications to the original layout of the building. Other programmatic improvements are needed to improve secondary educational spaces such as the gymnasium, auditorium and music program, technology and art classrooms. These spaces are either not accessible, cause security concerns or unable to support the academic needs. Additionally, this building has not seen any significant infrastructure upgrades in its lifetime, aside from the Media Center addition. The building systems are antiquated, all original and in need of major improvements to support the school moving forward. Numerous hazardous materials have also been revealed and need to be remediated under this project. It has been determined through the Town of Enfield Feasibility Study John F. Kennedy Study, that it is in the best interest of the educational program to renovate and expand the existing middle school. This results in a better long term educational solution for Enfield and the State.

RATIONALE FOR THE PROJECT

This project proposes to renovate and expand the existing middle school to increase the schools' capacity and to align the program with the educational needs of the modern middle school. The community has been living with an inadequate antiquated middle school and it is now apparent that the school's population will increase. The town has come to decide this need merits a major renovation and addition to the facility in order to accommodate a state-of-the-art educational experience for its middle school students.

The renovations and expansions to the middle school are proposed for several reasons. First, is the need to accommodate the projected population. Currently, some classrooms reside in a substandard portable structure and with the addition of approximately 100 students, additional permanent classrooms need to be planned for to accommodate all students and all of the educational programs. Currently the school operates under 11 teams and with the additional students it will increase to 12 teams. There are three academic wings in this building will be broken up into 4 teams per wing (one wing per grade). This model requires an addition on the end of each wing to accommodate the number of classrooms to support the core learning spaces for each team. Additionally, the growing need for technology to support active learning will be incorporated into the classrooms and will also include one Innovation Lab per classroom wing. Special Education is also increasing and the current school size does not accommodate some of the special educational programs that are needed within the district. The district intends to double some of the programs therefore increasing the need for additional space. Additional classrooms will be used for speech and OT/PT. The ALP and SED programs are also growing, keeping children within district, and their space need increases. These are the necessary improvements needed to the improve the building to accommodate the core learning environment.

Secondly, the reason for the middle school project is the essential need to improve the secondary educational spaces. These spaces are much more specific in nature and have more design and space requirements. In 1969 when the auditorium, gymnasium and technical education rooms were built, accessibility and safety were not as

high of a priority as they have become today. These spaces need such major improvements that its best they be fully demolished and rebuilt. The existing auditorium is located in the direct center of the "spoke-shaped floor plan." This requires public access through the building creating a major safety concern. The auditorium is also inaccessible and antiquated with damaged seats, steep slopes and no handicapped access to the stage. The best option fully removes the auditorium out of the center, opening the area up to create an enclosed courtyard instead. It then provides the opportunity to relocate this space towards the exterior of the building, closer to parking, adjacent to the gymnasium. The gymnasium is also a space that is in need of major improvements such as bleachers, wall pads, flooring, and operable walls, as they are all at the end of their useful life. This gym is also undersized and unable to accommodate a full-sized court. Due to the large student population the gym is broken up into 3 sections in order to accommodate multiple classes simultaneously. With the additional students having enough space to support 4 concurrent classes would be ideal. The gym is planned to be demolished and rebuilt at the appropriate size to support a full sized court with bleachers. The gym will have two operable walls to create 3 learning spaces. Additionally, a room to support project adventure will also be constructed. This will allow for 4 Physical Education classes at one time. With the gymnasium and auditorium side by side a secondary entry will be incorporated to allow for public access during events, nights and weekends. This will allow for the remainder of the school to be shut down, separate and secure. Additionally, secondary educational spaces consist of the music, art, technical education, and family consumer science food lab. These original spaces were dated and not conducive to the educational needs and they too will be rebuilt. The school currently has two music rooms but requires a larger band room. The music rooms will relocate adjacent to the auditorium. Additionally, perpendicular to the music wing, new art and technical education/engineering labs will be incorporated. Four technical education/engineering labs including Project Lead the Way, four art rooms and one family consumer science food lab will be planned for in order to accommodate these programs. The addition of these modern spaces will provide the population with the necessary spaces to support such specialized learning and revolutionize the learning experience of these students.

Lastly, renovating the existing building will allow a much needed upgrade to the antiquated building infrastructure and systems and remediation of environmental hazards. Original systems date back to 1969. More energy efficient and code compliant systems are desired to keep this school going. Systems such as LED lighting and more efficient HVAC systems are needed to replace these antiquated systems. Additionally, numerous hazardous materials have been revealed through testing. PCBs, asbestos and lead have a strong presence on site. To name a few, PCBs exist at the window and door caulk and lead piping throughout the school is corroding. These issues need remediation and this project would eliminate all environmental hazards throughout the existing building.

As described there are numerous reasons to corroborate renovating and expanding John F. Kennedy Middle School. The district is looking to provide their students with a safe and healthy atmosphere. They would like to provide exceptional core and secondary learning spaces to conduct their day to day activities which will foster learning and growth. They would like to expand and improve special educational services to better serve the districts children. Renovating and strategically adding on to the middle school will allow the town to start with an efficient updated infrastructure fit for the needs of today and the future. This school design will meet the LEAs goals and to improve the overall educational needs in Enfield.

LONG-RANGE EDUCATIONAL PLAN

Renovating and expanding John F. Kennedy Middle School will enable the district to achieve many long-range plans:

- Provide safe and effective learning environments
- Ensure long-term stewardship of the building as the Board will continue to use and invest in the building for educational use for the foreseeable future, over 20 years.
- Create the best school safety and security plans and meet all of the SSIC recommendations.
- New secondary instructional spaces, art, music and technical education.
- Improve the school day schedule for lunch and physical education.
- New heating, and cooling and piping central systems to improve indoor air quality.
- New electrical systems and infrastructure to allow for technology in all instructional spaces.
- New roof structure for long term (20-year minimum) weather tight envelope.
- New secure and efficient windows.

LEARNING / EDUCATIONAL ACTIVITIES

This school will be structured into age appropriate classrooms of approximately 25 students. The core educational classrooms shall be improved to a 21st century learning environment including technology with an enhanced teacher module. These classrooms will be arranged so that the 4 core academics; Science, Math, Social Studies and English are clustered together and organized into four teams per grade. Resource rooms, Special Education rooms such as resource, speech and reading will be located throughout the academic wings to support individual student needs. Additionally, 1 one Innovation Lab per wing will be incorporated to support each grade. These classrooms are to be located in the three separate two-story wings of the existing building. Additionally, secondary educational spaces will be located appropriately with the physical space needed to support the specialized educational practice. The school will be managed by the existing centrally located administrative center consisting of the principal, vice principals, administrative staff, nurse's suite, guidance suite, storage and conference rooms. The main administrative offices will be located at the front adjacent to the entry and connected by a security vestibule. The overall layout of the building will organize the public functions to the front separated from the general classroom wings. Allowing for the classrooms to be closed off from the remainder of the school will safely accommodate evening and weekend functions. The public areas shall welcome and greet visitors with displays, both digital and physical exhibit cases, to illustrate all of the student's work.

General Classrooms – English, Math, Social Studies

- General use classrooms for 6 thru 8 classes clustered together for academic efficiencies and organized into 4 teams per grade with a total of 12 teams
- Space for 25 students in each classroom with handicapped accessibility
- Electrical convenience power
- Cabinets for secured storage and project display/storage for learning materials
- 1 teaching station per classroom - Teacher's desk, chair, 4 drawer file cabinet, storage/wardrobe cabinet
- Integrated modern technology with 1:1 devices
- Floor outlets
- Include tables for group work instead of individual desks

- Overhead projection racks with screen
- White boards and tack boards
- VCT flooring and base and vitreous painted walls with acoustic ceilings and parabolic LED lighting with variable light level switching.
- Air conditioned and provided with adequate air ventilation to meet current codes
- Interconnected fire alarm system with horn/strobe notification
- Interconnected school-wide intercom system
- Sprinkler system
- Emergency lighting as required by code

Science

- 8 general science labs
- 4 science labs – lab and classroom combination
- Space for 25 students in each lab with handicapped accessibility
- Uninterrupted science counter top space with cabinets for secured science storage.
- Teacher’s lab station with instructional counter and desk area, chair, 4 drawer file cabinet, storage/wardrobe cabinet
- Project based room
- Student peninsulas and teacher demo station
- Classroom area with desks and chairs at labs only
- Overhead projection racks with screen
- Integrated modern technology with 1:1 devices
- White boards and tack boards
- Science storage room to support both labs with code compliance venting cabinets and fume hoods connected to each lab classroom
- VCT flooring and base and painted walls with acoustic ceilings and parabolic LED lighting with variable light level switching
- Air conditioned and provided with adequate air ventilation to meet current codes
- Interconnected fire alarm system with horn/strobe notification
- Interconnected to school-wide intercom system
- Sprinkler system
- Emergency lighting as required by code

Special Education Classrooms

- General support use classrooms clustered together for academic and service efficiencies
- Resource Rooms with handicapped accessibility
- ALP & SED – include restroom with lift, sink, swing
- Physical Therapy and Occupational Therapy Room
- Speech Room
- Reading rooms – located throughout the academic wings
- Cabinets for secured storage and project display/storage for learning materials
- Integrated modern technology with 1:1 devices
- Floor outlets
- Overhead projection racks with screen
- White boards and tack boards
- VCT flooring and base and vitreous painted walls with acoustic ceilings and parabolic LED lighting with variable light level switching
- Air conditioned and provided with adequate air ventilation to meet current codes

- Interconnected fire alarm system with horn/strobe notification
- Interconnected school-wide intercom system
- Sprinkler system
- Emergency lighting as required by code

Art Classrooms

- Accommodate digital and fine arts
- Introducing Ceramic Arts classroom to the program
- Adjoining kiln room with shelving and proper venting
- Adjoining Mud room for clay storage
- Adjoining supply room for art materials
- Include ample storage space within the room
- Space for 25 students in each classroom with handicapped accessibility
- Computer area along wall
- Uninterrupted flat counter top space with storage cabinets and open shelving including deep and wide drawer shelving with suspension hardware
- Drying racks
- Teacher's desk, chair, 4 drawer file cabinet, storage/wardrobe cabinet
- 2-4 free standing deep utility sinks with sediment traps dispersed through the classroom
- Add floor drain near clay area
- Electrical convenience power throughout perimeter
- Overhead projection and interactive whiteboard
- White boards and tackboards
- Integrated modern technology
- VCT flooring with vitreous painted walls
- Acoustic ceilings and parabolic LED lighting with variable light level switching
- Air conditioned and provided with adequate air ventilation to meet current codes
- Fire alarm system with horn/strobe notification
- School-wide intercom system
- Sprinkler system
- Emergency lighting as required by code

Music Classrooms

- Band Room – accommodate 160 students and instruments
- Orchestra Room - accommodate 100 students and instruments
- Chorus Room - accommodate 80 students on risers
- Music Room – accommodate 25 students
- Music Tech - computer lab
- One shared office for teachers
- Storage of instruments to be available at the perimeter or in an adjacent room
- Storage for equipment associated with band functions
- Sufficient egress for large equipment
- Uninterrupted flat counter top space with storage cabinets and open shelving
- Teacher's desk, chair, 4 drawer file cabinet, storage/wardrobe cabinet
- Incorporate new music technologies
- Electrical convenience power
- Integrated modern technology

- Overhead projection and interactive whiteboard
- White boards and tackboards
- Appropriate sound management materials at floor and walls
- Acoustic ceilings and parabolic LED lighting with variable light level switching
- Air conditioned and provided with adequate air ventilation to meet current codes
- Fire alarm system with horn/strobe notification
- School-wide intercom system
- Sprinkler system
- Emergency lighting as required by code

Technical Education/Engineering/Computer Technology

- 4 Technical Education classrooms/labs with computers at one side and machines and/or work tables at the opposite side
- 1 classroom for Computer Technology
- Space for 25 students in each classroom with handicapped accessibility
- 25 Fixed computer stations
- Various shop tools with ample space for safety
- Integrated storage rooms
- Uninterrupted flat counter top space with cabinets for secured storage and project display/storage for learning materials
- 1 teaching station per classroom - Teacher's desk, chair, 4 drawer file cabinet, storage/wardrobe cabinet
- Adequate Electrical convenience power
- Integrated modern technology
- Overhead projection racks with screen
- White boards and tack boards
- VCT flooring and base and vitreous painted walls with acoustic ceilings and parabolic LED lighting with variable light level switching.
- Air conditioned and provided with adequate air ventilation to meet current codes
- Interconnected fire alarm system with horn/strobe notification
- Interconnected school-wide intercom system
- Sprinkler system
- Emergency lighting as required by code

STEAM

- 1 classroom
- Provide kitchen setup for student use
- Space for 25 students in each classroom with handicapped accessibility
- Ample space for safety
- Uninterrupted flat counter top space with cabinets for secured storage and project display/storage for learning materials
- 1 teaching station per classroom - Teacher's desk, chair, 4 drawer file cabinet, storage/wardrobe cabinet
- Adequate Electrical convenience power
- Integrated modern technology
- Overhead projection racks with screen
- White boards and tack boards
- VCT flooring and base and vitreous painted walls with acoustic ceilings and parabolic LED lighting with variable light level switching.
- Air conditioned and provided with adequate air ventilation to meet current codes

- Interconnected fire alarm system with horn/strobe notification
- Interconnected school-wide intercom system
- Sprinkler system
- Emergency lighting as required by code

Gymnasium and Locker Rooms

- 1 full-sized gym
- Space appropriate to meet the needs of physical education program for both boys and girls
- Telescoping bleachers
- Project Adventure Room
- 3 Health classrooms adjacent to gym
- Ropes, nets, rock climbing wall, basketball hoops, drop down batting cage
- Padding on walls and floor for physical education programs
- Suspension equipment and/or storage rooms for pads
- Room dividing curtain/mesh to divide the space for three concurrent activities
- Modern storage for day to day use inside and outside
- Separate storage for extra curricula activities
- Male and female locker rooms with showers
- Physical education offices
- Wood floor suitable for running, ball sports such as basketball, kickball, etc.
- Tile floor at locker rooms
- High output LED lighting for efficiency and color correction for multipurpose activities.
- Acoustic deck and/or acoustic wall panels or suspended panels/clouds
- Fire alarm system with horn/strobe notification and voice evacuation as required by code
- Air conditioned and ventilated to current air-quality standards
- Interconnected school-wide intercom system
- Sprinkler system
- Emergency lighting as required by code

Cafeteria

- Space to seat approximately 405 students per lunch wave in three waves
- Provide a full kitchen with servery and storage near receiving area for school
- Floors must be durable and washable, with slip resistant finish
- Provide windows with abundant natural light and create relationships to exterior
- Acoustical treatment of wall and ceiling to support the use of the space
- Provide exterior dining
- Vitreous painted or masonry walls for durability and high lay-in ceilings, durable and washable
- High out-put LED lighting for efficiency and color correction for dining and multipurpose activities
- Portable cafeteria tables and chairs
- Convenience power for cleaning equipment and staff/visitor laptops
- Conveniently located data ports and jacks for LAN and internet use by staff, students and visitors
- Large projection screen and overhead LCD rack and LAN interconnection for presentations and communications
- Fire alarm system with horn/strobe notification and voice evacuation as required by code
- Air conditioned and ventilated to current air-quality standards
- Interconnected school-wide intercom system
- Sprinkler system

- Emergency lighting as required by code

Auditorium:

- Space appropriate to meet the needs of theatrical arts and music programs
- Space to assemble, present, and instruct 700 students
- Stage suitable for musical and theatrical performances as well as special educational programs
- Designed for flexible venue changes
- Lighting and sound systems to support the education and instructional use of the space
- Provide Sound Booth
- Adequate technology including but not limited to a projector and pull down screen at stage
- Acoustical treatment of wall and ceiling to support the use of the space
- Handicap access to stage
- Band, Orchestra and Chorus rooms will have easy access/adjacencies to stage
- Air conditioned and provided with adequate air ventilation to meet current codes
- Interconnected fire alarm system with horn/strobe notification
- Interconnected school-wide intercom system
- Sprinkler system
- Emergency lighting as required by code

ENROLLMENT DATA AND PROPOSED PROJECT CAPACITY

Enfield's John F. Kennedy Middle School Enrollment Projection Report was provided to the district in May of 2017. These projections have been used to plan the future facilities within the district. Overall the projected enrollment in the district indicates that the grade 6-8 population of Enfield is set to increase 3% over the next 7 years. The highest 8-year projected enrollment for grades 6-8 occurs in 2022-2023 with the peak at 1,215 students.

For planning purposes, the student enrollment for the middle school is set for 1,215 students which classifies the current building as undersized for its use, helping to make the decision to renovate and expand the school. According to the Space Standards Worksheet a population of 1,215 students at grade 6 through grade 8 anticipates the maximum square footage of the school to be 197,640 square feet. The program is developed using this as a guideline to the overall building size while aligning it with the districts needs to create a better educational experience for the middle school students of Enfield.

Size of Facility and proposed project capacity

As the building square footage is discussed it must be mentioned that the Media Center is to be excluded from the renovations. However, it is included in the overall square footage of the building and added into the State Space Standards. This is excluded from the project since this addition was constructed in 2000. The space is not currently eligible for reimbursement due to its age therefore any modifications will not pursue state reimbursement.

These specifications provide the components necessary to create a middle school to properly serve the 1,215 students, which is anticipated to occur in 2022. The Board of Education, the Pre-Referendum Committee and consultants have worked together to align the needs of the district and to academically support these students

while staying as close to the space standards as possible. The building design will slightly exceed the allowable 197,640 net square feet. The current program totals at 206,403 net square feet. A collaborative effort has been made to determine the spaces, sizes and relationships of the program needed to provide an educationally state of art middle school facility for the students of Enfield. The following spreadsheet includes the components needed to create this school.

*****INSERT PROGRAM SPREADSHEETS HERE**

Town of Enfield
JFK Middle School
SPACE PROGRAM TEMPLATE
PROGRAMMED SPACE NEEDS - March 27, 2018

	No.	Area NSF	Remarks
Projected Enrollment - 1200 Students			
SPACE COMPONENT (Existing Location) (New Location - If Different)			
(Space Component Requested by Staff but Not Provided in Conceptual Plan)			
Administrative / Staff			
MAIN OFFICE / ADMINISTRATION			
Main Office	1	1,024	
Break Room	1	56	
Principal's Office	1	216	
Administrative Assistant Office	1	236	
Storage	1	29	
Conference Room	1	360	
Assistant Principal Office (Red)	1	215	
Secretary Office (Red)	1	216	
Assistant Principal Office (White)	1	215	
Secretary Office (White)	1	216	
Assistant Principal Office (Blue)	1	215	
Secretary Office (Blue)	1	216	
GUIDANCE			
Open Office	1	550	Separate work/desk and waiting area
Storage		100	
Guidance Coordinator Office	1	163	
Guidance Counselor Office	1	106	
Guidance Counselor Office	1	106	
Guidance Counselor Office	1	106	
Guidance Counselor Office	1	106	
Guidance Counselor Office		106	
Conference Room (1)	1	171	
Career Center		400	
SCHOOL NURSE			
Main Office	1	525	
Exam Bay 1	1	125	
Exam Bay 2	1	125	
Private Office		125	
Storage	1	125	
Girl's Toilet	1	80	
Boy's Toilet	1	80	
Unisex Toilet		80	
PUPIL SERVICES (See Special Education for Additional Program)			
SPED Office	1	171	
Storage		80	
Conference rm (10-15 people)		80	
ELL Office	1	165	
School Psychologist Office	1	165	
Psychologist		159	
Speech Office w storage	1	150	
CHC Office	1	157	
Social Worker Office	1	157	
Social Worker Office	1	150	

			Remarks
Projected Enrollment - 1200 Students SPACE COMPONENT (Existing Location) (New Location - If Different) (Space Component Requested by Staff but Not Provided in Conceptual Plan)	No.	Area NSF	
TEACHERS / STAFF			
Humanities Coordinator's Office	1	232	Shared space
STEAM Coordinator's Office	1	232	
Conference Room 2	1	171	
<i>Teacher Work / Mail / Copy Room</i>		178	Based on new layout
<i>Teacher Work / Mail / Copy Room</i>		178	Based on new layout
<i>Teacher Work / Mail / Copy Room</i>		178	Based on new layout
ADMINISTRATIVE / STAFF TOTALS		8,996	
Science			
Science Classroom (15R)	1	774	
Closet/Storage	1	6	
Science Classroom (21R)	1	1,017	
Closet/Storage	1	6	
<i>Prep Room/Storage</i>		119	
Science Classroom (25R)	1	1,034	
Closet/Storage	1	6	
Science Classroom (15W)	1	760	
Closet/Storage	1	6	
Science Classroom (21W)	1	1,017	
Closet/Storage	1	6	
Science Classroom (25W)	1	1,034	
Closet/Storage	1	6	
<i>Prep Room/Storage</i>		119	
Science Classroom (15B)	1	760	
Closet/Storage	1	6	
Science Classroom (21B)	1	1,017	
Closet/Storage	1	6	
Science Classroom (25B)	1	1,034	
Closet/Storage	1	6	
<i>Prep Room/Storage</i>		119	
Science Lab		1,106	
<i>Prep Room</i>		196	
Science Lab (12R)	1	1,020	
Prep Room	1	172	
Closet/Storage	1	6	
Science Lab (12W)	1	1,020	
Prep Room	1	172	
Closet/Storage	1	6	
Science Lab (12B)	1	1,020	
Prep Room	1	172	
Closet/Storage	1	6	
<i>Chemical Storage</i>		197	
SCIENCE TOTALS		13,951	

Projected Enrollment - 1200 Students SPACE COMPONENT (Existing Location) (New Location - If Different) (Space Component Requested by Staff but Not Provided In Conceptual Plan)			Remarks
	No.	Area NSF	
Math			
Math Classroom (13R)	1	760	
Closet	1	6	
Math Classroom (14R)	1	760	
Closet	1	6	
Math Classroom (22R)	1	760	
Closet	1	6	
Math Classroom (24R)	1	760	
Closet	1	6	
Math Classroom (13W)	1	760	
Closet	1	6	
Math Classroom (14W)	1	760	
Closet	1	6	
Math Classroom (22W)	1	760	
Closet	1	6	
Math Classroom (24W)	1	760	
Closet	1	6	
Math Classroom (13B)	1	760	
Closet	1	6	
Math Classroom (14B)	1	760	
Closet	1	6	
Math Classroom (22B)	1	760	
Closet		6	
Math Classroom (24B)		760	
Closet		6	
Math Intervention Classroom	1	403	
MATH TOTALS		9,595	
English			
English Classroom (17R)	1	760	
Closet	1	6	
English Classroom (18R)	1	760	
Closet	1	6	
English Classroom (27R)	1	760	
Closet	1	6	
English Classroom (28R)	1	760	
Closet	1	6	
English Classroom (17W)	1	760	
Closet	1	6	
English Classroom (18W)	1	760	
Closet	1	6	
English Classroom (27W)	1	760	
Closet	1	6	
English Classroom (28W)	1	760	
Closet	1	6	
English Classroom (17B)	1	760	
Closet	1	6	
English Classroom (18B)	1	760	
Closet	1	6	
English Classroom (27B)	1	760	
Closet		6	
English Classroom (28B)		760	
Closet		6	
ENGLISH TOTALS		9,192	

			Remarks
Projected Enrollment - 1200 Students SPACE COMPONENT (Existing Location) (New Location - If Different) (Space Component Requested by Staff but Not Provided in Conceptual Plan)	No.	Area NSF	
Social Studies			
Social Studies Classroom (16R)	1	760	
Closet	1	6	
Social Studies Classroom (19R)	1	765	
Closet	1	6	
Social Studies Classroom (26R)	1	760	
Closet	1	6	
Social Studies Classroom (29R)	1	765	
Closet	1	6	
Social Studies Classroom (16W)	1	760	
Closet	1	6	
Social Studies Classroom (19W)	1	765	
Closet	1	6	
Social Studies Classroom (26W)	1	760	
Closet	1	6	
Social Studies Classroom (29W)	1	765	
Closet	1	6	
Social Studies Classroom (16B)	1	760	
Closet	1	6	
Social Studies Classroom (19B)	1	765	
Closet	1	6	
Social Studies Classroom (26B)	1	760	
Closet	1	6	
Social Studies Classroom (29B)	1	765	
Closet	1	6	
SOCIAL STUDIES TOTALS		9,222	
World Language			
World Language Classroom (23R) (Relocated from portable)	1	760	
Closet		6	
World Language Classroom (23W) (Relocate from portable)	1	760	
Closet		6	
World Language Classroom (23B) (Relocate from portable)	1	760	
Closet		6	
<i>World Language Classroom</i>		560	
WORLD LANGUAGE TOTALS		2,858	
Special Education			
Adaptive Program 'ALP'	1	1,528	<i>locate close to Nurse</i>
Blue Room	1	90	
Storage (Shared w/ SED)		200	
Toilet		94	
SPED Classroom	1	995	
Speech Classroom		307	
Closet		0	
SPED Classroom	1	579	
Closet	1	0	
SPED Classroom	1	579	
Closet	1	0	
SPED Classroom	1	579	
Closet		0	
OT/PT		450	<i>locate close to Nurse</i>
Closet		150	
Coordinator Office (See Administration)		0	
SPECIAL EDUCATION TOTALS		5,551	

Projected Enrollment - 1200 Students SPACE COMPONENT (Existing Location) (New Location - If Different) (Space Component Requested by Staff but Not Provided in Conceptual Plan)			Remarks
	No.	Area NSF	
Reading			
Strategic Reading Classroom (11R)	1	524	
Closet	1	6	
Strategic Reading Classroom	1	738	
Strategic Reading Classroom	1	574	
Strategic Reading Classroom (11W)	1	524	
Closet	1	6	
Strategic Reading Classroom (11B)	1	524	
Closet	1	6	
Strategic Reading Classroom	1	450	
Strategic Reading Classroom	1	579	
Assisted Reading Classroom (Adm-1)	1	306	
Assisted Reading Classroom (Hub-2)	1	306	
Assisted Reading Classroom		306	
READING TOTALS		4,849	
Visual Arts			
Art Classroom/Studio (21R)	1	1,020	
Storage	1	180	
Art Classroom/Studio (21W)	1	1,020	
Storage	1	180	
Art Classroom/Studio (21B)	1	1,020	
Storage	1	180	
Art Studio (Ceramics)		1,020	
Kiln Room		180	
Mud Room		88	
VISUAL ARTS TOTALS		4,888	
Technology Education			
Materials Testing	1	1,760	
Wood Storage	1	204	
Materials Processing & Computer Tech	1	1,760	
TECHNOLOGY EDUCATION TOTALS		3,724	
STEAM Wing			
Science of Technology	1	1,400	Sinks, Fridge, Laptops
Storage (Shared w/ Design & Model & Mat. Processing)	1	105	location!
Robotics	1	1,400	
Storage	1	150	
FACS TOTALS		3,055	

			Remarks
Projected Enrollment - 1200 Students SPACE COMPONENT (Existing Location) (New Location - If Different) (Space Component Requested by Staff but Not Provided in Conceptual Plan)			
	No.	Area NSF	
Computer Technology			
Design and Modeling	1	1,400	
Computer Science Innovation Maker		1,400	
COMPUTER TECHNOLOGY TOTALS		2,800	
Music			
Music Classroom (31)	1	792	
Music Classroom		0	
Music Room (MRM-1) (Music Technology)	1	792	
Music Room (MRM-2) (Chorus)	1	1,395	
Practice Room		162	
Office		0	
Music Room (MRM-3) (Orchestra)	1	2,354	
Practice Room		0	
Office		0	
Orchestra Storage		0	
Band Room (Currently in Auditorium)		5,383	
Band Storage	1	0	
Practice Room		162	
Office		0	
Uniform Storage		396	
Shared Office		220	
MUSIC TOTALS		11,656	
Auditorium			
Main Auditorium	1	6,782	700 seat capacity
Stage (Excluding Extensions)	1	2,828	
Stage Storage	1	405	
Projection Booth	1	265	
Sound/Storage	1	0	
Drama Storage		488	
Boys Dressing Room		194	
Boys Toilet		71	
Girls Dressing Room		212	
Girls Toilet		71	
AUDITORIUM TOTALS		11,316	
Physical Education and Health			
Main Gymnasium	1	10,025	
Specialized Gymnasium (Project Adventure)	1	3,378	total 4 teaching spaces
Auxiliary Gymnasium		0	
Health Classroom		826	
Health Classroom		826	
Health Classroom		750	???
Cardio/Fitness Room		650	20 student capacity
Boys Locker Room (Including Lockers & Changing Stalls)	1	2,500	
Staff Office	1	100	
Student Toilets & Showers	1	375	
Storage	1	200	
Trainer	1	200	
Girls Locker Room (Including Lockers, Showers & Changing Stalls)	1	2,500	
Staff Office	1	100	
Student Toilets & Showers	1	375	
Towels	1	100	
Equipment Storage	1	500	
Storage		200	
Outdoor Sport Storage (Located near fields)		600	
PE & HEALTH TOTALS		24,205	

			Remarks
	No.	Area NSF	
Projected Enrollment - 1200 Students			
SPACE COMPONENT (Existing Location) (New Location - If Different)			
(Space Component Requested by Staff but Not Provided in Conceptual Plan)			
Library / Media Center / Talented & Gifted			
Main Library	1	4,675	
Office	1	302	
Innovation Lab	1	1,161	
Head End	1	98	
Workroom (Talented & Gifted)	1	402	
Book Storage		419	
LIBRARY / MEDIA CENTER TOTALS		7,057	
Cafeteria / Food Service / School Store			
Cafeteria	1	6,649	
Faculty Dining	1	750	Accommodate 50 staff
Kitchen	1	2,750	Add Grab & Go Serving Line
Freezer	1	100	
Refrigerator	1	148	
Office	1	136	Provide private office
Laundry/Lockers	1	120	
Dry Storage	1	344	
Staff Toilet	1	80	ADA stall required
Receiving Area	1	239	
CAFETERIA / FOOD SERVICE / SCHOOL STORE TOTALS		11,316	

			Remarks
Projected Enrollment - 1200 Students SPACE COMPONENT (Existing Location) (New Location - If Different) (Space Component Requested by Staff but Not Provided in Conceptual Plan)	No.	Area NSF	
Building Infrastructure / Custodial			
Custodial Office	1	341	
Receiving Area		646	
Shop Room		267	
Custodial Break Room		0	Combined w/ Office
Boiler Room	1	1,051	
Storage (Green)	1	254	
Storage (Green)	1	0	
Main Electrical	1	99	
Fire / Sprinkler Room	1	176	
Boys Toilet (Green)	1	128	
Girls Toilet (Green)	1	128	
Male Faculty Toilet (Green)	1	128	
Female Faculty Toilet (Green)	1	128	
Boys Toilet (Adjacent to Main Office)	1	190	
Girls Toilet (Adjacent to Main Office)	1	190	
Staff Toilet (Adjacent to Main Office)	2	138	
Male Faculty Toilet (Administrative Wing)	1	156	
Female Faculty Toilet (Administrative Wing)	1	156	
Custodial Storage (Administrative Wing)	1	128	
Boys Toilet (Red)	1	190	
Girls Toilet (Red)	1	190	
Storage (Red)	1	174	
Storage (Red)	1	62	
Storage (Red)	1	241	
Boys Toilet (White)	1	190	
Girls Toilet (White)	1	190	
Storage (White)	1	174	
Storage (White)	1	62	
Storage (White)	1	241	
Boys Toilet (Blue)	1	190	
Girls Toilet (Blue)	1	190	
Storage (Blue)	1	174	
Storage (Blue)	1	62	
Storage (Blue)	1	241	
Boys Toilet (Yellow)	1	0	
Girls Toilet (Yellow)	1	0	
Storage (Yellow)	1	0	
Male Toilet (Auditorium)		232	
Female Toilet (Auditorium)		244	
Family Toilet (Auditorium)		184	
BUILDING INFRASTRUCTURE / CUSTODIAL TOTALS		7,535	
Miscellaneous			
In School Suspension (I.S.S.)	1	400	
Gymnasium/Auditorium Entrance Vestibule		542	
Gymnasium/Auditorium Lobby		1,200	
MISCELLANEOUS TOTALS		2,142	
PROGRAMED SPACE - TOTAL		153,908	
with Circulation factor (34.10%)		206,403	

DETAILED DESCRIPTION - BEFORE, DURING, AFTER AND SUPPLEMENTAL

Before Construction

This project will begin with design and all state and town approvals. The existing middle school building will remain in operation during the process.

During Construction

Construction and renovation will occur while the students remain at the existing building. The construction zone will remain safely secured from the active components of the school. Construction will be planned and phased in a systematic approach to first foremost ensure student safety and then also to smoothly construct additions and perform the renovations. The additions will be constructed first in order to provide swing space. Wing by wing renovations can take place as they become vacant. Details will be worked out in great detail once a CM is hired.

After Construction

Once the final phase of construction is complete the building will become fully occupied.

Supplemental

As the existing middle school furniture and equipment is dated and nearing the end of its useful life it is anticipated that most furniture and equipment will be new and included in the FF&E phase of the project.

BUILDING SYSTEMS

This project will have an impact on the following systems:

- Security – The intent of this project would be to provide the essential architectural components such as vestibules and window glazing and sill heights along with technical systems such as security cameras. It will also incorporate the latest SSIC standards.
- Technology – The intent is to have the most current technology available and each room outfitted to support 1 to 1 devices.
- PA, Phones & Clocks – A comprehensive modernized system will be incorporated into the design.
- HVAC– Highly efficient modern systems including cooling and ventilation will be incorporated into the design. Geothermal will be an option to explore.
- Electric – Highly efficient modern systems including LED lighting and energy management systems will be incorporated into the design. Photovoltaics will be an option to explore.

INTERIOR BUILDING ENVIRONMENT

- Ceilings and Walls – The intent of this project would be to provide the school with the best materials for efficiency and acoustics. Exterior and interior walls will be constructed with block and/or brick. Dropped acoustical ceilings will be installed in classrooms. Other spaces such as the gym, cafeteria and auditorium will likely have exposed ceilings with some acoustical clouds or portions of dropped ceilings.
- Lighting: The goal is to maximize natural light and incorporate highly efficient systems including LED.
- Plumbing – Highly efficient systems including low flush toilets and urinals will be incorporated into the design.

- Windows and doors – The project will be constructed with aluminum double or tripled glazed high efficient systems working with the SSIC guidelines. Exterior doors will be aluminum and interior will be solid core wood.

SITE DEVELOPMENT

The site is located on the currently owned and occupied 54-acre school site. Currently 27 acres are developed for the school. The Middle School will remain in the same position with modifications and additions that follow spoke plan concept. Overall, the current site is in need of improvements and modifications.

The site will be designed first with safety in mind. Traffic flow is currently a major concern. Traffic safety will be a primary objective. The first goal is to separate bus and vehicular traffic. There will be two distinctive drop off and pick up areas, one to accommodate busses while the other will be for vehicles. The intent is not to require one to cross the other to improve the overall safety of this site. Visitor parking including handicap will also be located at the front. Staff parking is located to the side. A series of three covered walkways will greet pedestrians as they approach the building and connect the exterior of the three wings.

Site amenities and accessibility will be incorporated into the project. Currently the existing fields are run down and not accessible. The intent is to rebuild a baseball, softball and multipurpose fields. The three tennis courts and two basketball courts are nearing the end of their useful life and replacing is being evaluated. Additionally, field storage will be built by the fields for physical education equipment. The site will allow for full accessibility throughout the site from the building to the parking lots, to the fields and to other outdoor spaces. This site creates many other opportunities to incorporate outdoor learning environments. Possibilities of alternate energy will be investigated such as geothermal and photovoltaics. Perhaps rain water collection and gardens will be integrated into the design.

COMMUNITY USES

John F. Kennedy Middle School is an integral part of the community. It serves as a community facility and hosts numerous after school activities. Many amenities are provided and used by members of the public. As previously mentioned the town pool resides in the building where swim lessons occur. The pool and the fields are heavily used by parks and recreation. Additionally, summer camps are held at this school along with Special Olympics. All of these programs occur after school hours and on weekends.

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
APRIL 24, 2018**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on April 24, 2018.

1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Walter Kruzel.
2. **INVOCATION OR MOMENT OF SILENCE:** Chris Rutledge
3. **PLEDGE OF ALLEGIANCE:** Chris Rutledge
4. **FIRE EVACUATION ANNOUNCEMENT:** Walter Kruzel announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Rich Regnier, Ashley Depeau, Chris Rutledge, Charlotte Riley, Tina LeBlanc, Sarah Hernandez, Tim Neville, Scott Ryder and Walter Kruzel

MEMBERS ABSENT: None

ALSO PRESENT: Mr. Christopher J. Drezek, Superintendent; Mr. Andrew B. Longey, Assistant Superintendent; EHS Student Representatives, Meghan Connery and Matt Campo

6. **BOARD GUEST(S)**

a. **Career Pathways Presentation**

Mr. Drezek welcomed John Dague, our STEAM Coordinator. Mr. Dague will discuss our college connections program and opportunities for our students.

Mr. Dague stated our students have the opportunity to earn up to 36 collect college credits. He reviewed the college credit opportunities, EMT certificate program, college career pathways, college connections and high school partnership programs available to our students.

Mr. Rutledge wished he could go back to high school again. These are great opportunities for our students to take advantage of. How many slots are available. Mr. Dague stated up to 30 students can attend these programs.

Mr. Rutledge asked how are you marketing this? Mr. Dague stated the classroom teachers, guidance counselors and career center offer information to students about these programs. We will discuss this at our Program of Studies Night. We are currently promoting these programs to incoming JFK students and Freshman students.

Mr. Rutledge asked what kind of internship programs are available to the students. Mr. Dague stated the first year the students will study the coursework. The internship is done during the second semester. Internships are limited due to the students age. They do offer some shadowing programs for the students.

Mrs. Riley stated this is a great opportunity for our students that might not pursue college. What percentage of students are taking advantage of these courses and lessen the financial obligations. Do you know what the percentage of students are taking advantage of this? Mr.

Dague stated around 1% of the student population around 12 -16 students for the college connections, 57 students are taking advantage of CCP, and the EMT course will be around 2%. The AP classes he does not have available, but he can get that.

Mr. Regnier stated we had a partnership program 20 years ago that he participated in. This is a great opportunity for students to see if this is something they would like to pursue or to see if it is a good fit. He participated in this during his junior year. Mr. Dague stated exposure is a big part of this. Students can see if this is a good fit for them.

Mr. Neville thanked Mr. Dague. He knew you would do a great job presenting this to the Board and public. We have increased the number of students participating in this program. This is a great opportunity for our students. Mr. Dague stated there are areas in manufacturing technology that are growing. Some of the students completing this program are being hired at \$60K. The employers are also offering incentives. EDAC just gave the students a presentation about this.

Mr. Neville stated the EMT and electromechanical programs will start next year. Mr. Dague stated these programs will grow next year. Industries are asking for the electromechanical program to maintain equipment.

Mr. Neville asked how Enfield compares to other districts. Mr. Dague stated other districts are also taking advantage of college connection programs being offered at other community colleges. Enfield is unique because ACC is located in Enfield and it makes a big difference.

Mr. Neville asked about the middle school connection. Mr. Dague stated we have a model at JFK for students to participate in grades 7 and 8. JFK has committed to the 5th year model. CAD and 3D printing is another area of growth.

Chairman Kruzel asked for a copy of the PowerPoint presentation.

Mrs. Riley asked if they are keeping track going forward with the graduates that have participated and get employment similar to an exit survey. Mr. Dague can look into this. Sometimes there will be a delay with some of the students. He will look longitudinally to see how many students participate.

Chairman Kruzel thanked him for his presentation. He asked about the EHS Eagle logo. Mr. Dague stated we have the prototype for the Eagle. We are working on the fit and a design with the Historical Society. He can send you a photo of the Eagle.

Mr. Drezek stated it is not a coincidence that so many students are partaking in these classes with the arrival of Mr. Dague to Enfield. We could not have asked for a better ambassador than Mr. Dague.

b. District Goal Presentation

Mr. Drezek stated he made a reference in his budget presentation regarding the district's goals. This has been an ongoing process over the past 5 years that was started with Dr. Schumann. The administrators review our goals over the summer to see if we need to make changes or adjustments and set our new goals for the current year. We needed to look at our priorities needed for the many different stakeholders in the district. Our administrators are doing a lot of great work for the district. He felt it was important for the Board to hear what we are doing. What you are going to hear is not in their job descriptions. The administrators took the lead on this. We have 4 goal teams and you will see just a brief snapshot of what they are doing.

Goal Team #1 consists of Julie Carroll, Anthony Brooks, Connell Clark, John Coleman, Altressa Cox-Blackwell, Marilynn Cressotti, Laura Gagnon, Jason LaMesa, Jennifer Miller,

Katie Reeves, Irene Roman and Laurie Seigel.

Mrs. Carroll thanked the Board for the opportunity to share the work they are doing. Mrs. Carroll added the work they are doing is in line with the districts message - we are making a difference in every child's life, every day. She reviewed the Theory of Action - If we develop, implement and monitor interventions that address the most significant challenges that impact students, then all students will have the opportunity to be successful.

Mrs. Gagnon stated attendance has been a challenge. We are now using PowerSchool and we are learning how to utilize reports efficiently to understand the needs of students. We provided professional development opportunities to teachers, staff along with parent and student training sessions, PowerSchool Portal training at JFK and EHS, reviewed reports, attendance tracking and notification to track daily attendance and attendance teams will meet monthly. This will be a goal we will be continuing next year.

Mrs. Seigel stated social emotional supports at the preschool level has been identified as an area of interest. We started a program called the Pre-K Early Learning Program at the STEAM preschool academy, Enfield Head Start and in the integrated special education preschool classes. Students are taught about empathy, emotion management, friendship and problem solving and how to transition to kindergarten. The teachers receive 6 weeks of daily lessons. They are taught whole body listening, recognizing feelings using puppets, songs, stories and games. Parents receive weekly home link newsletters and online components.

Mrs. Reeves stated she was here a few months ago discussing PBIS. The way they are addressing the social emotional and behavioral component at the elementary schools is through PBIS. The five elementary schools are working on Tier I interventions and expectations.

Mrs. Miller stated they started PBIS two years ago. We have Tier I in place and are making sure we have a strong foundation in place. This year we added conflict resolution that all students will receive. We are also moving into the other tiers and are building systems for entry and exit criteria matching and meeting the needs of the students. Our students in Tier II are showing great progress.

Mr. Clark stated we are also looking at academics and behavior at the secondary level. We discussed Wednesday Night School with the Board in September. He reviewed the Wednesday night school program. We are piloting this year at EHS an academic progress program and are looking at all students that were found to be academically ineligible. Our student intervention team is made up with over 30 teachers that will be assigned to a student to meet with them on a weekly or bi-weekly basis. This is a pilot program and we know some revisions are needed. During marking period 1 into 2, we saw 25 % of our students come off the ineligible list. From marking period 2 into 3 we saw 37% come off that list. We are making progress, but the work needs to continue. We hope to bring this model to the middle school next year.

Mrs. Cressotti stated Mr. Iacobucci spoke about Thursday night school at JFK in September. We have offered this program for the past 20 weeks. We have had 83 students that have participated - 51 students used this as an alternative to suspensions and 21 students used this for academics. We are using the same protocols as the high school. JRB has also started to use this as tool for students. Youth Services is part of the Juvenile Review Board and they like this option. We have received a few parent requests for students to participate in this program and some students have volunteered to participate. There are some road blocks where the students do not drive yet, and parents cannot get them. The Magic Carpet does not come to JFK. We do not always have the gym to use due to athletic commitments. We will continue this initiative with EHS for next year.

Mrs. LeBlanc stated that PowerSchool works great for parents to see if their children are

getting to school late. This is an effective tool for parents. Teachers are good about updating the information. She is glad to hear about the progress of the Wednesday night school. We all were looking for updates about this program. She understands the road blocks at JFK. Hopefully, the referendum will pass and that will help. She is impressed with PBIS and like the goals that were presented tonight. She thanked the administrators for what they are doing for our students.

Mr. Neville stated this excites him seeing our administrators using data and forming relationships with our students. You are giving the students alternatives. Keep up the extra work. We appreciate what you are going.

Mrs. Riley also thanked the administrators for what you are doing. Taking the initiative to do this extra work for our district is awesome. You are all doing a great job. Thank you.

Chairman Kruzel stated we are all here for the kids. He thanked them all their hard work. He would like to receive copies of the presentations from tonight.

Mr. Drezek stated we will make sure you will all receive these presentations.

Goal Team #3 consists of Michelle Middleton, Jacklyn Valley and Lisa Hunter, Erin Clark. Mrs. Valley stated Goal Team 3 ensured the scope and sequence of the PK-12 curricula and related programming is both achievable and delivered to all students in the Enfield Public Schools. We created a Learning Looks Survey which is used by administrators during classroom visits to examine to what extent the instruction is aligned with our curriculum and best practices in promoting student engagement.

Mrs. Hunter stated part 1 of the Learning Looks Survey examines that degree the written curriculum is being delivered effectively across the district. We are proud of the work that has been done. Year 1 and 2 were focused on aligning the curriculum. We are now looking at student engagement closely.

Mrs. Clark stated quality instruction is one of the key components. Engaged students are successful. She reviewed the Metric 1: standards-aligned instruction and Metric 2: student engagement. We saw growth in these areas.

Mrs. Hunter stated instruction has trended towards becoming more student centered. This includes strong real-world connections. The teachers are promoting confidence and independence in the classroom and personalized learning is an area for continued growth. We will continue to collect data.

Mrs. Riley thanked the goal teams. Each goal team is getting input from all the students. You have tangible metrics that you are using.

Chairman Kruzel thanked them and asked them to keep up the good work.

Mr. Drezek added both he and Mr. Longey are grateful for what they are doing. What they are doing is tangible and directly relates to our students.

c. CAFE Legislative Discussion

Mr. Drezek welcomed CAFE Deputy Director Patrice McCarthy. She will discuss the Legislative Priorities.

Ms. McCarthy thanked the Board for the invitation. She commended them for being a part of what is going on in the schools and for your interest in what is going on legislatively. Your staff is doing a wonderful job.

Ms. McCarthy stated that everything is still in flux at the State and House levels. You can go to the CAFE website for updates. Some of the highlights will include an increase in ECS funding, magnet school tuition has increased, TEAM program will be reinstated, and there will be a decrease in charter school funding.

Mrs. McCarthy reviewed the advocacy highlights for HB 5533 An Analysis of the Revenue Streams of the State. She also reviewed SB 453 Classroom Safety and Disruptive Behavior, SB Shared Municipal Services and Local Governments, HB 5170 Students' Right to Privacy in their Mobile Electronic Devices, and HB 5462 Transition Services for Special Education Students. We are also looking into minority teacher recruitment and fingerprinting. She reviewed fingerprinting issue. Some of the issues will be addressed, modified or moved to the next 2019 legislative session. Some of these mandates have not been acted on. If you have any concerns, this is the time to contact your legislators.

Mr. Drezek asked about SB 364. They have never fully funded excess costs. How do you report the time for SPED services and who will fund this for the clerical staff to report this?

Mr. Drezek also asked about SB 490. He understands the purpose of looking at shared services. The Boards are larger than the Town. In Enfield, our town utilizes cooperative bidding and services. We are using approved State bids. Legislation is proposing to do this backwards. Ms. McCarthy stated she shares your frustration.

Chairman Kruzal agreed that Hartford is doing this backwards.

Mrs. Riley was glad she discussed fingerprinting. Will this bill set the price for the background checks and will this cover volunteers? Ms. McCarthy stated the statute does not cover volunteers. That is a local decision. If you have a policy that requires volunteers to be fingerprinted, that would be up to you. The fees are determined by the State Police. We are looking into fingerprinting for use by multiple towns for substitute teachers.

Mr. Drezek asked if the legislation includes who the results can be shared with. Kelly Services does this for us and they cannot receive the results. This is being done backwards. Ms. McCarthy stated we are looking into this and many other issues before May 9th.

Mr. Neville stated he knows you are one of the good guys and apologizes for his questions. Fingerprinting for our substitutes is also being done by the police department. They do not want to do this, and they don't have the manpower to take this on. It all comes down to money. He has a problem with mandates unless the money follows it.

Mr. Neville asked about SB 453. Do you still need an 093 certification to suspend a student? He thought only an administrator could do this. Now teachers can do this. Ms. McCarthy stated a teacher can remove a student from a classroom. An administrator will determine the consequences. She has heard that schools do not have the staffing resources to conduct these investigations.

Mr. Neville stated he has concerns that the student cannot go back to a classroom unless the teacher signs-off on it. There needs to be other factors to consider. We are missing some steps.

Mr. Neville has concerns with money going to the magnet schools. We do not find out that we are losing students until after school has started. We are working on our budget in May and June. We need to account for these students. Is there any legislation for this? Ms. McCarthy stated there isn't any legislation for this. She hears about this a lot from local levels.

Mr. Neville asked about electronic devices. How will this be dealt with along with due process.

Ms. McCarthy stated we are still working on this language. We are working on the students right to privacy. Mr. Neville thanked her fighting for them.

Mrs. Depeau addressed SB 453. She has listed to students and families talking about teachers not taking them seriously or treating them fairly. The decision for them to return to class is going to be made by one person. She has some serious concerns with this.

Mrs. Depeau asked about HB 5452. Bus drivers will not be able to administer medication on a bus. If this is needed, who will administer life threatening medication in an emergency. Ms. McCarthy stated this would be allowed by local authority or local policy. They would be required to be trained by a medical person on how to administer medication.

Chairman Kruzel thanked Ms. McCarthy for coming. You are doing a great job for us and urged her to keep up the good work. Please feel free to pass along any relevant information to us through our superintendent.

Mr. Neville stated we had discussed signing off on the Legislative priorities.

Mr. Drezek stated he had shared CAFE's Legislative priorities which prompted tonight's discussion with Ms. McCarthy. Is this something the Board is still interested in? We can send something to Mr. Rader on the Board's behalf.

Board members were all in agreement to send a letter with their support for the legislative priorities.

7. SUPERINTENDENT'S REPORT

- a. Student Representatives – as presented
- b. CAFE Student Leadership Award Recipients – as presented
- c. Kindergarten Registration – as presented
- d. TC FY2018-19 Budget Community Conversation, Special BOE Meeting, FY2018-19 budget Public Hearing & Budget Workshop – as presented
- e. April/May Events – as presented

Mr. Drezek added BUZZ Robotics was in Houston for a national competition. They lost the final competition but medaled. They have done a fantastic job and congratulated the Bus Robotics Team. We will have them attend an upcoming meeting. Congratulations to BUZZ.

Chairman Kruzel stated the last day of school is June 25th and graduation will be held on June 21st. Seniors are required to attend school on the last day of school.

Mr. Drezek stated we will offer programs for the seniors. State law requires that all students attend school 180 days. The administration will be sending home information to the students about this.

8. AUDIENCES

Chairman Kruzel reminded audience members to refrain from any personalities. You will be allowed 3 minutes to address the Board.

Colleen Ceniglio, Shannon Drive – Mrs. Ceniglio has 3 daughters. One graduated and is attending Westfield State, one is a senior and the other is a sophomore. She is here tonight about the new Science requirements for graduation and how they are being implemented. She distributed a document with the science courses. She is concerned with the honors track students are required to remain in. There are no options for students to change tracks if they are struggling. She is concerned for not only her children but other children. Her children

have received an amazing education attending Enfield public schools. She knows she can override her daughter's courses. Thank you.

9. BOARD MEMBER COMMENTS

Mrs. Riley welcomed back everyone from the April vacation. She congratulated Ashley Depeau and her family for the birth of their daughter. She congratulated Chairman Kruzel and his family about his daughter graduating from college next week. She thanked the Enfield Street students for the cards they sent her. She is saving all these items. She also thanked everyone for the Board appreciation gifts we received.

Mrs. Riley stated the Henry Barnard PTO has some open positions for any interested parents. She congratulated all the students and staff for their box top submissions. Keep up the good work collecting the box tops.

Mrs. Riley attended the last Policy Committee Meeting. It was great to see the open exchange from Policy members and the public that participated. It was a productive collaboration that is what she always envisioned seeing.

Mrs. Riley attended the special KITE meeting. She met a lot of people there and we shared ideas. This was another example of community collaboration making Enfield a great place to live.

Mrs. Riley attended the facility tours that was held with the Joint Facilities Committee. She learned a lot about our town on this tour and what we provide. It was eye opening. We have some great talented staff in Enfield. They are all so committed to Enfield. She thanked them all.

Mrs. Riley stated we had a Joint Securing Presentation meeting. The information provided was very informative. The new police chief did a great job. She wished that more people attended this. You can watch this on YouTube and she encourages you to do so if you are interested.

Mrs. Riley stated Board Leadership met with the Enfield High students on the walkout day last Friday for a panel discussion. The students were so respectful. They debated effectively and respectfully. The organizers did a great job planning this event. This was all planned by the students. They have set a great example for their peers to follow. She looks forward to seeing what you all accomplish with your lives.

Mr. Ryder stated Eli Whitney held a grade 4 volleyball game to support a classmate with cancer. It was a great event. He wished the student well wishes. Grade 3 and grade 5 students are also holding events to help the student's family by raising donations. We have received great community support.

Mr. Ryder stated Eli Whitney will hold their book fair and a family Bingo night for the incoming grade 3 students. This is a great opportunity for the incoming students to see their next school. The PTO's work together with their sister-schools.

Mr. Ryder stated the Budget Community Conversation will be held on Wednesday at 7:00 PM at Henry Barnard and next week at the High School.

Mr. Ryder stated the One Book, Three School event will start next week at all of the elementary schools. If you plan on attending any of the night events, you need to RSVP. He is looking forward to this school event and reading at Eli Whitney.

Mr. Neville thanked the administration for the student representative name tags. It is helpful to have them recognized.

Mr. Neville thanked Mr. Dague for his dedication to our students and school system. We are doing a lot of great things in our schools. He likes to showcase what we are doing. He was also touched by the gifts we received during Board appreciation week. This board works well together and has a common goal.

Mr. Neville thanked the goal teams for their presentations tonight. He knows what our administrators do on a regular basis. He is so impressed with what our administrators are doing and their dedication to our students. Thank you for your commitment.

Mr. Neville attended the facility tours. It was impressive. We are looking at what we need to do with our facilities. He invites you to attend any of our meetings.

Mr. Neville agreed with Mrs. Riley regarding the student panel discussions. They were very respectful. He is very proud of our students.

Mr. Neville has some questions about what that Mrs. Ceniglio discussed tonight. He will discuss this with the Curriculum committee.

Mr. Neville saw Sarah Hernandez on television tonight discussing Autism Awareness. He congratulated her and is proud of her.

Mrs. Hernandez stated this is Autism Acceptance month. She is on the spectrum and it is not discussed by the Board. She is accepted and treated with such respect. She went to High Roads School in Wallingford today. The students that are there have different abilities. It was great talking with the students. What happened after meant a lot to her. The students did not realize the opportunities that are available to them. It is a reminder to be visible. Representation matters. She thanked the public for electing her. She thanked the Board for respecting her. Together we are all making a difference. Thank you.

Mrs. LeBlanc congratulated Ashley. Her daughter is beautiful.

Mrs. LeBlanc stated JFK will hold a Purse Bingo on Friday at Mount Carmel at 6:00 PM. You can go to the JFK PTO website to get tickets.

Mrs. LeBlanc congratulated the JFK Band who performed in Boston over the past weekend. It was very exciting to see the students perform. They did a wonderful job.

Mrs. LeBlanc also has some concerns with the science track mentioned by Mrs. Ceniglio. She knows the honors science track is very tough. She understands her frustration.

Mr. Regnier thanked Mrs. Zalucki for everything you do for us. He also thanked all the other hard working administrative staff at our schools. He thanked Mr. Dague for his presentation. He has already sent us the power point presentations. He is amazing.

Mr. Regnier stated the Hazardville Memorial PTO held a meeting and an earth day presentation for the students. We also purchased 2 gym carts filled with all kinds of athletic items for the school to use. The current playground needs some updating. The Town is working on the playscape. The carts will be used by all students and they appreciate it.

Mr. Regnier stated Eli Whitney Bingo for incoming grade 2 students is a wonderful way for the students to see their new school for next year and to ease transition concerns.

Mrs. Depeau thanked everyone for the well wishes for her family. She also thanked all the administrative professionals for what they do. You keep EPS moving, thank you.

Mrs. Depeau stated the Enfield Street PTO held a concert for the students with Red Grammer. He is a children's musical artist. The PTO funded this event for the students. This was a great event for the students. She thanked the parents for their support.

Mrs. Depeau thanked Mrs. Ceniglio for discussing her concerns tonight. This is something she is sure we will look into.

Mrs. Depeau thanked Mr. Dague for his presentation. She thanked the goal teams for their presentation and for Patrice McCarthy for attending tonight's meeting. We are making great progress and are doing a lot of good things. Thank you for your efforts.

Chairman Kruzal stated we all received a letter and it was not signed. If you want to write to us, please sign your name so we can communicate with you.

10. UNFINISHED BUSINESS

a. Policy Revisions - Approve the 1000 Series - Second Reading (tabled on 03-27-18)

Mr. Regnier stated the Board tabled the second readings for the 1000 Series at the last meeting. This needs to be placed back on the table to continue our discussion.

Mrs. Riley moved, seconded by Mr. Neville that the Enfield Board of Education places the 1000 Series back on the table for a second and final reading.

A vote by show-of-hands 9-0-0 passed unanimously.

Mr. Neville moved, seconded by Mrs. Riley that the Enfield Board of Education approves the 1000 series as a second and final reading.

Discussion:

Mr. Regnier stated that Mrs. Grant attended the Policy Committee meeting and shared her thoughts and concerns with us. We wanted to make sure that our policies are not being dictated by any political parties. The entire Board will be involved with the policies. This is something the entire Board feels strongly about.

A vote by roll-call 9-0-0 passed unanimously.

Chairman Kruzal stated the process for our policies works. We had a first reading and then heard from the public. The procedure works.

11. NEW BUSINESS

a. Approve FY2018-19 School Readiness Grant

Social Services Director Mrs. Homer-Bouthiette, Social Services Deputy Director Damien Humphries and KITE Chair LeAnn Beaulieu gave the Board an overview of the 2018-19 School Readiness Grant.

Mr. Rutledge moved, seconded by Mrs. Riley that the Enfield Board of Education approves the FY2018-19 School Readiness Grant.

A vote by roll-call 9-0-0 passed unanimously.

b. Approve FY2018-19 Adult Education Continuation PEP Program Enhancement Grant

Mr. Drezek gave an overview of the 2018-19 Adult Education Continuation PEP Program Enhancement Grant.

Mr. Neville moved, seconded by Mr. Rutledge that the Enfield Board of Education approves the FY2018-19 Adult Education Continuation PEP Program Enhancement Grant.

Discussion:

Mr. Neville stated this has come before the Board for many years. He would like the PEP group to come before us again. They are another group of unsung heroes. He supports them totally.

A vote by roll-call 9-0-0 passed unanimously.

12. BOARD COMMITTEE REPORTS

a. Curriculum Committee

Mr. Neville reported the Curriculum Committee will meet on May 1st.

b. Finance, Budget Committee

Mrs. Riley reported the Finance, Budget Committee met on April 16, 2018. Our next meeting will be on May 14th. We will have a guest to discuss the TAG program. This is open to the public and Board members are welcome to attend.

Mr. Neville would like to have a joint Curriculum and Finance meeting regarding TAG.

Mrs. Riley would like to do this also. Chairman Kruzel asked how would we do this? Mr. Drezek stated it is posted on the agenda that a quorum of the Board may be in attendance. You could hold a Finance meeting and invite the members of the Curriculum meeting to attend.

Chairman Kruzel would like to post the May 14th Finance meeting for all Board members. Mr. Drezek will make sure the appropriate staff are available for this meeting.

Mr. Rutledge would like to change the location for the Finance meeting to a larger room. Chairman Kruzel stated we could move this to another room to accommodate a larger crowd.

c. Policy Committee

Mr. Regnier reported the Policy Committee will meet on May 15, 2018.

d. Leadership Committee

Chairman Kruzel reported the Leadership committee does not have any meeting scheduled at this time.

e. Joint Facilities Committee

Chairman Kruzel reported the Joint Facilities Committee has a tight timeline. They meet every Thursday. This week we will meet in the JFK Library at 6:00 PM. We have hired an architect and are getting ready with the referendum process. We are continuing with the Henry Barnard roof application and are looking at all our buildings.

Chairman Kruzel stated the tours of the facilities was conducted by the Town manager. Mr. Chodkowski has only been here two years and he did a great job knowing about Enfield. He will be missed by many when he leaves at the end of May.

Mr. Neville agreed about the facility tours. The Town manager has a vision and he has posted this on the Town website. It is very creative. This Thursday's meeting will be a workshop and will probably last around 2 hours. We are very impressed with the creativity of this group. This is going to move quickly.

Chairman Kruzel will miss this meeting. He will be at his daughter's graduation.

f. EHS Building Committee

Chairman Kruzel reported the EHS Building Committee met and reviewed some bills. We are winding down with this committee. There may be 2 more meetings that will be held.

g. Any Other Committees - None

13. APPROVAL OF MINUTES

Mr. Rutledge moved, seconded by Mrs. LeBlanc that the Regular Meeting Minutes of March 27, 2018 be approved. A vote by show-of-hands 9-0-0 passed unanimously.

14. APPROVAL OF ACCOUNTS PAYROLL

Mrs. Riley moved seconded by Mr. Rutledge that the Enfield Board of Education accepts the superintendent's certification for:

- The month of February 2018, total expenditures amount to \$4,642,644.17, broken down between payroll totaling \$3,926,861.41 and other accounts totaling \$715,782.76. All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented.

A vote by show-of-hands 8-0-0 passed unanimously (Mr. Neville was not present for the vote).

Mrs. Riley moved seconded by Mr. Rutledge that the Enfield Board of Education accepts the superintendent's certification for:

- The month of March 2018, total expenditures amount to \$8,553,602.85, broken down between payroll totaling \$5,912,383.89 and other accounts totaling \$2,641,218.96. All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented.

A vote by show-of-hands 8-0-0 passed unanimously (Mr. Neville was not present for the vote).

Line Item Transfers - None

15. CORRESPONDENCE AND COMMUNICATIONS - None

16. EXECUTIVE SESSION - None

17. ADJOURNMENT

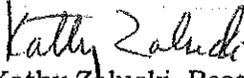
Mrs. Riley moved, seconded by Mr. Regnier to adjourn the Regular Meeting of April 24, 2018.

All ayes, motion passed unanimously.

Meeting stood adjourned at 10:25 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,


Kathy Zalucki, Recording Secretary

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
MARCH 27, 2018**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on March 27, 2018.

1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Walter Kruzel.
2. **INVOCATION OR MOMENT OF SILENCE:** Charlotte Riley
3. **PLEDGE OF ALLEGIANCE:** Charlotte Riley
4. **FIRE EVACUATION ANNOUNCEMENT:** Walter Kruzel announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Rich Regnier, Ashley Depeau, Chris Rutledge, Charlotte Riley, Tina LeBlanc, Sarah Hernandez, Tim Neville, Scott Ryder and Walter Kruzel

MEMBERS ABSENT: None

ALSO PRESENT: Mr. Christopher J. Drezek, Superintendent; Mr. Andrew B. Longey, Assistant Superintendent; EHS Student Representative, Meghan Connery

6. **BOARD GUEST(S)**

a. **Special Recognition**

Mr. Drezek stated March is Board member appreciation month. Tonight, we would like to recognize you for everything you do for the students and staff. Each Board member has received items from the students in our schools. The students from the 3-5 schools have created a picture with each of their thumbprints on them. We also have a short video from the students at the Stowe Early Learning Center. You are all volunteers and we thank you for everything you do for our students and staff.

Mr. Kruzel thanked everyone for the gifts. We are all here for the children of Enfield and truly appreciate these gifts. Thank you.

b. **Eastern Regional Middle School Festival**

Mr. Drezek stated Dr. Goodnite, our PK-12 Music Coordinator is here to explain about the Eastern Regional Middle School Festival that was held on March 9th and 10th and will introduce the students that attended this event.

Dr. Goodnite thanked the Board for allowing the JFK students to attend the Eastern Regional Middle School Festival music event that showcased their talents. They distributed programs from the festival. She introduced JFK staff members; Tracy Carne who worked with the instrumental students and Kimberly Jacques worked with the vocal students. The students gave an overview of their experiences - Anna Bemis, Carter Bouchard, Hery Chavez, Abbe Nisula, Joshua Tyler, Lindsey Ciechowski, Cassie Fortune, Kristina Mammano and Emily Vandal. The students thanked the Board for the opportunity to attend the festival. It was an amazing opportunity for them all.

Mrs. LeBlanc congratulated the students and was glad that you all were able to get this amazing experience. She is glad to be part of a school system that allows the students these kind of opportunities and experiences. You were able to conquer your fears and did extremely well.

Mrs. LeBlanc added that her youngest child plays in the band at JFK with Mr. Powers. Band and Mr. Powers have made such a powerful impact on her son. She attended JFK MICCA Competition and congratulated them for receiving a Gold. It was incredible to watch them perform. Our music teachers are so passionate. They want to see the students get to the next level and accomplish all your dreams. Our music department is fantastic. Thank you for everything you are doing for our students.

Mr. Neville agreed with Mrs. LeBlanc. The students involved in music are passionate and are encouraged to try new things with our music teachers. Dr. Goodnite has increased and expanded our music program successes. Thank you. This is something we enjoy hearing about, all your successes.

Mrs. Riley also congratulated them. It is amazing to hear how some of you just learned how to play a new instrument. Thank you for representing us and the Town of Enfield so proudly. You all deserve our thanks and Board members gave them a standing ovation.

Chairman Kruzel thanked them all for participating at the Eastern Regional Middle School Festival.

c. R.I.S.E. Grant Presentation

Mr. Drezek stated we are extremely proud of our talented students and dedicated staff members. We also thank our parents who support their children who practice for these competitions. We invited two Enfield High Students to tonight's meeting. Because they completed a video that went along with the R.I.S.E. Grant, we were chosen to receive a \$10K grant for our theatre program.

Dr. Goodnite introduced Cole Wood and Brendan Turner to the Board and thanked them for their contributions with the grant application. She knew the video would be an important part to the grant. Cole wrote the script and edited it. There were over 1,000 applications received.

Cole Wood and Brendan Turner gave the Board an overview of what they did with the 2-minute video. We are currently rehearsing for the play "The Music Man" and we knew that we needed to catch their attention with this video. Time got away for them and they did this rather quickly. Opening the door for a new and improved Lamplighters is very important. Trying for this grant was inspirational. Thank you for bringing this grant to our attention.

Dr. Goodnite stated we will use the money to purchase curriculum textbooks and items the Lamplighters need.

Mrs. Riley is very impressed with this grant you received. Can you send us the video clip? Congratulations again.

Mrs. Hernandez is very impressed with all of you performing under-pressure. She is also a fellow thespian. You learn what you are capable at these moments. You received a \$10K competitive grant and are very capable. Theater means something to her personally. What does it mean to you?

Mr. Wood stated theatre is a life style and has taken him on a career path. It has influenced his entire life. He has had a lot of help along the way. This is very important to him. He

always wished we could do more than just offer an afterschool program. Theatre means a lot to him and has opened-up doors for him.

Mr. Turner stated drama changed his life. He used to play baseball but once he tried out for a play at JFK, it changed his life. He wanted to be part of this. He met new people just like him. Drama is his second family. This grant is personal to them.

Chairman Kruzel urged them to put a plug in for their play "The Music Man". Mr. Wood stated the play will be held on April 27th and 28th at 7:00 PM in the Enfield High Auditorium.

Chairman Kruzel stated he was also a fellow thespian. He attended the last play and looks forward to seeing this one. Thank you for your hard work and for getting that grant.

Mr. Drezek added that Enfield High is the only Connecticut high school that received this grant. Dr. Goodnite is our biggest champion for our music and theater arts programs. He thanked her for her dedication.

d. Enfield Together Coalition

Mr. Drezek welcomed Jean Haughey our Town of Enfield Youth and Family Services Director, Joan Lawson the co-chair for the Enfield Together Coalition and Councilman Arnone to tonight's meeting.

Mr. Arnone thanked the Board. We are part of the Enfield Together Coalition (ETC). Both Joan Lawson and I are co-chairs for the ETC. Our mission is to raise public awareness, educate parents and youth, enforce underage drinking and substance abuse laws with a commitment to prevent and reduce substance abuse in our youth.

Ms. Lawson stated the ETC partnered with the Enfield Public Schools Athletic Department to create a Public Service Announcement (PSA) with the goal of reducing access to prescription drugs. The PSA engages parents to prevent substance misuse.

Mr. Arnone thanked Cory O'Connell, Athletic Director for the Enfield Public Schools; James Lyver, EHS Varsity Football Coach and Amy Bartholomew, EHS Varsity Field Hockey Assistant Coach who helped to create the PSA and making new connections in the prevention of youth substance abuse. They showed the PSA.

Mrs. Haughey thanked Mr. Drezek for his continued support with all our programs as well as our new trauma informed school mental health program. Mr. Drezek and I met with Senator Murphy this afternoon about addressing the opioid epidemic. We know how to do prevention very well. We have done suicide prevention programs for many years. She thanked Mr. Neville for being involved when we had to address this in our community. We offer many programs and training. We are educating our 9th graders that may be struggling with depression. We need to identify our youth that may be struggling with suicide and depression. We need to ask the tough questions and we need to connect with our youth with substance abuse disorders. Thank you for your support.

Ms. Lawson gave Mr. Drezek a certificate for his dedication and certificates for James Lyver and Amy Bartholomew.

Mrs. Riley asked if the PSA airs on Cox or the E-TV channel? Mr. Arnone stated you can watch it on Facebook and share it we would really appreciate it.

Mr. Regnier thanked them for a great job. Can we have this PSA be a pre-cursor to the Board and Town Council meetings. Mr. Arnone stated E-TV can do this. We also thank E-TV for all their assistance with making the PSA.

Mrs. Haughey stated this is airing before the Town council meetings now. We will add this to air before the Board meetings.

Mr. Neville thanked them for what they are doing. You have put in so much work with your prevention programs. This is something we need to do. We need to tie this together for people to get help. Opioids has taken over the country along with alcohol and drugs. He applauds you and the coalition for everything you are doing for our community. He is here to help in anyway.

Mr. Arnone stated if the Board and Town Council continue to work together with the coalition, we can attack this from all sides. Thank you for your continued support.

Mr. Rutledge thanked them for addressing this concern. Depression is a concern and there is a stigma that goes along with it. Making headway is very important. Please send us a link for the PSA video. He will share this.

Mr. Arnone also thanked the State of Connecticut for the grants they have received for the ETC.

Mrs. Haughey stated because of your strong partnership connection, we can provide the help that is needed to the students and community. Your hard work has made us eligible for many grants. Thank you for the many ways you have made this work.

Chairman Kruzal thanked them for everything they are doing. Please let us know if you need anything from us. Thank you.

Mr. Drezek thanked Mrs. Haughey and her staff. They are great partners with the Enfield Public Schools. Thank you Councilman Arnone and Ms. Lawson.

7. SUPERINTENDENT'S REPORT

- a. Student Representatives – as presented
- b. Enfield Head Start STEAM/Literature Fair – as presented
- c. Joint Security Presentation – as presented
- d. Snow Schedule Update – as presented
- e. March/April Events – as presented

Mr. Drezek added the Regional Invention Convention was held last Saturday. We submitted 20 applicants to the Statewide Competition and 15 will be moving on to the State Final round at UCONN. He congratulated our STEAM teachers who have gone above and beyond helping their kids with their projects.

8. AUDIENCES

Chairman Kruzal reminded audience members to refrain from any personalities. You will be allowed 3 minutes to address the Board.

Shannon Grant, Yale Drive – Mrs. Grant is asking the Board to hold off approving the policies on the agenda and table them until the committee can look at them more. She has concerns with policies: 1250, 1221, 1321.2a, 1330b, 1416 and 1260. She reviewed her concerns with each of these policies and the policy language. She thanked the Board for their consideration to table these policies. She will e-mail this information to the Board.

Susan Fluckinger, Somers Road – Mrs. Fluckinger is also here regarding policy #1321.2a regarding audio taping. This is a violation of parent's rights. GPS tracking systems are needed

for parents of students that are runners. Tracking systems may have been misconstrued or misused in the past. It is a useful tool for parents. It has been used in the past in a negative way. She would like the Board to include this with the policy. Thank you.

Mr. Tkacz, Woodgate Circle – Mr. Tkacz stated the people that live on Riverdale are upset about the lights that are coming from the High School. It is brighter at night and the lights are on 24/7. We do not need a third shift to clean these buildings. Someone needs to take action on this. This needs to be addressed before the town gets sued. He feels the traffic light is not needed. This has been determined by the Fire Department, Police Department and State. We need to place barriers in front of our schools for protection. Thank you.

9. BOARD MEMBER COMMENTS

Mrs. Riley attended the Read Across America program at Enfield Street school. It was a lot of fun and the kids were very receptive. She also attended the First Reader Ceremony. Over 70 new readers were certified. The kids were great.

Mrs. Riley watched the EFEE grant scoring. It was amazing to see how this is done. The scoring is very fair. She was very impressed with what they are doing. She went with Elizabeth Windsor Post to deliver some of the grants awards at Prudence Crandall. They are doing amazing things with the grants. EFEE is doing a great job.

Mr. Riley stated the Vendor Fair that was held at Barnard was a huge success. The PTO worked hard planning this event and everyone had a good time.

Mr. Rutledge thanked Principal Erin Clark for the reminder she sent him. Their parent advisory group will meet on March 28th at 6:30 PM in the EHS Library. He congratulated both the boys' and girls' basketball teams for their accomplishments made during this year's basketball season. There were a lot of standouts on both teams. A lot of hard work was put in and you deserve many accolades.

Mr. Rutledge addressed snow days. Some parents have expressed concerns when we close school. When we close school it is for safety. We are going by what the weathermen are predicting. Tough decisions were made and he applauds the superintendent for thinking of our students safety first.

Mr. Rutledge stated we have all had conversations about safety over the last month concerning school shootings. He thanked our State Representative Carol Hall for spearheading a school safety and security committee.

Mr. Rutledge attended the march for our lives event. It was great to see the community come together. He read a statement made by one person. He agreed that is usually the course that any tragic event takes. At first everyone is talking about it and then it dies down. He referred to taking the path less traveled and the unexamined life. We need to challenge our preconceptions. We need to get to the root causes and stop taking the easy path. We need to look at the heart of the issues like what the Enfield Together coalition is doing. Look at issues that truly matter. We need open minded intelligent conversations and need to stop the rhetoric. We need to look at the root causes.

Mrs. Depeau congratulated the students that were here tonight and were recognized. She thanked the EFEE group for what they are accomplishing with their grants.

Mrs. Depeau thanked the audience participation for their questions regarding the Board policies. We need extra sets of eyes. This is a wonderful opportunity to work together. We are all volunteers and are doing the best we can. Your comments are appreciated, and she looks forward to working together on these items. Thank you.

Mr. Regnier thanked the schools for the wonderful gifts we all received for Board Appreciation Month. Kudos to the kids. He thanked all the students that were recognized tonight. He thanked Mrs. Grant for her interaction with them regarding policies. We will address this under Item #10 on the agenda.

Mr. Regnier stated the arts festival was well attended. It was great to see the work from the students at all grade levels.

Mr. Regnier stated the Memorial PTO had a guest speaker Steve Davis from Goodwin College. He spoke about light and gave a presentation on the affects it has on student's eyes. The information was very informative. They will hold a spirit assembly on April 20th at Memorial. They are also holding March Madness at Memorial. It is a fundraising event they hold every day during the month of March. You can win a great prize for \$5. You can go to their website at Hazardvillememorialschoolpto.org to enter and win prizes for Yard Goats, Yankees and Red Sox tickets.

Mr. Regnier stated we will address the policy items under item #10.

Mrs. LeBlanc thanked the students and staff for the Board appreciation gifts. This touches her deeply. You are the rock stars. She has saved the items she has received from the students over the years, thank you.

Mrs. LeBlanc attended the JFK MICCA event. It was great to see all the other middle schools competing. Each school has their own style. We are waiting to see where they will place from this competition.

Mrs. LeBlanc attended the EFEE meet and greet. She spoke with one of kindergarten teachers about their grant. It was a lot of fun. They are so passionate at EFEE. She will support them in anyway.

Mrs. LeBlanc attended the staff vs. student's basketball game. It was a lot of fun and was well attended. The cheerleaders did a half time show that was great.

Mrs. LeBlanc stated the EHS Junior Prom will be held on Thursday and there is school on Friday.

Mrs. LeBlanc thanked the Policy Committee members for addressing all the questions and keeping the dialogue open. You have kept us all informed. She appreciates the e-mails we have received. She appreciates the comments made by the audience members. We have a great policy committee with Mr. Longey.

Mrs. LeBlanc thanked the ETC for what they are doing for Enfield. Their growth in Enfield is coming at a good time. This is huge for us and she thanked them for all their efforts.

Mrs. Hernandez echoed Mrs. LeBlanc's comments regarding the audience members comments. She appreciates the Policy Committees transparency and explaining things to her.

Mrs. Hernandez delivered the rocks and note from the Board to Parkland, Florida. It was profound and moving. She appreciates the conversations we are engaging. Her daughter participated in the walk out and walk in at Enfield High. She does not agree with me and that is okay. She offers a different perspective and she and her friends picked up on the #whatsyour17. It was a powerful experience for many of the students.

Mrs. Hernandez stated Kari Monteforte at EHS is a bright star. She updates the parents with scholarship information. It is a hectic time for students and parents. She appreciates what

she is **doing** and is always so cheerful and helpful. She is a delight.

Mr. Neville stated the lights at the high school need to be addressed. We have discussed this at the **Building** Committee Meeting. There are some things we can do in the short time. Planning and **Zoning** needs to get the sign-off from the appropriate people on this, so we can put things in place. We have a solution but are patiently waiting. This is an issue that needs to be addressed.

Mr. Neville thanked the audience members for their comments regarding the policies. The process **is** working. We have two readings, so the Board can have an opportunity to hear from residents. The Policy Committee has done a wonderful job.

Mr. Neville stated we have wonderful kids in our music and drama programs. He thanked our staff for **their** dedication and thanked our students. We ran for the Board of Education to make **our** schools better for our kids.

Mr. Neville stated school shootings affect them all. He walked with families and students in the march for our lives event. The students shouted enough is enough and articulately spoke. He is proud of our students and their will to act. We all want to keep our kids safe and enough is enough.

Mr. Ryder stated the Two Moms on a Mission Egg Hunt will be held on Saturday, March 30th at 1:00 PM for children ages zero to grade 5.

Mr. Ryder stated he met Dr. Goodnite and thanked her for what she has done for our students and the elementary chorus concert that was held on March 17th. He was so impressed with the students. He thanked our music department and staff. He thanked Mr. Patterson who played the piano at the concert.

Mr. Ryder wished the 15 Invention Convention students good luck at the next competition at UCONN. He wished a family friend Maddison good luck.

Mr. Ryder stated if he receives the PSA, he will make sure to share it with Board members and on the PTO sites.

Mr. Ryder also thanked Shannon Grant for expressing her policy concerns. The policy was appropriate as a first draft. Tweaks are needed.

Mr. Ryder attended the Read Across America events at Eli Whitney and Head Start. He had a lot of fun reading to the students.

Chairman Kruzel is trying to give the Board an update about BUZZ. They have events coming up. He will keep the Board apprised of their progress. They have been working very hard getting ready for their competitions. They held a pasta supper a couple a weeks ago that was very successful.

Chairman Kruzel stated we will have a TC/BOE Joint Security Presentation on April 5th at 7:00 PM in the EHS Auditorium. We will address as many questions as we can. We have been waiting for the final CO from the Building Department. Planning and Zoning has signed off and it is now with the Town Manager.

10. UNFINISHED BUSINESS

a. Policy Revisions - Approve the 1000 Series - Second Reading

Mr. Regnier reviewed the process for first and second readings. The process started last year

with our policies being reviewed by CABA. CABA has a legal department that reviews all the policies to make sure they are up to date with current laws and state regulations. We did have some concerns with some of the 1000 series policies - 1321.2. This was brought to our attention and we addressed this with CABA.

Mr. Regnier thanked everyone that has either called or contacted him with policy concerns. There was also a lot of chatter on the social media side regarding the policies. If you have an issue with a policy, contact a member from the Policy Committee or any Board member. Using social media sites will not resolve your concerns. We were contacted about concerns with some of the policies. We reached out to CABA and they realized they made a mistake. By us bringing this to their attention, they have reached out to other districts with the needed change. Because we have such active stakeholders in Enfield, we were able to help the entire state of Connecticut with this policy change. This is the back story regarding policy #1321.2.

Mr. Regnier stated this evening, Mrs. Grant provided us with policies she has concerns with. Based on this information, he would like to table the 1000 series until the Policy Committee has had time to review the recommendations. We would also like for Mr. Longey to extend an invitation to Mrs. Grant to attend the Policy Committee meeting on April 3, 2018 to address these proposed changes.

Mr. Regnier moved, seconded by Mr. Rutledge to table the second readings for the 1000 series until the Policy Committee has a chance to review the proposed policy recommendations.

Discussion:

Mrs. LeBlanc received several e-mails regarding policy #1321.2 and that there was missing information in the policy. Ms. Jones and Ms. Navarro-Gilmore both asked for their e-mails to be addressed and included in the minutes. We thank you for your e-mails and will include them with the minutes.

Mr. Ryder asked for Mr. Regnier to explain the acronym for CABA. Mr. Regnier stated it is the Connecticut Association of Board of Education. They are a private organization that works with most Board of Education's in Connecticut. They oversee policies and regulations for Boards of Education. They are the governing board for local Boards of Education.

Mr. Neville stated he had never heard about the GPS tracking that was mentioned by Mrs. Ruckinger. This would be a good one for CABA to research.

Mr. Neville stated the policy concerning money mentioned by Mrs. Grant, we have been leasing/renting town buildings for many years. The money pays for the custodian and associated costs for leasing/renting. This money goes back into the Town's budget and cannot go to the schools.

Chairman Kruzel stated the procedure for policies works. We have a first and second reading. Social media does not do anyone any good. You need to express your concerns with us.

Mr. Neville stated the Policy Committee does a great job. We work well together as a group. We appreciate your comments and feedback. We urge you to contact us with any questions. That is why we list our phone numbers and e-mail address for you to contact us.

Mrs. Riley asked if there is a way to split up the very large policy series. It is a lot of material to go through.

Mr. Regnier stated we have a lot of policies to review. It is a huge task. Are we sitting on policies and regulations that are outdated and do not comply with current laws and state statutes? He understands it is a lot of reading and work. He would like to break up the 3000

series. We can reach out to CABE and have them send the most important policies for us to review first.

Chairman Kruzel thanked the Policy Committee members for their hard work. Mrs. Riley added this is not an easy task.

Mr. Regnier added that the Policy Committee meetings are open to the public. The meetings are held at 1010 Enfield Street in the Superintendent's Office at 6:00 PM. Our agenda will review current updates for policy changes.

A vote by roll-call 9-0-0 passed unanimously.

11. NEW BUSINESS

a. Action if any, Regarding Revised JFK Education Specifications

Chairman Kruzel stated that Mr. Ryder and Mrs. Riley are also part of the Joint Facilities Committee along with Tim Neville and his self. There are four Board members on this committee

Mr. Cykley stated the only real change is the reducing the square footage of the building which will reduce the overall cost of the project. We reduced the project by 10,000 square feet. He reviewed the places that were reduced, the process and next steps with a new architect for a new grant application.

Chairman Kruzel stated the only change with the JFK Education Specifications is the square footage from the previous grant application that has been reduced by 10,000 square feet.

Mr. Neville moved, seconded by Mrs. Riley that the Enfield Board of Education approves the Revised JFK Education Specifications.

Discussion:

Mr. Rutledge asked about the space program template. Is this part of Education Specification? Mr. Cykley stated the Ed Specs have been updated and is subject to change once the architect comes up with a new design. We need to submit this by June 30th, so we will be moving quickly.

Chairman Kruzel stated the new architect will look at the old grant application. Mr. Cykley stated we will give all the information to the new architect to use.

Mr. Neville asked if the any of the testing previously done will follow to the new architect's plans? Mr. Cykley stated that is correct.

Mr. Neville stated we will not be restricting them. As long as they know the Ed Specs and the square footage, they will put this into the design. Mr. Cykley stated that is correct.

Mr. Neville They will come up with a new concept to meet the needs. Mr. Cykley stated they will come up with a design reducing the overall costs of the project is the goal.

Mrs. LeBlanc stated the JFK Ed Specs that were approved last May have now been reduced by 10,000 square feet. Mr. Cykley stated that is correct.

Mr. Ryder stated the Ed Specs, this is the educational requirements for programming. Mr. Cykley stated this is for the academic spaces within the building. This is tool the architect uses.

Mr. Ryder likes to ask the questions that people at home might be asking. He fully supports this plan. He wanted people to understand this.

Mr. Cykley stated this is a narrative the architect will use to design your new space. It outlines everything.

A vote by **roll-call 9-0-0** passed unanimously.

b. Discussion & Action if any, Regarding Snow Day - None

c. FY2018-19 School Calendar Revision

Mr. Drezek stated the Board previously approved our FY2018-19 school calendar. We must attend school for 180 days. This can only be changed by the commissioner. We were in a bit of a predicament due to the amount of snow days we used this year. This prompted him to review our approved calendar for FY2018-19. He has shared the proposed revisions with the bargaining units. He reviewed the proposed changes for the FY2018-19 school calendar. He also reviewed the proposed changes for a 3-hour delay and an early release without lunch with the Board. We also removed from the calendar - taking away days from the April vacation. This caused a lot of confusion for parents.

Mr. Neville stated understands why you took it off, but he believes we need this in writing somewhere. He also believes this may be in the teacher contract. Mr. Drezek stated if the school year is adjusted or the work year is adjusted that is mandatory subject of bargaining. We have the right to change the calendar as much as we need to as long as it does not affect the working conditions, work day or work year.

Mr. Neville added that when we hire staff, we always tell them if you make any plans for April vacation, you should pick-up trip cancellation insurance for just in case.

Mr. Drezek stated that is a common theme right now. By doing what we have done with using Good Friday as a school day, we saved cutting into the April vacation. He reached out to each of the bargaining unions and explained what we were looking at. We were experiencing a particular weather pattern in March and it did not look like it was going to change for a while. If we got past the April vacation, we were limited with the number of usable days left in June if we had any additional school closings.

Mr. Neville agrees with this but believes we need something in writing. Mr. Drezek stated we are trying to educate the public and families. Mr. Neville thanked Mr. Drezek and you are doing a great job of informing the parents and public.

Mr. Neville asked about the early release days with and without lunch. Good Friday will be an early release day without lunch. Mr. Drezek stated that is correct. No lunch will be served on Good Friday.

Mr. Neville asked about the early release day on August 31, 2018, will this be with lunch? Mr. Drezek stated this will be an early release day with lunch. We will only use the early release day without lunch for emergency school closings. Mr. Neville added we might want to clarify this. It also specifies this on November 21, 2018.

Mr. Rutledge asked if we need to clarify this on the calendar. Mr. Ryder stated any planned early release day will be with lunch. It will only be exceptions due to weather when lunch will not be served.

Mr. Drezek reiterated we will only use the early release without lunch for emergency school

closings. The last storm, we were concerned with the early release and getting our smallest children home. Using an early release without lunch will get all our students home sooner.

Chairman Kruzel stated we should just make a note that all scheduled/planned early releases will be with lunch.

Mrs. Riley asked if we need to reconsider this. Mr. Rutledge pointed out we can not reconsider because this was not done at our last meeting. You can only reconsider a vote at a meeting following the vote.

Chairman Kruzel stated we are now approving the revised FY2018-19 calendar.

A vote by **roll-call 9-0-0** passed unanimously.

d. Appoint Suffield Vo-Ag Consulting Committee Member

Mr. Rutledge moved, seconded by Mrs. LeBlanc that the Enfield Board of Education appoints Francis Lutwinas and Sam Smyth to the Suffield Agriscience Consulting Committee.

Discussion:

Mr. Rutledge asked if we can meet the two members. Mr. Drezek stated they can come before the Board just like any of the other committees.

A vote by **roll-call 9-0-0** passed unanimously.

ADD AN ITEM TO THE AGENDA:

Chairman Kruzel stated we have the need to add an item to the agenda – Item #11e Cancel the April 10th BOE meeting.

Mr. Neville moved seconded by Mrs. Riley that the Enfield Board of Education adds Item #11e Cancel the April 10th Board of Education Meeting.

Discussion:

Chairman Kruzel stated the reason for canceling the April 10th meeting is because this is during the April vacation week.

A vote by **roll-call 9-0-0** passed unanimously.

e. Cancel the April 10th Board of Education Meeting

Mr. Rutledge moved, seconded by Mr. Regnier that the Enfield Board of Education adds Item #11e Cancel the April 10th Board of Education Meeting.

Discussion:

Chairman Kruzel reiterated the reason for canceling the April 10th meeting is because this is during the April vacation week.

A vote by **roll-call 9-0-0** passed unanimously.

12. BOARD COMMITTEE REPORTS

a. Curriculum Committee

Mr. Neville reported the Curriculum Committee met on March 19, 2018. Mr. Dague reviewed the AP, ACC, Charter Oak, UCONN and UNH courses students can take to earn college credits. He reviewed the new EMT certificate program and the collegé connections program being offered at ACC. Mr. Neville added the Curriculum committee would like Mr. Dague to give the Board a presentation on this. This would be an educational opportunity for the Board and public. We would like this to be done at the last meeting in April.

Mr. Neville stated that Mr. Sargalski, Mr. Ponte and Ms. Gaskell gave a presentation on JFK looping and the elimination of looping in grades 7 and 8. This was a good discussion and they will come back with more information for the Curriculum committee.

Mrs. Depeau stated our next meeting will be held on April 16th.

Mrs. Hernandez added that Mr. Dague's presentation was great. She would also like to have him give the Board a presentation. We have some very clever students obtaining college credits.

b. Finance, Budget Committee

Mrs. Riley reported the Finance, Budget Committee will meet on April 9, 2018.

c. Policy Committee

Mr. Regnier reported the Policy Committee will meet on April 2, 2018.

d. Leadership Committee

Chairman Kruzel reported the Board Leadership Committee met on March 14, 2018 and discussed the calendar.

e. Joint Facilities Committee

Chairman Kruzel reported the Joint Facilities Committee has a tight timeline. They are looking to get this done by the end of May. We will meet again at 5:00 PM on March 29th in the Enfield Room.

Mr. Neville added we have tight timeline to get the design set for the application that is due to the State by June 30th.

f. EHS Building Committee

Chairman Kruzel reported the EHS Building Committee will meet on April 19, 2018.

g. Any Other Committees - None

Chairman Kruzel just received an update on Buzz Robotics. They were number 17 team captain and did good overall but did not win.

Chairman Kruzel stated the special KITE meeting will be held on April 4th at the Stowe Early Learning Center at 5:30 PM.

13. APPROVAL OF MINUTES

Mr. Neville moved, seconded by Mr. Rutledge that the Regular Meeting Minutes of February 27, 2018 be approved. A vote by **show-of-hands 9-0-0** passed unanimously.

14. **APPROVAL OF ACCOUNTS PAYROLL** - None
15. **CORRESPONDENCE AND COMMUNICATIONS** - None
16. **EXECUTIVE SESSION**

Mr. Neville moved, seconded by Mr. Rutledge that the Enfield Board of Education enters Executive Session for Matter(s) Related to Personnel.

A vote by **show-of-hands 9-0-0** passed unanimously.

The Board remained in Council Chambers for the Executive Session. Both Mr. Drezek and Mr. Longey joined the Board in Executive Session.

No Board action occurred while in Executive Session.

17. **ADJOURNMENT**

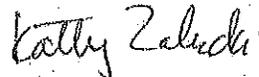
Mr. Neville moved, seconded by Mrs. Riley to adjourn the Regular Meeting of March 27, 2018.

All ayes, motion passed unanimously.

Meeting stood adjourned at 10:25 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,



Kathy Zalucki, Recording Secretary



TOWN OF ENFIELD

May 30, 2018

Mr. Konstantinos Diamantis, Director
Office of School Construction Grants & Review
Department of Administrative Services
450 Columbus Boulevard
Hartford, CT 06103

**RE: ^{NFVB} State Project No. TMP-049-~~RODD~~, JFK Middle School, Enfield, CT
Scheduled Referendum**

Dear Mr. Diamantis:

Pursuant to item No. 5 on the Office of School Construction Grants' Grant Application Submission Checklist, Documentation of locally authorized funding, please be advised the Town of Enfield is scheduling a referendum to take place on Tuesday November 7, 2017.

Upon completion of the vote tallies the district will forward this information to the Office of School Construction Grants promptly for inclusion into our previously submitted grant application.

Should you have any questions, please do not hesitate to contact us at 860-253-6350.

Sincerely,

Christopher W. Bromson
Acting Town Manager

CC: Chris Drezek, Asst. Supt.
Dr. Jeffery Schumann, Superintendent
Patricia West
Jim Giuliano, CSG

Christopher Cykley

From: Christopher Cykley
Sent: Wednesday, June 27, 2018 11:44 AM
To: das.scgform053@ct.gov
Subject: JFK Middle School, Enfield CT, St. Proj. No. TMP-049-NPVB SCG-053 Site Analysis
Attachments: image001.png; ATT00001.htm; JFK Middle School Enfield St Proj No TMP-049-NPVB SCG-053 Site Analysis 2018.pdf; ATT00002.htm; JFK Middle School Enfield St Proj No TMP-049-NPVB SCG-053 Site Analysis - Attachments.pdf; ATT00003.htm

Please find attached the completed SCG-053 with the applicable attachments for the above referenced project.

Thank you,

Christopher Cykley, MCPPO
Vice President



INSTRUCTIONS

Submission of FORM SCG-053 is required for all School Building Projects. The Local Education Agency (LEA) or Regional Education Service Center (RESC) should arrange for a planning meeting with the Office of School Construction Grants & Review (OSCG&R) **prior** to submitting a State grant-in-aid application for a School Building Project involving new construction, expansion, replacement, and/or site acquisition.

For new construction, expansion, or replacement projects (even within new areas of an existing school property and/or site improvements), the district must complete all Parts of FORM SCG-053 except Part III. For an acquisition grant, the district must complete all parts of FORM SCG-053. For all other types of projects complete applicable sections of Parts I and IV.

Prior to submitting FORM SCG-053, or seeking DAS Site Approval, the district’s representative or the district’s municipal planning department will need to assess whether the project would directly or indirectly impact environmental resources. Review the following environmental mapping websites and the noted resources, and document the findings on FORM SCG-053.

- **FEMA:** <https://msc.fema.gov/portal>
- **Environmental Conditions Online:** [UCONN/DEEP: Maps and Geospatial Data](#)
- **Coastal Hazards Viewer:** [DEEP: Coastal Hazards in Connecticut](#)

Note: Additional information listed at the end of this form must be submitted with this completed FORM SCG-053.

PART I: PROJECT INFORMATION

DISTRICT NAME: ENFIELD	FACILITY NAME AND ADDRESS: John F Kennedy Middle School 27 Shaker Rd, Enfield Ct 06082	STATE OSCG&R PROJECT NUMBER: TMP-049-NPVB
CONTACT PERSON & TELEPHONE NUMBER: Christopher Cykley 203.206.1281	PROJECT DESCRIPTION (<i>new construction, expansion, replacement, site acquisition grant, square footage, etc.</i>): <input type="checkbox"/> NEW CONSTRUCTION <input checked="" type="checkbox"/> EXPANSION <input type="checkbox"/> REPLACEMENT <input type="checkbox"/> SITE ACQUISITION <input type="checkbox"/> OTHER	
IS THIS A REVISED SITE ANALYSIS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO ARE MULTIPLE SITES BEING CONSIDERED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, PROVIDE THE NUMBER OF SITES:	HAS THE SUBJECT SITE BEEN APPROVED BY THE STATE UNDER A SEPARATE SCHOOL BUILDING PROJECT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, DATE OF APPROVAL: HAS ANY STATE BONDING BEEN APPROVED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
EXISTING STUDENT ENROLLMENT: 1,120 PROJECTED STUDENT ENROLLMENT: 1,215 EXISTING GROSS SQUARE FOOTAGE: 179,506 PROPOSED DEMOLITION: 7,100 PROPOSED NEW GROSS SQUARE FOOTAGE: 191,016	EXISTING PARKING SPACES: 267 PROPOSED NEW PARKING SPACES: 318 TOTAL PARCEL/SITE SIZE (AC.): 54 PROPOSED AREA FOR PROJECT (AC): 27 DEVELOPABLE AREA (AC): 27	

PART II: SITE INFORMATION (check all that apply)

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ISSUED FLOOD MAPS (<https://msc.fema.gov>)

100-YR Floodplain:	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact
500-YR Floodplain:	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact
Floodway:	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact
Coastal Hazard Zones:	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact

CONNECTICUT COASTAL HAZARDS VIEWER (UCONN-CLEAR) <http://cteco.uconn.edu/viewers/index.htm>

Hurricane Surge Inundation:	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	List the Highest Zone:
Erosion Susceptibility Sites:	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
Mean High Water (MHW) Inundation	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
MHW Inundation + 6 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
MHW Inundation + 12 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
MHW Inundation + 18 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
MHW Inundation + 24 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
MHW Inundation + 36 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
MHW Inundation + 60 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
MHW Inundation + 79 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	

<input checked="" type="checkbox"/> MUNICIPAL OWNED PROPERTY	<input type="checkbox"/> DEVELOPED	<input type="checkbox"/> OTHER RESOURCES:
<input type="checkbox"/> PRIVATE PROPERTY	<input type="checkbox"/> VACANT	<input type="checkbox"/> OTHER RESOURCES:
<input type="checkbox"/> NEW SITE	<input type="checkbox"/> COASTAL BOUNDARY	<input type="checkbox"/> OTHER RESOURCES:

EXISTING LAND USE: **Residential**

SURROUNDING LAND USES: **Residential**

CURRENT LOCAL ZONING CLASSIFICATION: **Exempt Comm.**

IS A ZONE CHANGE REQUIRED FOR THE PROJECT: YES NO

IS THE PROXIMITY TO OTHER EXISTING SCHOOL FACILITIES ADEQUATE? YES NO UNDETERMINED

IS THE SIZE AND SHAPE ADEQUATE TO SUPPORT THE PROPOSED SCHOOL FACILITIES? YES NO UNDETERMINED

IS THE ACCESSIBILITY TO THE SITE ADEQUATE? YES NO UNDETERMINED

HAS THE PROJECT CONSIDERED DEMOGRAPHIC AND POPULATION TRENDS? YES NO UNDETERMINED

UTILITY SERVICES	AVAILABLE?	ADEQUATE?	COMMENTS
Water	Available		
Sanitary Sewers	Available		
Electricity	Available		
Fire services	Available		

PART III: LIST COSTS (include other sites being considered)

Site Name:					
Acquisition (Purchase Price):					
Est. Development Costs:					
Est. Annual Maintenance Costs:					
Est. Annual Transportation Costs:					

CONNECTICUT COASTAL HAZARDS VIEWER (UConn-CLEAR) <http://cteco.uconn.edu/viewers/index.htm>

Hurricane Surge Inundation:	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	List the Highest Zone:
Erosion Susceptibility Sites:	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
Mean High Water (MHW) Inundation	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
MHW Inundation + 6 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
MHW Inundation + 12 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
MHW Inundation + 18 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
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MHW Inundation + 36 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
MHW Inundation + 60 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	
MHW Inundation + 79 in	<input type="checkbox"/> Direct Impact	<input type="checkbox"/> Indirect Impact	<input checked="" type="checkbox"/> No Impact	

<input checked="" type="checkbox"/> MUNICIPAL OWNED PROPERTY	<input type="checkbox"/> DEVELOPED	<input type="checkbox"/> OTHER RESOURCES:
<input type="checkbox"/> PRIVATE PROPERTY	<input type="checkbox"/> VACANT	<input type="checkbox"/> OTHER RESOURCES:
<input type="checkbox"/> NEW SITE	<input type="checkbox"/> COASTAL BOUNDARY	<input type="checkbox"/> OTHER RESOURCES:

EXISTING LAND USE: **Residential**

SURROUNDING LAND USES: **Residential**

CURRENT LOCAL ZONING CLASSIFICATION: **Exempt Comm.** IS A ZONE CHANGE REQUIRED FOR THE PROJECT: YES NO

IS THE PROXIMITY TO OTHER EXISTING SCHOOL FACILITIES ADEQUATE? YES NO UNDETERMINED

IS THE SIZE AND SHAPE ADEQUATE TO SUPPORT THE PROPOSED SCHOOL FACILITIES? YES NO UNDETERMINED

IS THE ACCESSIBILITY TO THE SITE ADEQUATE? YES NO UNDETERMINED

HAS THE PROJECT CONSIDERED DEMOGRAPHIC AND POPULATION TRENDS? YES NO UNDETERMINED

UTILITY SERVICES	AVAILABLE?	ADEQUATE?	COMMENTS
Water	Available		
Sanitary Sewers	Available		
Electricity	Available		
Fire services	Available		

PART III: LIST COSTS (include other sites being considered)

Site Name:					
Acquisition (Purchase Price):					
Est. Development Costs:					
Est. Annual Maintenance Costs:					
Est. Annual Transportation Costs:					

TOTAL:					
--------	--	--	--	--	--

List the Selected Site:

Date Site Selection Approved: Local Board of Education Local Building Committee

Comments:

PART IV: AUTHORIZED SIGNATURE

By signing this form, the district (grant applicant) acknowledges it has provided the above information using the best available information and any undetermined or unknown information will be obtained and provided to OSCG&R prior to site approval. Furthermore, should any of the above information change during the grant process; the district (grant applicant) shall submit a revised page to OSCG&R. Based upon revised information, previous site approval may be withdrawn, pending a revised site approval analysis.

AUTHORIZED DISTRICT SIGNATURE: _____ DATE: 6/27/18
(Signature) 

PRINT NAME: Christopher Cykley **PHONE NUMBER:** 203.206.1281

- Required forms/documents to be submitted in digital format (PDF):
- Completed/Signed FORM SCG-053: Site Analysis for School Building Projects
 - Environmental Site Assessment(s) (Phase I, II, or III)
 - 8.5" x 11" parcel map of property (or properties) to be acquired
 - Proposed Site Plan (if available)
 - FEMA issued Flood Map for the subject site
 - Print out of the site from Connecticut Environmental Conditions Online
 - Print out of the site from Connecticut Coastal Hazards Viewer (if applicable)

Send this form with attachments to: DAS FORM 053 mailbox:
das.scgform053@ct.gov

For general inquires, contact: Office of School Construction Grants & Review
450 Columbus Blvd, Hartford CT 06103
(860) 713-6490

OSCG&R USE ONLY

DATE OF SITE VISIT: _____

COMMENTS:

SITE VISIT CONDUCTED BY: _____

DATE ENTERED IN SCGMS: _____



Connecticut Department of Administrative
Services
Office of School Construction Grants
Public School Construction Cost Database

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Data Summary

State Project Number	District Name	School Name	Project Type	Square Footage of Construction	Total Cost	Cost Per Sqft	Construction Manager	Build Type Description	Application Stage
049-NPVB	Enfield Public Schools	John F. Kennedy Middle School		191,016	\$84,373,294.00	\$441.71	NOT ASSIGNED	Select	Grant Application





Connecticut Department of Administrative Services
Office of School Construction Grants
Public School Construction Cost Database

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Grant Application Phase Cost Estimate

State Project #	049-NPVB		
LEA	Enfield Public Schools		
School Name	John F. Kennedy Middle Sch		
Project Type			
Square Footage of Construction	191,016		
Grades	G1		
Enrollment Projections			
Reimbursement Rate		Cost/Square Feet	Ineligible Costs
Project Cost	\$81,561,471.00	of Project Costs \$426.99	Project Ineligible Costs \$2,811,823.00
All Soft Cost	\$19,542,503.00		Ineligible Soft Costs \$1,100,343.00
Construction Cost	\$62,018,968.00	of Construction Cost \$324.68	Ineligible Construction Costs \$1,711,480.00
Eligible Construction Costs	\$60,307,488.00	of Eligible Costs \$315.72	

Construction Cost		Cost	Ineligibles
A. SUBSTRUCTURE	A10. Foundations	444346.00	244277.00
	A20. Basements	0.00	0.00
B. SHELL	B10. Super Structure	998459.00	128563.00
	B20. Exterior Enclosures	2742697.00	371475.00
	B30. Roofing	3134824.00	78943.00
C. INTERIORS	C10. Interior Construction	5560360.00	38875.00
	C20. Stairs	137308.00	0.00
	C30. Interior Finishes	3148267.00	125405.00
D. SERVICES	D10. Conveying	294253.00	0.00
	D20. Plumbing	2855402.00	68341.00
	D30. HVAC	9725859.00	232778.00
	D40. Fire Protection	1016989.00	24343.00
	D50. Electrical	9644826.00	230867.00
E. EQUIPMENT & FURNISHINGS	E10. Equipment	846797.00	62500.00
	E20. Furnishings	1466011.00	105113.00

F. SPECIAL CONSTRUCTION AND DEMOLITION	F10. Special Construction	0.00	0.00
	F20. Selective Building Demolition	976594.00	0.00
	F30. Abatement	2825652.00	0.00
X. GENERAL CONDITIONS, OFFICE OVERHEAD, & PROFIT	X10. General Conditions	3282209.00	0.00
	X20. Overhead & Profit	1448821.00	0.00
Z. ALLOWANCES	Z10. Design Contingency	4826470.00	0.00
	Z20. Inflation (Escalation) Allowance	4289004.00	0.00
	Z30. Construction Contingency	2353820.00	0.00

Soft Cost		Cost	Ineligibles
G. SITEWORK (beyond 5 ft from Building)	G1010. Site Clearing	0.00	0.00
	G1020. Site Demolition & Relocation	123653.00	0.00
	G1030. Site Earthwork	291375.00	0.00
	G1040. Hazardous Waste Remediation	0.00	0.00
	G2010 Roadways	455780.00	0.00
	G2020. Parking	961447.00	0.00
	G2030. Pedestrian Paving	434484.00	0.00
	G2040. Site Development	145289.00	0.00
	G2045. Athletic Fields	780049.00	614449.00
	G2050. Landscaping	274930.00	0.00
	G3010. Water Supply	280844.00	0.00
	G3020. Sanitary Sewer	175000.00	0.00
	G3030. Storm Sewer	748247.00	0.00
	G3040. Heating Distribution	0.00	0.00
	G3050. Cooling Distribution	0.00	0.00
	G3060. Fuel Distribution	10992.00	0.00
	G3090. Other Site Mechanical Utilities	0.00	0.00
	G4010. Electrical Distribution	223472.00	0.00
	G4020. Site Lighting	308212.00	0.00
	G4030. Site Communications & Security	0.00	0.00
	G4090. Other Site Electrical Utilities	0.00	0.00
	G9010. Service & Pedestrian	0.00	0.00
	G9020. Bleachers, Concession Stands, etc.	0.00	20250.00
G9090. Other Site Systems	0.00	0.00	
Y.SITE GENERAL CONDITIONS, OFFICE OVERHEAD, PROFIT, & ALLOWANCES	Y1010. Site General Conditions	437227.00	0.00
	Y2010. Site Overhead & Profit	117310.00	0.00
	Y3010. Site Design Contingency	521377.00	0.00
	Y4010. Site Inflation (Escalation) Allowance	417102.00	0.00
	Y5010. Trade Contractor Bond Costs	0.00	0.00
	Y3020. Site Construction Contingency	0.00	0.00
R. CONSULTANTS	R1010. Architect/Engineer	3908603.00	45000.00
	R2010. Environmental	50000.00	0.00
	R3010. Commissioning	215000.00	0.00
	R4010. Geotechnical	0.00	0.00

	R5010. Cost Estimator	0.00	0.00
	R6010. Owners Rep	500000.00	0.00
	R7010. CM Pre-Construction	125000.00	0.00
	R8010. FF&E Coordinator	65000.00	0.00
	R9010. Legal	3500.00	0.00
S. FF&E	S1010. FF&E	3596400.00	0.00
	S2010. Technology	899100.00	0.00
	S3010. Playground Equipment	0.00	0.00
	S4010. Playground Surfacing	0.00	0.00
	S5010. Moving	0.00	0.00
T. FEES	T1010. District Bonding Fees	0.00	420644.00
	T2010. Insurance Cost	100000.00	0.00
	T3010. Town Staff Cost	20000.00	0.00
	T4010. Town Permit Fees	0.00	0.00
	T5010. State Permit Fees	250.00	0.00
	T6010. Testing/Inspection Fees	75000.00	0.00
	T7010. Printing & Mailing	2500.00	0.00
	T8010. Other Costs	817885.00	0.00
U. CONTINGENCIES	U1010. Owner Contingency	2457475.00	0.00
W. ACQUISITION COSTS W	W1010. Land/Building Purchase	0.00	0.00
	W2010. Swing Space/Portables	0.00	0.00
	W3010. Site Remediation	0.00	0.00
	W4010. Appraisals	0.00	0.00
	W5010. Land Survey	0.00	0.00
	W6010. Other Acquisition Costs	0.00	0.00

Save and Continue

Save and Exit

Signoff and Submit



We make a difference in Enfield - every child, every day.

OFFICE OF THE SUPERINTENDENT

1010 ENFIELD STREET • ENFIELD, CONNECTICUT 06082
TEL: 860.253.6531 • FAX: 860.253.6515

June 11, 2018

Mr. Kostantnios Diamantis, Director
Office of School Construction Grants & Review
Department of Administrative Services
450 Columbus Boulevard
Hartford, CT 06103

RE: JFK Middle School, Enfield CT
State Project No. TMP-049-NPVB
Renovation Status Report

Mr. Diamantis,

Pursuant to Item No. 11 on the Office of School Construction Grants' Grant Application Submission Checklist, the district ID to forward a copy of the written approval from the Commissioner of the Department of Administrative Services Awarding Renovation Status, as defined under C.G.S. 10-282 (18). However, in the case of the above referenced project, we have elected to hold our required referendum in November of 2018. Correspondingly, we have not yet hired an architect to perform this task.

In light of this situation, we request permission to submit the Renovation Status Report subsequent to a successful referendum without jeopardizing our review.

Should you have any questions, please do not hesitate to contact us at 860-253-6531.

Sincerely,

Christopher J. Drezek
Superintendent of Schools

cc: Andrew Longey, Assistant Superintendent
Patricia West, Business Manager
Christopher Bromson, Acting Town Manager
Christopher Cykley, CSG
Enfield Board of Education Members

