

# Joint Facilities Committee

## Thursday, November 10, 2022

### 6:00pm Virtual Via TEAMS

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#### 1. Call to Order

6:27pm

#### 2. Roll Call

**Present:** Gina Cekala, Jonathan LeBlanc, Doug Maxellon, Melissa Everett, Tim Neville, and Ken Nelson. Also present were Donald Nunes, Tom Hibbard, Sam D'Agostino, and Chris Cykley.

**Absent:** Tina LeBlanc, John Unghire, Bethany Ouellette, and Scott Ryder.

#### 3. Approval of Minutes – September 22, 2022

This was pushed to the next meeting for approval, as well as the minutes from August, because there would be abstentions and would not pass.

#### 4. Special Guests – None.

#### 5. Unfinished Business

##### A. Eli Whitney/HMS Partial Roof Replacement

Tabled

##### B. Transfer Station

Tabled

#### 6. New Business

##### A. Approval of Invoices & Change Orders-CSG

**MOTION** by Melissa Everett, seconded by Doug Maxellon to approve PCO#009 from Silkdown Roofing for Eli Whitney Elementary School in the amount of \$15,368.60 dated 11/8/22. This is to cover/fully adhere remaining exposed masonry walls around gymnasium with roof membrane. (approx. 816 SF – 204'L x 4'H) Install sheet metal extender at top to terminate membrane. Install (1) sheet metal shroud at boiler room makeup air vent. PLEASE NOTE THIS DOES NOT INCLUDE ANY WORK AT THE WINDOWS IN THE COURTYARD OR GABLE ENDS.

Ken Nelson liked the change order because it is a permanent solution, not just a band-aid.

Doug Maxellon asked if Donald Nunes and Chris Cykley agreed with this.

Donald Nunes said that he is totally comfortable with this.

Upon a **SHOW-OF-HANDS** vote being taken, the chair declared the invoice for PCO #009 for Eli Whitney approved.

Gina Cekala stated that she would put Melissa Everett on as an agenda item in one of the December meetings. She also will have additional updates for the Transfer Station. The committee will also approve the rest of the invoices and change orders that were not pressing for today.

**7. Committee Comments** – None.

**8. Next Meeting Date**

December 8, 2022

**9. Adjournment**

**MOTION** to adjourn by Tim Neville, seconded by Ken Nelson and all were in favor at 6:37pm.