

# Joint Facilities Committee

## Thursday, May 12, 2022

### 6:00pm virtual via TEAMS

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#### 1. Call to Order

6:00pm

#### 2. Roll Call

**Present:** Gina Cekala, John Unghire, Tina Leblanc, Tim Neville, Scott Ryder and Doug Maxellon. Marie Pyznar joined at 6:20pm. Also present were Donald Nunes, DPW Director and Chris Cykley, CSG.

**Absent:** Jonathan LeBlanc, Bethany Ouellette, and Matt Despard.

#### 3. Approval of Minutes- April 14, 2022

**Motion** to approve by Tim Neville, seconded by Tina LeBlanc and all were in favor. 6-0-0.

#### 4. Special Guests-None

#### 5. Unfinished Business

##### A. Eli Whitney/HMS Partial Roof Replacement

Chris Cykley stated that the plumber has been to both schools. Silktown is ready to go once school gets out.

Scott Ryder stated that the last day of school is June 23.

Chris Cykley said that the start date will be June 24.

Gina Cekala said that everything will be in the budget so it will be completely funded, and we will do it all in one instead of piece mail.

Chris Cykley said Gina was referring to the two alternates. A change order will be issued after July 1 when the funds are in the account.

Donald Nunes stated when the budget does get approved, we can start cutting PO's on June 21 for the new fiscal year. We will have the funding to increase the PO's.

##### B. Transfer Station

Donald Nunes stated that the contract has been issued, the PO has been cut and we have had several coordination meetings. Hinkley has a little more touch up behind Town Hall. After that he needs to do the crosswalk on Main/N. Main. He will start

mobilizing within a week. He has already moved a few catch basin tops and a few other things.

## **6. New Business**

### **A. Approval of Invoices**

Motion to amend Invoice 1 from Hibbard & Rosa dated 2/10/21 for 65% of professional services contract by John Unghire, seconded by Tim Neville and all in favor. The Paid to Date should read \$0.00.

Motion by Tim Neville, seconded by Doug Maxellon and all were in favor to approve amended Invoice 1 from Hibbard & Rosa dated 2/10/21 in the amount of \$6,493.50 for Eli Whitney construction documents (65% of professional services contract).

Motion by Doug Maxellon, seconded by Tim Neville and all were in favor to approve Invoice 2 from Hibbard & Rosa dated 2/23/22 in the amount of \$1,498.50 for Eli Whitney construction documents and bid phases (80% of professional services contract).

Motion by Tim Neville, seconded by John Unghire and all were in favor to approve Invoice 1 from Hibbard & Rosa dated 2/10/21 in the amount of \$6,493.50 for Hazardville Memorial construction documents (65% of professional services contract).

Motion by Tim Neville, seconded by Doug Maxellon and all were in favor to approve Invoice 2 from Hibbard & Rosa dated 2/23/22 in the amount of \$1,498.50 for Hazardville Memorial construction documents and bid phases (80% of professional services contract).

Motion by Tina LeBlanc, seconded by Tim Neville and all were in favor to approve Invoice 1 from CSG dated 5/12/22 in the amount of \$6,000.00 for Hazardville Memorial Owner's Rep, professional services (60% complete).

Motion by Doug Maxellon, seconded by John Unghire and all were in favor to approve Invoice 1 from CSG dated 5/12/22 in the amount of \$6,000.00 for Eli Whitney Owner's Rep, professional services (60% complete).

Motion by Doug Maxellon, seconded by Tina LeBlanc and all were in favor to approve Invoice 1 from Silktown Roofing Inc. dated 4/22/22 in the amount of \$29,115.60 for Hazardville Memorial Application NO: 1 for total completed and stored to date.

Motion by John Unghire, seconded by Tim Neville and all were in favor to approve Invoice 1 from Silktown Roofing Inc. dated 4/22/22 in the amount of \$140,781.45 for Hazardville Memorial Application NO: 1 for total completed and stored to date.

**7. Committee Comments**

John Unghire asked about the possibility of going back to in person meetings so that people in the community could attend if they wanted to.

Gina Cekala stated that they can if they want the link for the meeting. They will not be able to be vocal or ask questions and make comments.

**8. Next Meeting Date**

July 14, 2022 unless a meeting is needed sooner.

**9. Adjournment**

Motion to adjourn by Doug Maxellon, seconded by Tim Neville and all were in favor and the meeting adjourned at 6:30pm.