

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
May 5, 2022

The John F. Kennedy Middle School Building Committee held a meeting, on May 5, 2022 at Gilbane Trailer, 155 Raffia Road, Enfield, CT.

1. **CALL TO ORDER** The meeting was called to order at 6:37 pm by Randy Daigle

2. **ROLL CALL**
MEMBERS PRESENT

Randy Daigle, Marcus Brennan, Chris Cykley, Samantha D'Agostino, Christine DeBonee, Katelyn Dunn, Nate Gengarella, Scott Kaupin, Bruce Kellogg, Todd Kinnin, Jill Lekse, Kevin Margolfo, Michael Monteforte, Jeff Okun, Greg Strich

MEMBERS ABSENT

Andrew Berrios, Gina Cekala, Emily Czarnecki, Amy Dennis, Andrew LaPlante, Jonathan LeBlanc, Scott Ryder, Amar Shamas, Lori Unghire

3. **APPROVAL OF MINUTES**

Motion made by Greg Strich to Approve the Regular Meeting Minutes of April 7, 2022

Seconded by Kevin Margolfo

Motion passes by a show of hands

Randy states before we begin, I want to make everyone aware that this is our last meeting that is going to be remote. We will require members to attend in person. If you cannot attend, please let me know to be sure we have a quorum.

4. **COMMITTEE GUESTS**

None

5. **ARCHITECTS REPORT**

Jill states we did the turnover of the administrative wing. We got most of the furniture delivered. Last meeting I mentioned that the standing desks were delayed. Installation of those is beginning tomorrow. They will take a few days to install and then all the furniture and everything will be 100% good to go on the admin wing. Jill shows the dedication plaque.

Randy states he'd like to open it up for discussion to see if the committee wants to incorporate some of the former members of Town Council, Board of Ed, or Mayor. On the plaque at the high school we included the former principal. I don't know if we wanted to do this.

Greg states I think we should be consistent with the way we did it at the high school. There are some members who were on the pre-ref, chose not to run but were a crucial part of this. I think it would be honorable to recognize them.

Katelyn agrees, thinks it is a nice idea.

Randy states he will work with Jill and asks Greg to take over. Also, it should say John F. Kennedy Middle School.

6. **CMR REPORT**

Nate begins Powerpoint presentation. Logistics wise we are in phase 9. We recently turned over phase 8 which was Area D, which is the new admin, new main entrance to the school. With phase 9 we have taken over area E which was known as the red, white and blue wing which is the old admin wing. In this photo you can see the site logistics fencing. You can see where we have taken over the old red, white and blue wing, including the metal roof portion which used to be the

old main entrance. In the next photo here is a shot from the green wing that we turned over towards the end of April break. This is all finished space. We are pretty much done and out of there with exception of some minor punch list items that we're still working through. We have some guys over there now on 2nd shift buttoning up some painting and things we can't do when the school staff is there. Next photo is of the new main lobby entrance to the school. The glass is the security office. Then you're looking through the new vestibule at those two double set of doors. A view of the new reception area in the admin wing shows you some of the finished millwork. Through that glass door is the nice big conference room that the staff uses on a regular basis and they seem to love the space. Also, the new nurses section with new curtains. Next photo show the guidance department welcoming area. There are also individual guidance counselor offices. Special education room is shown with the furniture. They are utilizing the space. The only one they are not using right now is the ALP room. Next photo is area E, the area we haven't come under construction right now. The entrance we monitor on a daily basis as everyone is still accustomed to this being the main entrance. We monitoring to make sure pedestrians aren't walking into our construction zone. We have temporary signs. Next photo is the single story where we've done all the PCB abatement at the windows. We have new precast window sills. Windows are expected to show up on the 16th, then we will start popping those windows in and getting the building weather tight. Next photo is the media center. The whole areas we are putting in new ceilings, new flooring and some minor MEP work, new outlets and new paint on the walls. A photo of the former red, white and blue wing is shown. We have taken walls down. What you're looking at is the old corridor where there was two walls and you look straight down the corridor. That one wall is now gone and you have only the wall on the left standing. We have completed all of our underground, we prepped for concrete pour and fill all those trenches. Once that is done, the mason is prepped and ready to start on Monday to building masonry walls. The only other area that we have under construction is the site portion between area D and F. If you understand the site logistics, this turns into a cul de sac area for pedestrians and also for the smaller buses to come through. Looking into the next phase, which will be in June, we will hit heavy once school is released. We will take over the entire south lot and we only have roughly 2 ½ months to get the south lot done. We are making sure our subs are all lined up and we're ready to go once the last day of school ends. The last phase is phase 10 which we will get to towards the end of the summer.

7. OWNERS REP REPORT

Samantha states all the sit to stand desks are arriving tomorrow. The admin staff is getting ready to get rid of the old desks. They are pretty excited. We submitted a payment reimbursement to the State, which the town should expect to receive in June. We are helping Gilbane with all the schools needs and working on getting items out of storage for the school.

8. BUDGET SUBCOMMITTEE REPORT

Randy states the Budget Subcommittee met, reviewed and approved the following invoices:

Motion made by Greg to Approve CSG Invoice Number 28, in the amount of \$43,576.14

Seconded by Scott Kaupin

Motion passes by a show of hands

Motion made by Greg Strich to Approve JCJ Architecture, Invoice Number 37, in the amount of \$51,471.03

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve Gilbane Building Company, Application Number 31, in the amount of \$1,168,702.43

Seconded by Jeff Okin

Motion passes by a show of hands

Motion made by Greg Strich to Approve Red Thread Invoice Number 88757, in the amount of \$4,778.06

Seconded by Scott Kaupin

Motion passes by a show of hands

Motion made By Greg Strich to Approve Red Thread Invoice Number 887574, Partial Payment in amount of \$1,524.64, with the retainage of \$381.16
Seconded by Kevin Margolfo
Motion passes by a show of hands

Motion made by Greg Strich to Approve Red Thread Invoice Number 887573, Partial Payment in the amount of \$3,263.26, with the retainage of \$1,285.44
Seconded by Jeff Okun
Motion passes by a show of hands

Motion made by Greg Strich to Approve Robert H. Lord Invoice Number 34195-4A, in the amount of \$1,552.92 and Invoice Number 34195-4B, in the amount of \$3,162.77
Seconded by Kevin Margolfo
Motion passes by a show of hands

Motion made by Greg Strich to Approve School Specialty, Invoice Number 308103726901, in the amount of \$1,934.57, this was previous retainage
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to Approve School Specialty, Invoice Number 208128492367, in the amount of \$3,601.56
Seconded by Kevin Margolfo
Motion passes by a show of hands

Motion made by Greg Strich to Approve TRC Environmental, Invoice Number 516936, in the amount of \$17,413.75
Seconded by Jeff Okun
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 170 – Area B Outdoor Classroom Stone Dust Around Boulders, in the amount of \$7,262.00 - **Estimated**
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 174 – Roof Hatch and Media Center Ceiling Modifications, in the amount of \$31,607.00 - **Estimated**
Seconded by Kevin Margolfo
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 176 – Additional Roof walkway Pads and Steps Over Conduits, in the amount of \$76,926.00
Seconded by Jeff Okun
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 177 – Hub Outer Wall Infills, in the amount of \$6,177.00
Seconded by Kevin Margolfo
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 182 – Cut and Cap Existing Water Main, in the amount of \$2,162.00
Seconded by Scott Kaupin
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 185 – Door Changes and Sidewalk Extension, in the amount of \$39,466.00 -

Estimated

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 186 – Area D Egress Door Hardware Modifications, in the amount of \$10,102.00

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 187 – Existing Steel Beam Adjustments in Area E, in the amount of \$25,683.00 - **Estimated**

Seconded by Scott Kaupin

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 188 – Potential Existing Underground Fuel Tank and Soils Removal, in the amount of \$36,343.00 - **Estimated**

Seconded by Kevin Margolfo

Motion passes by a show of hands

9. OLD BUSINESS

None

10. NEW BUSINESS

None

11. COMMUNICATIONS SUBCOMMITTEE REPORT

Michael states there is no update.

12. SCHEDULE NEXT MEETING

Randy states next meeting is scheduled for May 19th, but most likely will be canceled.

Meeting of June 2nd will in person. There will not be a virtual option.

13. COMMITTEE COMMENTS

- a. **Liaison Comments**
- b. **Committee Member Comments**
- c. **Good to the Order**
- d. **Any Happy News**

14. ADJOURNMENT

Motion to Adjourn by Greg Strich

Seconded by Scott Kaupin

Motion passes by a show of hands

Adjourned: 7:22 PM