

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING

COMMITTEE MEETING MINUTES

Thursday, January 7, 2021

6:30 PM

1. Roll Call

Meeting is called to order at 6:32 pm.

Present

Randy Daigle, Gregory Strich, Amy Dennis, Scott Kaupin, Kevin Margolfo, Todd Kinnin, Michael Monteforte, Christine Ann DeBonee, Walter J Kruzel, Gina Cekala, Stacy Thurston, Katelyn Dunn

Also Present

Samantha D'Agostino, Bruce Kellogg, Marcus Brennan, Jill Lekse

Members Absent

Andrew LaPlante, Jeff Okun, Andrew Berrios, Joe Muller, Chris Cykley Nate Genarella

2. Approval of Minutes of Preceding Meetings

a. **Remove from Table and approval of Regular Meeting Minutes of November 5, 2020**

Comments for corrections were not made and shared. They are being tabled for acceptance for the next meeting.

b. **Regular Meeting of December 3, 2020**

Corrections need to be made on present vs. absent and ATP numbers need to be added. Greg makes a motion to accept the minutes as noted. Scott makes a second. Approved.

3. Committee Guests

None

4. Architect Report

Bruce Kellogg from JCJ Architecture says that the project is moving forward rapidly from a construction standpoint. Furniture and technology packages are moving forward after approval from the state. Meeting with Gilbane next week to coordinate a punch list effort and make sure everything is being constructed accordingly with a coordinated delivery effort. This first wing turnover will help fine tune the rest of the project. The open communication should minimize hiccups.

Randy asks if there are any questions for the architects. None.

5. CMR Report

Marcus Brennan from Gilbane shares a slideshow that starts with Area B/C addition (auditorium area). The outside green board and poly will eventually be a glass curtain wall entrance and the left area will be a new brick veneer that ties into the gymnasium. The auditorium is completely erected. A parapet was put in place and in the next couple of weeks the auditorium will be roofed.

The masonry scaffold is set up in the interior to build the proscenium wall. The steel framing for the stage opening is in place. MEP rough in back will be starting in the next couple of weeks.

Two locker rooms were added and MEP Rough and plumbing is in the works.

In the former Black Wing, MEP rough is in good shape and painting has started.

There is a shot of the new roofing work in Area B&C. The new generator is getting finished up with wiring. Exterior pointing repairs are done and windows and doorways are cut. Roof coping in this area will be on in the next month.

CMU walls were completed in the kitchen. Duct work and storm piping is beginning while hydronic and electrical still needs to be done overhead. Custodial storage area is also being configured.

Area F & C (Blue Wing) has new windows and brick work including a permanent roof edge. The MVP edition has the MVP addition with brick veneer and roofing done.

There is a new switch board for the power source that got livened up this past Wednesday and will be turned on to Area F first.

The rooftop curb has been received for Area F after several months. The HVAC unit sits on top of it on the roof and drops into each of the classroom spaces throughout the wing.

There is a picture of a coil that is a big support and has finally been received.

Interior F we see millwork and a large portion of the classroom on the 2nd floor that is complete.

Many features are roughed in, including a radiant panel that is being put into all of the classrooms. In the next week or two they are working on closing the ceilings on said second floor. Lockers are coming the end of the week. Marker boards and contact boards are going up. Clear story glass-last pieces of the track should show up the end of next week for installation the beginning of the week of Jan 18th.

Area F window shot of water pressure testing, and the test was a success.

Marcus asks for questions.

Greg asks if there is timely response from the Town Building inspection and Marcus gives a affirmative.

Randy asks for other questions.

Walter asks what the turnover is for Blue Wing. Marcus says we are on schedule for President's Day.

There are no other questions.

6. **Owners Rep Report**

Samantha D'Agostino from CSG gives an update that the AV and Technology bid went out and is due January 14 to get ready for the first phase to be turned over. They are coordinating with the school in order to get ready for the move out of the swing space and into Area F and move the next wing into the swing space. There is another payment request being submitted to the State in the next couple of weeks.

There are no other questions.

7. **Budget Subcommittee**

The committee met prior to the regular meeting and all presentations have been reviewed, verified and approved.

a. **ATP Approvals**

Greg will make a motion to approve and ask Marcus to provide details.

Greg makes a motion to approve ATP #43 Bulletin #16 Structural Steel Changes.

Marcus says that this is for support of the sign in the front.

Second by Scott.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve ATP #44 Bulletin #09 Café Operable Changes in a credit of \$9,423.00.

Marcus says that there are two operable partitions to segregate the area for different purposes, and the fire marshal and building inspector requested that the wall be shortened. This is a credit for material and for the doors to change to manual vs. electric.

Second by Kevin.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve ATP #45 RFI #205 Classroom Tack Board Deletion Area F in a credit of \$1,295.00.

Marcus says that tack boards in a half a dozen classrooms were planned in where there will be doorways that join 2 classrooms. Some additional boards are no longer necessary.

Second by Scott.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve ATP #46 New Guardrails at Stairwells in Areas F, G & H \$5,487.00.

Marcus says the original contract document showed modification of current guardrails in order to bring them up to code. When the contractor reviewed the condition of the existing rails, it was recommended that they be completely replaced.

Second by Scott.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve ATP #47 RFI #244 Canopy Lighting \$3,673.00.

Marcus says this is for Auditorium Canopy Lighting. Light fixtures were added tot the canopy outside of the auditorium for some additional light.

Second by Kevin.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve ATP #48 RFI #257 Adding CMU and Brick above Area C Storefronts \$7,553.00.

Marcus says that this cost is driven by existing conditions for the future fitness area. Some of the exterior brick was cracked when demolition was completed. It was reviewed with JCJ and Michael Horton. It was recommended that it was taken down and rebuilt.

Second by Scott.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve ATP #49 RFI #299 Ansel System Modifications \$2,227.00

Marcus says that this is a part of the kitchen hood. The original spec had a hood with the ansel system and controller and one component. As they went through the MVP coordinaton process it was able to fit above the ceiling but without accessibility for maintenance. This is for remote access.

Second by Kevin.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve ATP #51 RFI #249 Auditorium Clock Removal in a credit of \$1,232.81.

Marcus says that there were clock shown in the auditorium that are no longer requested.

Second by Scott.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve ATP #52 Moisture Mitigation Areas B & C \$124,878.00.

Marcus says that Area F Moisture mitigation was approved last month. This is for Areas B & C which brings the construction areas up to date. This will be a similar cost for each wing.

Second by Kevin.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg says that this completes the ATP's.

b. Invoice Approvals

Greg makes a motion to approve AAIS #156-5 9/21/2020 \$781, 117.81.

Second by Scott.

Samantha says that this is for the demo and abatement within the building from late August until September. Randy says all costs and work is documented.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve Invoice # 4707-C from Independent Material Testing Labs 9/2020 \$9,706.94

Randy says this is for testing. Greg says it doesn't have to do with abatement

Second by Katelyn.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve Invoice 4707-D from Independent Material Testing Labs ending 10/2020 \$16,690.50.

Second by Katelyn.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve Invoice #4707-E from Independent Material Testing Labs ending 11/2020 \$12,791.38.

Second by Kevin.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve Invoice #4707-F from Independent Material Testing Labs \$6,012.25.

Second by Amy.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve Invoice #21 for JCJ Architecture 12/31/2020 \$51,495.28.

Second by Kevin.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve Invoice #12 for CSG 1/06/2021 \$22,654.59.

Second by Amy.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve Application #15 for Gilbane 1/4/2021 \$3,086,429.41.

Second by Kevin.

Randy asks for any discussion and a show of hands. Passed unanimously.

Greg makes a motion to approve Change Order #4 for Gilbane 12/21/2020 for Builders' Risk Insurance Changes.

Amar says that this covers construction policies. Part of the school is still occupied and part is being constructed. This is a premium proposal requested by the Town for that additional area.

Second by Scott.

Randy asks for any discussion and a show of hands. Passed unanimously.

8. **Old Business**

None

9. **New Business**

a. **Motion to approve Scott Kaupin as Committee Secretary**

Second by Mike.

Randy is all in favor!

All in favor.

10. **Communications Subcommittee Report**

Katlyn and Monty will keep working.

Marcus will get them the latest pictures.

11. **Schedule Next Meeting**

a. **January 21, 2021**

Greg recommends that the date remains.

Randy agrees and adds that Amy is in attendance.

Greg says that there will be quite a few invoices from AAIS.

Second by Mike.

All in favor.

12. **Committee Comments**

a. **Liaison Comments**

Walter says Happy New Year and keep up the good work.

c. **Committee Member Comments**

None

c. **Good to the Order**

1. **Any Happy News**

Weather is in our favor for construction and things look great.

13. **Adjournment**

Greg makes a motion to adjourn. Amy second. All in favor.

Meeting adjourned at 7:16 pm.