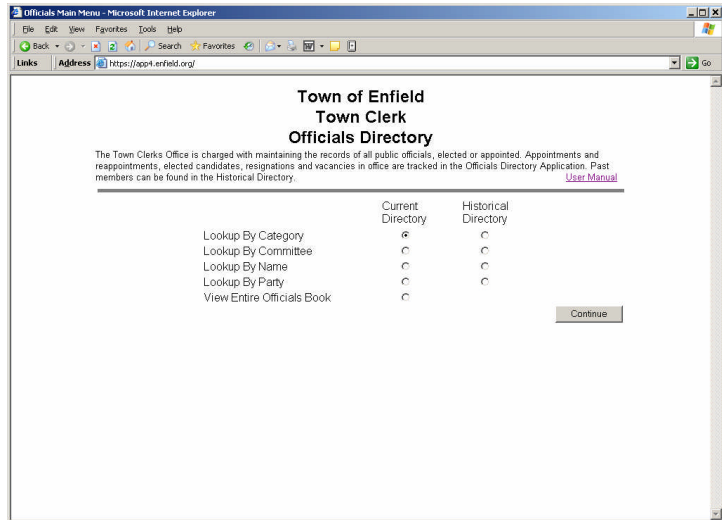


Directory of Officials Information Sheet

Overview

The Town Clerk staff has a new web browser interface to update, index, search and report on Town Officials information. The [Directory of Officials](#) has a secure interactive public web page where residents can search, view and print officials information. Data records are managed using ADMINS for Windows and current and historical records are searchable by category, committee, name or party affiliation.

The Directory of Officials application is the Town's management tool for maintaining a current directory of appointed and elected Federal, State and Town officials. Functionality includes vacancy and historical reporting.



The Town Clerks Office is charged with maintaining the records of all public officials, elected or appointed. Appointments and reappointments, elected candidates, resignations and vacancies in office are tracked in the Officials Directory Application. Past members can be found in the Historical Directory as far back as 1965.

This web-browser-based application benefits the Town Clerk by reducing staff training requirements, simplifying process steps, and maintaining system performance and data integrity. The project provides a business continuity function for the Town Clerk by converting a core application to a Windows/Web platform. To meet the security challenges of current web application development, the IT Department uses security and integration standards.

Highlights

- Interactive, public, searchable [Directory of Officials](#) includes option to view full directory
- Fully-functional web browser user interface for staff
- Retains all search, reporting, and maintenance functionality provided by the application
- Town Clerk staff is able to respond quickly to citizen requests for indexed information
- Simplified process and training requirements for Town Clerk staff
- Multi-layered web application security model established and implemented
- Migration of a legacy software application from OpenVMS to Windows

Interaction with Other Systems

- The Directory of Officials Application is implemented as part of a core of indexing applications used by the Town Clerk.

Project Details

- Project #: 06-48
- Finalization/Delivery Date: December 27, 2006