

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
March 3, 2022

The John F. Kennedy Middle School Building Committee held a meeting on March 3, 2022 at the Gilbane Trailer Located at 155 Raffia Road, Enfield, CT.

1. **CALL TO ORDER** The meeting was called to order at 6:30 pm by Randy Daigle

2. **ROLL CALL**
MEMBERS PRESENT

Randy Daigle, Marcus Brennan, Chris Cykley, Samantha D'Agostino, Katelyn Dunn, Nate Gengarella, Bruce Kellogg, Andrew LaPlante, Jill Lekse, Kevin Margolfo, Michael Monteforte, Jeff Okun, Amar Shamas, Greg Strich

MEMBERS ABSENT

Andrew Berrios, Gina Cekala, Emily Czarnecki, Christine DeBonee, Amy Dennis, Scott Kaupin, Todd Kinnin, Jonathan LeBlanc, Scott Ryder, Lori Unghire

3. **APPROVAL OF MINUTES**

Motion made by Greg Strich to Approve the Regular Meeting Minutes of February 3, 2022

Seconded by Jeff Okun

Motion passes by a show of hands

Abstained by Greg Strich

4. **COMMITTEE GUESTS**

None

5. **ARCHITECTS REPORT**

Jill states we are quickly approaching the turn over for the main office area. We are going to have the same vendor, Interscape, Red Thread, Robert Lord and School Specialty. Interscape is going to be the primary vendor because they have the office desk systems, conference tables and filing cabinets. I continue to be on site all day Thursday, assisting the school.

6. **CMR REPORT**

Marcus states we are in the D area currently which is the old cafeteria/kitchen wing. In April we will move to area E which is the Admin wing. A picture of the floor layout is shown. Photo of the lobby area is shown, which is the old hallway. This will now be lobby area with a store front. Another picture shows the gang bathroom which is in that hallway area. It is currently getting roughed in for plumbing, masonry starting next week. Next photo is walking into the new Admin area. That area is getting sheetrocked and taped right now. Photo shown of the Principal's office, taping process is going on and within the next month we will be getting that area into finishes and ready for use. Next photo is the nurse area which is primarily made out of CMU walls. Those walls will be up and complete by the end of next week. We will be painting them and getting ceiling grid going. Photo of Area D guidance, which is the old kitchen area is shown and this area is basically complete. We have hallway, ceiling and flooring pad to do. Next photo is ALP area. We had to fish into the building a 39 foot long steel W-18 beam that required shoring, temporary set-ups and a forklift to hoist it. It was a process to get it in. This sits in the middle of the future ALP area which opens up that space. Photo of Area A the Hub shown. The glass overhead doors came in and were installed during February break. Ceiling grid and lighting and ceiling tiles are shown. Some of the ceiling tiles are triangular shaped and the lighting is LED. This area will have a handful of colors when we're done in the ceiling for architectural appeal. The next step is the sprinkler shut down and switch over. Next photo is area E the media center which was swing space classrooms. The classrooms are removed at this point, we have MEP crews in there restoring the original ductwork connections as well as modifying for the new layout of the adjacent spaces. In April we take over the last Admin wing.

7. OWNERS REP REPORT

Samantha states continue to be on site daily helping Gilbane helping to get ready for the next turnover in April, working with the school, coordinating with them to get their belongings moved out of the current admin space to their new space.

8. BUDGET SUBCOMMITTEE REPORT

Randy states the Budget Subcommittee met, reviewed and approved the following invoices:

Motion made by Greg Strich to Approve CSG Invoice Number 26, in the amount of 31,906.48

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve JCJ Invoice Number 35, in the amount of \$41,958.98

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Greg Strich to Approve JCJ Invoice 34A, in the amount of \$3,000.

Seconded by Jeff Okun

Randy states this was tabled at our last meeting for clarification.

Motion passes by a show of hands

Motion made by Greg Strich to Approve Gilbane Application Number 29, in the amount of \$758,522.20

Seconded by Kevin Margolfo

Motion passes by a show of hands

Randy asks what is the completion of the project?

Marcus states 82%

Motion made by Greg Strich to Approve AAIS Invoice number 0156-19, in the amount of \$220,990.26

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Greg Strich to Approve Human Scale Corporation, Invoice Number P00402782449, in the amount of \$18,681.75

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve Insalco, Invoice Number 9725, in the amount of \$2,502.00

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Greg Strich to Approve Robert H. Lord, Invoice Number 34195-3A, in the amount of \$1,000.00

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Greg Strich to Approve Robert H. Lord, Invoice Number 34195-3B, in the amount of \$150.00

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve Red Thread Invoice Number 869608, in the amount of \$366.50

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 147 - Existing Masonry Façade Modifications, in the amount of \$180,638.00

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 159 – Site Signage Location Changes, in the amount of \$5,016.00

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 161 – Added a Door in Area D, in the amount of \$6,346.00

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 162 – Timber Guardrails at North Parking Lot, in the amount of \$33,271.00

Seconded by Jeff Okun

Motion passes by a show of hands

9. OLD BUSINESS

None

10. NEW BUSINESS

None

11. COMMUNICATIONS SUBCOMMITTEE REPORT

Michael states we continue to get positive feedback on the Facebook page.

Katelyn state she was asked about doing a public walk through before the kids go back in September.

Randy states we can do a walk through after summer when the building is complete.

Greg asks if that would be part of the Dedication?

Randy states we can do it as part of the Dedication or separately.

12. SCHEDULE NEXT MEETING

Greg states we may need a special meeting on March 31, 2022. I will let you know. April 7th we will have a regular meeting.

Randy state we may need the March 31st meeting to have the committee authorize a contract. We would definitely need a quorum. Please put it on your calendar and please be available.

13. COMMITTEE COMMENTS

a. Liaison Comments

b. Committee Member Comments

Happy Birthday, Amy.

Kevin states it was a great time at the Special Olympics.

c. Good to the Order

1. Any Happy News

14. ADJOURNMENT

Motion to Adjourn by Greg Strich

Seconded by Jeff Okun

Motion passes by a show of hands

Adjourned: 6:55 PM