TOWN OF ENFIELD
ANNUAL BUDGET

FUNCTION:	DEPT/AGENCY:	ACTIVITY:	CODE:
General Fund	Public Works	Buildings & Grounds Maint.	3400

PROGRAM SUMMARY	2003-04 ACTUAL	2004-05 BUDGET	2004-05 REVISED	2005-06 PROPOSED	2005-06 ADOPTED
0100 Personal Services - Salaries	650,028	708,607	708,607	728,919	
0300 Purchased Prof. & Technical	1,260	9,000	9,000	9,000	
0400 Purchased Property Services	553,502	490,858	490,858	584,283	
0500 Other Purchased Services	1,825	2,450	2,450	3,450	
0600 Supplies/Materials	569,609	828,000	828,000	854,250	
0700 Property	3,872	10,250	10,250	28,500	
0800 Other Objects	500	700	700	700	
PROGRAM TOTAL	1,780,596	2,049,865	2,049,865	2,209,102	

PROGRAM INFORMATION & DATA:

The Building and Grounds Maintenance Division is responsible for the care and upkeep of fourteen town buildings and related grounds, exclusive of those assigned to the Board of Education

DEPARTMENT GOALS:

Continue to provide quality, efficient and economic buildings and grounds maintenance for the many town owned and operated facilities, parks, athletic fields and other areas requiring services.

Assess the existing maintenance plan of the entire Public Works Department and to set up short and long term goals and objectives.

Re-establish a realistic work-order system that can provide a higher level of service to the many multi-faceted daily functions of the division.