

TOWN OF ENFIELD
ANNUAL BUDGET

33

FUNCTION: DEPT/AGENCY: ACTIVITY: CODE:
General Fund Finance Assessor 1830

PROGRAM SUMMARY	2007-08	2008-09		2009-10	
	ACTUAL	BUDGET	REVISED	PROPOSED	ADOPTED
0100 Personal Services - Salaries	269,079	261,684	242,508	232,148	232,148
0200 Personal Svcs. Employee Benef.	103,025	115,994	115,994	99,998	98,940
0300 Purchased Prof. & Technical	4,330	2,500	2,500	12,500	12,500
0500 Other Purchased Services	11,189	14,355	14,355	14,355	14,355
0600 Supplies/Materials	2,721	3,100	3,100	3,100	3,100
0800 Other Objects	433	1,200	1,200	1,200	1,200
PROGRAM TOTAL	390,777	398,833	379,657	363,301	362,243

PROGRAM INFORMATION & DATA:

The primary function of the Assessor's Office is to establish a fair market value for all taxable real and personal property within the Town of Enfield. The Assessor's Office also administers state and local programs for tax relief for elderly homeowners, totally disabled persons and veterans who meet certain requirements.

DEPARTMENT GOALS:

Value all real property within the corporate limits of the Town of Enfield.

Advise real property owners of the revaluation process.

Notify property owners of their new assessment and the appeal process.

Discover, list and value new improvements.

Continue data analysis programs.

Revise Exemptions, amounts and criteria to comply with State mandated changes.

Prepare for revaluation effective for October 2011 grand list.

**TOWN OF ENFIELD
ANNUAL BUDGET PERSONNEL DETAIL**

Function: General Fund
 Dept/Agency: Finance

Position Classification	POSITIONS AND BUDGET		
	CURRENT	PROPOSED	ADOPTED

1830 Assessor

Assessor	1.00	77,961	1.00	77,961	1.00	77,961
Assistant Assessor	1.00	43,733	1.00	45,733	1.00	45,733
Assessment Clerk	1.00	30,858	1.00	30,858	1.00	30,858
Assessment Clerk (PT)	0.50	28,064	0.50	28,064	0.50	28,064
Assist Assessor (PT)	0.50	22,340	0.50	22,070	0.50	22,070
Clerk Typist	1.00	<u>25,986</u>	1.00	<u>25,986</u>	1.00	<u>25,986</u>
Total	5.00	228,942	5.00	230,672	5.00	230,672