

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
April 6, 2023

The John F. Kennedy Middle School Building Committee held a meeting on April 6, 2023 at Enfield Town Hall, 820 Enfield Street, Enfield, CT.

1. **CALL TO ORDER** The meeting was called to order at 6:32 pm by Randy Daigle

2. **ROLL CALL**

MEMBERS PRESENT

Randy Daigle, Greg Strich, Scott Kaupin, Todd Kinnin, Michael Monteforte, Jeff Okun, Christine DeBonee, Lori Unghire, Bruce Kellogg

MEMBERS ABSENT

Amy Dennis, Katelyn Dunn, Andrew LaPlante, Kevin Margolfo, Samantha D'Agostino, Andrew Berrios, Gina Cekala, Jonathan LeBlanc, Scott Ryder, Chris Cykley, Jill Lekse, Emily Czarnecki, Amar Shamas, Jon Moulton, Marcus Brennan, Nate Gengarella, Mike Mazzarella

3. **APPROVAL OF MINUTES**

Motion made by Greg Strich to Approve the Regular Meeting Minutes of March 23, 2023

Seconded by Christine DeBonee

Motion passes by a show of hands

4. **COMMITTEE GUESTS**

None

5. **ARCHITECTS REPORT**

Bruce states there are some additional scopes of work occurring, one being the fields being reseeded. Last week we went out to look at the condition of the reseeded that had been done. They still have some work to do. We expect to turn the fields back over to the Town by the end of June. The TAG/SOAR rooms, we completed documentation with those. Nate will talk about a schedule to do those. The concessions building and the canopy addition we submitted to P&Z in February. We also gave documents to Gilbane so they can put numbers to those, to get work done this summer. P&Z did put us on the agenda for the 13th, JCJ gave them additional information. We did get a staff recommendation for approval for those. We are on the agenda for April 13th for the canopy and concessions building. Our EV charging stations we are working to complete, there are some questions the Town/Board of Ed needs to answer relative to whether they are charge card or billed to the Town. If it's charge card, there is a web based application. If you don't do that you can limit when they work. As far as the building, we are completing some odds and ends and Gilbane is working on a few punchlist items.

Greg asks who is expediting the Town Council and Board of Ed on making decisions?

Randy states he has been talking with the Town Manager on that and we are still in discussion.

Bruce states in regard to the exterior masonry, there is some moisture concerns. The company we hired is scheduled to be out here next Tuesday to do follow up forensics and they will put a report together on what needs to be done to address the moisture issue. They think the focus may be above the 2nd floors windows and they may go up on top of the roof to look at flashings. It will take a few weeks to pull a report together.

6. CMR REPORT

Nate states the field house and the added TAG/SOAR classroom expansions, both of those are underway as far as preconstruction efforts. Submittals, releasing material and getting change orders out to the subs has been happening over the past month and information is coming in. The first one that is going to happen is the TAG/SOAR room. We met with staff today and went over logistics with them. We are scheduled to start next week, when the school is on vacation. We put a schedule together of how long that is going to take and the schedule shows the end of May. The school is very accommodating. Andrew has been a solid rock through this, as well as the rest of the staff. The fieldhouse we have procured material and have a laydown area down by the fields. Everything will be fenced off. The schedule for that will be to the end of the summer. Close out continues, we are in the single digits for punchlist items. We do have paperwork closeout efforts that myself and other members are handling. We are working on the closeout manual for the Town. It is a PDF document. It is all the documentation of the project. Our virtual control staff member is almost done until she finishes the virtual close out plan. As for the rooftop units, we have a few crews on site. We have had some issues with the roof top units, specifically the energy recovery wheel. They are the basis of the energy saving of the unit. We have replaced 5 of these units. Some of the units that came with these wheels, the wheels were damaged during shipment. BVH and JCJ have been involved. Daikin is confessing this is their problem. They are addressing it at no cost to the town, and they are replacing them with a different manufacturer. They are going to extend the warranties on these units. All parties will be on site next week.

Greg asks will there be any of the old wheels on site in the other units?

Nate states there will be some, but those were not damaged. It was a different batch. The warranty is five years.

Randy states there was a lot of people doing their due diligence. It's very impressive.

Lori asks how many units are okay?

Nate states there are probably 10 in total, maybe a little more. But there are only 5 of the larger ones that are being replace.

7. OWNERS REP REPORT

None

8. BUDGET SUBCOMMITTEE REPORT

Randy states the Budget Subcommittee met, reviewed and approved the following invoices:

Motion made by Greg Strich to Approve Gilbane Application Number 42, dated March 31, 2023, in the amount of \$228,207.95

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Greg Strich to Approve JCJ Architecture Invoice Number 47, dated March 31, 2023, in the amount of \$33,142.19

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 233 – Athletic Field Lawn Restoration and Maintenance, in the amount of \$72,961.00

Seconded by Scott Kaupin

Motion passes by a show of hands

9. OLD BUSINESS

None

10. NEW BUSINESS

None

11. COMMUNICATIONS SUBCOMMITTEE REPORT

Michael states all quiet.

12. SCHEDULE NEXT MEETING

Greg states the next scheduled meeting is April 20 and May 4th. Cancel April 20th if no need.

13. COMMITTEE COMMENTS

- a. **Liaison Comments**
- b. **Committee Member Comments**
- c. **Good to the Order**
- d. **Any Happy News**

14. ADJOURNMENT

Motion to Adjourn by Greg Strich

Seconded by Christine DeBonee

Motion passes by a show of hands

Adjourned: 7:00 PM