

**JOHN F. KENNEDY MIDDLE SCHOOL BUILDING COMMITTEE**  
**MEETING MINUTES**  
**November 3, 2022**

The John F. Kennedy Middle School Building Committee held a meeting on November 3, 2022 at Enfield Town Hall, Council Chambers, 820 Enfield Street, Enfield, CT.

1. **CALL TO ORDER** The meeting was called to order at 6:30 pm by Randy Daigle

2. **ROLL CALL**

**MEMBERS PRESENT**

Randy Daigle, Greg Strich, Gina Cekala, Chris Cykley, Samantha D'Agostino, Christine DeBonee, Amy Dennis, Nate Gengarella, Bruce Kellogg, Todd Kinnin, Kevin Margolfo, Jon Moulton, Jeff Okun, Amar Shamas, Lori Unghire

**MEMBERS ABSENT**

Andrew Berrios, Marcus Brennan, Emily Czarnecki, Scott Kaupin, Katelyn Dunn, Andrew LaPlante, Jonathan LeBlanc, Jill Lekse, Michael Monteforte, Scott Ryder

Amar introduces Jonathan Moulton who will be the Project Manager for the duration of the project.

3. **APPROVAL OF MINUTES**

Motion made by Greg Strich to Accept the Regular Meeting Minutes of October 6, 2022

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to enter into Executive Session for budget discussions at 6:36 PM

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to exit Executive Session and Return to Regular Session at 7:30

Seconded by Amy Dennis

Motion passes by a show of hands

4. **COMMITTEE GUESTS**

None

5. **ARCHITECTS REPORT**

Bruce states we are down to the final punch list items with Gilbane. We are submitting to the Town to get the final occupancy permit. Furniture is installed. There were 2 pieces that were damaged and Sam is on top of that.

6. **CMR REPORT**

Amar states we are pretty close to completing the project. We have some punch list, commissioning items, close out documents. Jonathan is the project manager and will bring this project to closure. We are hopeful that in 2 to 3 months we will have a lot of those close out documents done and we have a few items that are out there in terms of lead time. It's great to see the project is being utilized and there have been very few issues and we are addressing them on a weekly basis. Every two weeks we still have our O/A/C meeting and we continue to track and address issues. It's been a wonderful journey and we were glad to be part of it.

Nate begins Powerpoint presentation. One of the big things we have been doing the past couple of weeks is we have been adding fencing/replacing fencing along the entire perimeter of the property and the neighboring properties. We are pretty much done with the 4' tall, black chain link fence. We are wrapping it up right now and should be done by the

beginning of next week. We had a couple of complaints on certain areas but we addressed them and as far as I know everyone is happy. Next photo shows adding of the timber guard rail, adding of the vehicle gate access to the access road to the fields. We are heavily active with the town officials on a weekly basis because we are targeting and pushing to get our final C of O for the building. At the moment, we are targeting for the end of the year. We are addressing any issues that they have.

Randy states we have some water issues. They have the manufacturer reps out here trying to figure out if it is the hoods, or the roof top units. The flashing doesn't seem to be the issue. At some point I am going to ask them to infrared the roof to see if there is any moisture damage. It's a little too early to do that.

#### **7. OWNERS REP REPORT**

Samantha states we are wrapping everything up. I am getting quotes on the miscellaneous changes we are working on. After today we will get another payment into the State.

#### **8. BUDGET SUBCOMMITTEE REPORT**

Randy states the Budget Subcommittee met, reviewed and approved the following invoices:

Motion made by Greg Strich to Approve CSG Invoice Number 34, in the amount of \$24,983.31, Additional Moving Services

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Greg Strich to Approve JCJ Architecture Invoice Number 43, in the amount of \$22,364.75

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to Approve Gilbane Application Number 37-1, in the amount of \$733,001.05

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve TRC Invoice Number 558170, in the amount of \$1,076.25

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Greg Strich to Approve IES Invoice Number 17224, in the amount of \$2,532.00

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to Approve Robert H. Lord Invoice Number 34195-5A, in the amount of \$161.84 – Retention Release for punch list items

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion Made by Greg Strich to Approve Robert H. Lord - **Estimate:**

Quote Number 35066 in the amount of \$45,995.04 - Switch out current chairs in science classrooms;

Quote Number 35066A, in the amount of \$1,166.40 - Felt Glides

Total: \$47,161.44

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to Approve Valley Communications – Package Number 1, Application Number 2, in the amount of \$313,060.59; Application Number 3, in the amount of \$2,425.41

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Greg Strich to Approve Valley Communication – Package Number 2, Application Number 2, in the amount of \$110,927.88

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to Accept Final Value on Valley Communications PCO Number 7, in the amount of \$109,034.69

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve Valley Communications PCO, Number 8, in the amount of \$10,790.80

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 219 – Added Fence Around Conex, in the amount of \$17,510.00 - **Estimate**

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 220 – Exterior Doors Numbering Enlargement, in the amount of \$4,735.00

Seconded by Amy Dennis

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 221 – Area E Additional Power/Data Requests, in the amount of \$19,674.00 - **Estimate**

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 222 – Exterior Column Painting to Match Wing Color, in the amount of \$2,356.00 - **Estimate**

Seconded by Jeff Okun

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 223 – Existing Masonry Envelope Modifications, in the amount of \$106,761.00 - **Estimate**

Seconded by Christine DeBonee

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 224 – Area E – Remove Mortar and Add Caulking at Sills, in the amount of \$14,137.00 – **Estimate**

Seconded by Kevin Margolfo

Motion passes by a show of hands

Motion made by Greg Strich to Approve ATP 225 – Additional Classroom Spaces in Area E (Doors Only), in the amount of \$11,192.00 - **Estimate**

Seconded by Jeff Okun

Motion passes by a show of hands

## 9. OLD BUSINESS

None

**10. NEW BUSINESS**

None

**11. COMMUNICATIONS SUBCOMMITTEE REPORT**

Greg states the Dedication Ceremony will be on December 1st at 6:00 Pm in the auditorium. This date has been approved by Town Manager, Town Council and Board of Education. Public is invited.

**12. SCHEDULE NEXT MEETING**

Randy states next meeting will be December 1<sup>st</sup> at 5:00 at JFK.

**13. COMMITTEE COMMENTS**

**a. Liaison Comments**

**b. Committee Member Comments**

Bruce congratulates Jill on having her baby. Everyone is doing fine.

**c. Good to the Order**

**d. Any Happy News**

**14. ADJOURNMENT**

Motion to Adjourn by Greg Strich

Seconded by Amy Dennis

Motion passes by a show of hands

Adjourned: 8:00 PM