

JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE
MEETING MINUTES
August 24, 2023

The John F. Kennedy Middle School Building Committee held a meeting on August 24, 2023 at Enfield Town Hall, 820 Enfield Street, Enfield, CT.

1. **CALL TO ORDER** The meeting was called to order at 6:31 pm by Randy Daigle

2. **ROLL CALL**

MEMBERS PRESENT

Randy Daigle, Greg Strich, Scott Kaupin, Amy Dennis, Katelyn Dunn, Todd Kinnin, Kevin Margolfo, Michael Monteforte, Samantha D'Agostino, Amar Shamas

MEMBERS ABSENT

Jeff Okun, Christine DeBonee, Andrew LaPlante, Andrew Berrios, Gina Cekala, Lori Unghire, Jonathan LeBlanc, Scott Ryder, Bruce Kellogg, Jill Lekse, Emily Czarnecki, Jon Moulton, Marcus Brennan, Nate Gengarella, Mike Mazzarella

3. **APPROVAL OF MINUTES**

Motion made by Scott Kaupin to Approve the Regular Meeting Minutes of July 20, 2023

Seconded by Greg Strich

Motion passes by a show of hands

4. **COMMITTEE GUESTS**

None

5. **ARCHITECTS REPORT**

None

6. **CMR REPORT**

Amar shows photos of the updates. The concession building, we are looking at a three week time frame, our schedule calls for the end of September. We are into the finishes and wrapping it up. Interior of the concessions building is shown. Due to the humidity the taping of the ceiling took a little longer. In regards to the canopy, the steel is arriving in 2 to 3 weeks. That is looking good. Some of the paving and repair work from the utilities was done today. We had some punchlist items and corrective work to be done inside the building. There was a request for covers on the outlets in the auditorium and gymnasium. Also, as you remember some of the heat recovery wheels/energy wheels failed and we had conversations with the owner/manufacture. We had them replaced and we recently heard that one of them was not replaced. That one failed and right now the manufacturer was out with the vendor and we're looking to replace that one under warranty. The other ones that were replaced are running fine. There are a couple of odds and ends we are following up on, one being doors. A picture of the baseball fence is shown.

Randy asks if we are getting slats for the fencing around the containers?

Amar states I will check the change.

7. **OWNERS REP REPORT**

Sam states we are still waiting for a response on the payment request that we submitted on May 24th. I have been following up with the State consistently and I have not gotten a response. I will let you know when it is received so I can submit the next one. State change order number 11 was submitted today. I have a trunk full of close out items that I have to deliver. I will drop them off at the JFK Main Office. I am working to make sure purchase orders get closed out.

Katelyn asks how many submissions that are outstanding at the State?

Samantha states state change orders we have a couple more to submit, and payment requests probably two, it depends on how quickly I get final invoicing on everybody. I can't do any more until the one I submitted gets paid.

Amy asks if the final close outs music department related?

Samantha states Valley is scheduling training dates. In terms of the auditorium Randy and I are going to meet with the purchasing department in the next couple of weeks. Everything has been approved by the building committee. That is where the hold up is.

Randy states it is being held up by the Town.

Amy asks if that includes the curtain?

Samantha states it does not include the curtain, only technology.

Amy states I don't think the curtain works, or it's not finished. Something is not right with it.

8. BUDGET SUBCOMMITTEE REPORT

Randy states the Budget Subcommittee met, reviewed and approved the following invoices:

Motion made by Greg Strich to Approve CSG Invoice Number 42, in the amount of \$21,408.86

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to Approve JCJ Architecture Invoice Number 51, in the amount of \$3,821.68

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve Gilbane Application Number 45, in the amount of \$493,576.23

Seconded by Katelyn Dunn

Motion passes by a show of hands

Motion made by Greg Strich to Approve IMTL Invoice Number 5897-B, in the amount of \$818.00 and IMTL Invoice Number 5897-C, in the amount of \$673.50

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to Approve Valley Communications Package Number 1, Application Number 4, in the amount of \$4,351.14 and Valley Communications Package Number 2, Application Number 3, in the amount of \$45,354.52

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve Insalco Proposal 2022-15031, in the amount of \$770.88. Insalco Quotation 2023-15259, in the amount of \$770.88

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to Approve Apple Proposal 2212209950, in the amount of \$5,907.80 and Proposal 2212209952 in the amount of \$5,907.80

Seconded by Katelyn Dunn

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 239 – Additional Window Film, in the amount of \$22,558.00

Seconded by Katelyn Dunn

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 241 – Paving and Concrete Repairs, in the amount of \$12,821.00

Seconded by Kevin Margolfo

Motion passes by a show of hands

9. OLD BUSINESS

Katelyn asks if the Town has taken over the fields yet?

Randy states yes.

10. NEW BUSINESS

None

11. COMMUNICATIONS SUBCOMMITTEE REPORT

Michael states it is all good.

12. SCHEDULE NEXT MEETING

Greg states the next meeting will be held September 21, 2023.

13. COMMITTEE COMMENTS

- a. **Liaison Comments**
- b. **Committee Member Comments**
- c. **Good to the Order**
- d. **Any Happy News**

14. ADJOURNMENT

Motion to Adjourn by Greg Strich

Seconded by Katelyn Dunn

Motion passes by a show of hands

Adjourned: 6:52 PM