

TOWN OF ENFIELD
ANNUAL BUDGET

FUNCTION:	DEPT/AGENCY:	ACTIVITY:	CODE:
General Fund	Executive	Town Manager	1200

PROGRAM SUMMARY	2007-08 ACTUAL	2008-09 BUDGET	2008-09 REVISED	2009-10 PROPOSED	2009-10 ADOPTED
0100 Personal Services - Salaries	359,683	307,703	307,703	318,503	318,503
0200 Personal Svcs. Employee Benef.	98,766	92,487	92,487	93,893	93,893
0300 Purchased Prof. & Technical	1,880	700	700	700	700
0500 Other Purchased Services	26,505	23,650	21,200	19,250	19,250
0600 Supplies/Materials	3,819	3,070	2,989	2,100	2,100
0700 Property	776	800	655		
0800 Other Objects	2,500	2,500	5,176	2,130	2,130
PROGRAM TOTAL	493,929	430,910	430,910	436,576	436,576

PROGRAM INFORMATION & DATA:

The mission of the Manager's Office is to serve the public by continuously working to create, develop and maintain the organizational capacity, competence and environment to effectively deliver services demanded by the taxpayers through the elected officials with optimum efficiency. The office serves as liaison between the administrative staff and the Town Council for all operations except development of policies for the Town Council and is responsible for implementing those municipal programs.

**TOWN OF ENFIELD
ANNUAL BUDGET PERSONNEL DETAIL**

Function: General Fund
 Dept/Agency: Executive

Position Classification	POSITIONS AND BUDGET		
	CURRENT	PROPOSED	ADOPTED

1200 Town Manager

Town Manager	1.00	126,778	1.00	126,778	1.00	126,778
Assistant Town Manager	1.00	104,256	1.00	104,256	1.00	104,256
Executive Secretary	1.00	46,350	1.00	46,350	1.00	46,350
Administrative Secretary	1.00	35,535	1.00	35,535	1.00	35,535
Temporary/Seasonal	-	2,700	-	-	-	-
Total	4.00	315,619	4.00	312,919	4.00	312,919