

**JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE**  
**MEETING MINUTES**  
**June 2, 2022**

The John F. Kennedy Middle School Building Committee held a meeting, on June 2, 2022 at Enfield Town Hall, 820 Enfield Street, Enfield, CT.

1. **CALL TO ORDER** The meeting was called to order at 6:30 pm by Randy Daigle

2. **ROLL CALL**

**MEMBERS PRESENT**

Randy Daigle, Marcus Brennan, Gina Cekala, Samantha D'Agostino, Amy Dennis, Christine DeBonee, Katelyn Dunn, Scott Kaupin, Bruce Kellogg, Todd Kinnin, Jill Lekse, Kevin Margolfo, Michael Monteforte, Jeff Okun, Greg Strich

**MEMBERS ABSENT**

Andrew Berrios, Chris Cykley, Emily Czarnecki, Nate Gengarella, Andrew LaPlante, Jonathan LeBlanc, Scott Ryder, Amar Shamas, Lori Unghire

3. **APPROVAL OF MINUTES**

Motion made by Greg Strich to Approve the Regular Meeting Minutes of May 5, 2022 with amendments

Seconded by Scott Kaupin

Motion passes by a show of hands

4. **COMMITTEE GUESTS**

None

5. **ARCHITECTS REPORT**

Jill states she has the dedication plaque in draft form to show the committee. Do you want to have the names consistent or add middle initial to each name? Committee agrees to keep it consistent and to add middle initials. Committee discusses the need to add additional names of former members. All plaques should be kept together in the new main office lobby. Move the original plaque next to it.

6. **CMR REPORT**

Marcus begins Powerpoint presentation. Slides are shown of site and logistics. Area E floor layout and exterior. Roof is complete. Slides show coordinators office which is the old admin area, world language room is in the old main office area. Media area is shown.

Randy states there is an issue with the blue tiles. They are working on a resolution.

7. **OWNERS REP REPORT**

Samantha states the permanent desks in the main office were installed. We are submitting a payment to the State to get reimbursed. Prepping with staff to move Area E to move over the summer. We continue to train maintenance staff. We are working with Mark Repucci and Kim Jacques to get monitors on the stage.

Randy state there was a recent performance in the auditorium. They loved their new space. We are going to purchase 20 lapel mics for the school.

8. **BUDGET SUBCOMMITTEE REPORT**

Randy states the Budget Subcommittee met, reviewed and approved the following invoices:

Motion made by Greg to Approve CSG Invoice Number 29, in the amount of \$24,545.01  
Seconded by Amy Dennis  
Motion passes by a show of hands

Motion made by Greg Strich to Approve JCJ Architecture, Invoice Number 38, in the amount of \$52,995.75  
Seconded by Scott Kaupin  
Motion passes by a show of hands

Motion made by Greg Strich to Approve Gilbane Building Company, Application Number 32, in the amount of \$1,001,678.45  
Seconded by Kevin Margolfo  
Motion passes by a show of hands

Motion made By Greg Strich to Approve IMTL Invoice Number 4707-Q, in the amount of \$735.50, Invoice Number 4707-S, in the amount of \$1,550.00, Invoice Number 4707-S, in the amount of 41,019.00, Invoice Number 4707-T, in the amount of \$1,282.00  
Seconded by Scott Kaupin  
Motion passes by a show of hands

Motion made by Greg Strich to Approve TRC – Addition to Purchase Order to cover PCB wipes and Air Sampling in Area D, in the amount of \$8,897.00  
Seconded by Amy Dennis  
Motion passes by a show of hands

Motion made by Greg Strich to Approve TRC – Addition to Purchase Order for UST Oil Tank and Wipe/Air Sampling in Swing Space, in the amount of \$14,577.00  
Seconded by Kevin Margolfo  
Motion passes by a show of hands

Motion made by Greg Strich to Approve TRC Environmental, Invoice Number 5261830, in the amount of \$10,963.75  
Seconded by Scott Kaupin  
Motion passes by a show of hands

Motion made by Greg Strich to Approve TRC Environmental, Invoice Number 531235, in the amount of \$22,142.50  
Seconded by Scott Kaupin  
Motion passes by a show of hands

Motion made by Greg Strich to Approve IES Invoice Number 16551, in the amount of \$5,130.48, Invoice Number 16672, in the amount of \$4,903.00, Invoice number 16761, in the amount of \$3,840.48  
Seconded by Scott Kaupin  
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 179 – Condenser Unit Steel Support, in the amount of \$24,152.00  
Seconded by Katelyn Dunn  
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 183 – Miscellaneous Data/Power and Door Changes, in the amount of \$42,662.00  
Seconded by Kevin Margolfo  
Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 189 – Area E Bathroom Door Changes, in the amount of \$9,145.00

Seconded by Scott Kaupin

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 190 – Media Center Soffit Changes and Added Window Film, in the amount of \$19,504.00 - **Estimated**

Seconded by Katelyn Dunn

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 191 – Modifications to Roof Edge at Area D Main Canopy, in the amount of \$16,527.00 - **Estimated**

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 192 – Cafeteria Overhead Door Smoke Detection, in the amount of \$15,027.00 - **Estimated**

Seconded by Scott Kaupin

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 193 – Bike Racks and Connex Containers, In the amount of \$32,406.00 - **Estimated**

Seconded by Katelyn Dunn

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 194 – Added Speakers in Area A Classrooms, in the amount of \$5,891.00 - **Estimated**

Seconded by Scott Kaupin

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 195 – Replacement of Doors at Area E Addition, in the amount of \$48,302.00 - **Estimated**

Seconded by Jeff Okun

Motion passes by a show of hands

## **9. OLD BUSINESS**

None

## **10. NEW BUSINESS**

Randy states we are still under budget. We are 87% complete.

## **11. COMMUNICATIONS SUBCOMMITTEE REPORT**

Michael states there is no update.

## **12. SCHEDULE NEXT MEETING**

Randy states next meeting is scheduled for May 19th, but most likely will be canceled. July Meeting will be held on July 7, 2022.

## **13. COMMITTEE COMMENTS**

### **a. Liaison Comments**

Gina asks if the equipment in the auditorium is all new?

Randy states yes.

Gina states the bleachers on the fields are in poor shape, and asks about fencing for the fields.

### **b. Committee Member Comments**

- c. **Good to the Order**
- d. **Any Happy News**

**14. ADJOURNMENT**

Motion to Adjourn by Greg Strich  
Seconded by Scott Kaupin  
Motion passes by a show of hands

Adjourned: 7:22 PM