

**AGENDA**  
**JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE**  
**VIRTUAL MEETING**

**Thursday, January 21, 2021**  
**6:30 PM**

1. Roll Call

Meeting is called to order at 6:30 pm.

Present:

Randy Daigle, Gregory Strich, Amy Dennis, Scott Kaupin, Kevin Margolfo, Todd Kinnin, Michael Monteforte, Jeff Okun, Christine Ann DeBonee, Walter J Kruzel, Gina Cekala, Stacy Thurston, Andrew LaPlante, Joe Muller

Also Present:

Samantha D'Agostino, Chris Cykley, Bruce Kellogg, Jill Lekse, Nate Gengarella

Members Absent:

Katelyn Dunn, Andrew Berrios, Emily Czarnecki, Amar Shamas, Marcus Brennan

2. Approval of Minutes of Preceding Meetings

- a. Remove from Table and approval of Regular Meeting Minutes of November 5, 2020  
Greg makes a motion to approve. Second by Kevin. All in favor. Unanimously approved.
- b. Regular Meeting Minutes of December 3, 2020  
Greg makes a motion to approve. Second by Scott. All in favor. Unanimously approved.
- c. Regular Meeting Minutes of January 7, 2021  
Greg makes a motion to approve. Second by Amy. All in favor. Unanimously approved.

3. Committee Guests

None

4. Architect Report

Jill from JCJ states that it was a sight day and area F Wing is being rapidly wrapped up. Finishing projects have begun. The glass is starting to go up in the corridors. There is a lot of MEP happening throughout the building. There have been questions on how to detail small pieces and JCJ and Gilbane are working together to "button things up". Randy states that the floors and light fixtures are looking good.

5. CMR Report

Nate Gengarella from Gilbane gives a construction update and says that similar to what Jill mentioned, the big push right now is Area F, and it is looking on track for a TCO walk through within the next couple of weeks with Town officials. They are aware of the status as they have been on site frequently and Gilbane is in consistent communication with them. The building is on schedule to be turned over by the middle of February-the week of the 15<sup>th</sup>. They are also putting finishes on at this point. In regards to the other wings, they are working on overhead

MEP installation in the Black Wing and they have started heavy overhead MEP work in the auditorium. New structural steel is being installed in the cafeteria for operable partitions and the kitchen area also has ongoing MEP work. There is permanent power in the building live to F wing and some other panels.

Randy would like to schedule another walk through with the committee and liaisons. He will schedule.

6. Owners Rep Report

Sam does a screen share of the bid results from the last week for all of the AV and technology equipment. Some parts weren't included on the state contract. The first page shows a summary for the 6 bidders on the 4 separate bid packages which included the classroom displays, the security displays, some digital signage and the sound system. The low bidder is highlighted-Valley Communications. There were no bids for package 3. There was one bid for the digital keyboards-Faust Harrison Pianos. The next page is a break out of what costs would be after awarding the bid packages. Valley Communications added 5 items to the bid packages and the price still comes to about \$170,000 less than what was budgeted for the project.

Randy says that by bringing true and honest numbers instead of estimates for the state, this has been a really successful bid package project.

Scott asks if these two firms have track records that we have seen. Sam says that as far as she knows, yes they are. Randy says that the state is familiar with them. Chris says that he knows that the companies work with a lot of the schools and are well known.

Greg makes a motion to accept the FFE technology equipment package as presented and to authorize procurement of the material in accordance to what was presented. Second by Kevin. Randy asks for any additional questions.

Asks for a show of hands all in favor. Passes unanimously.

Randy will be forwarding the monthly progress reports that have begun.

7. Budget Subcommittee

a. ATP Approvals  
None

b. Invoice Approvals  
None

8. Old Business

None

9. New Business

a. Approval of Technology Equipment Bids  
Approved

10. Communications Subcommittee Report

No updates

11. Schedule Next Meeting

a. February 4, 2021  
Greg says it will be the usual time, 6:30 and suggests we keep that meeting.  
Randy agrees for any approvals

12. Committee Comments

a. Liaison Comments  
None

b. Committee Member Comments  
Kevin noticed that there is some property damage across the street from the supply

area and offices curb and lawn that will have to be addressed at the end of the project.

Randy says that any damage on the part of the construction crew will be addressed.

Nate says he is aware and as soon as spring hits they will remediate that whole area.

- c. Good to the Order
  - 1. Any Happy News

13. Adjournment

14. Greg makes a motion to adjourn. Scott all second. Meeting is adjourned at 6:52.