

ENFIELD BEAUTIFICATION COMMITTEE REGULAR MEETING  
Tuesday, February 11, 2020 @ 7:00 pm  
Enfield Department of Public Works Building  
40 Moody Road, Enfield  
MINUTES OF A REGULAR MEETING

RECEIVED  
ENFIELD TOWN CLERK  
2020 MAR 12 PM 12:51

**ROLL CALL**

Present for the meeting were Chairman Timothy Norris, Vice Chairman Darren Ketchale, Secretary Deborah Gaskell, Roberta Ladd, Jacob Nadeau and Christine Sarles.

Also Present: Kenneth Boulette, Assistant Director, Department of Public Works, Donald Nunes Director of Public works and Alexis Nai, Recording Secretary

Also Present:

Nancy Wyzga, Carolynne Surdel - Garden Club

Donna Hamre, Joshua Hamre, Emily McIntosh - Cultural Arts Commission

Chairman Norris called the meeting to order at 7:01 PM.

Mr. Nunes introduced Mr. Boulette as the new Assistant Director of Public Works.

**APPROVAL OF MINUTES**

Mrs. Ladd motioned to approve the minutes of December 10, 2019. Deborah Gaskell Seconded the approval, all were in favor (4-0-2).

**OLD BUSINESS**

• ***Community Map Project*** - Display Update

Mr. Nunes shared samples for the material and colors for the sign. He stated the sign design is what is used in the national parks. The map will be part of the sign. They need to determined placement. Chairman Norris stated he was thinking the near community health center or closer to Sylvia's.

Mr. Nunes pulled up google maps to help visualize the desired placement.

The committee agreed across from 28N Main Street in Enfield looked like a good location.

The committee discussed the preferred color of the sign. Mrs. Ladd stated she liked black, Mr. Nadeau stated he liked the lighter shades, Mr. Ketchale stated he liked black, Mr. Norris liked the medium gray, Ms. Gaskell stated she liked the medium gray. Ms. Sarles stated she liked the dark brown. The group agreed on the brown sample a compromise.

Mr. Nunes displayed the map on the projection screen. He made some versions -- one with numbers and one with colored dots for reference points on the map. The committee agreed on the numbered references directly on the map.

The budget for this year will allow the map to be installed as soon as possible. Mr. Nunes confirmed National Park service brown, Cantilever style, map with gold in the background.

- ***Adopt a Spot***

Ms. Gaskell thanked Mr. Nunes for his map. She was able to update what is currently occupied and what is available and will need Ms. Anderson to update the map. She noted she shared the updates via e-mail with Chairman Norris. The Abbe and Broad brook road spot needs to come off as an open area. There was a safety and sightline issue with that location.

Mr. Nunes stated they are still getting crashes at that location. Ms. Gaskell stated they wanted to add Meadowlark and Enfield Street, but are going to take it off due to site line issues. She wants to verify Palomba and Cranbrook. There was some ownership issues because it is not town property. On Phoenix and South road, there are several spots they can fill and some spots that are not being maintained.

Ms. Gaskell mailed out some letters for those not being maintained and did not receive a response, so they need to make a decision on when to remove the post.

Mrs. Ladd stated she would call those owners on Phoenix Ave. before they remove the signs. The Friends and Family of Amy Romano at Whit Acres Park has not responded and they could not find the location or sign on google maps. Mrs. Ladd noted to include the home depot site. She thinks we should approach Troianos since they are building a new shopping center where the horse farm was. There was another adopt a spot they thought landscapers might be interested in on Taylor and shaker.

Mr. Boulette confirmed they town can remove the signs. Ms. Gaskell questioned what the best way is to identify new sites they can use for Adopt A Spot locations. Mr. Boulette stated there are quite a few sites on phoenix that are available.

Ms. Gaskell stated the Town website has the letter and forms/application. That form is not an editable form. She was questioning how to go about making it a fillable form to ease the application process.

Mr. Nunes stated they could turn the PDF application into a fillable form and add an e-mail to send to Ms. Anderson.

Ms. Gaskell questioned if they want to recognize the Adopt A Spot participants at the June Town Council meeting.

Mr. Nunes recommended going before June for visibility in front of the Town Council. The committee discussed what the best way is to give an update on the Beautification Committee as a whole and recognize the Adopt a spot participants. Mr. Nunes stated he has his weekly meeting with the Town Manager and will ask him what the best way is to get on the agenda, whether it is participating during public session or going on the agenda. He will notify the committee on which approach to take.

- ***Clean Sweep***

Mr. Ketchale noted they would need to order additional shirts. They need to come up with a design.

Mr. Ketchale stated they usually schedule it the Saturday before or after earth day, which is April 18th, or 25<sup>th</sup>. He proposes Saturday, April 25<sup>th</sup> – supplies have been ordered. The Committee agreed April 25<sup>th</sup> was good.

Chairman Norris stated they would need a dumpster.

Mr. Boulette stated the Town could provide a claw truck or dumpster

Mr. Norris noted the claw truck worked well at the Scantic clean up.

Mr. Boulette stated the driver could meet at the town hall and then show the driver where the cleanup locations are.

Mr. Ketchale questioned if anyone knew where the signs were. Mr. Norris stated that he brought them back to the building on Prospect Street last year.

- **Budget**

Mr. Nunes stated the current budget is \$8,000 for July 1<sup>st</sup> – June 30<sup>th</sup>; the committee thought they were voting on spending on the 2019.

Mr. Boulette is going to contact Jack Hartley to let him know \$750 was allocated to the flag program.

The Committee noted there \$1000 for clean sweep to purchase shirts and supplies.

- **Garden Club**

Ms. Wyzga stated the Garden club is having an open house at St. Josephs. Currently there are 20 members. They were once a club of 50 members. She helped to start the club 17 years ago. They have planted all of the plantings at the boat launch, but have not been able to maintain it due to capacity. They are looking to use the funds the Beautification Committee gave the Garden Club for late summer and early fall. They have to submit all of the invoices by the end of June. They run into a problem at the end of summer when they want to add mums in the fall and the money is not available. They are hoping to see if they could have two budgets or somehow carry over their funder to the next fiscal year.

Mr. Ketchale questioned if the Garden Club was subject to submit the invoices by June 30<sup>th</sup>.

Mr. Nunes stated they could use the money from July 1<sup>st</sup> through June 30<sup>th</sup> the next year.

Mrs. Ladd noted that we were previously were told they had to submit by June 30<sup>th</sup>.

Mr. Nunes stated they could plan to spend \$1000 for the fall as of July 1<sup>st</sup> and then allocate another \$1000 for the spring.

Mr. Nunes pulled the budget for garden club to identify how much they have left.

Ms. Wyzga questioned if they can use the money on adopt a spots or hire people with the allocated money.

Chairman Norris stated that Beautification has budgeted specifically for plantings.

Ms. Wyzga stated they are low on help. The planting isn't the problem; it is getting the ground ready.

Last year they asked the friends of the senior center who gave them \$200 and they were able to hire someone to clean out the senior center area to get the area ready for planting. If they need the help, she was wondering if they can use the beautification money to get the extra help.

Mr. Nunes stated there are guidelines, since it is under \$5K, it's more of a policy decision on Beautification.

Mr. Ketchale noted there are many young members of the community who are looking for community service that could potentially help.

Ms. Sarles questioned who is in charge of the local community services.

Mr. Nunes said they have not been using community service. They have been told no through HR.

Mr. Ketchale noted there used to be a community service club at the high school and middle school. He also noted with clean sweep in April, they could direct someone over to the area.

Ms. Wyzga said if we can get more help, there is a lot more they can do to help beautify the town. She is hoping some of the members can join.

Ms. Gaskell stated Adopt a spot members were supposed to get coupons from the garden club for plantings. Ms. Wyzga stated they had a sale and those who showed up could take some plants.

Ms. Gaskell stated some of the members are anxious to plant and this would be helpful for them.

Ms. Wyzga stated the Open house will be at 6:30 PM will be in the paper next week.

### NEW BUSINESS

- ***Enfield Cultural Arts Commission***

Emily McIntosh spoke on behalf of the commission. They have a mini grant program and last year they had a submission for a mural in Thompsonville. The guidelines for the grant program excludes capital improvements on private property, which the initial proposal was on private property. They would like to move forward with the proposal. They are looking for guidance from the beautification committee to direct some ideas in Thompsonville.

Mr. Norris suggested the opera players building.

Mr. Hamre noted it probably would not be approved by the board because it was painted by the town and a lot of money was spent to bring it to the original condition. He does not think it is a great time, but it is still a possibility. He would not recommend the strand until it is brought up to appropriate structure.

Mr. Nunes questioned when the deadline is. Ms. McIntosh stated it rolls over month to month.

Mr. Norris questioned if any artists have been picked out yet.

Ms. McIntosh stated the grant has not been approved; they are looking to get some ideas in other locations that are not a capital improvement to a private property/business.

The applicant is looking to place murals throughout Thompsonville. She was going to publish the contest for an artist and designs. Once a design and location established, they would go through the town council to get it approved and \$500 would be given to the artist for materials.

Mr. Nunes asked Mr. Boulette to reach out to Lori Whitten to get some ideas and as she is a great resource. There may be other projects going on that can impede or help the idea.

Ms. McIntosh stated she wasn't looking for answers now, but to think about it and perhaps next time they can come in.


**MISCELLANEOUS**

Mr. Nadeau and Ms. Sarles need to be added to the website and Meghan Mosher has resigned. Mr. Nunes stated she would need to submit a letter of resignation.

Mr. Nadeau stated he does not have any questions and will be happy to help with any of the projects.

**ADJOURNMENT**

Mrs. Ladd motioned to adjourn at 8:34 PM and Mrs. Gaskell seconded the motion. All were in favor (6-0-0).

  
3/0/20