

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
December 2, 2021

The John F. Kennedy Middle School Building Committee held a meeting, on December 2, 2021 at Enfield Town Hall, Council Chambers, 820 Enfield St., Enfield, CT.

1. **CALL TO ORDER** The meeting was called to order at 6:37 pm by Randy Daigle

2. **ROLL CALL**
MEMBERS PRESENT

Randy Daigle, Marcus Brennan, Gina Cekala, Chris Cykley, Samantha D'Agostino, Amy Dennis, Katelyn Dunn, Scott Kaupin, Bruce Kellogg, Todd Kinnin, Jill Lekse, Kevin Margolfo, Michael Monteforte, Jeff Okun, Scott Ryder, Amar Shamas, Greg Strich, Lori Unghire

MEMBERS ABSENT

Andrew Berrios, Emily Czarnecki, Christine DeBonee, Nate Gengarella, Jonathan LeBlanc, Andrew LaPlante

3. **APPROVAL OF MINUTES**

Motion made by Scott Kaupin to Approve the Regular Meeting Minutes of December 2, 2021

Seconded by Greg Strich

Abstained by Lori Unghire

Motion passes by a show of hands

4. **COMMITTEE GUESTS**

None

5. **ARCHITECTS REPORT**

Jill states as part of the turnover for the final classroom wing, innovation spaces in area A, the central hub, myself and the consultants did a final walk through and we create a punchlist, which is the final items that need to be picked up, then we give it to Gilbane. We are now looking ahead to the next turnover which will be the admin space for the school spring break. I continue to be on site every Thursday assisting Gilbane with any questions and walking through the spaces making sure we are meeting the design intent.

Bruce states I think for the committee and everyone's benefit some good news is that Jill, Samantha and I walk the building. In one of the classrooms we ran across a teacher that was sitting there working, we took the opportunity ask her how she felt about her space. She said she absolutely loves the space, it gives her more flexibility. We asked about the students and she responded that the students love the space and they are really excited about being there. It was good feedback to hear. That was our goal, to have students and staff be excited about a space they could learn in.

6. **CMR REPORT**

Marcus starts the slide presentation. Area H (red) classroom is shown. The area is now complete and fully furnished. As of this week, it is occupied. We still have punchlist to work through. Next photo is a science room in Area H is shown. Next photos are Area H hallway, next picture is second floor hallway. You see red accents in this wing. Picture shown of one of the gang bathrooms and one picture of the boys' bathroom, they are complete and finished. Next photo is of Area A (old auditorium) and it is now several STEM classrooms. Material Processing classroom is shown with big open, tall 12 base spaces. It has exposed mechanical, painted deck and painted MEP and an epoxy floor with science casework throughout the area, as well as appropriate equipment for that space. This is a woodshop type space. Next photo, shows a room connected to that area, it is a large computer classroom and connected to that space is a storage space which will be taken up by wood products with a lumber rack which will be coming in within a couple of weeks. Next photo is the Materials Testing lab, which is right in the heart of the old auditorium. It s a T-shaped room, if you walk all the way

in, you end up in a bigger space. There is natural light coming in through the skylights. Another space within that area is Design & Modeling with the same set up in the technology area. Also, includes sky lights.

Randy states it's awesome that the interior rooms get natural light with these skylights.

Nate continues with pictures of the Science and Technology room which is in the area outside of the old auditorium and the Robotics room. Next picture shown is of the hub hallway that is in a temporary condition. These pictures show the expansiveness of the corridors. There will be plenty of space with the flow of kids as they intersect with each other. They were not able to turn over yet because of an airflow standpoint from a building official. Picture of the boiler room is shown. We are 98% done in there, everything is operational. We have some cleanup to do and sealer on the concrete floor to dress it up. Photo of Area D (old kitchen/new guidance), we took over several months ago. We've completed all the underground work, we completed the majority of the MEP rough in. They have all new stud walls and they are sheetrocked and taped and we started the ceiling grid. We will be working on finishes in that space in the next month or two. The balance of Area D which is the old cafeteria is now under construction. We are working through the abatement process and we will be working on the slabs and MEP's in the coming weeks. Photo of site logistics is shown. We still have the front of the building fenced in. We have access to the old media center, there was a swing space housed in there and those rooms are no longer needed. We will be working on getting the media center turned back over in the coming months. The old cafeteria/kitchen wing is fenced in as well and that is where we are in a construction standpoint. April is the target date to get the new Admin wing up and live so we can take over the balance of the existing wing for completion by the end of the summer.

7. OWNERS REP REPORT

Samantha states I continue to be on site daily working with JCJ, Gilbane and the school to help with coordination and making sure everyone's issues are resolved. We just had a turnover so we had to move teachers and staff out of green wing and into their new spaces. We moved staff out of the swing spaces and into their new spaces making sure all of their belongings got their properly so they can settle in this week. We plan on doing another draw with the State so the Town can get reimbursed for the billing from the past couple of months.

8. BUDGET SUBCOMMITTEE REPORT

Randy states the Budget Subcommittee met, reviewed and approved the following invoices:

Motion made by Scott Kaupin to Approve Gilbane Application Number 27, in the amount of \$1,605,585.27

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve JCJ Architecture, Invoice Number 33, in the amount of \$49,301.28

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve JCJ Architecture Additional Services, MHA Special Inspections, in the amount of \$15,000

Seconded by Greg Strich

Randy states we have an allowance allocated to MHA that does the inspections. We are putting money in this line item and what we don't use, we get back.

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve JCJ Architecture Additional Services, Exterior Free Standing Sign, Media Center coping, in the amount of \$31,900

Seconded by Kevin Margolfo

Randy states we have the sign that will go through P&Z, we have the coping at the Media Center and repairs along that area. This is work that has already been done architecturally but not construction-wise.

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve JCJ Additional Services, Masonry Repointing, in the amount of \$15,100.00
Seconded by Greg Strich
Randy states this is masonry repair on the exterior of the building.
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve JCJ Additional Services, Recreation Fields Irrigation, Basketball Court Lighting, and Storage Sheds, in the amount of \$28,700.00
Seconded by Kevin Margolfo
Randy states we had enough money left over to irrigate the fields. This is for the architectural phase. The lighting of the basketball court, architecturally wise that has been done. The lighting and the storage sheds have not been completed.
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve CSG, Invoice Number 24, in the amount of \$36,480.11
Seconded by Jeff Okun
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve IMTL (Independent Material and Testing Lab), Invoice Number 4707-P, in the amount of \$1,374.50
Seconded by Jeff Okun
Motion passes by a show of hands

Motion made by Scott Kaupin to Increase TRC Environmental Corporation Purchase Order Number 11801190-00 and Purchase Order Number 11801074-00, in the amount of \$27,401 for a new Purchase Order Value of \$398,965.00
Seconded by Jeff Okun
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve TRC, Invoice Number 511591, in the amount of \$9,204.00
Seconded by Kevin Margolfo
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Insalco Invoice Number 9722 in the amount of \$25,148.78; Invoice Number 9725, in the amount of \$79,204.50; Invoice Number 9726, in the amount of \$2,062.50; Invoice Number 9727, in the amount of \$5,247.20; Invoice Number 9728, in the amount of \$2,092.16; for a Total of: \$113,755.14
Seconded by Jeff Okun
Randy states this is for furniture
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Interscape, Invoice Number 10320, in the amount of \$16,050.70
Seconded by Jeff Okun
Randy states this is for furniture
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Red Thread, Invoice Number 877396, in the amount of \$8,385.52 and Invoice Number 877397, in the amount of \$4,778.06, for a Total of \$13,163.58
Seconded by Jeff Okun
Randy states this is for furniture
Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Robert H. Lord Company, Invoice Number 34195-3A, in the amount of \$243,249.88; and Invoice Number 34195-3B, in the amount of \$8,925.87, for a Total of: \$252,175.75
Seconded by Kevin Margolfo
Randy states this is for furniture

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve Red Thread, Quote Number 801686, in the amount of \$2,210.00

Seconded by Katelyn Dunn

Randy states this is for felts that go on the desk and chair legs

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 127 – **Estimated** – Area E, Existing Roof Replacement, in the amount of \$60,542.00

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 148 – **Estimated** – Area D Wall Layout, in the amount of \$5,082.00

Seconded by Greg Strich

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 149 – **Estimated** – Condensate Drain Modifications to Area F, in the amount of \$59,219.00

Seconded by Katelyn Dunn

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 150 – Modifications to Generator Fence, in the amount of \$10,699.00

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 151 – **Estimated** – Areas C, D and E, Condensate Drain Routing, in the amount of \$64,838.00

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Scott Kaupin to Approve ATP 152 – Project Adventure Equipment, and Locker Locks only, in the amount of \$91,633.00

Seconded by Kevin Margolfo

Amy asks if this includes locks for the gym lockers?

Randy states this is just for the lockers in the corridors. The locks for gym lockers, the students will provide.

Kevin asks if there are key locks for the special education students? Combination locks are hard for them.

Amy state they use 'word' locks. It is a four-letter word that they use.

Motion passes by a show of hands

9. OLD BUSINESS

None

10. NEW BUSINESS

None

11. COMMUNICATIONS SUBCOMMITTEE REPORT

Michael states all is going well. No new updates.

Katelyn states people are still surprised when she tells them it will be handed over at the end of the summer.

12. SCHEDULE NEXT MEETING

Randy states next meeting is scheduled for January 20, 2022. If it is not needed we will notify you. The next meeting after that is February 3, 2022.

13. COMMITTEE COMMENTS

a. Liaison Comments

Lori states that this project is exciting. Every time I go for the tour, I am amazed, you are doing a great job. Congratulations to the committee. It looks wonderful.

b. Committee Member Comments

Scott thanks Walter Kruzel, he is a champion for Enfield High School building project and now the JFK building project. He was a former Chairman of the Board of Education. As chairman, he attended all of our building committee meetings, adding to an already tough schedule. This is the first time I have had the chance to thank Walter, who is in the audience tonight. Thank you for your advocacy and all your work on behalf of Enfield Public Schools.

Randy states thank you, very much.

c. Good to the Order

1. Any Happy News

14. ADJOURMENT

Motion to Adjourn by Greg Strich

Seconded by Amy Dennis

Motion passes by a show of hands

Adjourned: 7:12 PM