

TOWN OF ENFIELD
ANNUAL BUDGET

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FUNCTION: DEPT/AGENCY: ACTIVITY: CODE:
General Fund Finance Assessor 1830

PROGRAM SUMMARY	2008-09	2009-10		2011-11	
	ACTUAL	BUDGET	REVISED	PROPOSED	ADOPTED
0100 Personal Services - Salaries	206,986	232,148	232,148	224,735	224,735
0200 Personal Svcs. Employee Benef.	91,005	98,940	98,940	93,914	91,621
0300 Purchased Prof. & Technical	915	12,500	12,500	12,500	12,500
0500 Other Purchased Services	8,177	14,355	14,355	16,510	16,510
0600 Supplies/Materials	2,381	3,100	3,100	3,100	3,100
0800 Other Objects	585	1,200	1,200	1,200	1,200
PROGRAM TOTAL	310,049	362,243	362,243	351,959	349,666

PROGRAM INFORMATION & DATA:

The primary function of the Assessor's Office is to establish a fair market value for all taxable real and personal property within the Town of Enfield. The Assessor's Office also administers state and local programs for tax relief for elderly homeowners, totally disabled persons and veterans who meet certain requirements.

DEPARTMENT GOALS:

Value all real property within the corporate limits of the Town of Enfield.

Advise real property owners of the revaluation process.

Notify property owners of their new assessment and the appeal process.

Discover, list and value new improvements.

Continue data analysis programs.

Revise Exemptions, amounts and criteria to comply with State mandated changes.

Prepare for revaluation effective for October 2011 grand list.

Roll out new assessment software.

The 2010-2011 Proposed Budget includes a recommendation to merge the Assessor and Tax Collector departments to achieve greater efficiency in assessment and tax collection.

**TOWN OF ENFIELD
ANNUAL BUDGET PERSONNEL DETAIL**

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Function: General Fund
Dept/Agency: Finance

Position Classification	POSITIONS AND BUDGET					
	CURRENT		PROPOSED		ADOPTED	

1830 Assessor

Assessor	1.00	77,961	1.00	80,022	1.00	80,022
Assistant Assessor	1.00	45,733	1.00	46,648	1.00	46,648
Assistant Assessor (Start 12/1)			1.00	17,900	1.00	17,900
Assessment Clerk	1.00	30,858	1.00	35,793	1.00	35,793
Assessment Clerk (PT)	0.50	28,064	-	-	-	-
Assist Assessor (PT)	0.50	22,070	-	14,700	-	14,700
Clerk Typist	1.00	25,986	1.00	28,300	1.00	28,300
Total	5.00	<u>230,672</u>	5.00	<u>223,363</u>	5.00	<u>223,363</u>