

TONS-O-FUN



PARTICIPANT & PARENT HANDBOOK

Revised March 16, 2021

Greetings Families!

Welcome to the Enfield Recreation Division's **Tons-O-Fun Summer Care Program**! We are glad that you have chosen to spend some memorable moments with us this summer. We look forward to providing an exciting summer filled with tremendous experiences. Each summer is specially designed to offer opportunities for participants to try new things, learn, grow, and make friendships that last forever. We are proud to offer a healthy, safe, and fun environment for your child to enjoy their summer vacation. A Tons-O-Fun summer can make an impression that lasts a lifetime! Whether you are new to us or a seasoned participant, we are pleased to welcome you to the Summer Care program.

It is our hope that the information included in this handbook and in the registration packet answers all of your questions. However, if at any time you have a question or concern, we urge you to contact us.

Mission/Vision

The Recreation Division seeks to provide quality leisure opportunities, which contribute to the environment, needs and interest of the children of Enfield. Our ultimate goal is to provide the children with a fun, satisfying program in a safe environment.

Goals of Summer Care

The main goal of any summer day program is making sure children have the time of their lives. Goals of the program include...

1. Trying new things
2. Developing social skills
3. Facing challenges in a safe, low stress environment
4. Building character
5. Fostering independence
6. HAVING FUN!!!

Tax Identification Number

Town of Enfield: 066001997. Please keep this information for your records and for tax purposes.

Program Information

Grades

Summer Care is open to Enfield youth entering grades 1 – 9 in September 2021. In addition to grade level, all participants must be at least 5 years old on the first day they attend the program.

Session Dates

Summer Care is held in one-week sessions. You can sign up for one week, several weeks or the whole summer!

Week One: June 28 - July 2

Week Five: July 26 - 30

Week Two: July 6 - 9

Week Six: August 2 - 6

Week Three: July 12 - 16

Week Seven: August 9 - 13

Week Four: July 19 - 23

Location

Summer Care is held at the Enfield Annex (*former Fermi High School*), located at 124 North Maple Street.

Hours

Program hours are 8:00 AM – 4:00 PM. Based on group restrictions from the State of Connecticut due to COVID-19, we cannot offer before/after care this year.

Contact Numbers

Enfield Recreation Division Main Office: 860.253.6420, Press 0 to reach the main office.

Alison Alberghini, Recreation Manager: 860.253.6420 (office) aalberghini@enfield.org (email)

Summer Care Staff (active during summer care season only) : 860.763.8898 (office) 860.706.3900 (cell)

Enrollment & Payment Policies

Registration opens on Friday, March 26, 2021 at 8:00 AM. A completed registration form, proof of Enfield residency and payment secures your spot in the program. We are limited to how many participants we can take each week. Once spaces are full, we will take a waiting list in case of withdrawals.

Withdrawals and Refunds

Due to limited space in the program, full or partial refunds are not given unless for a medical reason upon receipt of a doctor's note. Doctor's notes must be received within one business day if the session has already begun. Refunds will not be given for any reason if the request is submitted after the session has ended.

A program credit to be used for another recreation program may be given on a case by case basis and is at the discretion of the Recreation Division.

No refunds are given for children dismissed from the program due to behavior reasons unless we can fill your child's spot.

Registrations are non-transferable to another child or to another program.

A 10% processing fee will be charged on all withdrawals regardless of reason.

Attendance and Absences

Attendance is taken daily. If your child is going to be absent, please call 860.763.8898 between 7:45 – 8:15 AM to report an absence.

Staff will call home to check attendance on any participant designated as a walker/biker who has not arrived by 8:30 AM.

Rainy Day Procedures

Summer Care is held rain or shine. We try to hold outdoor activities in marginal weather if possible. Please dress children for muddy conditions and pack a change of clothes.

Arrival/Health Screening

Due to COVID-19 requirements, all participants are required to have a daily health screening before they set foot on the Summer Care program site. The Friday before your child's scheduled week, you will receive an email indicating their group assignment. Group assignments will be the basis as to where you will go for drop off.

Upon arrival to the assigned drop off location, please stay in your vehicle. A program supervisor will perform the required health screening through your vehicle window.

Guidelines for Health Screenings:

- All children will be observed upon arrival for a well screening. Staff will visually assess the child and look for signs of illness which may include, but not limited to, persistent dry cough, shortness of breath, rapid breathing or difficulty breathing without recent physical activity, fatigue, rash.
- A temperature may be taken with a touchless infrared thermometer. All temperatures must be less than 100 degrees F.
- You will be asked if your child has been vomiting and diarrhea free for the last 24 hours.

Upon a successful screening, children can then exit their vehicle and will be escorted to their group.

Dismissal/Sign Out

Dismissal will also be done curbside with a touchless sign out at your child's group drop off site. Participants are required to be signed out daily at pick up. Please have a photo ID ready, to ensure a quick and easy sign out.

Your child will only be released to those listed on the pick-up authorization section of the registration form (this includes parents). Changes in pick up authorization must be done in person at the Recreation Office upon showing a valid photo ID. Please note, persons authorized to pick up participants must be 18 years of age or older.

Walkers/Bikers

Participants may walk or bike if they meet the following stipulations...

- Their registered home address is within 1.5 miles or less of the program location.
- Bikers provide their own bike lock and wear a bike helmet to and from the program in line with CT State Law.

Staff will also not release participants under the following circumstances...

- They do not have a bike helmet with them.
- It is raining, thundering, and lightening or there is a threat of severe weather.

Participants who walk or bike must arrive between 8:00 - 8:15 AM and will not be allowed to leave before the scheduled dismissal time.

Early Pick-Up

Summer Care is very busy all day. We ask that parents please abide by the following guidelines regarding early pick-ups;

Any participant who needs to be picked up before 3:45 PM should come to Summer Care with a note stating the time they will be picked up and by whom. This allows us to have participants ready to go when you arrive. If something changes during the day, please call the Program Director at 860.763.8898 to arrange an early pick up.

Late Pick-Up

Any participant who is not picked up at their scheduled dismissal time is assessed a \$5.00 per 5 minute late fee which must be paid at drop off the next morning. If you are running late, please call 860.763.8898 to let staff know. Participants who are chronically picked up late from Summer Care may be subject to dismissal from the program without refund.

Groupings

Children will be placed in groups based on their current age (year and month of birth) in comparison to the complete range and distribution of ages of all session participants. As this range and distribution changes each week, so may the ages of campers in each group. We do not guarantee requests for campers to be with a certain counselor or participant. **Please contact us 7-10 business days BEFORE your start date if you have any requests for group assignments.**

Communications & Notices

During the summer we will utilize email to communicate any time-sensitive information you may need to know. The email address you provided at the time of registration will be where we will send emails to. If you need to update your email address, you must call the Recreation Office to update this information. Updates cannot be done at the program.

Program Attire

Please see below for our program attire check list:

- Play clothes (shorts & a t-shirt) that are okay to get dirty. Participants spend a lot of time outside and doing messy arts & crafts projects.
- Sneakers & socks. For your child's safety, we only allow participants to wear sneakers during activities.
- Sun protection. Please arrive with sunscreen already applied. We also suggest a hat and/or sunglasses. We take sunscreen breaks during the day so participants can re-apply.
- For girls, we suggest some sort of hair tie or clip to hold their hair back.
- Swim Time – *please see the swimming section of this handbook regarding pool attire.*
- Participants are not allowed to wear any jewelry that hangs or dangles.

Personal Belongings

All belongings that participants bring with them should be clearly labeled in permanent marker with their first and last name. See below for items NOT allowed at Summer Care.

Items Not Allowed at Summer Care

For all participants' safety, participants are not allowed to bring the following items with them; personal sports equipment or toys, money, electronics, cameras, cell phones, medications, or weapons.

Items not allowed at Summer Care will be held in the office and returned to a parent or guardian at dismissal. Participants who continue to bring restricted items will be subject to the program disciplinary procedure.

The Recreation Division is not responsible for lost, stolen or damaged items brought to Summer Care.

Sunscreen and Sun Protection

Please arrive with sunscreen already applied. We also suggest a hat and/or sunglasses.

There will be time during the day so participants can re-apply if needed. Staff is not authorized to touch participants to assist in sunscreen application. Participants will only be allowed to apply sunscreen that they bring from home. Note, aerosol sunscreen is NOT allowed at Summer Care. Please label your child's sunscreen with their first and last name.

Please see the website for our required *Sunscreen Authorization Form* and complete policy pertaining to sunscreen.

Lost and Found

Please discuss with your child how they will keep track of their belongings. Be sure that all personal articles are marked with your child's first and last name. Please check your child's bag before you leave

for the day. Lost items are much easier to recover on the same day they are lost. All unclaimed lost and found items will be donated to a worthy charity in early September.

General Program Schedule – *subject to change*

8:00 – 8:45 AM	Sign in, Morning Announcements, Mini Activity
8:45 – 10:30 AM	Full Activity
10:30 – 10:45 AM	Snack
10:45 – 12:15 PM	Full Activity
12:15 – 12:45 PM	Lunch
12:45 – 1:15 PM	Mini Activity
1:15 – 2:15 PM	Full Activity
2:15 – 3:15 PM	Full Activity
3:15 – 4:00 PM	Mini Activity, Clean-up, Afternoon Announcements, Dismissal

Lunch/Snacks

Participants bring their own lunch and a snack to Summer Care each day. Please include an ice pack as there is no refrigeration available. Also, please bring a large reusable water bottle clearly labeled with your child’s first and last name. Please note: Snack and lunch are eaten outdoors, in the group picnic areas.

Due to the prevalence of allergies, nut products are not allowed at Summer Care (this includes peanut butter). To avoid any issues with participant’s food, we do not allow kids to share, trade or sell what they bring with them to eat or drink.

Swimming – TO BE DETERMINED DUE TO COVID-19

Field Trips – NO FIELD TRIPS WILL BE OFFERED DUE TO COVID-19

Food Activities

On Fridays we have a special, edible treat. This will be announced in advance. There is no additional cost for this activity. Offerings may include pizza, cupcakes, ice cream or another treat. No substitutes of a different food option are available. Those who do not want to participate (or have a food allergy) may bring their own snack or treat from home to eat during this time, if they so desire.

Program Participation

The purpose of Tons-O-Fun Camp Summer Care is to provide participants with an age appropriate recreational experience. While we understand that Summer Care is a great option for summer childcare, its purpose is for recreational enrichment. Program Staff is trained to provide recreational experiences in a safe environment. In line with the program’s purpose, program rules and behavior expectations must be abided by. Those who cannot follow these policies may be subject to dismissal from the program.

Policy for Non-Discrimination

The Enfield Recreation Division does not discriminate on the basis of race, color, religion, sex, marital or veteran status, national origin, disability or political beliefs.

Parent Concerns, Communications & Family Dynamics

It is our goal, as your child grows and changes, to provide him/her with the best summer program experience possible. We feel this is best accomplished through open communication between parents and staff members in all matters.

Please make sure that you contact the Recreation Office at least two weeks prior to your child's start at Summer Care if we need to be aware of any concerns related to your child that may affect them while in attendance. Information concerning medical issues, special needs, custody agreements, recent or drastic changes to the child's personal or immediate family life are examples of things staff may need to be aware of.

We also encourage parents to communicate with staff to gather information about their child's day during pick-up.

Staff Qualifications

All of our staff is hired based on a combination of education and experience with children. Each employee has his or her references validated and undergoes a national criminal background check as permitted by law.

The Enfield Recreation Division requires all staff to attend an extensive Orientation and Training program. All staff is required by state law to receive training in Bloodborne Pathogens Exposure Control & Epi-Pen Administration. Counselors also participate in training in the following areas: First Aid & CPR, record keeping, personnel policies, department policies and procedures, customer service, arrival and dismissal of participants, security, emergency response, game leadership, sports, and crafts.

In addition to all the requirements listed above, supervisory staff is trained in Medication Administration.

Children at Risk/Mandated Reporting

All program staff are trained yearly as *Mandated Reporters* of child abuse and/or neglect by the Connecticut Department of Children and Families. Staff is REQUIRED, by law, to report suspected cases of abuse or neglect to DCF.

Parents who arrive at dismissal in an incapacitated condition (i.e. alcohol, drugs) present a risk to their child. Staff in charge will advise the parent of their options regarding the transportation of their child to his/her home. Some options that may be exercised are:

- Call another person on the child's pickup authorization list.
- Call the other parent.
- Call a taxi/Uber (cost to be incurred by the parent).

If a reasonable conclusion cannot be reached, the parent will be advised that the police and/or DCF will be called.

Mental and Emotional Health

The mental and emotional health of campers is a priority for program staff. If a participant is having a mental or behavioral crisis that is beyond our ability to control, the following steps may be taken based on the situation...

- The parent will be called for the child to be picked up.
- 2-1-1 will be called and Mobile Crisis Intervention Services will be requested.
- 9-1-1 will be called and emergency personnel (police & EMS) assistance will be requested.

Examples of these situations include but are not limited to:

- A participant is uncommunicative, out of control or destroying property.
- A participant who is putting him/herself or others in danger.
- A participant who is acting violently or behaving dangerously.
- A participant who is threatening to hurt him/herself or others.
- A participant who is expressing suicidal thoughts or actions.

A meeting with the Recreation Manager and Program Director is required before a participant will be allowed to return to Summer Care after a mental or behavior crisis.

Illness and Injury Policy

Illness/Communicable Disease Control: Children with a beginning cold should be kept at home for 24-48 hours. Many contagious diseases begin with signs of a cold. Prompt isolation of these children from others will help prevent spreading of the disease. The following are the isolation requirements of the Connecticut State Department of Public Health in regard to some of the more common communicable diseases.

Children should be excluded from the camp or childcare setting for the reasons outlined below:

- The illness prevents the child from participating comfortably in program activities including outdoor time.
- The illness results in a greater need for care than the staff of the program can provide without compromising the health and safety of the other children.
- Any child determined by the local health department to be contributing to the transmission of illness during an outbreak.
- Fever temperature of 100 F taken via infrared thermometer.
- **Diarrhea** – defined by more watery stools or decreased form of stool that is not associated with changes of diet. Blood or mucous in stools that are not explained by dietary change, medication and is different than their normal bowel movement. Exclusion is required for all children with 1 occurrence of diarrhea during the previous 24 hours.
- **Vomiting** – 1 occurrence during the previous 24 hours.
- **Rash/Hives** – Must be seen by a physician and have doctor's note to return.
- **Conjunctivitis (Pink Eye)** – must seek medical attention if the eyes are pink *and* thick yellow/green discharge is present. Eyes may be irritated, swollen, or crusted in the morning. If sent home for medical treatment, the child must stay out the remainder of the day and can return to the program after at least 2 doses have been administered.
- **Strep throat** – until 24 hours after treatment has been started and at least the following day from the child being sent home.
- **Chickenpox:** Remain home until all primary lesions have healed, 5-7 days.
- **Head Lice:** Re-entry is permitted when camper no longer has an active infestation.

For the ill child's comfort and to reduce the risk of contagion, the child must be picked up as soon as possible within notification of an illness.

Children must remain home for at least the next day and for 24 hours without symptoms before returning to the program, except where otherwise stated. If there is a confirmed case of COVID-19, the child must stay home and self-quarantine for 14 days.

In the case of a suspected contagious illness or continuing symptoms, a doctor's note will be required before returning to the program.

If a child was issued an antibiotic, he or she must have been on the antibiotic for at least 24 hours.

Upon return, the child must be able to participate fully in all aspects of the program including outdoor play.

Program staff make the final decision whether to exclude a child from the program due to a confirmed or suspected illness. Temperatures may be retaken during the day if a fever is suspected.

Injuries: For everyone's safety and for our record keeping, it is VERY IMPORTANT that when a participant gets hurt, they notify a staff person. Staff will complete an accident report and appropriately attend to all reported injuries.

Please talk to your child and remind them that if they get injured, they need to tell their counselor or another staff member right away.

Staff will notify parents as soon as possible in the following cases of illness or injury, not limited to:

- Any situation in the pool that requires lifeguard staff to rescue a camper from the water
- Signs of heat stroke or sun burn
- Onset of a rash or allergic reaction
- Serious falls or collisions
- A head injury of any kind
- Vomiting or diarrhea
- Nose bleeds or any other type of bleeding that does not quickly stop
- When campers require use of non-maintenance, emergency medications
- If emergency personnel are called

All minor first aid issues will be reported to the person picking up the child at dismissal. This includes but is not limited to, bumps, bruises, small cuts, use of an ice pack.

If your child becomes ill or is injured while at Summer Care, you will be asked to pick them up within an hour, so staff are able to maintain proper ratios.

Allergies

In recent years there has been an increase in the number of children with severe allergies to peanut products and other things that may be found at Summer Care. We try our best to accommodate these participants, without inconveniencing other participants. If you're aware that your child is allergic to something, it is the parent's responsibility to notify the Recreation Division in writing, at the time you register your child, so we may take proper precautions

Medication Administration Policy

The Enfield Recreation Division's Tons-O-Fun Camp Summer Care has appropriately trained staff on site to store and administer medications for program participants, under certain conditions.

A Medication Authorization Form* provided by the Enfield Recreation Division is required anytime a medication is to be administered at Summer Care, for each medication being administered. This form is **required** by the State of Connecticut and the Division should your child need medication dispensed to them while at camp.

PARENT RESPONSIBILITIES:

- It is the parent's responsibility to inform the Recreation Office upon registration that their child has a prescribed inhaler, epi-pen or other medication that they will need to have administered at Summer Care.
- A Recreation Division issued medication form is required to be signed by the parent and the prescribing physician before the program starts. Your child will not be allowed to attend Summer Care if the appropriate forms are not completed. If there are any changes to the child's dosage/medication, a new set of forms must be completed by the prescribing physician.
- Parents are responsible for providing food or drink to take with medication if required, other than water.
- The original measuring device must be provided for any liquid medications that are to be dispensed at camp.
- Tablet medication, which dosage is required to be halved, must come to us pre-cut.
- The first dose of any medication the child has not taken before must be administered at home.
- Medication must be replaced prior to the expiration date.

THE FORM:

- Must be signed by the authorized prescriber who orders the medication. Authorized prescriber means a physician, dentist, optometrist, podiatrist, advanced practice registered nurse or physician assistant.
- Must be signed by the parent or legal guardian.
- No other forms other than the form provided by the Recreation Division will be accepted as means of authorization.
- Forms must be filled out completely and legibly to be accepted.

*Forms are available at the Recreation Office or online at www.enfield-ct.gov/recreation

THE MEDICATION:

- The Recreation Division Policy and CT State Law requires that medication must be brought in by a parent or other responsible adult (over the age of 18) and given directly to the Recreation Manager, Program Coordinator, Program Director or a certified Head Camp Counselor. This person must remain to count the medication and to sign a form that verifies the amount. Once dropped off, the medication must stay at camp until the child is finished attending for the session.
- Must be in a pharmacy bottle, properly labeled if it is a prescription and not contain more than a 35 day supply of medication.
- Samples must be labeled by the authorized prescriber who orders the medication.

- If it is an over the counter medication, the medication must be brought in the original unopened, factory sealed packaging. No opened medications will be accepted.
- Medication must be picked up by the parent or other responsible adult by the last day of Summer Care that the child is registered for. Medications not picked up within 5 business days of the final day of the Summer Care season will be destroyed.
- The Recreation Division does not allow participants to carry or self-administer medication. Lifesaving medications, such as epi-pens or inhalers, are held by the child's assigned counselor on their person at all times when the child is at Summer Care. The only exception to this self-administration policy is for campers who have an insulin pump.

STAFF RESPONSIBILITIES:

- All medications shall be kept in a locked box in a staff room inaccessible to children. Keys to the locked box shall be accessible only to personnel authorized to administer medication.
- Medication shall be administered only in accordance with the written order of the authorized prescriber.
- Any unused portion of the medication shall be returned to the parent at the end of the program.
- Parents will be notified if/when a child has been administered emergency medication.
- Parents shall be notified immediately of any administration errors by telephone and in writing. The error shall be documented in the child's record.
- Staff will keep accurate documentation of all medications administered by completing the proper paperwork. Individual administration records shall be written in ink and include:
 - The date the medication was administered.
 - The time it was administered.
 - The dose that was administered.
 - The signature of staff person administering the medication.
 - Any comments.

Special Needs

The Enfield Recreation Division accepts children with special needs in an integrated group setting when it is determined that the child can best be served in the program environment. Staff will work closely with the child's family and qualified professionals to make such a determination, and build a successful program experience, or make referrals to settings that are more appropriate, when necessary.

We realize that for parents of children with special needs there are a number of factors that need to be considered in order to ensure a safe and positive program experience. Staff is committed to your child having the best possible experience. Please be honest and straightforward, filling in all information that will help your child have a successful and fun summer, when filling out the Special Needs Intake Form. This form is to be completed by a parent or guardian, although you may want to discuss some of the questions (and your responses) with your child.

Some parents hesitate to provide programs with personal information about their child's behavior or past experience. Some fear the information may be used inappropriately while others are concerned about their child being labeled or treated differently. All parents want to see their child have a fresh start at a new program. Enfield Recreation appreciates these concerns and ensures that this information is only shared when necessary and only at the discretion of the supervisory staff. Please know how invaluable

such information can be in assisting us to help make your child's transition as smooth and rewarding as possible.

What is inclusion in a day program setting?

Inclusion provides the opportunity for children with special needs to attend camp with their typically developing peers. Most day programs are not specifically for children with special needs.

Is Tons-O-Fun Summer Care a good fit for my child?

Though our goal is to include all children, if a child's needs are so great that they are not able to participate in meaningful ways, Summer Care may not be a good fit for them.

- Participants should fit into the existing program's format including the camper/staff ratio of 10 to 1
- Participants should be able to take care of their own personal needs (such as toileting) without assistance
- Participants should be able to communicate their needs to program staff
- Participants must be able to abide by the set program policy for conduct/behavior

We will make every effort to work with parents/guardians and the participant to provide a positive experience. However, if the program is found not to be a good fit for the participant, the Recreation Division reserves the right to suspend participation and will refund the participant for the remainder of the program minus the standard 10% processing fee. Withdrawal requests for all other reasons will follow the standard refund policy.

The Special Needs Intake form must be filled out and submitted at the time of registration. Please fill out the questions as completely and accurately as possible.

Behavior and Discipline

Summer Care rules and behavior expectations will be reviewed with participants each Monday of the program. Staff will discuss expectations thoroughly with campers and explain why it is necessary to have them. We want everyone to have fun, be treated with respect and to participate in a safe environment. We ask that, in addition to staff reviewing this information with your child, you review the program handbook and discuss program expectations before your child attends.

Our big rule at Summer Care is that we have a good time, so when there is conflict, participants need to realize no one is having a good time. It is not fun to be called names, pushed or treated disrespectfully. Participants don't spit, throw items, use bad words, or leave the group without permission. Participants treat each other just the way that they want to be treated. It is not fun to have to sit in time out, miss out on fun activities or be sent to the office.

This is how we handle discipline at Summer Care:

- We redirect the child's behavior.
- We will use positive reinforcement.
- We will use a brief time out.

The actions listed above usually stop the undesired behavior. However, in an unusual situation we may have to continue to:

- Send the camper to talk with the Program Director.
- Set up a meeting with the Program Director, parent and participant.
- If the behavior repeats itself, the parents will be called and may be asked to pick up the participant.

- The participant may be suspended for one or more days from the program.
- The participant may be dismissed from the program.
- Under severe circumstances, campers may be immediately suspended or expelled from the program. This may include bringing weapons to Summer Care, unsafe behavior to self and others, damage to Town property, etc.

Please note: We reserve the right to use discretion in the disciplinary process and will evaluate each situation on a case-by-case basis.

Anti-Bullying Policy

Bullying is when one or more people exclude, tease, taunt, gossip, hit, kick, or put down another person with the intent to hurt another. Bullying happens when a person or group of people want to have power over another and use their power to get their way, at the expense of someone else. Bullying can also happen through cyberspace: through the use of e-mails, text messaging, instant messaging, and other less direct methods. This type of bullying can also lead to persons being hurt during or between the program seasons and be especially hurtful when persons are targeted with meanness and exclusion.

At Tons-O-Fun bullying is inexcusable, and we have a firm policy against all types of bullying. Our program philosophy is based on our mission statement which ensures that every participant has the opportunity to have fun, experience new things, and build life skills in a safe environment. We work together as a team to ensure that participants gain self-confidence, make new friends, and go home with great memories.

Unfortunately, persons who are bullied may not have the same potential to get the most out of their program experience. Our leadership addresses all incidents of bullying seriously and trains staff to promote communication with their staff and their participants so both staff and participants will be comfortable alerting us to any problems during their Summer Care experience and between program seasons. Every person has the right to expect to have the best possible experience at Summer Care, and by working together as a team to identify and manage bullying, we can help ensure that all participants and staff have a great summer at Tons-O-Fun.

Please review our Anti-Bullying Policy with your child before they attend Summer Care. We encourage you, as parents, to please let us know about any bullying concerns you may have for your child or any off-season, program-related emails, instant messages, or text-messages that may have led to exclusion or meanness towards your child by somebody else in Summer Care. We want to ensure that this problem can be managed by a strong partnership between our program and you. Here's to a GREAT summer!

Tons-O-Fun Participant Behavior Agreement

The Enfield Recreation Division strives to provide a high-quality summer program that offers a safe environment in which all participants can play, learn and recreate. Participant attitude and behavior is critical to the success of the Summer Care community and each individual makes a difference in the quality of the program experience. All participants are expected to follow the following Program Rules and Code of Conduct.

Tons-O-Fun Rules and Conduct

- HAVE FUN!
- Fully engage and participate in all activities with limited assistance
- Demonstrate good sportsmanship and teamwork
- Get help from a counselor when there is a conflict with another participant
- Refrain from any horseplay/potentially dangerous activities
- Remain in designated program areas with assigned group/staff unless permission is granted
- Follow all established policies as listed in the Program Handbook and registration packet

Participants must follow all established program rules and policies set forth in the Participant & Parent Handbook as well as all other policies outlined in the registration packet. Failure to abide by established rules and expectations may lead to dismissal from the program.

Enfield Recreation Division

Participant & Parent Handbook / Registration Packet Sign-off Sheet Summer 2021

We have received, read and understand the information and policies provided in the Participant and Parent Handbook and registration packet for the Summer 2021 Season. We have discussed the program rules and behavior expectations and agree to abide by them. I understand that violation of program policies may result in removal of myself/my child from the program.

Participant's Full Name

Participant's Signature

Parent/Guardian Full Name

Parent's Signature

Date

*** Please note: This sign off page is done electronically at the time of registration. No further action is required. See your registration receipt for complete details.**