

# New and Replacement Swimming Pools Permits Required

## What you will need for your application.....

1. A plot plan showing the location of the pool, spa or hot tub indicating the distance to the property lines. You may use the gis maps on our website to do so go to <http://host.cdmsmithgis.com/enfieldct/>
2. to see a sample plot plan <http://enfield-ct.gov/DocumentCenter/View/15396/Sample-Plot-Plan?bidId=>  
You only need to put the distance from the proposed pool to the property lines. Please draw in any structures, buildings additions etc and their dimensions that do not appear on the GIS map.
3. Spec sheets for the pool, pool alarm, ladder and surround (if applicable) or specs and details of how you will meet the barrier requirements.
4. The contractor's State of Connecticut HIC # for above ground pools or the SPB # for in-ground pools. If the property owner is doing the work themselves this is not needed.
5. An insurance certificate with an active Workers Compensation policy from the contractor or the appropriate waiver form from the applicant.
6. If you are applying to replace a pool that was not previously permitted your pool installation will be treated as new. Please contact the office 860-253-6370 to discuss.
7. A separate electrical permit is required for any new electrical work or work not previously permitted or inspected.
8. If you have a septic system and / or well your project must have Health Department approval. Please contact them at 860-745-0383.

## APPLYING FOR PERMITS

1. Go to [www.viewmypermitsct.org](http://www.viewmypermitsct.org)
2. Choose "Enfield"
3. Register if you have not already
4. Acknowledge registration through email
5. Log on
6. Click "Apply for Permit"
7. Type of Permit "Building"
8. Permit for a "Residential Swimming Pool"
9. Go through the steps upload required documents.
10. Pay online or mail in check. If paying online additional Pay Pal fees apply **FEEES FOR PERMITS AND PAY PAL FEES ARE NOT REFUNDABLE**
11. Repeat steps to apply for an "Electrical" permit needed starting w/ step 7 choose "Electrical" instead of building.
12. Please check your email for correspondence regarding your application.
13. You will be notified by email when the permit is issued. A copy of the permit will be attached.
14. **DON'T FORGET TO CALL FOR INSPECTIONS!**

### Town of Enfield Division of Building Inspection

820 Enfield St  
Enfield, CT 06082

Phone: 860-253-6370

Email: [permits@enfield.org](mailto:permits@enfield.org)

# Guide to Installing / Replacing Swimming Pools For One and Two Family Dwellings



## Town of Enfield Division of Building Inspection

Apply online at [www.viewmypermitct.org](http://www.viewmypermitct.org)

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# Pool Safety

*Pools are a great way to relax, exercise and have fun. Sadly however, according to CDC statistics from 2010 –2014 there are about 10 deaths per day from drowning. About 1 in 5 of those deaths are children 14 years old or younger. While **nothing takes the place of adult supervision**, it's important to install your pool to the Building Code and apply for permits and inspections from your local Building Department. **Any pool, spa or hot tub (including temporary pools, spas and hot tubs) holding more than 24" of water is required to be permitted, inspected and approved for use by the Building Department.** This brochure is to make you aware of the basic safety items and items required for permits / inspections. **This document is not an installation manual nor is it complete set of safety guidelines.***

# Barrier Requirements

An outdoor swimming pool, including but not limited to, in-ground, above ground or on ground, hot tub or spa, storable pool, spa or hot tub etc shall be surrounded by a code compliant barrier. See 2018 CSBC—2015 IRC w/ CT Amendments Section R326.6 Barrier Requirements and it's subsections.

If you are installing an above ground pool and the sides are at least 48 " above grade measured out 3' horizontally from the proposed pool edge with no obstructions within the 3', are non climbable and you are using a code compliant ladder to access the pool from grade with a self closing latching / locking gate or a code compliant surround around the ladder, this may fulfill the barrier requirement.

If you are installing a pool where the sides and ladder will not meet the barrier requirements such as inground, partial inground, storable / temporary pool that has climbable sides, etc., you will need extra items to achieve the barrier requirements such as code compliant fencing, self closing / latching gates and doors, safety covers and door alarms.

Decks for pools must meet the barrier requirements called out in this section of the code.



## POOL ALARMS ARE REQUIRED!

**No permit shall be issued unless a pool alarm is installed with the swimming pool. The alarm must emit a sound of at least 50 decibels when a person or object weighing 15lbs or more enters the water in a swimming pool. 2018 CSBC—2015 IRC Section R326.6 .6**

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