

TOWN OF ENFIELD
ANNUAL BUDGET DETAIL

11

FUNCTION:	DEPT/AGENCY:	ACTIVITY:	CODE:
General Fund	Town Clerk	Records Management	1610

PROGRAM DETAIL	2008-09 ACTUAL	2009-10 BUDGET	2009-10 REVISED	2010-11 PROPOSED	2010-11 ADOPTED
<u>0100 Personal Services - Salaries</u>					
0110 Salaries - Full Time	80,898	80,565	80,565	80,565	
0160 Stipends		2,690	2,690	2,641	
	80,898	83,255	83,255	83,206	
<u>0200 Personal Svcs. Employee Benef.</u>					
0210 Medical/Dental Insurance	13,804	14,781	14,781	14,813	
0215 Life Insurance	428	570	570	592	
0220 Social Security (FICA)	5,242	5,000	5,000	4,995	
0221 Medicare	1,226	1,170	1,170	1,170	
0260 Worker's Comp. Insurance		179	179	179	
	20,700	21,700	21,700	21,749	
<u>0300 Purchased Prof. & Technical</u>					
0322 Professional Development	384				
<u>0400 Purchased Property Services</u>					
0421 Disposal Services	1,351	300	550	500	
<u>0500 Other Purchased Services</u>					
0531 Telephone	280	285	285	930	
0535 Postage	24	50	50	50	
0551 Copying & Reproduction	82	100	100	100	
0580 Travel	168				
	554	435	435	1,080	
<u>0600 Supplies/Materials</u>					
0612 Office Supplies	1,743	300	300	300	
<u>0700 Property</u>					
0733 Furniture & Fixtures	39				
<u>0800 Other Objects</u>					
0810 Dues & Fees	215	250		250	
TOTAL	105,884	106,240	106,240	107,085	

TOWN OF ENFIELD ANNUAL BUDGET PERSONNEL DETAIL

Function: General Fund
 Dept/Agency: Town Clerk

Position Classification	POSITIONS AND BUDGET		
	CURRENT	PROPOSED	ADOPTED

1610 Records Manager

Records Manager	1.00	54,700	1.00	54,700	-	-
Records Assistant	1.00	25,865	1.00	25,865	-	-
Total	2.00	80,565	2.00	80,565	-	-