

TOWN OF ENFIELD
ANNUAL BUDGET

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FUNCTION: DEPT/AGENCY: ACTIVITY: CODE:
General Fund Finance Treasury 1810

PROGRAM SUMMARY	2007-08	2008-09		2009-10	
	ACTUAL	BUDGET	REVISED	PROPOSED	ADOPTED
0100 Personal Services - Salaries	354,039	311,245	311,245	306,278	306,278
0200 Personal Svcs. Employee Benef.	117,025	104,560	104,560	105,939	104,699
0300 Purchased Prof. & Technical	9,550	1,000	1,000		
0400 Purchased Property Services	1,882	1,400	1,400	1,400	1,400
0500 Other Purchased Services	4,959	8,025	7,125	7,125	7,125
0600 Supplies/Materials	5,001	6,125	5,625	5,625	5,625
0700 Property			1,400		
0800 Other Objects	65	400	400	400	400
PROGRAM TOTAL	492,521	432,755	432,755	426,767	425,527

PROGRAM INFORMATION & DATA:

This division manages payroll, accounts payable and receivable, and all grant funds in accordance with Local, State and Federal legal requirements and accepted financial practices. In addition the Deputy Director of Finance/Treasurer is charged with the responsibility of managing the Town's investment program.

DEPARTMENT GOALS:

Continue the automation of all Town funds utilizing the financial accounting software.

Improve the integration of services between the Treasury and other departments such as Tax, leading to expanded services available to the taxpayers.

Examine and pursue opportunities to improve the Town's investment program.

**TOWN OF ENFIELD
ANNUAL BUDGET PERSONNEL DETAIL**

Function: General Fund
Dept/Agency: Finance

Position Classification	POSITIONS AND BUDGET		
	CURRENT	PROPOSED	ADOPTED

1810 Treasury

Deputy Director of Finance/Treasurer	1.00	86,846	1.00	86,846	1.00	86,846
Grants Accountant	1.00	77,691	1.00	77,691	1.00	77,691
Payroll Clerk	1.00	46,350	1.00	48,350	1.00	48,350
Accounting Clerk	1.00	30,858	1.00	30,858	1.00	30,858
Finance Clerk	1.00	30,858	1.00	30,858	1.00	30,858
Accounts Payable Clerk	1.00	27,610	1.00	27,610	1.00	27,610
Total	6.00	<u>300,213</u>	6.00	<u>302,213</u>	6.00	<u>302,213</u>